

Meeting Date
11/21/17



AGENDA	
Section	Consent
Item No.	II, B, 2.

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Approval of Resolutions and Supplemental Joint Participation Agreements, Re: Transit Corridor Grants for SR520 and SRA1A Fixed Route Bus Service (Fiscal Impact \$794,130)
DEPT/OFFICE:	Community Services Group / Transit Services Department

Requested Action:

It is requested that the Board approve and authorize the Chairman to sign the Resolutions and Supplemental Joint Participation Agreements (JPA) with the Florida Department of Transportation in the amount of \$397,065 each for Transit Corridor Grants for SR520 and SRA1A Fixed Route Bus Service. It is further recommended that the Board authorize the Chairman to sign any follow-up documents (upon Risk Management and County Attorney approval) and any budget changes.

Summary Explanation & Background:

Space Coast Area Transit provides fixed route bus service in both the SR520 corridor (Route 4) and A1A corridor (Route 9). Both routes operate seven days a week with 30 minute headways during the daytime and 60 minute headways in the evening. Route 4 averages 20 minute headways for three hours in the morning and three hours in the afternoon. Both routes operate Monday through Sunday from about 6:00 AM to 11:00 PM. The two routes account for 22% of the Fixed Route system hours and 26% of the Fixed Route system ridership.

Transit Corridor funding is meant for high level, high use transit service. Staff has asked that Route 4 and Route 9 continue to be considered for corridor funding. The FDOT District 5 staff has agreed and funded the project again this fiscal year; the corridor funds for these routes first began in 2006.

The current funding (per grant) is for \$397,065 for FY 2017/18 in each of the corridors. Even though these grants do not require a match, corridor funding does not cover all of the operating and maintenance costs. Funds for each corridor have been allocated in the FDOT Work program for the next four years in amounts ranging from \$397,065 to \$453,468, yearly. The funding requires no match and the Corridor Grant is included in the Transit Services' Fiscal 2017-2018 Budget.

These grants require performance measures to be met including ridership, on-time performance, service availability, shelters, bus stops, costs and fare recovery on a semi-annual basis.

Fiscal Impact Analysis:

	Business Area	Cost Center	Amount	Description
FY2017-18	4135	303200	\$385,500	SR 520 Corridor
FY2017-18	4135	303201	\$385,500	A1A Corridor

Contact Name: Scott Nelson, Interim Transit Services Director
Phone: 635-7815 ext. 601

Clerk to the Board Instructions: We will need two certified sets of each.

Exhibits Attached: (1) each of Authorizing Resolutions; (1) Supplemental #13 JPA #AOE59; (1) Supplemental #13 JPA #AOE60

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Interim Assistant County Manager John Denninghoff	Department Director / Extension Scott Nelson, Interim Transit Services Director, Scott.Nelson@brevardfl.gov, 635-7815 ext. 601
Frank Abbate <i>Y30</i>	Interim Assistant County Manager Jim Liesenfelt <i>JL</i>	<i>Scott Nelson</i>

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

INITIAL CONTRACT FORM

SECTION I - The following information must be completed on all new contracts submitted to the Board.

1. Contractor: Florida Department of Transportation	
2. Fund/Account #: 4135-303200	Department Name: Transit Services
4. Contract Description: JPA AOE60 - Supplemental #13	
5. Contract Monitor: Cathy Lively	6. Mail Stop #: N/A
7. Dept./Office Director: Jim Liesenfelt	8. Contract Type:
ACTION DATE: <i>30 days from entry</i>	ACTION REQUIREMENT: <i>Need complete data</i>

SECTION II - The following departments must approve all contracts submitted to the Board:

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>INITIALS</u>	<u>DATE</u>
	<u>YES</u>	<u>NO</u>		
User Agency	X	_____	SN	10/12/17
Risk Management	_____	_____	_____	_____
County Attorney	✓	_____	<i>Dej</i>	11/2/17

If any office denies approval, the package will be returned immediately to the User Agency.

SECTION III - CONTRACT MANAGEMENT DATABASE CHECKLIST

<u>DATABASE REQUIRED FIELDS</u>	<u>Complete</u> ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund and GL Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status	<input type="checkbox"/>
Contract Title	<input type="checkbox"/>
Contract Type	<input type="checkbox"/>
Contract Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date	<input type="checkbox"/>
Contract Effective Date	<input type="checkbox"/>
Contract Expiration Date	<input type="checkbox"/>
Contract Absolute End Data (No Additional renewals/extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in database (Initial Contract Form with County Attorney/Risk Management Approval; Signed/Executed Contract)	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>
Note: Insurance Certificates uploaded under collapsible/expandable <u>Monitor Bar Section</u> Change Order/Task Order uploaded under collapsible/expandable <u>Monitor Bar Section</u> Contract Renewal documents uploaded under collapsible/expandable <u>Renewal /Bar Section</u>	

NOTE: This form should be attached to all new contracts being submitted to the Board for approval. After the contract has been approved, the contract package, including this form, will go to the Clerk to the Board. The Clerk's office will return the Initial Contract Form, Executed/Attested Contract to department for contract to be entered and uploaded into the Contract Management System. See AO-29 for additional information.

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BOARD OF COUNTY COMMISSIONERS**

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	<u>YES</u>	<u>NO</u>		
User Agency	X	_____	SN	10/12/17
Risk Management	✓	_____	ML	10-12-2017
County Attorney	_____	_____	_____	_____

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BOARD OF COUNTY COMMISSIONERS**

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	<u>YES</u>	<u>NO</u>		
User Agency	X	_____	SN	10/12/17
Risk Management	_____	_____	_____	_____
County Attorney	✓	_____	DEG	11/2/17

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User Agency	X	_____	SN	10/12/17
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RESOLUTION NO. 17-229

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, ON BEHALF OF SPACE COAST AREA TRANSIT, AUTHORIZING THE EXECUTION OF SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, has the authority to enter into a Grant Agreement with the Florida Department of Transportation to undertake a project as authorized by Chapter 341.051 (1) of the Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, THAT:

1. The Chairman of the Board of County Commissioners of Brevard County, Florida is authorized to execute the Supplemental Joint Participation Agreement for State FM Number 420642-1-84-01.
2. The Chairman of the Board of County Commissioners of Brevard County, Florida is authorized to execute the Agreement, Addendums, and Amendments with the Florida Department of Transportation.
3. That the Transit Director of Space Coast Area Transit is authorized to sign any and all assurances, certifications, reimbursement invoices, and other documents, which may be required in connection with the Agreement.
4. This Resolution shall take effect immediately upon its adoption.

DULY PASSED AND ADOPTED THIS 21st of NOVEMBER 2017.

ATTEST:



Scott Ellis, Clerk

BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS


BY _____
RITA PRITCHETT, CHAIRWOMAN

AS APPROVED BY THE BOARD ON NOVEMBER 21, 2017.

RESOLUTION NO. 17-230

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, ON BEHALF OF SPACE COAST AREA TRANSIT, AUTHORIZING THE EXECUTION OF SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION; AND PROVIDING AN EFFECTIVE DATE.

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ATTEST:



Scott Ellis, Clerk

BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS

BY



RITA PRITCHETT, CHAIRWOMAN

AS APPROVED BY THE BOARD ON NOVEMBER 21, 2017.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT
Number 13

725-030-07
PUBLIC TRANSPORTATION
12/14
Page of 4

Financial Project No(s): <u>420642-1-84-01</u> <small>(Item-segment-phase-sequence)</small> Contract No.: <u>AOE59</u>	Fund: <u>DPTO</u> Function: <u>215</u> Federal No.: <u>n/a</u> DUNS No.: <u>80-939-7102</u>	FLAIR Category: <u>088774</u> Object Code: <u>751000</u> Org. Code: <u>55052000531</u> Vendor No.: <u>F596-000-523-038</u>
Catalog of Federal Domestic Assistance Number: <u>n/a</u> CFDA Title: <u>n/a</u>	Catalog of State Financial Assistance Number: <u>55013</u> CSFA Title: <u>Transit Corridor Program</u>	

THIS AGREEMENT, made and entered into this _____ day of _____, _____, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida, hereinafter referred to as the Department, and Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit, P.O. Box 1496, Titusville, FL 32781 hereinafter referred to as Agency.

WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 22nd day of May 2006 entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment "A" for a total Department Share of \$4,784,621.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended and supplemented as follows:

1.00 Project Description: The project description is amended To provide state Transit Corridor funding for FY 2017/18 to continue fixed route bus service along the SR 520 Corridor, Space Coast Area Transit Route 4, from Cocoa to Cocoa Beach in Brevard County, Florida.

2.00 Project Cost:

Paragraph 3.00 of said Agreement is increased/ decreased by \$397,065.00
bringing the revised total cost of the project to \$4,784,621.00

Paragraph 4.00 of said Agreement is increased/ decreased by \$397,065.00
bringing the Department's revised total cost of the project to \$4,784,621.00

3.00 Amended Exhibits:

Exhibit(s) B, D of said Agreement is amended by Attachment "A".

4.00 Contract Time:

Paragraph 16.00 of said Agreement September 30th, 2018

5.00 E-Verify

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Financial Project No(s) 420642-1-84-01

Contract No. AOE59

Agreement Date _____

Except as hereby modified, amended or changed, all other terms of said Agreement dated May 22nd 2006 and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first above written.

AGENCY

FDOT

Brevard County Board of County Commissioners,

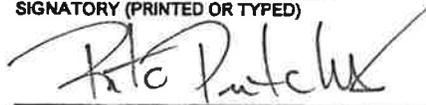
See attached Encumbrance Form for date of Funding Approval by Comptroller

AGENCY NAME

RITA PRITCHETT

SIGNATORY (PRINTED OR TYPED)

LEGAL REVIEW
DEPARTMENT OF TRANSPORTATION



SIGNATURE

Richard B. Morrow, P.E.

DEPARTMENT OF TRANSPORTATION

CHAIRWOMAN

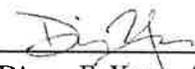
Director of Transportation Development

TITLE

TITLE

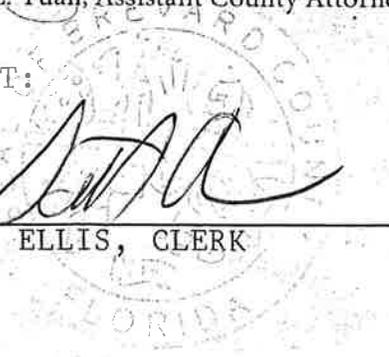
As approved by the Board on November 21, 2017

Review for Legal Form and Content By:


Diana E. Yuan, Assistant County Attorney

ATTEST:


SCOTT ELLIS, CLERK



Financial Project No(s)
 420642-1-84-01

Contract No. AOE59
 Agreement Date _____

**ATTACHMENT "A"
 SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit, P.O. Box 1496, Titusville, FL 32781

dated _____

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

To provide state Transit Corridor funding for FY 2017/18 to continue fixed route bus service along the SR 520 Corridor, Space Coast Area Transit Route 4, from Cocoa to Cocoa Beach in Brevard County, Florida.

I. Project Cost:	As Approved	As Amended	Net Change
	\$4,387,556.00	\$4,784,621.00	\$397,065.00
Total Project Cost	\$4,387,556.00	\$4,784,621.00	\$397,065.00
II. Fund Participation:	As Approved	As Amended	Net Change
Department:	\$4,387,556.00	\$4,784,621.00	\$397,065.00
Agency:			\$0.00
Total Project Cost	\$4,387,556.00	\$4,784,621.00	\$397,065.00

Comments:

The Department will fund up to 100% of the net operating cost (i.e., operating less farebox) not to exceed \$397,065.

**EXHIBIT "B"
 PROJECT BUDGET**

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit, 401 S. Varr Avenue, Cocoa, Florida 32922 dated

I. PROJECT COST:

Bus trolley operating service along the A1A corridor in Brevard County from Port Canaveral to 13th Street in Cocoa Beach.

5,852.963 hours x \$67.84/hr. \$ 397,065.00

TOTAL PROJECT COST: \$ 397,065.00

II. PARTICIPATION:

Maximum Federal Participation (FTA), (FAA)	(%) or	\$
Agency Participation		
In-Kind	(%)	
Cash	or	\$
Other (Farebox)	(%)	\$
Maximum Department Participation		
Primary (DPTO) (DS) (DIA) (PORT)	(100%)	\$ 397,065.00*
Federal Reimbursable (DU) (FRA) (DFTA)	(%) or	\$
Local Reimbursable (DL)	(%) or	\$ _____

TOTAL PROJECT COST: \$ 397,065.00

*The Department will fund up to 100% of the net operating cost (i.e., operating less farebox) not to exceed \$397,065.00.

FY2017/18	DPTO	\$397,065
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EXHIBIT D

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

Awarding Agency: Florida Department of Transportation
State Project Title: TRANSIT CORRIDOR PROGRAM
CSFA Number: 55.013
***Award Amount:** \$397,065.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.013 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.013 are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT
Number 13

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WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 22nd day of May 2006, entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment "A" for a total Department Share of \$4,784,621.00

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Contract No. AOE60
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This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit, P.O. Box 1496, Titusville, FL 32781

dated _____

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

To provide state Transit Corridor funding for FY 2017/18 to continue fixed route bus service along the A1A Corridor, Space Coast Area Transit Route 4, from Cocoa to Cocoa Beach in Brevard County, Florida.

I. Project Cost:	As Approved	As Amended	Net Change
	\$4,387,556.00	\$4,784,621.00	\$397,065.00
Total Project Cost	\$4,387,556.00	\$4,784,621.00	\$397,065.00
II. Fund Participation:	As Approved	As Amended	Net Change
Department:	\$4,387,556.00	\$4,784,621.00	\$397,065.00
Agency:			\$0.00
Total Project Cost	\$4,387,556.00	\$4,784,621.00	\$397,065.00

Comments:

The Department will fund up to 100% of the net operating cost (i.e., operating less farebox) not to exceed \$397,065.

EXHIBIT "B"
PROJECT BUDGET

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and Brevard County Board of County Commissioners, d/b/a Space Coast Area Transit, 401 S. Varr Avenue, Cocoa, Florida 32922 dated _____.

I. PROJECT COST:

Bus trolley operating service along the A1A corridor in Brevard County from Port Canaveral to 13th Street in Cocoa Beach.

5,852.9628 hours x \$67.84/hr. \$ 397,065.00

TOTAL PROJECT COST: **\$ 397,065.00**

II. PARTICIPATION:

Maximum Federal Participation (FTA), (FAA)	(%) or	\$
Agency Participation		
In-Kind	(%)	
Cash	or	\$
Other (Farebox)	(%)	\$
Maximum Department Participation		
Primary (DPTO) (DS) (DM) (PORT)	(100%)	\$397,065.00*
Federal Reimbursable (DU) (FRA) (DFTA)	(%) or	\$
Local Reimbursable (DL)	(%) or	\$ _____
TOTAL PROJECT COST:		\$397,065.00

*The Department will fund up to 100% of the net operating cost (i.e., operating less farebox) not to exceed \$397,065.00.

FY2017/18	DPTO	\$397,065
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Financial Project No(s)

420643-1-84-01

Contract No. AOE60

Agreement Date _____

Except as hereby modified, amended or changed, all other terms of said Agreement dated May 22nd 2006 and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first above written.

AGENCY

FDOT

Brevard County Board of County Commissioners,

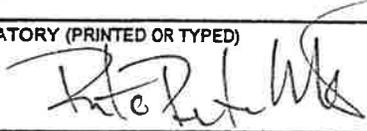
See attached Encumbrance Form for date of Funding Approval by Comptroller

AGENCY NAME

RITA PRITCHETT

LEGAL REVIEW
DEPARTMENT OF TRANSPORTATION

SIGNATORY (PRINTED OR TYPED)



Richard B. Morrow, P.E.

SIGNATURE

DEPARTMENT OF TRANSPORTATION

CHAIRWOMAN

Director of Transportation Development

TITLE

TITLE

Approved by the Board on November 21, 2017

Review for Legal Form and Content By:



Diana E. Yuan, Assistant County Attorney

ATTEST:



SCOTT ELLIS, CLERK



EXHIBIT D

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

Awarding Agency: Florida Department of Transportation
State Project Title: TRANSIT CORRIDOR PROGRAM
CSFA Number: 55.013
***Award Amount:** \$ 397,065.00

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.013 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.013 are provided at:
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>