



**AGENDA REPORT**  
**January 23, 2018**

**SUBJECT:**

Florida Retirement System Senior Management Service Class (SMSC) Positions

**FISCAL IMPACT:**

Fiscal Impact for the remaining of the fiscal year (Pay Periods 4-22): \$23,953

**DEPT/OFFICE:**

Human Resources

**REQUESTED ACTION:**

Request that the Board authorize Human Resources to pursue Senior Management Service Class Designations for the Mosquito Control Department Director, SCGTV/Communications Office Director, and Airport Manager positions.

**SUMMARY EXPLANATION and BACKGROUND:**

As a follow-up action to the September 19, 2017 Organizational Restructure, your approval is requested to designate three additional FRS Senior Management Service Class positions. Local participating governments can designate a limited number of positions to be included in the SMSC. Brevard County currently has 26 positions designated as SMSC (25 occupied). Under state statutory guidelines, the maximum number of positions that Brevard County can designate is 34, with the additional requested positions, Brevard County will remain 5 positions below the maximum number allowed. To remain consistent with the County's organizational structure and Pay and Classification Plan, these additional designations are needed to maintain internal equity and alignment within the Department/Office Director classifications.

In order to qualify for SMSC, a position must be managerial or policymaking and filled by an employee who is not subject to continuing contract and serves at the pleasure of the local agency employer without civil service protection, who (1) heads an organizational unit; or (2) has responsibility to effect or recommend personnel, budget, expenditure, or policy decisions in his or her areas of responsibility. The Mosquito Control Department Director, SCGTV/Communications Office Director, and Airport Manager classifications meet the above criteria.

Florida Retirement System Administrative Rules require that prior to designating a position to be included in the SMSC, employers must publish a Notice of Intent once a week for two consecutive weeks. Permission is requested to publish the Notice of Intent to include the Mosquito Control Department Director [PCN# 10373], SCGTV/Communications Office Director [PCN# 02368], and Airport Manager [PCN# 03046] positions in the SMSC and to take appropriate actions necessary to designate these positions as SMSC.

**ATTACHMENTS:**

**Description**

- D Notice of Intent

**REVIEWERS:**

<b>Department</b>	<b>Reviewer</b>
<b>Human Resources</b>	<b>Visco, Gerard</b>
<b>County Manager</b>	<b>Abbate, Frank</b>



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

January 24, 2018

MEMORANDUM

TO: Jerry Visco, Human Resources Director

RE: Item II.C.2., Authorization for the Florida Retirement System (FRS) to Pursue Senior Management Service Class (SMSC) Designations

The Board of County Commissioners, in regular session on January 23, 2018, authorized you to pursue the FRS SMSC Designations for the Mosquito Control Department Director, the SCGTV/Communications Office Director, and the Airport Manager positions.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/ds

cc: County Manager  
Finance  
Budget

## **NOTICE OF INTENT**

The Brevard County Board of County Commissioners in accordance with F.S. 121.055 gives Notice of Intent to authorize the positions of Mosquito Control Department Director, SCGTV/Communications Office Director, and Airport Manager to be included in the Senior Management Service Class of the Florida Retirement System.

Any questions or concerns should be addressed to:

Office of Human Resources  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

(321) 633-2034