

Meeting Date
<b>SEPTEMBER 15, 2015</b>



AGENDA	
Section	<b>CONSENT</b>
Item No.	<b>II.D.2</b>

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

SUBJECT:	<b>FY 2016 ADOPTED BUDGET AND MEETING SCHEDULE FOR HERITAGE ISLE AT VIERA COMMUNITY DEVELOPMENT DISTRICT</b>
DEPT/OFFICE:	<b>BUDGET OFFICE</b>

Requested Action:

It is requested that the Board acknowledge receipt of the FY 2016 Final Adopted Budget and meeting schedule for Heritage Isle at Viera Community Development District.

Summary Explanation & Background:

In accordance with Florida Statutes 189.016(4) and 189.015(1), the Heritage Isle at Viera Community Development District is submitting its revised FY 2015-2016 Final Adopted Budget and Meeting Schedule to the Brevard County Board of County Commissioners.

The District's prior submittal, which was accepted by the Board of County Commissioners on September 1, 2015, inadvertently did not include the Reserve Fund budget. The District has requested that the files be updated with the Final Adopted Budget.

**Fiscal Impact:** There is no financial impact.

Clerk to the Board instruction: Maintain for records retention

Exhibits Attached: FY 2016 Final Adopted Budget for Heritage Isle at Viera Community Development District; FY2015/2016 Meeting Schedule for the Heritage Isle at Viera Community Development District.

<b>Contract /Agreement (If attached):</b> Reviewed by County Attorney		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager			Department Director / Extension				
Stockton Whitten	Assistant County Manager		Tom Rosenberg/52854				



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

October 7, 2015

MEMORANDUM

TO: Tom Rosenberg, Budget Director

RE: Item II.D.2., Acknowledge Receipt of Fiscal Year 2016 Adopted Budget and Meeting Schedule for Heritage Isle at Viera Community Development District

The Board of County Commissioners, in regular session on October 6, 2015, acknowledged receipt of the Fiscal Year 2016 Final Adopted Budget and meeting schedule for Heritage Isle at Viera Community Development District.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Etheridge*

Tammy Etheridge, Deputy Clerk

/af

# HERITAGE ISLE AT VIERA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084 (904) 436-6270

August 20, 2015

Brevard County BOCC  
Brevard County Government Center  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Re: Heritage Isle at Viera Community Development District  
Final Adopted Fiscal Year 2015/2016 Budget

Dear Sir/Madam:

In regards to the District's prior letter dated July 31, 2015; it has come to our attention the Reserve Fund budget was inadvertently not enclosed in said letter. As such, the District respectfully requests your files be updated with the enclosed Fiscal Year 2015/2016 budget (the "Final Adopted Budget") approved by the Board of Supervisors of the Heritage Isle at Viera Community Development District (the "Board"). Transmittal of the enclosed Final Adopted Budget is being made for purposes of disclosure information, and posting on the website of Brevard County (at least 30 days after adoption) pursuant to Section 189.016(4), *Florida Statutes*.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Sincerely,

*Melissa Dobbins*

Melissa Dobbins  
District Manager

Cc: Bernie Reed, Chairman  
Jere Earlywine, District Counsel

Enclosure

RECEIVED

AUG 25 2015

County Manager's Office

**Heritage Isle at Viera  
Community Development District  
Final Adopted Budget  
General Fund  
Fiscal Year 2015/2016**

Chart of Accounts Classification	Budget for 2015/2016
<b>REVENUES</b>	
Special Assessments	
Tax Roll*	\$ 592,497
Off Roll*	\$ 87,708
<b>TOTAL REVENUES</b>	<b>\$ 680,205</b>
Annual 20 Year Street Light Lease - Carry Forward	\$ 7,907
<b>TOTAL REVENUES AND BALANCE FORWARD</b>	<b>\$ 688,112</b>
<i>*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.</i>	
<b>EXPENDITURES - ADMINISTRATIVE</b>	
<b>Legislative</b>	
Supervisor Fees	\$ 6,000
<b>Financial &amp; Administrative</b>	
Administrative Services	\$ 4,500
District Management	\$ 30,820
District Engineer	\$ 20,000
Disclosure Report	\$ 2,000
Trustees Fees	\$ 8,000
Financial Consulting Services	\$ 10,000
Accounting Services	\$ 16,995
Auditing Services	\$ 3,800
Arbitrage Rebate Calculation	\$ 1,200
Public Officials Liability Insurance	\$ 3,450
Legal Advertising	\$ 4,000
Bank Fees	\$ 100
Dues, Licenses & Fees	\$ 175
Website Hosting, Maintenance & Backup	\$ 2,100
Miscellaneous Fees	\$ 200
<b>Legal Counsel</b>	
District Counsel	\$ 40,000
<b>Administrative Subtotal</b>	<b>\$ 153,340</b>
<b>EXPENDITURES - FIELD OPERATIONS</b>	
<b>Electric Utility Services</b>	
Utility Services	\$ 23,000
Street Lights	\$ 72,000
Amortization - Street Light Lease	\$ 7,907
<b>Stormwater Control</b>	
Aquatic Maintenance	\$ 34,000
Fountain Service Repairs & Maintenance	\$ 5,000
Stormwater System Maintenance	\$ 2,000
<b>Other Physical Environment</b>	
General Liability & Property Insurance	\$ 8,000
Entry & Walls Maintenance	\$ 2,000
Pet Station Maintenance	\$ 6,000
Legacy Street Light Inspections	\$ 1,200
Ant Control Treatment	\$ 6,000
Landscape Maintenance	\$ 192,000
Irrigation Contracts & Repairs	\$ 32,000
Landscape Replacement Plants, Shrubs, Trees	\$ 30,000
Operations/Field Inspections	\$ 6,000
<b>Road &amp; Street Facilities</b>	
Sidewalk & Curb Repair & Maintenance	\$ 25,000
<b>Parks &amp; Recreation</b>	
Infrastructure Annual Inspection Contract	\$ 20,000
Pedestrian Bridge Maintenance	\$ 3,000
<b>Contingency</b>	

**Heritage Isle at Viera  
Community Development District  
Final Adopted Budget  
General Fund  
Fiscal Year 2015/2016**

Chart of Accounts Classification	Budget for 2015/2016
Miscellaneous Contingency	\$ 59,665
<b>Field Operations Subtotal</b>	<b>\$ 534,772</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 688,112</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ -</b>