



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.11.

12/10/2019

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### **Subject:**

Permission to initiate the bidding process for office space within the General Aviation Terminal, and for lease of the former Airport Administration Office/trailer at Valkaria Airport.

### **Fiscal Impact:**

None

### **Dept/Office:**

Valkaria Airport

### **Requested Action:**

It is requested the Board of County Commissioners grant permission and authorize staff to initiate the bidding process in accordance with Brevard County Code of Ordinances, Section 2-244, for lease of office space within the General Aviation Terminal and for the former Airport Administration Office at Valkaria Airport.

### **Summary Explanation and Background:**

The property is owned by and located at Valkaria Airport.

Interest has been expressed for aeronautical utilization of both space within the General Aviation Terminal and for the former Airport Administration Office/trailer. Both the office space and the trailer are vacant and are on airport property. The prospective usage of each space is aeronautical in nature and not expected to create a nuisance. Valkaria Airport will benefit from gaining aeronautical businesses on-site and will generate revenue from each lease.

### **Clerk to the Board Instructions:**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Tammy.Rowe@brevardclerk.us

December 11, 2019

MEMORANDUM

TO: Steve Borowski, Valkaria Airport Manager

RE: Item F.11., Permission to Initiate the Bidding Process for Office Space within the General Aviation Terminal and for Lease of the Former Airport Administration Office/Trailer at Valkaria Airport

The Board of County Commissioners, in regular session on December 10, 2019, granted permission and authorized staff to initiate the bidding process, in accordance with Brevard County Code of Ordinances, Section 2-244, for lease of office space within the General Aviation Terminal and for the former Airport Administration Office/Trailer at Valkaria Airport.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/ds

cc: Central Services Director  
Finance  
Budget