



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Resolution/Award/Presentation

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E.4.

12/17/2024

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**Subject:**

Resolution, Re: Recognize the retirement of Mary Ellen Donner, Parks and Recreation Department Director - District 2

**Fiscal Impact:**

N/A

**Dept/Office:**

District 2 Commission Office

**Requested Action:**

It is requested that the Board pass a resolution to recognize the retirement of Mary Ellen Donner.

**Summary Explanation and Background:**

Mary Ellen Donner has provided exceptional guidance and leadership to the Brevard County Board of County Commissioners as the Parks and Recreation Department Director since 2017.

**Clerk to the Board Instructions:**

Please frame one (1) copy



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

December 18, 2024

**M E M O R A N D U M**

**TO:** Commissioner Tom Goodson, District 2

**RE:** Item E.4., Resolution to Recognize the Retirement of Mary Ellen Donner, Parks and Recreation Department Director

The Board of County Commissioners, in regular session on December 17, 2024, adopted Resolution No. 24-135, recognizing the retirement of Mary Ellen Donner. Enclosed is a copy of the Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

*Kimberly Powell*  
Kimberly Powell, Clerk to the Board

/sj

Encl. (1)

Brevard



County

## BOARD OF COUNTY COMMISSIONERS

### Resolution

WHEREAS, **MS. MARY ELLEN DONNER** has been providing exceptional guidance and leadership to the Brevard County Board of County Commissioners as the Parks and Recreation Director since 2017; and

WHEREAS, **MS. DONNER** graduated from Acadia University in Nova Scotia, Canada, with dual Bachelor's Degrees in Education and Recreation; and

WHEREAS, **MS. DONNER** was hired as a Recreation Supervisor in Collier County, Florida, and worked her way up to Assistant Director for Parks and Recreation and then became the Parks and Recreation Director for the cities of Henderson, Nevada, North Las Vegas, Nevada, and Jacksonville Beach, Florida, before accepting the Parks and Recreation Director position in her adopted home of Brevard County; and

WHEREAS, **MS. DONNER'S** contributions have had a positive impact on Parks and Recreation throughout the County, including park expansion, multi-purpose field construction, aquatic safety, campground management, trail maintenance and management, transitioning golf course management, infrastructure investments, boat ramp construction, and multiple hurricane repairs, sometimes more than once; and

WHEREAS, **MS. DONNER** has earned the admiration and respect of her staff and colleagues at Brevard County Board of County Commissioners for her professionalism, dedication, skillful leadership, lighthearted sense of humor, effervescent personality, culinary prowess, and hard work ethic; and

WHEREAS, **MS. DONNER'S** reputation for celebrating achievements is known throughout County offices, as well as being the County's resident chef, as **MARY ELLEN** has found that there is no reason too small not to celebrate.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA**, do hereby extend to

**MARY ELLEN DONNER**

our sincere appreciation for her outstanding public service and wish her a wonderful retirement enjoying time with her husband Donald, her dog Vito, her mother in Canada, golfing, multiple cruises, and endless champagne toasts.

**DONE, ORDERED, AND ADOPTED**, in regular session, this 17<sup>th</sup> day of December, 2024.

ATTEST:

  
RACHEL M. SADOFF, CLERK

  
ROB FELTNER, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FLORIDA



24-135

**A RESOLUTION ON BEHALF OF THE BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS  
RECOGNIZING MARY ELLEN DONNER FOR HER OUTSTANDING SERVICE AS PARKS AND RECREATION  
DIRECTOR FOR BREVARD COUNTY, FLORIDA**

**WHEREAS**, Ms. Mary Ellen Donner has been providing exceptional guidance and leadership to the Brevard County Board of County Commissioners as the Parks and Recreation Director since 2017; and

**WHEREAS**, Ms. Donner graduated from Acadia University in Nova Scotia, Canada, with dual Bachelor's Degrees in Education and Recreation; and

**WHEREAS**, Ms. Donner was hired as a Recreation Supervisor in Collier County, Florida, and worked her way up to Assistant Director for Parks and Recreation and then became the Parks and Recreation director for the cities of Henderson, Nevada, North Las Vegas, Nevada, and Jacksonville Beach, Florida, before accepting the Parks and Recreation Director position in her adopted home of Brevard County; and

**WHEREAS**, Ms. Donner's contributions have had a positive impact on Parks and Recreation throughout the County, including park expansion, multi-purpose field construction, aquatic safety, campground management, trail maintenance and management, transitioning golf course management, infrastructure investments, boat ramp construction, and multiple hurricane repairs, sometimes more than once; and

**WHEREAS**, Ms. Donner has earned the admiration and respect of her staff and colleagues at Brevard County Board of County Commissioners for her professionalism, dedication, skillful leadership, lighthearted sense of humor, effervescent personality, culinary prowess, and hard work ethic; and

**WHEREAS**, Ms. Donner's reputation for celebrating achievements is known throughout County offices, as well as being the County's resident chef as Mary Ellen has found that there is no reason too small not to celebrate;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Brevard County Board of County Commissioners do hereby extend to **MARY ELLEN DONNER** our sincere appreciation for her outstanding public service and wish her a wonderful retirement enjoying time with her husband Donald, her dog Vito, her mother in Canada, golfing, multiple cruises, and endless champagne toasts.

**DONE, ORDERED, AND ADOPTED**, in regular session, this 17<sup>TH</sup> day of December 2024 A.D.

ATTEST:

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RACHEL SADOFF, CLERK

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ROB FELTER, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY, FL

Meeting

Item: E.4

Motion By: TG

2<sup>nd</sup> By: KD

Commissioner	District	Yes	No
Delaney	1	✓	
Vice Chair Goodson	2	✓	
Atkinson	3	✓	
Altman	5	✓	
Chair Feltner	4	✓	