

Meeting Date
April 25, 2017



AGENDA	
Section	Consent
Item No.	II.C.1

**AGENDA REPORT**  
**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

SUBJECT:	Approval: Sale of Surplus Property by Private Sale or by Bidding Process
DEPT/OFFICE:	Central Services Department /Asset Management

**Requested Action:**

It is requested that the Board of County Commissioners authorize advertisement and sale of one surplus parcel of property by private sale or by bidding process pursuant to Florida Statutes 125.35 (1) (a) and the Code of Ordinances. A simple-majority vote of the Board of County Commissioners will approve the private sale process per Sec 2-243, Code of Ordinances of Brevard County and a super-majority vote will approve the bidding process per Sec. 2-244, Code of Ordinances of Brevard County.

**Summary Explanation & Background:**

This Parcel is .17 acres described in parcel I.D. 21-35-07-01-1-4 and is located at 3424 Populatic Street, Mims. According to the Brevard County Property Appraiser's Office, this lot is currently assessed at \$10,000. The parcel was escheated to the County in 2015 at no cost to the County. Approval is requested to dispose of this surplus parcel utilizing the legally appropriate methods, private sale or bidding process.

**Private Sale to Adjacent Property Owner.** Brevard County Ordinance Section 2-243, Sale of real property by private sale to adjacent property owners, provides for a private sale when the Board finds:

- (1) The parcel of real property is of insufficient size and shape to be issued a building permit for any type of development to be constructed on the property; or
- (2) The value of the parcel of real property is \$15,000 or less, as determined by a fee appraiser designated by the Board or as determined by the county property appraiser; and
- (3) The size, shape, location, and value of the parcel would make it of use only to one or more adjacent property owners.

Ordinance 2-243 authorizes the county manager or designee to negotiate the terms of the private sale for approval by the Board. All property owners adjacent to this parcel will be notified of the County's intent to sell. If two or more adjacent property owners are interested in purchasing the parcel, sealed bids will be accepted and opened in accordance with County Ordinance Section 2-243. The Board must approve the sale to the highest responsive bidder, or reject all offers.

**Sale of Real Property by Bidding Process.** Brevard County Ordinance Section 2-244, sale or lease of real property or modular structures by a bidding process, provides that when the Board determines it is in the best interest of the County to sell real property, it may direct the utilization of the procedures for requiring bids on the property per F.S.§125.35. The Board must approve the sale to the highest responsive bidder, or may reject all offers.

Fiscal Impact FY 2016/2017: The suggested minimum bid will be \$10,000.00. Revenue from the sale of the property will be placed into General Fund Cost Center 30086 and the parcel will be re-inserted on the tax roll.

Contact: Merrill Vincent, Asset Manager, 264-5326  
[Merrill.Vincent@BrevardFL.gov](mailto:Merrill.Vincent@BrevardFL.gov)  
Teresa Camarata, Central Services Director, 637-5492  
[Teresa.Camarata@BrevardFL.gov](mailto:Teresa.Camarata@BrevardFL.gov)

Clerk to the Board instruction:

Exhibits Attached: Property Appraiser Maps

<b>Contract /Agreement (If attached):</b>		Reviewed by County Attorney	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	PR <input type="checkbox"/>
Stockton Whitten County Manager		Frank Abbate Assistant County Manager			Department Director / Extension Teresa Camarata, Central Services Director Extension 52543 
		Assistant County Manager			



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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April 26, 2017

MEMORANDUM

TO: Teresa Camarata, Central Services Director

RE: Item II.C.1., Approval for Sale of Surplus Property by Private Sale or by Bidding Process

The Board of County Commissioners, in regular session on April 25, 2017, approved sale of surplus property by private sale or by bidding process; and authorized the advertisement of such property.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

cc: County Manager  
Finance  
Budget

**3424 Populatic St, Mims FL 32754**

