# **Agenda Report**



2725 Judge Fran Jamieson Way Viera, FL 32940

### **REPORT**

11/17/20

### **Subject:**

Permission to use current Chair's signature.

# **Dept/Office:**

## **Requested Action:**

It is requested the Board of County Commissioners grant permission to continue to use the current Chair's signature for signing the Payroll and Accounts Payable checks until the new Chair signature can be obtained.



#### FLORIDA'S SPACE COAST

Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001 Fax: (321) 264-6972 Kimberly.Powell@brevardclerk.us



November 18, 2020

MEMORANDUM

TO: Frank Abbate, County Manager

RE: Item L.1., Request for Permission to Use Current Chair's Signature Plates

The Board of County Commissioners, in regular session on November 17, 2020, granted permission to use the current Chair's signature plates for signing the Payroll and Accounts Payable checks until the new Chair signature plates can be obtained.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS

SCOTT ELLIS, CLERK

Kimberly Powell, Clerk to the Board

/sm

cc: Finance