

IN THE CIRCUIT COURT OF THE  
EIGHTEENTH JUDICIAL CIRCUIT,  
IN AND FOR BREVARD COUNTY,  
FLORIDA

**ADMINISTRATIVE ORDER NO.:**  
**25-30-B**

**IN RE: CLERK OF COURT - OFFICE HOURS OF THE CLERK OF THE CIRCUIT COURT**

WHEREAS the administrative supervision of all court personnel within this judicial circuit is the responsibility of the Chief Judge, as provided in Rule 2.215(b)(2), Florida Rules of General Practice and Judicial Administration; and

WHEREAS, section 43.27, Florida Statutes, provides that the Clerk of Court, with the advice and consent of the Chief Judge, may establish hours during which the office of the clerk may be open to the public; and

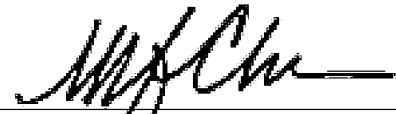
WHEREAS the Chief Judge “shall regulate the use of all court facilities,” as provided in 2.215(b)(7), Florida Rules of General Practice and Judicial Administration; it is

**ORDERED AND ADJUDGED:**

1. All courthouses in Brevard County will be closed to the public on Tuesday, September 23, 2025, in observance of Rosh Hashanah.
2. The Clerk of Court in and for Brevard County, Florida, may close her offices on Tuesday, September 23, 2025, for the purposes of holding an employee in-service day.
3. Pursuant to rule 2.514(a), Fla. R. Gen. Prac. & Jud. Admin, all due dates scheduled to fall on Tuesday, September 23, 2025, are extended through Wednesday, September 24, 2025.

4. For the purpose of allowing the clerks who staff the jail to participate in part of the in-service day, initial appearances shall be held at 9 a.m. at the Brevard County Jail on Tuesday, September 23, 2025.

DONE and ORDERED this 11<sup>th</sup> day of August, 2025.



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MELANIE CHASE  
CHIEF JUDGE

Distribution:  
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