



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

F.8.

1/23/2024

### Subject:

Standardization of Utility Services Department Operations Equipment

### Fiscal Impact:

Approximately \$1 million annually is spent on Utility Services operations equipment.

### Dept/Office:

Utility Services

### Requested Action:

It is requested the Board of County Commissioners approve the standardized equipment list for Utility Services as it pertains to equipment, parts, and service. It is requested that the Board approve the standardized equipment list remain valid for up to five (5) years.

It is also requested that standardized equipment available from only a single vendor is approved as a sole source and would not be competitively bid. If more than one vendor is available then the most competitive vendor selection method will be utilized including Invitation to Bid, existing State, Florida Sheriffs, or other Government Cooperative contracts.

Lastly, it is requested the Board authorize the County Manager to execute all necessary contract(s), contract amendment(s), and extension(s) upon review and approval of the County Attorney's Office, Risk Management, and Purchasing Service, and to execute all necessary Budget Change Requests.

### Summary Explanation and Background:

By standardizing the equipment purchased by Brevard County Utility Services Department, we seek the best value, through procuring equipment not solely based on price, but based on other considerations such as: performance, durability, function, and safety. Furthermore, additional savings and benefits are realized through standardization by:

- Limiting the value and quantity of highly specialized inventory parts.
- Focusing staff training to the repair and maintenance of standardized equipment.
- Limiting the requirements for specialized tools and equipment to perform repair and maintenance.
- Ensures a safer operational environment for staff, by fostering familiarity with equipment, reducing the potential for accidents or errors.

BCC-25 provides for standardization when it is determined to be more cost-effective and in the best interest of the County.

The following are the operations equipment seeking approval to be standardized:

Equipment: Vac Trucks  
Vendor: Jet-Vac Equipment Company  
Function: Vacuum truck for sucking up wastewater for maintenance of lift stations or for discharges.  
Benefits: Specialized equipment on Jet-Vac trucks allows for quicker job completion allowing more work to be completed with less staff time. Jet Vac trucks take less time to maintain and experience less breakdowns.

Equipment: Portable Generators  
Vendor: Blue Star Power Systems  
Function: Portable generators used when a power failure occurs at lift stations.  
Benefits: Increases efficiency of installation and operation in the field by having Countywide familiarity. Majority of our portable generators are Blue Star and proven to be reliable.

Equipment: Portable Pumps & Diesel Pumps  
Vendor: Godwin (Xylem brand)  
Function: Portable pumps used during operation repairs or during power failure at lift stations. Diesel pumps function as the back-up pumping system when a power failure occurs at lift stations.  
Benefits: Increased efficiency of installation and operation in the field by having Countywide familiarity.

### **Clerk to the Board Instructions:**

E-mail Clerk Memo and Resolution to [karina.perez@brevardfl.gov](mailto:karina.perez@brevardfl.gov) and mail the original to Utility Services.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

January 24, 2024

**M E M O R A N D U M**

**TO:** Ed Fontanin, Utility Services Director

**RE:** Item F.8., Standardization of Utility Services Department Operations Equipment

The Board of County Commissioners, in regular session on January 23, 2024, approved the standardized equipment list for Utility Services as it pertains to equipment, parts, and service; approved the standardized equipment list remain valid for up to five years; authorized that standardized equipment available from only a single vendor is approved as a sole source, and would not be competitively bid; authorized if more than one vendor is available, then the most competitive vendor selection method will be utilized including Invitation to Bid, existing State, Florida Sheriffs, or other Government Cooperative contracts; and authorized the County Manager to execute all necessary contract(s), contract amendment(s), and extension(s) upon review and approval of the County Attorney's Office, Risk Management, Purchasing Services, and to execute all necessary Budget Change Requests. Enclosed is the Agenda Report.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
Kimberly Powell, Clerk to the Board

/dm

Encl. (1)

cc: County Manager  
Finance  
Budget