



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

---

F.15.

3/12/2024

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**Subject:**

Bill Folder

**Fiscal Impact:**

N/A

**Dept/Office:**

Commission Office

**Requested Action:**

Acknowledge receipt.

**Summary Explanation and Background:**

Exhibit 1 - District 1 Commission Office: ODP Business Solutions Inv 346121228001, dated 2/6/2024.

Exhibit 2 - District 2 Commission Office: DEXimaging Invoice AR 10657494, dated 1/17/2024.

Exhibit 3 - District 3 Commission Office: ODP Invoice 353320116001, dated 2/9/2024 and DEXimaging Invoice AR10877403. Dated 2/28/2024.

Exhibit 4 - District 4 Commission Office: DEXimaging Invoice AR 10788930, dated 2/12/2024.

Exhibit 5 - District 4 Commission Office: Ready Refresh Invoice 04B6707868371, dated 2/21/2024.

Exhibit 6 - District 5 Commission Office: Purchasing Card Recon Report for 2/4/2024.

Exhibit 7 - District 5 Commission Office: DEXimaging AR10870988. Dated 2/27/2024.

**Clerk to the Board Instructions:**

Please include with the minutes of the March 12, 2024 Regular Board Meeting.



March 13, 2024

**M E M O R A N D U M**

**TO:** Kathy Prothman, Finance Department

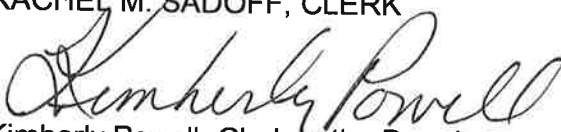
**RE:** Item F.15., Bill Folder

The Board of County Commissioners, in regular session on March 12, 2024, acknowledged receipt of the Bill Folder.

Your continued cooperation is always appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK**

  
Kimberly Powell, Clerk to the Board

/sm

Encl. (1)

**cc:** Each Commissioner  
Budget

**Subject:**

Bill Folder

**Fiscal Impact:**

N/A

**Dept/Office:**

D1 Commission Office

**Summary Explanation and Background:**

ODP Business Solutions invoice # 346121228001, dated 02/06/2024, for the amount of \$ 59.69.

**Clerk to Board Instructions:**

Please include with the minutes of the March 12, 2024 regular meeting.



ODP Business Solutions, LLC  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

# ORIGINAL INVOICE

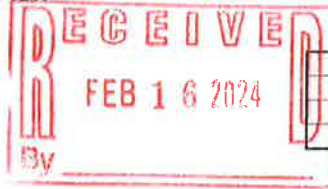
10068

## THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL US

FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

FEDERAL ID: 86-2161688



INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
346121228001	59.69	Page 2 of 2
INVOICE DATE	TERMS	PAYMENT DUE
06-FEB-24	Net 30	11-MAR-24

### BILL TO:

ATTN: ACCTS PAYABLE  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

### SHIP TO:

DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500118440		7101 S.		346121228001		02-FEB-24		06-FEB-24	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						ADRIENNE SCHMADEKE		1			
CATALOG ITEM #/ MANUF CODE			DESCRIPTION/ CUSTOMER ITEM #			U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE

SUB-TOTAL	59.69
DELIVERY	0.00
SALES TAX	0.00
TOTAL	59.69

All amounts are based on USD currency

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

Date Rec'd 2/16/24  
P.O. # 4500118440  
Vendor # 18045  
Doc # 5105644624

*Keith Alward*

*Pass Stah*

MAR 12 2024

### DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
DISTRICT 1 COMMISSION OFFICE	32516	346121228001	06-FEB-24	59.69	

FL0

000325167 3461212280011 00000005969 1 1

Please  
Send Your  
Check to:

ODP Business Solutions, LLC  
PO Box 1413  
Charlotte NC 28201-1413

Please return this stub with your payment to  
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.



ODP Business Solutions, LLC  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

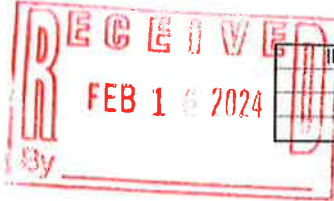
# ORIGINAL INVOICE

10068

## THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
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FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688



INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
346121228001	59.69	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
06-FEB-24	Net 30	11-MAR-24

### BILL TO:

ATTN: ACCTS PAYABLE  
DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102

### SHIP TO:

DISTRICT 1 COMMISSION OFFICE  
7101 S US HIGHWAY 1  
TITUSVILLE FL 32780-8102



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500118440		7101 S.		346121228001		02-FEB-24		06-FEB-24	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						ADRIENNE SCHMADEKE		1			
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
8013496 2096152		SHARPIE,GEL,0.7MM,12OS,BL 8013496		DZ	2	2	0	10.710		21.42	
5893198 SP24D0024		DESKPAD,M,22X17,1C,OD,RY2 5893198		EA	2	2	0	2.800		5.60	
545487 MMM686ROYGB		TABS,DURABLE,2",30PK,ASTD 545487		PK	3	3	0	2.420		7.26	
997052 AVE14434		DIVIDER,EZ,PEEL,WHT,5TB,20 997052		BX	1	1	0	25.410		25.41	

Please take a moment and verify you are mailing payments to our correct lockbox address, which is reflected on the bottom of every invoice. Please include the invoice number and amount you are paying for each invoice on your remittance.

Would you like to receive your invoices quicker? Inquire about our various electronic formats by emailing [arbillingimplementation@theodpcorp.com](mailto:arbillingimplementation@theodpcorp.com).

CONTINUED ON NEXT PAGE...



Post Office Box 17299 Clearwater, FL 33762-0299  
P: (800) 995-4468 F: (813) 288-0223



## CONTRACT INVOICE

Invoice Number: AR10657494  
Invoice Date: 1/17/2024

**Bill To:** Brevard County Board of County of Commissioners  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940  
US

**Customer:** Brevard County Board of County of Commissioners  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	3/17/2024	\$5.45	<b>\$5.45</b>
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-05-01		\$5.45	4500114488	3/5/2023	3/4/2028
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

### Summary:

Contract base rate charge for this billing period

\$0.00

Contract overage charge for the 12/23/2023 to 1/22/2024 overage period

\$5.45 \*\*

\*\*See overage details below

\$5.45

### Detail:

#### Equipment included under this contract

2575 N. Courtenay Park

MAR 12 2024

#### Canon/iRC5540i

Number	Serial Number	Base Adj.	Location
401139	XUP01019	\$0.00	Brevard County - District II Commision Office 2575 N. Courtenay Parkway Merritt Island, FL 32953

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
BIW	black meter	73,750	74,100	350	0	350	0.011590	\$4.06
Color	color meter	17,279	17,314	35	0	35	0.039830	\$1.39
								\$5.45

PO # 4500118433

Doc# 5105645840

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$5.45
Tax:	\$0.00
Invoice Total	\$5.45
<b>Balance Due:</b>	<b>\$5.45</b>





Post Office Box 17299 Clearwater, FL 33762-0299  
P: (800) 995-4468 F: (813) 288-0223



## CONTRACT INVOICE

Invoice Number: AR10826559  
Invoice Date: 2/19/2024

**Bill To:** Brevard County Board of County of Commissioners  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940  
US

**Customer:** Brevard County Board of County of Commissioners  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	4/19/2024	\$12.81	<b>\$12.81</b>
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
18P-BC-AE-05-01		\$12.81	4500114488	3/5/2023	3/4/2028
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

### Summary:

Contract base rate charge for this billing period

Contract overage charge for the 1/23/2024 to 2/22/2024 overage period

\*\*See overage details below

\$0.00  
\$12.81 \*\*  
\$12.81

### Detail:

Equipment included under this contract

2575 N. Courtenay Park

MAR 12 2024

### Canon/iRC5540i

Number	Serial Number	Base Adj.	Location
401139	XUP01019	\$0.00	Brevard County - District II Commission Office 2575 N, Courtenay Parkway Merritt Island, FL 32953

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	black meter	74,100	74,848	748	0	748	0.011590	\$8.67
Color	color meter	17,314	17,418	104	0	104	0.039830	\$4.14
								\$12.81

PO # 4500118433  
Doc # 5105645841

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$12.81
Tax:	\$0.00
Invoice Total	\$12.81
<b>Balance Due:</b>	<b>\$12.81</b>







ODP Business Solutions, LLC  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

# ORIGINAL INVOICE

10068

## THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS, JUST CALL US  
FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

RECEIVED

FEB 19 2024

### BILL TO:

ATTN: ACCTS PAYABLE  
COMMISSIONER JOHN TOBIA'S OFFICE  
2539 PALM BAY RD NE STE 4  
PALM BAY FL 32905-3534

000363-000064

### SHIP TO:

COMMISSIONER JOHN TOBIA'S OFFICE  
2539 PALM BAY RD NE STE 4  
PALM BAY FL 32905-3534

000064



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500118442		2539 PALM BAY ROAD		353320116001		08-FEB-24		09-FEB-24	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516				JOHN TOBIA		1					
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #		U/M TAX	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE		EXTENDED PRICE	
SUB-TOTAL											28.71
DELIVERY											0.00
SALES TAX											0.00
TOTAL											28.71

All amounts are based on USD currency

To return supplies, please contact your local distributor

All amounts are based on USD currency  
To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

Vendor: 18045  
PO: 4500118442  
DOC: 5105644378

*B. Phasad* 2/19/24

*Rose Stale*

MAR 12 2024

### DETACH HERE

CUSTOMER NAME	BILLING ID	INVOICE NUMBER	INVOICE DATE	INVOICE AMOUNT	AMOUNT ENCLOSED
COMMISSIONER JOHN TOBIA'S OFFICE	32516	353320116001	09-FEB-24	28.71	

FL0

000325167 3533201160014 00000002871 1 1

Please  
Send Your  
Check to:

ODP Business Solutions, LLC  
PO Box 1413  
Charlotte NC 28201-1413

Please return this stub with your payment to  
ensure prompt credit to your account.

Please DO NOT staple or fold. Thank You.





ODP Business Solutions, LLC  
PO BOX 7241  
SIOUX FALLS SD  
57117-7241

# ORIGINAL INVOICE

10068

## THANKS FOR YOUR ORDER

IF YOU HAVE ANY QUESTIONS  
OR PROBLEMS. JUST CALL US  
FOR CUSTOMER SERVICE ORDER: (888) 263-3423  
FOR ACCOUNT: (800) 721-6592

FEDERAL ID:86-2161688

INVOICE NUMBER	AMOUNT DUE	PAGE NUMBER
353320116001	28.71	Page 1 of 2
INVOICE DATE	TERMS	PAYMENT DUE
09-FEB-24	Net 30	11-MAR-24

### BILL TO:

ATTN: ACCTS PAYABLE  
COMMISSIONER JOHN TOBIA'S OFFI  
2539 PALM BAY RD NE STE 4  
PALM BAY FL 32905-3534

### SHIP TO:

COMMISSIONER JOHN TOBIA'S OFFI  
2539 PALM BAY RD NE STE 4  
PALM BAY FL 32905-3534



ACCOUNT NUMBER		BLANKET PO		SHIP TO ID		ORDER NUMBER		ORDER DATE		SHIPPED DATE	
27327334		4500118442		2539 PALM BAY ROAD		353320116001		08-FEB-24		09-FEB-24	
BILLING ID		ACCOUNT MANAGER		RELEASE		ORDERED BY		FLOOR/BUILDING		COST CENTER	
32516						JOHN TOBIA		1			
CATALOG ITEM #/ MANUF CODE		DESCRIPTION/ CUSTOMER ITEM #			U/M	QTY ORD	QTY SHP	QTY B/O	UNIT PRICE	EXTENDED PRICE	
415151 4627EA		TOWEL,PAPER,TAS,110SHT,8 415151			PK	2	2	0	9.020	18.04	
264684 660-5SSUC		NOTE,POST-IT,SS,4X6,ULTRA, 264684			PK	1	1	0	10.670	10.67	

Please take a moment and verify you are mailing payments to our correct lockbox address, which is reflected on the bottom of every invoice. Please include the invoice number and amount you are paying for each invoice on your remittance.

Would you like to receive your invoices quicker? Inquire about our various electronic formats by emailing [arbitrilingimplementation@theodpcorp.com](mailto:arbitrilingimplementation@theodpcorp.com).

CONTINUED ON NEXT PAGE...



Post Office Box 17299 Clearwater, FL 33762-0299  
P: (800) 995-4468 F: (813) 288-0223

RECEIVED

FEB 29 2024

DISTRICT 3  
COMMISSIONER OFFICE

## CONTRACT INVOICE

Invoice Number:

AR10877403

Invoice Date:

2/28/2024

**Bill To:** Brevard County- Palm Bay Rd  
2539 Palm Bay ROAD NE  
Palm Bay, FL 32905

**Customer:** Brevard County Board of County Commissioners  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
L52931	Net 20 Days	3/19/2024	\$47.27	<b>\$47.27</b>
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-08-01		\$47.27	4500114505	3/5/2023	3/4/2025
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

### Summary:

Contract base rate charge for this billing period

\$0.00

Contract overage charge for the 1/27/2024 to 2/26/2024 overage period

\$47.27 \*\*

\*\*See overage details below

\$47.27

### Detail:

#### Equipment included under this contract

2539 Palm Bay ROAD NE  
Dist 3 Commissioner Of

Canon/iRC5535i

Number	Serial Number	Base Adj.	Location
307391	XUW00915	\$0.00	Brevard County- Palm Bay Rd 2539 Palm Bay ROAD NE Palm Bay, FL 32905 Dist 3 Commissioner Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	black meter	64,126	64,699	573	0	573	0.011590	\$6.64
Color	color meter	58,679	59,699	1,020	0	1,020	0.039830	\$40.63
								\$47.27

Vendor: 16062  
PO: 4500118434 - Line 2  
DOC: 5105646099

B. Basal 2/29/24

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history

<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$47.27
Tax:	\$0.00
Invoice Total	\$47.27
<b>Balance Due:</b>	<b>\$47.27</b>



DISTRICT 4 COMMISSION OFFICE  
2725 Judge Fran Jamieson Way, #C-214  
Viera, FL 32940-6698

T: 321-633-2044  
F: 321-633-2121



02/14/2024

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for the DEX Imaging to be included in the March 12<sup>th</sup> meeting agenda.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. S. Feltner", with a long horizontal flourish extending to the right.

Rob Feltner  
Brevard County Commissioner  
District 4



Post Office Box 17299 Clearwater, FL 33762-0299  
P: (800) 995-4468 F: (813) 288-0223

RECEIVED

FEB 13 2024

DISTRICT 4  
COMMISSION OFFICE

CONTRACT INVOICE

Invoice Number: AR10788930

Invoice Date: 2/12/2024

**Bill To:** Brevard County Board of County of Commissioners  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940  
US

**Customer:** Brevard County Board of County of Commissioners  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	4/12/2024	\$134.05	\$134.05
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-06-01		\$134.05	4500114491	3/5/2023	3/4/2028
Contract Remarks					

**Summary:**

Contract base rate charge for this billing period \$0.00  
Contract overage charge for the 1/16/2024 to 2/15/2024 overage period \$134.05\*\*  
\*\*See overage details below \$134.05

**Detail:**

**Equipment included under this contract**

2725 Judge Fran Jamies  
BUILDING C SUITE 214

Canon/iRC3525i

Number	Serial Number	Base Adj.	Location
401311	XTK03094	\$0.00	Brevard County Board of County of Commissioners 2725 Judge Fran Jamieson Way Viera, FL 32940 BUILDING C SUITE 214

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	black meter	67,015	69,027	2,012	0	2,012	0.011590	\$23.32
Color	color meter	66,050	68,830	2,780	0	2,780	0.039830	\$110.73
								\$134.05

Date Received: 2/13/24  
P.O. # 4500118435  
Vendor # 16062  
Doc # 5105643878  
Date: 2/14/24  
Signature: [Signature]  
Date Completed: 2/14/24

[Signature]

MAR 12 2024

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$134.05
Tax:	\$0.00
Invoice Total	\$134.05
<b>Balance Due:</b>	<b>\$134.05</b>



# Ready Refresh



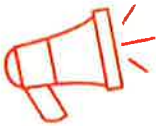
PO: 4500118423

Account Number: 6707868371  
Invoice Number: 04B6707868371  
Activity From: 01/19/24 - 02/18/24  
Billing Date: 02/21/24  
Delivery Address: DIST IV COMMISSION OFFICE  
2725 JUDGE FRAN JAMIESON WAY  
BUILDING C SUITE 214  
MELBOURNE FL 32940

Previous Balance	\$0.00
Payments / Credits	\$0.00
Current Activity from 01/19/24 - 02/18/24	\$15.57

Total Account Balance as of 02/21/24	\$15.57
--------------------------------------	---------

To pay your bill and view your  
upcoming deliveries, visit us at  
**ReadyRefresh.com**



### News for You

We're going paperless! All account communication notices will now be sent to your e-mail address. Be on the lookout for important account updates in your inbox going forward.

Date	Ticket #	Qty	Description	Amount
			PREVIOUS BALANCE	.00
2/07	8619438644	3	ZEPHYRHILLS BRAND SPRING WATER .5L CASE OF 24	15.57

**RECEIVED**

**FEB 23 2024**

**DISTRICT 4  
COMMISSION OFFICE**

Date Received: 2/23/24  
PO# 4500118423  
Vendor # 10763  
Loc # 5105645231  
Date: 2/23/24  
Signature: [Signature]  
Dist. Completed: 2/23/24

[Signature]

MAR 12 2024

Total Account Balance as of 02/21/24 \$15.57

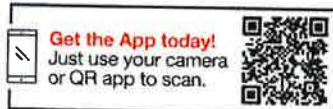


Detach below stub and return with your payment

Page 1 of 1

# Ready Refresh

PO Box 30080  
College Station, TX 77842



ACCOUNT NUMBER - 6707868371 INVOICE NUMBER - 04B6707868371

Total Amount Due by 03/11/24	\$15.57
------------------------------	---------

Amount Enclosed:	\$
------------------	----

502667078683710 0001557 00015573 5

Please send payment to:

ReadyRefresh  
BlueTriton Brands, Inc.  
P.O. Box 856680  
Louisville, KY 40285-6680

ADDRESS SERVICE REQUESTED

DIST IV COMMISSION OFFICE  
KATIE WINES  
2725 JUDGE FRAN JAMIESON WAY  
BUILDING C SUITE 214  
MELBOURNE FL 32940-6605



**DISTRICT 4 COMMISSION OFFICE**  
2725 Judge Fran Jamieson Way, #C-214  
Viera, FL 32940-6698

**T: 321-633-2044**  
**F: 321-633-2121**

02/23/2024

To Whom It May Concern,

This letter is to acknowledge that all of the District 4 Commission Office's PO invoices/receipts to date have been posted in the bill folder, the latest of which were the receipts for Ready Refresh to be included in the March 12<sup>th</sup>, 2024 meeting agenda.

Sincerely,

Rob Feltner  
Brevard County Commissioner  
District 4



## EXHIBIT "B"

## BREVARD COUNTY PURCHASING CARD MONTHLY RECONCILIATION REPORT

Cardholder's Name: Danielle Stern Cardholder Phone Ext: 321-253-6611 Personnel #: 11006140

Cardholder's Department: D5 Commissioner Closing Date: February 4<sup>th</sup>, 2024

(enter closing date of statement)

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund (4 digits)	Cost Center (6 digits)	GL Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
01/11	01/12	Florida Association of Counties	2024 Online learning	\$75.00	0001	200050	5490000	
01/18	01/22	Office Depot	Office supplies	\$35.99	0001	200050	5510000	
01/18	01/22	Office Depot	Office supplies	\$16.79	0001	200050	5510000	
01/29	01/31	Office Depot	Office supplies	\$33.99	0001	200050	5510000	

ADD'L PAGES SUBTOTAL

(must agree to figure below)

GRAND TOTAL (ALL PAGES)

\$161.77

## SUMMARY OF FUND / COST CENTERS (G.L. ACCOUNT TO BILL)

FUND	COST CTR	GL ACCT	INT. ORDER	Amount
0001	200050	5490000		\$75.00
0001	200050	5510000		\$35.99
0001	200050	5510000		\$16.79
0001	200050	5510000		\$33.99

Signature of Approving Official / Date

(must agree to above figure)

TOTAL

\$161.77

## ADDITIONAL PURCHASING CARD INFORMATION

Cardholder's Name:

Cardholder's Phone Ext.:

Date Purchased or Ordered	Date Received	Vendor Name	Description of Item Purchased	Amount Billed (indicate "Q" for quoted items)	Fund (4 digits)	Cost Center (6 digits)	GL Account # (7 digits)	Internal / Work Order # (6 or 7 digits)
---------------------------	---------------	-------------	-------------------------------	---	-----------------	------------------------	-------------------------	---

DANIELLE L STERN  
FL BREVARD COUNTY BOC  
XXXX-XXXX-XXXX-4809  
January 05, 2024 - February 04, 2024

**Purchasing Card**

**Cardholder Activity**

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441  <b>TTY Hearing Impaired:</b> Dial "711"  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 02/04/24 Credit Limit ..... \$2,000 Cash Limit ..... \$0 Days in Billing Cycle ..... 31 Total Activity ..... \$161.77 <div style="border: 1px solid black; padding: 5px; text-align: center;">THIS IS NOT A BILL - DO NOT PAY</div>	Credits ..... \$0.00 Cash ..... \$0.00 Purchases ..... \$161.77 Other Debits ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$0.00 Total Activity ..... \$161.77 Accounting Code: 0001/200050

**Important Messages**

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit [www.bofa.com/globalcardaccess](http://www.bofa.com/globalcardaccess) to register your card and start using Global Card Access today.

**Transactions**

Posting Transaction		Description		Reference Number	MCC	Charge	Credit
01/12	01/11	FLORIDA ASSOC COUNTIES	850-9222198 FL	24559304011900010162377	8398	75.00	
01/22	01/18	OFFICE DEPOT #2703	PALM BAY FL	24137464019100432219922	5943	35.99	
01/22	01/18	OFFICE DEPOT #2703	PALM BAY FL	24137464019100432220086	5943	16.79	
01/31	01/29	OFFICE DEPOT #2703	PALM BAY FL	24137464030100370703635	5943	33.99	

*[Signature]*  
MAR 12 2024

00000000 00000000 00000000 4715290017764809

Account Number: XXXX-XXXX-XXXX-4809  
January 05, 2024 - February 04, 2024



BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731



DANIELLE L STERN  
FL BREVARD COUNTY BOC  
DISTRICT 5 COMMISSION OFFICE  
490 CENTRE LAKE DR NE STE 175  
PALM BAY, FL 32907-1177

\*\*N0001057

Total Activity ..... \$161.77

*[Signature]* 2/15/24  
Cardholder Signature Date  
*[Signature]*  
Manager Signature Date



**FLORIDA  
ASSOCIATION OF  
COUNTIES**  
*All About Florida*

100 South Monroe Street  
Tallahassee FL 32301  
(850) 922-4300  
[www.fl-counties.com](http://www.fl-counties.com)

## Invoice

Date	Invoice #
1/11/2024	200027461

Bill To
Danielle Stern Brevard County District 5 Commission 490 Centre Lake Dr. NE Suite 175 Palm Bay, FL 32907 United States

Ship To
Jason Steele Brevard County District 5 Commission 490 Centre Lake Dr. NE Suite 175 Palm Bay, FL 32907 United States

PAID

PO Number	Terms	Due Date
	Due on receipt	1/11/2024

Qty	Description	Price	Totals
1	2024 Online Learning - Ethics, Public Records, and Sunshine Laws Workshop	\$75.00	\$75.00
<b>Sub-Total</b>			\$75.00
<b>Total</b>			\$75.00

## PAYMENTS/ADJUSTMENTS

Qty	Description	Price	Totals
1	Payment via Credit Card (using card xxxxxxxxxxxx4809) Applied to invoice on 1/11/2024 9:43:58 AM	(\$75.00)	(\$75.00)
<b>Total Payments/Adjustments</b>			(\$75.00)
<b>Balance Due</b>			\$0.00

FAC administers the following affiliate associations:



*Jason Steele*

MAR 12 2024

# Office DEPOT OfficeMax

PALM BAY - (321) 723-7079  
01/18/2024 2:05 PM



VTV175PP5U3YR6CRE

SALE 2703-2-3046-1025707-23.12.2  
573574 STAMP,2000PLUS 20.99  
Promotion -4.20  
You Pay 16.79SS  
Subtotal: 16.79  
Total: 16.79  
Visa 4309: 16.79

AUTH CODE 090050  
TDS Chip Read  
AID A0000000031010 VISA CREDIT  
TVR 0000088000  
CVS No Signature Required

Tax Exemption Number 27327334

XX

SDP #2159

To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
For Assistance, please call Customer Care  
at 888-263-3423.

Total Savings:  
\$4.20

XX

WE WANT TO HEAR FROM YOU!  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
96TE 7JB3 RY6E  
or scan the below QR code



XX

*Paul Stah*

MAR 12 2024

# Office DEPOT OfficeMax

PALM BAY - (321) 723-7079  
01/18/2024 2:07 PM



VTV175PP5U3Y86CRE

SALE 2703-2-3049-1025707-23.12.2  
7217871 BTY 1/12 90CT 39.99  
Promotion -4.00  
You Pay 35.99SS  
Subtotal: 35.99  
Total: 35.99  
Visa 4809: 35.99

AUTH CODE 095984  
TDS Chip Read  
AID A0000000031010 VISA CREDIT  
TVR 0000088000  
CVS No Signature Required

Tax Exemption Number 27327334

XX

SDP #2159

To register for the Store Discount Program,  
please login to [www.odpbusiness.com](http://www.odpbusiness.com).  
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Total Savings:  
\$4.00

XX

WE WANT TO HEAR FROM YOU!  
Visit [survey.officedepot.com](http://survey.officedepot.com)  
and enter the survey code below  
P6TE 7JB3 RY9W  
or scan the below QR code



XX

**Office DEPOT**  
**OfficeMax**

01/29/2024 8:54 AM



VTVT55PPYU5XE6WCE

AUTH CODE 035749  
TDS Chip Read  
AID A0000000031010 VISA CREDIT  
TVR 0000088000  
CVS No Signature Required

XX

[illegible]

James Stahl

MAR 12 2024





Post Office Box 17299 Clearwater, FL 33762-0299  
P: (800) 995-4468 F: (813) 288-0223

## CONTRACT INVOICE

RECEIVED

Invoice Number:

AR10870988

Invoice Date:

2/27/2024

FEB 29 2024

BY: D5 Commission Office

**Bill To:** Brevard County Board of County of Commissioners  
Accounts Payable  
2725 Judge Fran Jamieson Way  
Viera, FL 32940  
US

**Customer:** Brevard County Board of County of Commissioners  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
BC18-NAOS	60 DAYS	4/27/2024	\$16.76	<b>\$16.76</b>
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
IBP-BC-AE-07-01		\$16.76	4500114500	3/5/2023	3/4/2028
Contract Remarks					

Contract Lease Charge is the Quarterly billing for Lease.

### Summary:

Contract base rate charge for this billing period

\$0.00

Contract overage charge for the 1/27/2024 to 2/26/2024 overage period

\$16.76 \*\*

\*\*See overage details below

\$16.76

### Detail:

#### Equipment included under this contract

490 Centre Lake Drive  
District 5 Commission C

Canon/iRC3525i

Number	Serial Number
307377	XTK02920

Base Adj.  
\$0.00

#### Location

Brevard County- Centre Lake Dr 490 Centre Lake Drive  
Palm Bay, FL 32907  
District 5 Commission Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	black meter	10,576	10,686	110	0	110	0.011590	\$1.27
Color	color meter	11,399	11,788	389	0	389	0.039830	\$15.49
								\$16.76

PO: 4500118436

Vendor: 16062

Doc # 5105646138

x Danielle Stern  
Danielle Stern

Great News! You can now make your payments online! Make a one-time payment or enroll today using the link below to view your account balance, make payments or review payment history  
<https://www.deximaging.com/service/#online-payment>

Did you know you can place your supply order online?

Try <http://www.deximaging.com> and click on "Order Supplies".

Invoice SubTotal	\$16.76
Tax:	\$0.00
Invoice Total	\$16.76
<b>Balance Due:</b>	<b>\$16.76</b>

