

Deborah Thomas

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Wednesday, September 16, 2020 4:43 PM
To: Advanced Agenda; CGroup; CNTYATY_Staff; CNTYMGR_Staff
Cc: Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel; Meissner, William; Payne, Gia M; Ryan, Michelle; Andrew Walcott (andrew.walcott@bcso.us); Crista Cooke Off duty coordinator (offdutycoordinator@bcso.us); Julie Nycum; Kelly Simpkins ; Rex E. Parmelee (rex.parmelee@bcso.us)
Subject: Revised Board Meeting Schedule
Attachments: 2020_Board Meeting Dates_3.docx

Good Afternoon,

Attached is revision 3 of the Board Meeting Schedule. A Workshop has been scheduled for November 5, 2020 at 1:00 p.m. in the Florida Room. This workshop was approved by the Board on September 15, 2020.

Please adjust your calendars and share with anyone who need a copy of the schedule.

Thank you,

Sally

Sally Lewis

County Manager's Office

2725 Judge Fran Jamieson Way

Viera, Fl. 32940

Note: Florida has a very broad public records law. This agency is a public entity and is subject to Chapter 119 of the Florida Statute concerning public records. Email Communicaitons are covered under such laws and may be subject to public disclosure

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Deborah Thomas

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Wednesday, September 16, 2020 2:57 PM
To: Meissner, William; Payne, Gia M; Ryan, Michelle; Andrew Walcott (andrew.walcott@bcso.us); Crista Cooke Off duty coordinator (offdutycoordinator@bcso.us); Julie Nycum; Kelly Simpkins ; Rex E. Parmelee (rex.parmelee@bcso.us)
Cc: Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel
Subject: Workshop

I am scheduling a Board of County Commissioners Workshop for November 5th at 1:00 p.m. So far I have 4 out of 5 confirmations.

Please reserve the Florida Room on Nov. 5th from 1 – 4 p.m. for the workshop.

We will only need 1 sheriff. There is a Zoning meeting right after the workshop at 5:00 p.m. I believe there are usually two sheriffs for that meeting.

I will confirm with everyone by the end of the week.

Thank you,
Sally

Sally Lewis
County Manager's Office
2725 Judge Fran Jamieson Way
Viera, Fl. 32940

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Deborah Thomas

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Tuesday, September 15, 2020 2:16 PM
To: CGroup; CNTYATY_Staff; CNTYMGR_Staff
Cc: Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel
Subject: CARES Workshop

On September 15, 2020, the Board of County Commissioners requested a Workshop be scheduled in November to discuss the CARES Act.

Please check you calendars for the date of Thursday, November 5, 2020 @ 1:00 p.m. in the Florida Room. There is a Zoning meeting at 5:00 p.m. the same day.

Let me know as soon as you can of your availability on this date.

Thank you,

Sally

Sally Lewis
County Manager's Office
2725 Judge Fran Jamieson Way
Viera, Fl. 32940

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Deborah Thomas

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Monday, October 26, 2020 1:14 PM
To: Brev Legals
Cc: Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel
Subject: Legal Ad for October 29, 2020
Attachments: 103020_111320_Pub Mtg Ad.doc

Legal Ad Dept.

Please Place the attached ad(s) in the legal section of the Florida Today on Thursday, October 29, 2020

PUBLISH DATE: Thursday, October 29, 2020
1 affidavit

Acct. # 126045 (6BR446)
Phone: 321-633-2010
POC: Sally Lewis

Thank you,
Sally

Sally Lewis
County Manager's Office
2725 Judge Fran Jamieson Way
Bldg. C Room 301
Viera, FL, 32955

Sally.lewis@brevardfl.gov

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Brevard County Public Meetings Notices
11/05/2020 – 11/13/2020

November 5, 2020	
1:00 PM	Workshop of the Board of County Commissioners; Governing Board of the Brevard Mosquito Control District; Governing Board of the Barefoot Bay Water and Sewer District; 2725 Judge Fran Jamieson Way, Viera, FL, 1 st Floor, Bldg. C, Commission Chamber, Contact 633-2001
5:00 PM	Board of County Commissioners; Governing Board of the Brevard Mosquito Control District; Governing Board of the Barefoot Bay Water and Sewer District; Zoning, 2725 Judge Fran Jamieson Way, Viera, FL, 1 st Floor, Bldg. C, Commission Chamber, Contact 633-2001
November 10, 2020	
5:00 PM	Board of County Commissioners; Governing Board of the Brevard Mosquito Control District; Governing Board of the Barefoot Bay Water and Sewer District; 2725 Judge Fran Jamieson Way, Viera, FL, 1 st Floor, Bldg. C, Commission Chamber, Contact 633-2001
November 13, 2020	
8:30 AM	North Brevard Economic Development Zone Special District Governing Body of the Spaceport Commerce Park Authority, 931 No. Washington Ave, Titusville, FL. Heritage Hall, Contact 321-264-5205
9:00 AM	Investment Committee Meeting, Viera Government Center, 2725 Judge Fran Jamieson Way, Viera, FL, Bldg. C, 3 rd Floor, Florida Room, Contact 637-2002.

If a person desires to appeal any decision made by this commission with respect to any matter considered at this meeting or hearing, such a person will need a record of this proceeding and that, for such purposes, such person may need to ensure that a verbatim record of this proceeding is made, at his/her own expense, which record includes testimony and evidence upon which any such appeal is to be based. The needs of the hearing and/or visually impaired persons shall be met if the department sponsoring the meeting/hearing is presented with such a request no later than 48 hours prior to the meeting.

Deborah Thomas

From: Gannett Legals Public Notices <GanLegPubNotices@gannett.com>
Sent: Monday, October 26, 2020 2:46 PM
To: Lewis, Sally A
Cc: Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel
Subject: RE: 4440622 -- Legal Ad for October 29, 2020
Attachments: OrderConf.pdf

Hello Sally,

Attached is a proof for your review. This is set to run October 29, 2002 in the Florida Today. The cost is \$133.00. The deadline for APPROVAL is October 27, 2020 at 3:00pm EST. Please reply with any questions or changes.

Thank you!

Jamie Christensen
Public Notice Representative



Office: 866-301-5578

****Due to the current Covid 19 pandemic we are minimizing the amount of check payments we are accepting. Please call 866-301-5578 to provide payment via debit or credit card.**

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Monday, October 26, 2020 12:14 PM
To: LEGALS, BRE <BRELEGALS@gannett.com>
Cc: Cheryl. Duisberg (cheryl.Duisberg@brevardclerk.us) <cheryl.Duisberg@brevardclerk.us>; Deborah Thomas (deborah.thomas@brevardclerk.us) <deborah.thomas@brevardclerk.us>; Donna Scott <donna.scott@brevardclerk.us>; Kimberly Powell (kimberly.powell@brevardclerk.us) <kimberly.powell@brevardclerk.us>; Nicole Summers (nicole.summers@brevardclerk.us) <nicole.summers@brevardclerk.us>; Samantha McDaniel (samantha.mcdaniel@brevardclerk.us) <samantha.mcdaniel@brevardclerk.us>
Subject: 4440622 -- Legal Ad for October 29, 2020

Legal Ad Dept.

Please Place the attached ad(s) in the legal section of the Florida Today on Thursday, October 29, 2020

PUBLISH DATE: Thursday, October 29, 2020
1 affidavit

Acct. # 126045 (6BR446)
Phone: 321-633-2010
POC: Sally Lewis

Thank you,
Sally

Sally Lewis
County Manager's Office
2725 Judge Fran Jamieson Way
Bldg. C Room 301
Viera, FL, 32955

Sally.lewis@brevardfl.gov

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Classified Ad Receipt
(For Info Only - NOT A BILL)

Customer: B.O.C.C. COUNTY MANAGER'S OFF

Address: 2725 JUDGE FRAN JAMIESON WAY
MELBOURNE FL 32940
USA

Ad No.: 0004440622

Pymt Method Invoice

Net Amt: \$133.00

Run Times: 1

No. of Affidavits: 1

Run Dates: 10/29/20

Text of Ad:

AD#4440622 10/29/2020
November 5, 2020
1:00 PM Workshop of the Board of
County Commissioners; Governing Board
of the Brevard Mosquito Control District;
Governing Board of the Barefoot Bay
Water and Sewer District; 2725 Judge
Fran Jamieson Way, Viera, FL, 1st Floor,
Bldg. C, Commission Chamber, Contact
633-2001
5:00 PM Board of County Commissioners;
Governing Board of the Brevard Mosqui-
to Control District; Governing Board of
the Barefoot Bay Water and Sewer
District; Zoning, 2725 Judge Fran Jamie-
son Way, Viera, FL, 1st Floor, Bldg. C,
Commission Chamber, Contact 633-2001
November 10, 2020
5:00 PM Board of County Commissioners;
Governing Board of the Brevard Mosqui-
to Control District; Governing Board of
the Barefoot Bay Water and Sewer
District; 2725 Judge Fran Jamieson Way,
Viera, FL, 1st Floor, Bldg. C, Commission
Chamber, Contact 633-2001
November 13, 2020
8:30 AM North Brevard Economic Devel-
opment Zone Special District Governing
Body of the Spaceport Commerce Park
Authority, 931 No. Washington Ave, Ti-
tusville, FL Heritage Hall, Contact 321-
264-5205
9:00 AM Investment Committee Meet-
ing, Viera Government Center, 2725
Judge Fran Jamieson Way, Viera, FL,
Bldg. C, 3rd Floor, Florida Room, Contact
637-2002.

If a person desires to appeal any decision
made by this commission with respect to
any matter considered at this meeting or
hearing, such a person will need a re-
cord of this proceeding and that, for
such purposes, such person may need to
ensure that a verbatim record of this
proceeding is made, at his/her own ex-
pense, which record includes testimony
and evidence upon which any such ap-
peal is to be based. The needs of the
hearing and/or visually impaired persons
shall be met if the department sponsor-
ing the meeting/hearing is presented
with such a request no later than 48
hours prior to the meeting.

Deborah Thomas

From: Lewis, Sally A <Sally.Lewis@brevardfl.gov>
Sent: Tuesday, November 3, 2020 2:10 PM
To: CGroup; CNTYATY_Staff; CNTYMGR_Staff
Cc: Directors List; Administrative Assistants; Cheryl Duisberg; Deborah Thomas; Donna Scott; Kimberly Powell; Nicole Summers; Samantha McDaniel
Subject: Power Point for Thursday Workshop
Attachments: CARES Act Workshop Powerpoint.pdf

Attached is the PowerPoint that will be presented at the Workshop on Thursday, November 5, 2020 at 1:00 PM. Copies will be available at the workshop.

Thank you,
Sally

Sally Lewis
County Manager's Office
2725 Judge Fran Jamieson Way
Viera, Fl. 32940

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Coronavirus Aid, Relief, and Economic Security Act (CARES Act)

Coronavirus Relief Fund (CRF)



Outcomes & Board Decision Points

1. Board direction on distribution of currently unallocated funds
2. Board direction to require and authorize County Manager to execute grant agreements with fund recipients that include audit and claw-back provisions
3. Authorize the County Manager to transfer funds between programs to maximize program benefits, including all necessary Budget Change Requests



Coronavirus Relief Fund

- \$105 Million allocated to Brevard County
- Provided to local governments with population exceeding 500,000
- Must be used to fund expenses directly related to COVID-19
- Department of Treasury Guidance Updated September 2, 2020
- Treasury Office of Inspector General (OIG) Frequently Asked Questions (FAQ's) updated September 21, 2020



Use of Coronavirus Relief Fund

The CARES Act¹ provides that payment from the Fund may only be used to cover costs that:

1. Are necessary expenditures due to the public health emergency with respect to COVID-19;
2. Were not accounted for in the budget most recently approved as of March 27, 2020; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

¹ Subsection 601(d) of the Social Security Act (SSA), as amended, 42 U.S.C. 801 (d).



Federal Department of Treasury Guidance

- “Necessary” – the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for the spending the Fund Payments.
- “Due to” – expenditures must be used for actions taken to respond to the public health emergency
 - Addressing medical or public health needs
 - Response to second-order effects for the emergency, such as providing economic support to those suffering from employment or business interruptions due to COVID-19 related business closures.



Federal Department of Treasury Guidance

- “Not accounted for in the budget” – meets this requirement if:
 - The cost cannot lawfully be funded within that budget; or
 - The cost is for a substantially different use from any expected use of funds in that budget*

Revenue replacement is NOT a permissible use of Fund payments.

**Subsequent Treasury Guidance has provided clarification of what this means*



Office of Inspector General (OIG) FAQs

- **OIG responsible for monitoring disbursement and use of funds, and recovery funds of where recipient failed to comply with Subsection 601(d) SSA, as amended.**
- **Prime Recipient – includes local governments with populations over 500,000 that submitted required certifications to Treasury (Brevard is a Prime Recipient).**
- **Sub-recipient – any entity to which a prime recipient issues a contract, grant, loan, direct payment, or transfer to another government entity of \$50,000 or more.**



Brevard County Sub-recipients (over \$50K)

- Charter Officers, (4)
- Municipalities, (9)
- Contracted Services, (7)
- Vendors, (20)
- Other Agencies, (3)



Audits and Record Retention

- All CRF payments received by the prime recipient are subject to audit.
- OIG may audit sub-recipients as part of its audit of the prime recipient
- Prime recipient is responsible for documentation to support use of CRF proceeds even when a third party is hired to review and approve sub-recipient reimbursement requests and supporting documentation
- Small Business Assistance – Prime recipient must maintain all documents and financial records proving small businesses receiving grants were impacted by the public health emergency and eligible for CRF funds



Administrative Accommodations Public Safety

- As an administrative accommodation, governments may presume that public health and public safety employees meet the substantially dedicated test unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicated otherwise.
- Government will not have to demonstrate/substantiate that public health or public safety employee's functions/duties were substantially dedicated to mitigating the emergency.
- Prime and sub-recipients must maintain records and documentation supporting payroll amounts reimbursed using CRF funds.



Administrative Accommodations Safe Reopening of Schools

- Costs associated with providing distance learning (e.g. cost of laptops to provide students) are eligible for CARES funding.
- Costs associated with in-person learning (e.g. PPE for students or other costs associated with meeting CDC guidelines) are eligible
- As an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school students to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.



Eligible Expenditures

1. Medical Expenses

- COVID-19 and antibody testing; hospital support; mental health services

2. Public Health Expenses

- Communication and enforcement; medical and protective supplies; disinfection

3. Payroll Expenses for Public Safety and Public Health Services

- Public Employee Reassignment; Correctional Officers; Emergency Medical Transport

4. Compliance with Public Health Measures

- Telework capability; Families First; sanitation of jail; social distancing; school support

5. Economic Support Programs

- Small business and nonprofit grants; workforce recovery; small business PPE; community support; individual assistance; food stability

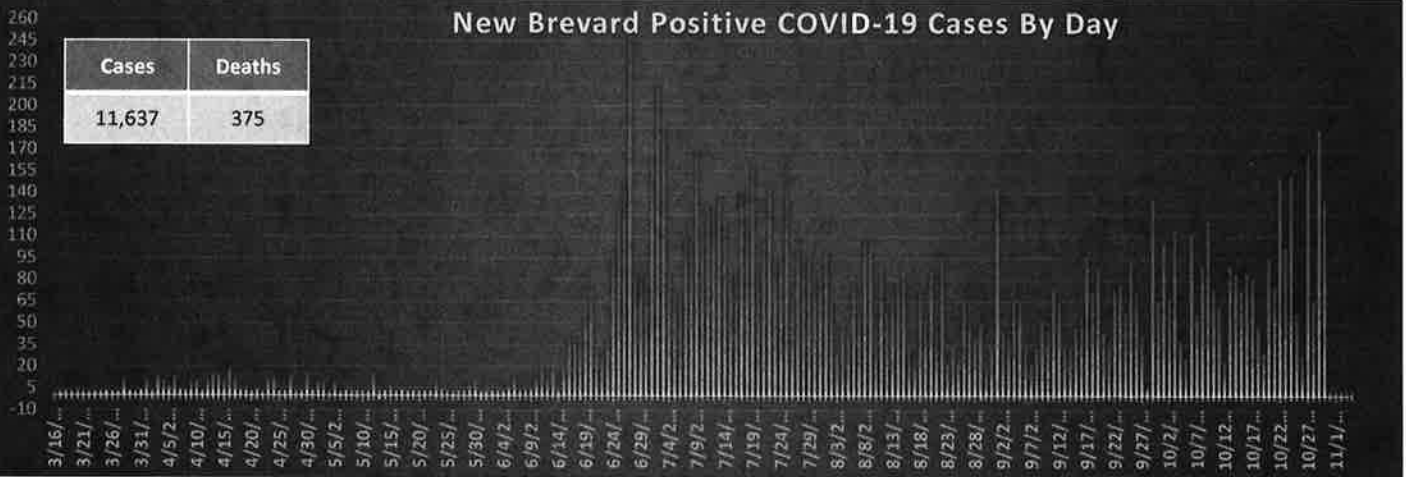


Current Board-Approved Programs

1. Public Health Program
2. Medical Expenditure Program
3. Public Health Compliance Program
4. Public Employee Reassignment Program
5. COVID-19 Related Emergencies
6. Housing Rental and Mortgage Assistance Program
7. Housing Utility and Security Deposit Program
8. Food Stability Program
9. Small Business Support Program



New Brevard Positive COVID-19 Cases By Day



2-1-1 COVID Caller Needs Breakdown



Total Calls	Housing	Food	Utilities	Miscellaneous
37,782	5,937	2,291	2,844	25,704

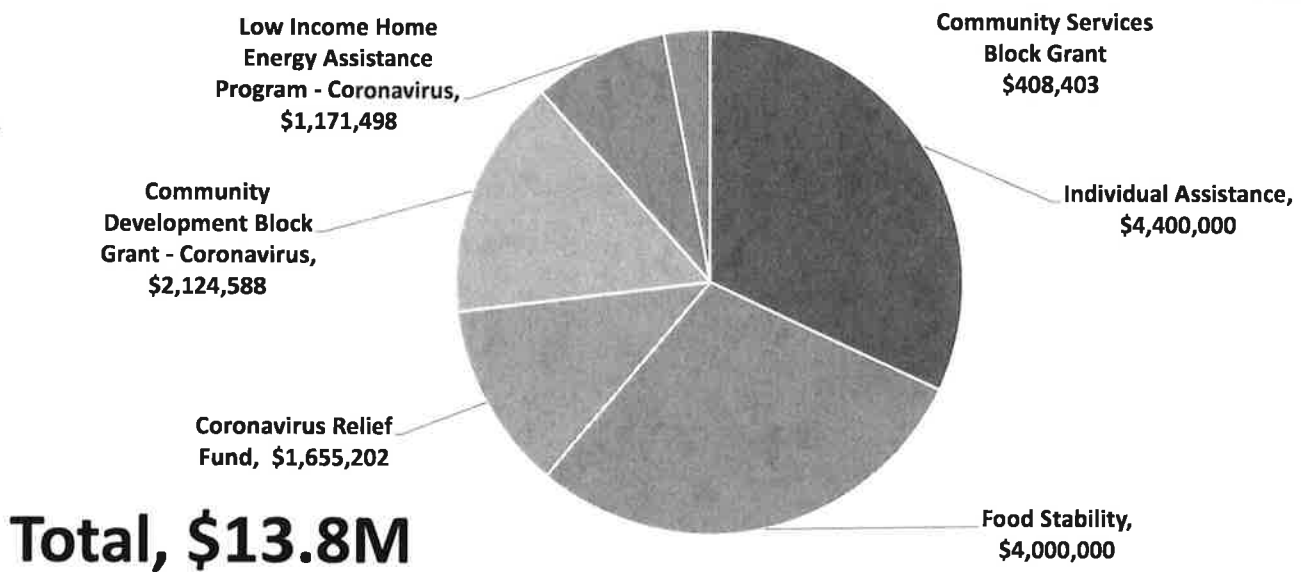


Coronavirus Relief Fund Status

Program	Budget	Incurred	Remaining
Public Health	\$ 7,000,000	\$ 7,832,689	\$ (832,689)
Medical Expenditure	\$ 16,000,000	\$ 5,004,025	\$ 10,995,975
Public Health Compliance	\$ 15,000,000	\$ 19,443,475	\$ (4,443,475)
Public Employee Reassignment	\$ 2,000,000	\$ 1,419,231	\$ 580,769
Unobligated Public Health and Safety	\$ 21,000,000	\$ -	\$ 21,000,000
Housing Rental & Mortgage Assistance	\$ 4,400,000	\$ 4,400,000	\$ -
Food Stability	\$ 4,000,000	\$ 4,000,000	\$ -
Economic Stability (PPE)	\$ 500,000	\$ 500,000	\$ -
Economic Stability (Career Source)	\$ 2,250,000	\$ 1,300,000	\$ 950,000
Economic Stability (Small Business Grant)	\$ 10,000,000	\$ 10,000,000	\$ -
Unobligated Economic Stability	\$ 22,884,237	\$ -	\$ 22,884,237
Total Expenditures	\$ 105,034,237	\$ 53,899,420	\$ 51,134,817



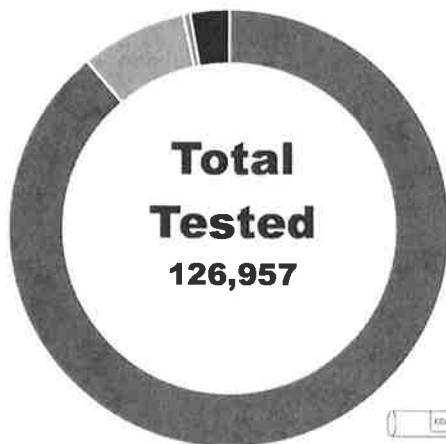
Community Support CARES Funding












COVID-19 Testing & PPE Status





11,724 1,024 71 375
■ Cases ■ Hospitalizations ■ Current Hospitalizations ■ Deaths ■



	1,297,500 Pairs of Gloves
	2,063,224 Mask (all types)
	36,343 Face Shields
	287,702 Gowns
	3,254 Goggles
	68,389 Hand Sanitizer Containers
	16,951 Packages of Wipes



PPE Request by Facility Type (Cumulative)

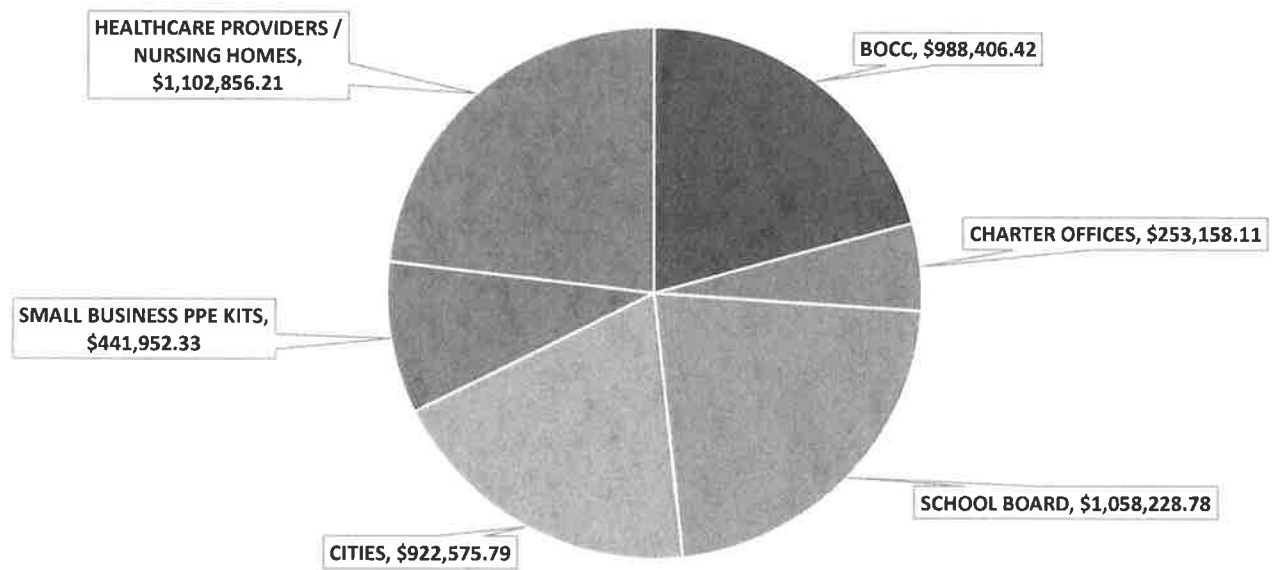
					
ALFs & NHs	Hospitals	Other Healthcare Providers	First Responders	Non-Healthcare Providers	Total Requests
228	18	56	37	163	366

PPE Distribution by Facility Type (Cumulative)






					
ALFs & NHs	Hospitals	Other Healthcare Providers	First Responders	Non-Healthcare Providers	Total Costs
162,039	34,866	27,644	796,496	4.8 Million	\$4.76 Million








COVID-19 COUNTY PPE EXPENSES BY AGENCY





Financial Assistance to Individuals (Cumulative)				
				
Individual Assistance Application Received	Total Percentage of Applications from Unincorporated Residents	Total Percentage of Application from City Residents	Average Amount of Award	Individual Assistance Commitment
1,443	64.4%	35.6%	\$3,752 Per application	\$4.476 Million

Financial Assistance to Business (Cumulative)				
				
Small Business PPE Kits Distributed	Small Business Application Received	Total Amount of Small Business Grants Awarded	Average Amount of Award	Total Amount of Workforce Recovery Program Funded Wages
2,226	1,608	\$9 Million	\$9,306 Per application	\$909,000



Small Business/Nonprofit Support

Economic Recovery Programs (as of 11/02)



Small Business Financial Assistance Program

1,608

applications received

\$11.5M

potential grant

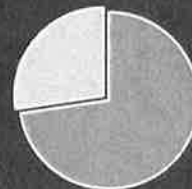
Applications

87

Approved pending grant award

\$760K

in the process of being paid



888

Total small business /
nonprofits awarded grants

\$8.3M

grants awarded




□ Municipalities ■ Unincorporated



Community Feeding Operations

				
Staging Area	Pop-up pantries	Children's Hunger Project	Farmer's Market	Total Committed/Anticipated
2.49 Million Pounds Received	2.07 Million Meals Distributed	46,679 Meals Distributed	17,055 Households Served	\$4.261 Million

Partner's Community Feeding Operations

		
Second Harvest	BPS Feeding Program	Meals on Wheels
11.28 Million Meals (Cumulative)	1.34 Million Meals Distributed (9/16 – 10/28)	10,120 Meals Distributed (10/19– 10/23)



Municipal Obligations

Families First & Quarantine	\$ 1,552,365
Social Distancing, Teleworking, Compliance	\$ 1,034,910
Personal Protective Equipment	\$ 922,576
Decontamination Machines	\$ 665,455
Additional Public Safety Expenses	\$ 417,302
Public Employee Reassignment	\$ 333,842
Total Municipal Obligations	\$ 4,926,450



Sheriff's Office Obligations

BCSO Public Safety Payroll	
Families First	\$ 9,439
Jail Sworn Medical Inmate Transport	\$ 563,875
Jail Mental Health	\$ 601,819
Jail Transportation	\$ 1,330,706
Jail Medical Contract Staffing	\$ 1,084,584
Space X Crowd Control and Enforcement	\$ 26,756
School Resource Officer Meal Deliveries	\$ 688,510
Court Services and Civil Processes	\$ 2,800,226
BCSO Supplies Necessary Due to COVID-19	
Transport Vans and Vehicles	\$ 603,000
Personal Protective Equipment (Gloves)	\$ 432,000
85 radios and associated equipment	\$ 292,305
Thermal Cameras	\$ 140,500
Disinfectant, Message Signs, Other	\$ 87,340
PPE and Sanitization	\$ 178,059
Total Sheriff's Office Obligations	\$ 8,839,119



School Board Obligations

Hotspots for Students without Internet	\$ 323,812
Before & Aftercare Supplemental Staffing & Supplies	\$ 704,171
Food Service PPE, Coolers, Mobile Serving Carts	\$ 146,671
Food Services Scanners, Stylus, Laptops, Tally Counters, Hand Sanitizers, Cable Adapters	\$ 121,384
Purchase Requests (PPE and other COVID related supplies)	\$ 1,300,612
Webcams, Monitors, and Blue-Tooth Headsets	\$ 648,520
Apple iPads for Pre-K and Kindergarten	\$ 2,567,402
Laptops for 7th and 8th graders (one to one)	\$ 1,000,160
Reimbursement for PPE purchased prior to 9/15	\$ 781,196
Total Current School Board Obligations	\$ 7,593,928



Total Unobligated Funds

As of 11/04/2020, \$51.1 Million is Unobligated and Available For the Board to Allocate for Requests:

- **Additional Economic Support, eligible expenses and/or requests of \$44.5M**
- **Additional Public Safety Support, eligible expenses and/or requests of \$64.2M**



Potential Additional Economic Support Funding Options

Program	Obligated	Potential Additional	Total
Individual Assistance & Food	\$ 8,400,000	\$ 2,200,000	\$10,600,000
Small Business Support	\$10,000,000	\$ 1,500,000	\$11,500,000
Schools	\$ 7,593,928	\$27,306,072	\$34,900,000
Hospitals			
Parrish Medical Center	\$ 1,334,833	\$ 5,000,000	\$ 6,334,833
Health First	\$ 44,577	\$ 5,000,000	\$ 5,044,577
Community Support			
Animal Rescue Groups	\$ 10,000	\$ 190,000	\$ 200,000
Brevard Zoo	\$ -	\$ 1,300,000	\$ 1,300,000
Mental Health/Circles of Care	\$ -	\$ 1,090,896	\$ 1,090,896
Urgent Care	\$ -	\$ 130,000	\$ 130,000
Aging Matters (Incl. Meals on Wheels)	\$ -	\$ 34,400	\$ 34,400
Homeless Coalition	\$ -	\$ 24,662	\$ 24,662
Tourism/Marketing	\$ -	\$ 750,000	\$ 750,000
	\$27,383,338	\$44,526,030	\$71,909,368



Potential Additional Public Safety Funding Options

Program	Obligated	Potential Additional	Total
Countywide EMS Transport	\$ 1,253,555	\$ 11,136,356	\$ 12,389,911
Fire EMS/Fire Medic/Dispatch	\$ 928,017	\$ 15,937,673	\$ 16,865,691
Jail/Corrections/Countywide (BCSO)	\$ 8,839,119	\$ 37,166,061	\$ 46,005,180
	\$ 11,020,692	\$ 64,240,090	\$ 75,260,782



Review of Board Decision Points

1. Board direction on distribution of currently unallocated funds
2. Board direction to require and authorize the County Manager to execute grant agreements with fund recipients that include audit and claw-back provisions
3. Authorize the County Manager to transfer funds between programs to maximize program benefits, including all necessary Budget Change Requests