

Meeting Date
January 23, 2018



AGENDA	
Section	Consent
Item No.	<i>II.B.2</i>

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	APPROVAL, RE: EXECUTION OF SATISFACTION OF MORTGAGES FOR HOUSING AND HUMAN SERVICES DEPARTMENT PROJECTS
DEPT/OFFICE:	Community Services Group / Housing & Human Services

Requested Action:

It is requested that the Board of County Commissioners (BOCC) authorize the County Manager or designee to execute Satisfaction of Mortgages for clients and vendors assisted through the Department's programs upon approval of the County Attorney's Office.

Summary Explanation & Background:

Utilizing a mixture of state (State Housing Incentive Program (SHIP)) and federal (HOME and Community Development Block Grant (CDBG)) funding the Housing and Human Services (HHS) Department operates several affordable housing programs. These programs are designed to facilitate homeownership (Purchase Assistance or First Time Home Buyer), maintenance (Repair, Rehabilitation, and Reconstruction), creation of affordable housing (Small & Large Scale Acquisition, New Construction and Rehabilitation, and the Neighborhood Stabilization Program (NSP)), and address slum and blight (Demolition).

All HHS affordable housing projects are subject to deed restrictions and long-term affordability lien periods to ensure compliance with federal and state program requirements and regulations. Upon satisfactory completion of all lien terms the binding document (typically a mortgage) must be released. This is accomplished through a Satisfaction of the Mortgage which is a legal document that HHS creates, the County Attorney's Office reviews and approves, and is then filed with the Clerk of the Court.

Similar action approving the County Manager or designee as signatory has been given several times previously by the Board, going back to 1997. This request expands the approval to include newer programs (Neighborhood Stabilization and Demolition) and a program which was inadvertently left off (Small & Large Scale Acquisition, New Construction and Rehabilitation).

Fiscal Impact: FY 17/18 – There will be no fiscal impact to the General Fund.
FY 18/19 - There will be no fiscal impact to the General Fund.

Contact: Linda Graham, Community Development and Resources Manager (633-2076)

Clerk to the Board Instructions: None			
Exhibits Attached: None			
Contract /Agreement (If attached): Reviewed by County Attorney		Yes	No
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	PR <input type="checkbox"/>
County Manager	Interim Assistant County Manager	Department Director / Extension	
Frank Abbate	Jim Liesenfelt	Ian Golden / 52007	



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

January 24, 2018

MEMORANDUM

TO: Ian Golden, Housing and Human Services Director Attn: Linda Graham
RE: Item II.B.2., Approval of Execution of Satisfaction of Mortgages for Housing and Human Services Department Projects

The Board of County Commissioners, in regular session on January 23, 2018, authorized the County Manager or designee to execute Satisfaction of Mortgages for clients and vendors assisted through the Department's programs upon approval of the County Attorney's Office.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/cmw

cc: Budget
Finance