



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Addon

J.5.

5/19/2020

Subject:

Permission to Advertise Public Hearing to consider application for the 2020 Edward Byrne Memorial Justice Assistance.

Fiscal Impact:

Dept/Office:

Brevard County Sheriff's Office

Requested Action:

It is requested that the Board of County Commissioners grant permission to participate in and accept the 2020 FDLE Edward Byrne Memorial Justice Assistance Grant - Countywide Solicitation; designate the Brevard County Sheriff's Office as the Point of Contact and authorize the County Manager to execute the necessary documents and execute necessary Budget Change Requests

Summary Explanation and Background:

The Florida Department of Law Enforcement (FDLE) recently notified Brevard County of its intent to open the FY 2020 Edward Byrne Memorial Justice Assistance Grant (JAG) program. Brevard County is slated to receive \$145,587. Units of local government applying for this grant must use funding for law enforcement programs.

For the last 18 years, this funding has been used for the Sheriff's Office Prisoner Transportation program. The

As a condition of the grant, the County and the Cities must come to a consensus on how the funds are to be used and provide a letter of support for that use. The Sheriff's Office has coordinated the support of the cities to use the funds for the Prisoner Transportation program and has received the necessary letters of support.

Therefore, the Sheriff's Office is requesting permission for the Board to participate in the Edward Byrne Memorial Justice Assistance Grant, to designate the Sheriff's Office as the coordinating unit of government and authorize the County Manager to execute the necessary documents and execute necessary Budget Change Requests

Contact: Bill Spinelli

Phone/e-mail: (321) 264-5206, bill.spinelli@bcso.us

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Clerk to the Board Instructions:

Exhibits Attached: 2019 Edward Byrne Memorial Justice Assistance Grant Application



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 20, 2020

Honorable Wayne Ivey
Brevard County Sheriff
700 South Park Avenue
Titusville, FL 32780

Dear Sheriff Ivey:

Re: Item J.5., Permission to Advertise Public Hearing to Consider Application for the 2020 Edward Byrne Memorial Justice Assistance Grant

The Board of County Commissioners, in regular session on May 19, 2020, granted permission to advertise a public hearing to consider the FY 2020 Edward Byrne Memorial Justice Assistance Grant Application.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell
Kimberly Powell, Deputy Clerk

cc: Finance
Budget

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide



Subgrant Recipient

Organization Name: Brevard County Board of Commissioners
County: Brevard

Chief Official

Name: Bryan Lober
Title: Chairman
Address: 2572 North Courtenay Parkway
Suite 200
City: Merritt Island
State: FL **Zip:** 32952-4119
Phone: 321-454-6601 **Ext:**
Fax: 321-454-6602
Email: D2.Commissioner@BrevardFL.gov

Chief Financial Officer

Name: Steve Burdette
Title: Finance Director
Address: Post Office Box 1496
City: Titusville
State: FL **Zip:** 32780-1496
Phone: 321-637-2002 **Ext:**
Fax: 321-264-5227
Email: steve.burdette@brevardclerk.us

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Implementing Agency

Organization Name: Brevard County Sheriff's Office

County: Brevard

Chief Official

Name: Robert Ivey
Title: Sheriff
Address: 700 South Park Avenue
City: Titusville
State: FL **Zip:** 32780-4007
Phone: 321-264-5201 **Ext:**
Fax: 321-264-5360
Email: wayne.ivey@bcso.us

Project Director

Name: Cindy Speece
Title: Acting Finance Supervisor
Address: 700 South Park Avenue
City: Titusville
State: FL **Zip:** 32780-4007
Phone: 321-264-5206 **Ext:** 5219
Fax:
Email: cindy.speece@bcso.us

Application for Funding Assistance

Florida Department of Law Enforcement
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Section Questions

Section Questions:

Question: If yes to either #1 or #2, describe each practice AND provide a copy of each law or policy to criminaljustice@fdle.state.fl.us.

Answer: 1.Submitted Policy 600 C
2.Chapter 908 F.S.

Question: Does your jurisdiction have any laws, policies, or practices related to whether, when, or how employees may communicate with the Department of Homeland Security (DHS) or Immigration and Customs Enforcement (ICE)?

Answer: Yes

Question: Is your jurisdiction subject to any laws from a superior political entity (e.g., a state law that binds a city) that meet the description in question 1?

Answer: Yes

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General Project Information

Project Title: TRANSPORTATION/BOOKING SYS IMPROVEMENNT PRG XVIII
Subgrant Recipient: Brevard County Board of Commissioners
Implementing Agency: Brevard County Sheriff's Office
Project Start Date: 10/1/2020 **End Date:** 9/30/2021

Problem Identification

The Brevard County Sheriff's Office is the primary law enforcement service provider for over 207,000 citizens who live in the unincorporated areas of Brevard County. However, the Brevard County Jail services the entire county population of over 552,000 citizens and the 3 million tourists that visit Brevard each year. The Brevard County Jail has an average daily population of over 1,400 inmates and processes over 20,000 arrested persons annually.

Brevard County is a linear County 26 miles wide and 72 miles long. Transporting arrested persons from the field to one location in the north end of the county (the jail's location) is logistically difficult and extremely time consuming. When deputies/officers arrest a person in the central and south ends of the county, they have to transport prisoners as much as 60 miles one way to the county jail. In doing so, they often leave an assigned patrol zone that is usually left vacant until the deputy/officer returns. This creates officer safety problems for existing patrol units with little or no backup. In many cases, deputies/officers would be out of service for up to 4 hours transporting and booking prisoners, one at a time or collectively, into the county jail.

The uncoordinated prisoner transport process also creates an impediment to the timely booking process for corrections officers at the county jail. Many of the municipal police departments hold arrestees until shift change and transport all arrestees at once to the county jail. This creates a surge of inmates during times when disruptive schedule changes occur in the jail personnel. Additionally, Correctional Officers must complete and correct booking packages taking additional time to process the arrestee. As a result, prisoner booking at the county jail has been a very time consuming and inefficient process. Moreover, prior to the implementation of this program, 30% of the booking packages completed by the local police departments were incomplete or incorrectly submitted. An acceptable error rate is between 5 to 10%, and with this program in place, the error rate can be maintained at a rate below 10%, as it is currently 0%!

Brevard County does not have sufficient funds budgeted to fund this program and is in need of grant funds.

This is a continuation of grant number 2019-JAGC-357

Project Summary (Scope of Work)

The project submitted by the Brevard County Sheriff's Office is the continuation of the Prisoner Transportation/Booking System Improvement Program. The program is

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currently in the seventeenth year of successful implementation. The program provides for the coordinated prisoner transportation to the county jail for the Sheriff's Office and all the municipalities in Brevard County. The deputies' primary mission will be pick up and transport of arrestees, examine and review booking packages, preliminary screen arrestees for medical needs, and educate local jurisdictions on standardized booking packages. The grant has eliminated thousands of hours of police transport of arrestees to the Brevard County Jail. Without the continuation of these funds, this program will not be able to continue due to the limited funding provided by the Brevard County Board of County Commissioners for Sheriffs Operations.

As the Sheriff's Office continues to provide the countywide transportation of people arrested throughout the county to the jail facility, we will continue to coordinate adequate staffing to process the incoming arrestees, as well as controlled queuing of those processed, and enhanced efficiency of the booking process. Arrest paperwork will continue to be examined when the prisoner is picked up by the Transportation Deputy, ensuring booking officers will have standardized, completed paperwork expediting the booking process. Subsequently, all municipalities in Brevard County will continue to benefit from this program. During the past year, the program transported 4,939 prisoners and saved over 5,200 law enforcement patrol hours. In addition, errors in the booking packages submitted to the Booking Unit for the previous year were below the 10% threshold, they were 0%. Thus, the benefits to the patrol resources of the over one thousand police officers and deputy sheriffs in Brevard County are positive and far reaching. These include: increased officer safety, increased citizen safety, increased patrol coverage and a significant increase in the overall efficiency of the law enforcement patrol deployment in Brevard County.

Grant funds will be used to pay partial salaries and benefits for three (3) federally grant-funded positions for the Brevard County Sheriff Office. These three (3) positions will be available to support the Prisoner Transportation/Booking System Improvement Program by coordinating prisoner transport. The positions funded by the grant are employed on a continual basis.

The minimum performance for this position, including minimum time frames for prisoner transport, as well as the availability for this position will be in accordance with the local employment agreement and/or position description. This position will be overseen and managed by the Brevard County Sheriff's Office. Documentation to support costs and activities will consist of timesheets, payroll records, paystubs, and/or agency records systems. All documentation to support use and expenditure of grant funds, including the establishment/sustainment of a net personnel increase, will be available for review during grant monitoring.

The deliverable for this agreement is the quarterly performance of the tasks and activities described in the scope of work, for an 80-hour pay period in accordance with local agency employment agreement and/or position description. Brevard County will request reimbursement of allowable costs identified in Section 4, pages 1-2 on a quarterly basis.

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Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 39

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 543376

Question: What is the Operating Capital Outlay threshold used by the subgrantee?
If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: 1000

Question: What is the address of the location being used to provide services for this project?

Answer: 700 Park Ave
Titusville, FL 32780

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Government

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Brevard County

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

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General Performance Info:

Performance Reporting Frequency: Quarterly

Prime Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objective: General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: No

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: No

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal:

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal:

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: No

Measure: General 06

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Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: No

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal:

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Conducting social media daily
Attending community meetings monthly.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: Auxiliary Reserve Volunteer.
Police Athletic League.

Measure: General 11

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Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: Use the County Funds to benefit all police and sheriff agencies by coordinating transportation of arrestees to the County Jail.

This saves the agencies manpower due to the 72 mile long county with 1 jail located in northern less populated part of the county.

The agencies coordinate arrestee pickups with the Jail Prisoner Transportation unit which is partially funded with the Byrne Grant.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: Lack of funding is the only barrier that can prevent the program from working.

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes.

Measure: General 11b

What major activities are planned for each of your goals listed in question 11?

Goal: Coordinating and scheduling arrestee pickups by the Jail Transportation Unit with the police and sheriff agencies.

State Purpose Area: 2P - Personnel

Objectives and Measures

Objective: Personnel Questions - Questions for all recipients using personnel.

Measure: Personnel 1

During the grant period, approximately how many overtime hours will be funded by JAG?

Goal: 0

Measure: Personnel 2

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During the grant period, how many personnel will have their salary or pay funded, at least partially, with JAG funds?
Goal: 3

Measure: Personnel 3
How many new positions will be created with JAG funds during the grant period?

Goal: 0

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objective: LE General - Law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE01
How many sworn personnel with general arrest powers does your agency have on staff?
Goal: 585

Measure: LE02
Of the sworn personnel, how many are JAG funded?
Goal: 0

Measure: LE03
How many non-sworn employees does your agency have on staff?
Goal: 808.5

Measure: LE04
Of the non-sworn personnel, how many are JAG funded?
Goal: 3

Measure: LE05
Does your agency utilize a strategic management accountability system to gather and disseminate information within the agency (e.g., CompStat, stratified policing)? Strategic management accountability systems typically include a focus on the use of relevant and timely data, the production of reports detailing problems and actions taken to solve them, and regular meetings with management to discuss strategies.

Goal: No

Measure: LE06
Does your agency use any of the following deconfliction tools? Choose all that apply from the following list: RISSafe, SAFETNet, Case Explorer, None

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of the above, unsure/don't know.

Goal: Non of the above.

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General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000523

Budget:

Budget Category	Prime	Match	Total
Salaries and Benefits	\$145,587.00	\$0.00	\$145,587.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$145,587.00	\$0.00	\$145,587.00
Percentage	100.0	0.0	100.0

Project Generated Income:

Will the project earn project generated income (PGI)? No

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Budget Narrative:

Budget Narrative:

SALARIES AND BENEFITS: \$145,587

The Prisoner Transportation/Booking System Improvement Program will fund 3 sworn deputy positions.

The grant will be charged at 100% of salaries and benefits until all funds budgeted for the positions are expended. The average hourly rate of the 3 officers is \$38.67 at approximately 3,765 hours will be paid by the grant. The agency will continue to fund the positions through the end of the grant period. The grant will provide approximately 60.66% funding of these position's salaries and benefits.

SWORN POSITION 1 - Approximately 55% of Position 1 will be funded by this grant and 45% by Brevard County Sheriffs Office.

\$84,462 TOTAL SALARIES AND BENEFITS

\$29,690 WAGES

\$2,271 FICA 7.65%

\$7,565 RETIREMENT 25.48%

\$ 994 WORKER COMP 3.35%

\$5,814 HEALTH INS.

\$46,334 TOTAL Cost Allocated to Grant

SWORN POSITION 2 - Approximately 65% of Position 2 will be funded by this grant and 35% by Brevard County Sheriffs Office.

\$75,450 TOTAL SALARIES AND BENEFITS

\$30,795 WAGES

\$2,355 FICA 7.65%

\$7,846 RETIREMENT 25.48%

\$1,031 WORKER COMP 3.35%

\$6,902 HEALTH INS.

\$48,929 TOTAL Cost Allocated to Grant

SWORN POSITION 3 - Approximately 62% of Position 3 will be funded by this grant and 38% by Brevard County Sheriffs Office.

\$81,374 TOTAL SALARIES AND BENEFITS

~~\$32,065 WAGES~~

\$2,452 FICA 7.65%

\$8,170 RETIREMENT 25.48%

\$1,074 WORKER COMP 3.35%

\$6,563 HEALTH INS.

\$50,324 TOTAL Cost Allocated to Grant

Any amount over the grant allocation will be the responsibility of the Brevard County Sheriffs Office.

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Section Questions:

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: N/A

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No