



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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May 10, 2017

M E M O R A N D U M

TO: Teresa Camarata, Central Services Director

RE: Item II.C.1., Approval for Amendment to the Agreement for the Services with Professional Probation Services Inc.

The Board of County Commissioners, in regular session on May 9, 2017, executed Amendment to Agreement for the Services with Professional Probation Services Inc. to increase fees using a phased in approach, from \$45 per month to \$50 per month for the first year, and after that the fee would increase to \$55 per month for new cases only. Enclosed are two fully-executed Amendments to Agreements.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

Encls. (2)

cc: Housing and Human Services Director

**AMENDMENT TO THE AGREEMENT FOR SERVICES BETWEEN
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS
AND
PROFESSIONAL PROBATION SERVICES, INC.**

THIS AMENDMENT TO THE AGREEMENT FOR SERVICES made and entered into this 25 day of April, 2017, by and between the Board of County Commissioners of Brevard County, Florida, a political subdivision of the State of Florida, (herein referred to as "County") and Professional Probation Services, Inc., (herein referred to as "Contractor")

WHEREAS, the parties have previously entered into an Agreement on November 23, 2015, and;

WHEREAS, the parties entered into a written Amendment to the Agreement effective December 17, 2015 providing for oversight of the Contractor in accessing criminal histories;

WHEREAS, the contractor has been operating at a loss, specifically incurring a loss of \$71,676 during their first year of service, and;

WHEREAS, in an attempt to address this loss the contractor made staffing adjustments; however, the contractor continues to operate at a loss and is requesting approval to change their monthly fee for cost of supervision, and;

WHEREAS, it is necessary to amend said Agreement to implement a change to the fee schedule for the purpose of addressing the contractor's ongoing losses.

NOW THEREFORE, in consideration of the promises and mutual covenants herein contained, the parties hereby agree as follows:

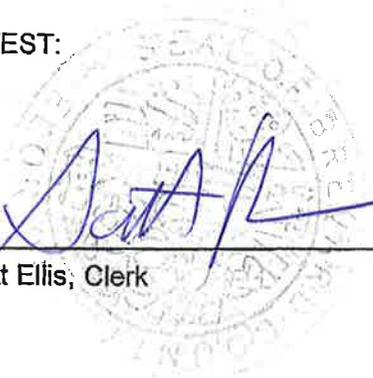
A. That the previous Agreement between the parties is hereby amended as follows:

(1). Page 22. Attachment B. FEES. The contractor is approved to change their fee for basic supervision in new cases only from \$45/month to \$50/month for the first year of this Amendment. After one year, the fee would increase to \$55/month.

B. That all terms and conditions of the original Agreement and the previous Amendment to Agreement for Services dated December 17, 2015, which are incorporated herein by this reference, not inconsistent with the provisions of this Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

ATTEST:





Scott Ellis, Clerk

BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA



Curt Smith, Chairman
As approved by the Board on 5/9/17

Reviewed for legal for and content:



Shannon L. Wilson, Deputy County Attorney

CONTRACTOR



Clay Cox
Chief Executive Officer
Professional Probation Services
1770 Indian Trail Road, #350
Norcross, GA 30093
678-218-4100
Area Code/telephone Number



PPS Professional Probation Services
1770 Indian Trail Rd. • Suite 350
Norcross, GA 30093
877.288.8119 • 678.218.4100
Fax 678.218.4104
www.professionalprobation.com

March 9, 2017

Stockton Whitten
2725 Judge Fran Jamieson Way, Bldg. C
Viera, FL 32940

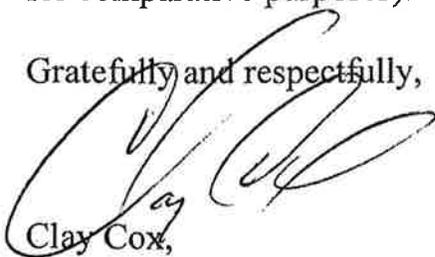
Via Fax: (321) 633-2115, (Original by U.S. Mail)

Mr. Whitten,

Please accept this correspondence as a request for our current contract for probation and pre-trial services to be amended so as to provide for a cost of supervision fee increase, and for the same to be placed on the Board of County Commissioner's agenda for approval.

PPS has operated at a loss since our assuming the provision of services to Brevard County, and as detailed in the attached information recently submitted to the Court and to Isa Kennedy, can achieve profitability with a supervision fee increase from \$45.00 per month to \$55.00 per month. Worth noting as well is that the current COS fee paid to the County felony probation officers is \$60.00 per month (offered for comparative purposes).

Gratefully and respectfully,



Clay Cox,
Chief Executive Officer

RECEIVED

MAR 13 2017

County Manager's
Office