



April 1, 2020

**M E M O R A N D U M**

**TO:** Frank Abbate, County Manager

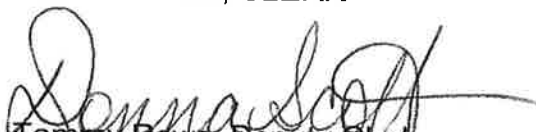
**RE:** Item IV.1., Staff Authorization to Cancel Meetings if Unable to Implement Social Distancing

The Board of County Commissioners, in special session on March 31, 2020, authorized staff to cancel any such meetings if staff is unable to implement appropriate measures to allow for social distancing of at least six feet.

Your continued cooperation is greatly appreciated.

Sincerely yours,

**BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK**

  
Tammy Rowe, Deputy Clerk

/ds

**cc:** Each Commissioner  
County Attorney  
Public Safety Director  
Finance  
Budget