



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.19.

5/17/2022

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### **Subject:**

Approval, Re: Budget Change Requests

### **Fiscal Impact:**

### **Dept/Office:**

Budget Office

### **Requested Action:**

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

### **Summary Explanation and Background:**

In accordance with Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approved by the Board of County Commissioners.

### **Clerk to the Board Instructions:**

Maintain necessary documents for records retention.



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May 18, 2022

**MEMORANDUM**

**TO:** Jill Hayes, Budget Office Director

**RE:** Item F.19., Approval of Budget Change Requests (BCRs)

The Board of County Commissioners, in regular session on May 17, 2022, reviewed and approved the Budget Change Requests as submitted. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK**

*for Denna Scott*  
Kimberly Powell, Clerk to the Board

/dt

Encls. (a/s)

cc: Finance



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 1134-Road & Bridge MSTU - District 4

**Department:** Public Works Department

**Date:** 5/2/2022

**Program:** R&B DISTRICT 4 MSTU

**Type of Request:** Line Item Transfer

**Revenue Change:**

**Expenditure Change:**

Operating Expenses	(\$150,000)
CIP	\$150,000

**Total:** \$0

**Total:** \$0

**Justification:**

This Budget Change Request is for the Municipal Service Tax Unit (MSTU) District 4. This line item transfer is to realign funds from Operating to Capital for the Whispering Pines Drainage project. This project was initially approved in the FY 2021-2022 budget as a maintenance project, however, based on the proposal from the Engineer of Record this project has been determined to be a capital project due to new pipe installation. This BCR will allocate funds to capital in accordance with Generally Accepted Accounting Principles, which will ensure accurate project tracking and capitalization.

**Alternative:**

Without this Budget Change Request, this project will not be accurately tracked as capital.

**SAP Document Number:**

50015804

**Approval:**

LXROAN	Approved	04/13/2022
TMTHOMAS	Approved	04/13/2022
MEBERNATH	Approved	04/18/2022
JJHAYES	Approved	04/25/2022
JDENNINGHOFF	Approved	04/25/2022
FBABBATE	Approved	04/26/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 11 DAY OF May 2022

Rachel Sadoff, Clerk

BY: Deborah Hunter D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 0001-General Revenue Fund - Incorporated

**Department:** Public Works Department

**Date:** 5/2/2022

**Program:** FACILITIES MANAGEMENT

**Type of Request:** Line Item Transfer

**Revenue Change:**

**Expenditure Change:**

CIP

\$0

**Total:**

\$0

**Total:**

\$0

**Justification:**

This budget change request is to increase the budget for the Brevard County Government Center air handler units replacement capital improvement project by \$196,235. This increase is necessary as the existing units are worsening, increasing the potential for units to fail quicker than anticipated, which could result in more costly repairs. The BCGC Viera air handling unit replacement is a multi-year project to address units throughout the government complex that have reached the end of their useful life. The needed funds will be reallocated from the elevator door locking monitors (DLM) installation project (\$196,235), which came in lower than anticipated.

**Alternative:**

If this budget change request is not approved, the Facilities Program Manager will not be able to complete the project.

**SAP Document Number:**

50015807

**Approval:**

LXROAN

Approved

04/13/2022

TMTHOMAS

Approved

04/14/2022

MEBERNATH

Approved

04/18/2022

JJHAYES

Approved

04/26/2022

JDENNINGHOFF

Approved

04/27/2022

FBABBATE

Approved

04/29/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF May 2022

Rachel Sadoff, Clerk

BY: Deborah Hume D.C.



**Budget Change Request (Form BCC-114)**  
**Brevard County Budget Office**

**Fund:** 4800-Melbourne-Tillman Water Control District

**Department:** Board for BCRA use only

**Date:** 4/26/2022

**Program:** MELBOURNE-TILLMAN WATER CONTROL DISTRICT

**Type of Request:** Amendment

**Revenue Change:**

Miscellaneous

\$261,000

**Expenditure Change:**

Operating Expenses

\$67,500

Capital Outlay

\$193,500

**Total:**

\$261,000

**Total:**

\$261,000

**Justification:**

The purpose of this budget change request is to amend the Melbourne Tillman Water Control District (MTWCD) budget to recognize surplus sale revenue and allocate to purchase critical capital equipment and operating supplies. On December 9, 2021, the MTWCD approved the allocation of surplus sale revenue associated with the sale of a dredge and dozer to purchase a long reach excavator with aquatic bucket and aquatic herbicide. In accordance with county code Section 254-104, MTWCD budget shall be modified or approved by the county commission at the times and in the manner in which the annual budget is approved by the BoCC.

**Alternative:**

If this request is not approved, the Surplus Sales revenue and corresponding expenses will not be recognized in the current budget.

**SAP Document Number:**

50015811

**Approval:**

JJHAYES

FBABBATE

Approved

Approved

04/25/2022

04/25/2022

APPROVED IN REGULAR SESSION  
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF May 2022

Rachel Sadoff, Clerk

BY: Deborah Thomas D.C.