



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.1.

5/18/2021

Subject:

Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

Fiscal Impact:

FY 2020-2021: None

Dept/Office:

Mosquito Control

Requested Action:

It is requested that the Board of County Commissioners authorize the Chair to execute the State of Florida, Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services Arthropod Control Budget Amendment.

Summary Explanation and Background:

The Board approved the needed budget change request indicated in the attached report on April 6, 2021.

Chapter 388.201 (4b), Florida Statutes and Rule 5E-13.027 (1), Florida Administrative Code requires the Annual Certified Budget for Mosquito Control to be adopted and submitted to the State of Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control for approval no later than September 30th of each year. In this case, we are submitting a budget amendment as indicated on the attached report form.

The Mosquito Control District's State Annual Certified Budget for fiscal year 2020-2021 is prepared from the County Budget submitted and is based on the approved work plan and the Detailed Work Plan Budget approved and amended by the Board on April 6, 2021, and approved by the Florida Department of Agriculture and Consumer Services, Bureau of Entomology and Pest Control.

The Florida Department of Agriculture and Consumer Services reviews the Annual Certified Budget for acceptance as a State approved Mosquito Control Certified Program.

Clerk to the Board Instructions:

Please call the Mosquito Control Department at 264-5032 when the Board Action and two (2) original executed Arthropod Control Budget Amendments are ready for pick up.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

MEMORANDUM

TO: Joseph Faella, Mosquito Control Director

RE: Item F.1., Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment

The Board of County Commissioners, in regular session on May 18, 2021, authorized the Chair to execute the State of Florida Department of Agriculture and Consumer Services, Division of Agricultural Environmental Services, Arthropod Control Budget Amendment. Enclosed is an executed Amendment.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/ns

Encls. (2)

cc: Finance
Budget



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

NICOLE "NIKKI" FRIED
COMMISSIONER

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

Submit to:
Mosquito Control Program
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 1

Fiscal Year: 2020-2021

Date: 5/18/2021

Amending: Local Funds X State Funds (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for BREVARD MCD District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

| Total Available Cash and Receipts | Reserves | Present Budget | Increase Request | Decrease Request | Revised Budget |
|-----------------------------------|-----------------|------------------|------------------|------------------|------------------|
| \$ 10,743,485.00 | \$ 1,400,325.00 | \$ 10,743,485.00 | \$ 321,819.00 | \$ - | \$ 11,065,304.00 |

NAME SOURCE OF INCREASE: (Explain Decrease)

Recognizing Balance Forward to Actual Amount

| BUDGETED RECEIPTS | | | | | |
|-------------------------------------|---------------------------------------|------------------|------------------|------------------|------------------|
| ACCT NO | Description | Present Budget | Increase Request | Decrease Request | Revised Budget |
| 311 | Ad Valorem (Current/Delinquent) | \$ 7,241,272.00 | \$ - | \$ - | \$ 7,241,272.00 |
| 334.1 | State Grant | \$ - | \$ - | \$ - | \$ - |
| 362 | Equipment Rentals | \$ - | \$ - | \$ - | \$ - |
| 337 | Grants and Donations | \$ - | \$ - | \$ - | \$ - |
| 361 | Interest Earnings | \$ 83,125.00 | \$ - | \$ - | \$ 83,125.00 |
| 364 | Equipment and/or Other Sales | \$ 18,050.00 | \$ - | \$ - | \$ 18,050.00 |
| 369 | Misc./Refunds (prior yr expenditures) | \$ 14,250.00 | \$ - | \$ - | \$ 14,250.00 |
| 380 | Other Sources | \$ 176,788.00 | \$ - | \$ - | \$ 176,788.00 |
| 389 | Loans | \$ - | \$ - | \$ - | \$ - |
| TOTAL RECEIPTS | | \$ 7,533,485.00 | \$ - | \$ - | \$ 7,533,485.00 |
| Beginning Fund Balance | | \$ 3,210,000.00 | \$ 321,819.00 | \$ - | \$ 3,531,819.00 |
| Total Budgetary Receipts & Balances | | \$ 10,743,485.00 | \$ 321,819.00 | \$ - | \$ 11,065,304.00 |

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

| ACCT NO | Uniform Accounting System Transaction | Present Budget | Increase Request | Decrease Request | Revised Budget |
|---|---|------------------|------------------|------------------|------------------|
| 10 | Personal Services | \$ 2,375,436.00 | \$ - | \$ - | \$ 2,375,436.00 |
| 20 | Personal Services Benefits | \$ 1,104,496.00 | \$ - | \$ - | \$ 1,104,496.00 |
| 30 | Operating Expense | \$ 783,118.00 | \$ 47,000.00 | \$ - | \$ 830,118.00 |
| 40 | Travel & Per Diem | \$ 61,654.00 | \$ - | \$ - | \$ 61,654.00 |
| 41 | Communication Services | \$ 37,256.00 | \$ - | \$ - | \$ 37,256.00 |
| 42 | Freight Services | \$ 5,600.00 | \$ - | \$ - | \$ 5,600.00 |
| 43 | Utility Service | \$ 62,500.00 | \$ - | \$ - | \$ 62,500.00 |
| 44 | Rentals & Leases | \$ 237,098.00 | \$ - | \$ - | \$ 237,098.00 |
| 45 | Insurance | \$ 138,826.00 | \$ - | \$ - | \$ 138,826.00 |
| 46 | Repairs & Maintenance | \$ 406,250.00 | \$ - | \$ - | \$ 406,250.00 |
| 47 | Printing and Binding | \$ 2,000.00 | \$ - | \$ - | \$ 2,000.00 |
| 48 | Promotional Activities | \$ - | \$ - | \$ - | \$ - |
| 49 | Other Charges | \$ 175,439.00 | \$ - | \$ - | \$ 175,439.00 |
| 51 | Office Supplies | \$ 17,500.00 | \$ - | \$ - | \$ 17,500.00 |
| 52.1 | Gasoline/Oil/Lube | \$ 213,000.00 | \$ - | \$ - | \$ 213,000.00 |
| 52.2 | Chemicals | \$ 1,399,948.00 | \$ 150,000.00 | \$ - | \$ 1,549,948.00 |
| 52.3 | Protective Clothing | \$ 13,300.00 | \$ - | \$ - | \$ 13,300.00 |
| 52.4 | Misc. Supplies | \$ 401,198.00 | \$ - | \$ - | \$ 401,198.00 |
| 52.5 | Tools & Implements | \$ 20,900.00 | \$ - | \$ - | \$ 20,900.00 |
| 54 | Publications & Dues | \$ 16,300.00 | \$ - | \$ - | \$ 16,300.00 |
| 55 | Training | \$ 15,390.00 | \$ - | \$ - | \$ 15,390.00 |
| 60 | Capital Outlay | \$ 1,118,400.00 | \$ - | \$ - | \$ 1,118,400.00 |
| 71 | Principal | \$ - | \$ - | \$ - | \$ - |
| 72 | Interest | \$ - | \$ - | \$ - | \$ - |
| 81 | Aids to Government Agencies | \$ - | \$ - | \$ - | \$ - |
| 83 | Other Grants and Aids | \$ - | \$ - | \$ - | \$ - |
| 89 | Contingency (Current Year) | \$ 737,551.00 | \$ - | \$ - | \$ 737,551.00 |
| 99 | Payment of Prior Year Accounts | \$ - | \$ - | \$ - | \$ - |
| TOTAL BUDGET AND CHARGES | | \$ 9,343,160.00 | \$ 197,000.00 | \$ - | \$ 9,540,160.00 |
| 0.001 | Reserves - Future Capital Outlay | \$ 1,400,325.00 | \$ 124,819.00 | \$ - | \$ 1,525,144.00 |
| 0.002 | Reserves - Self-Insurance | \$ - | \$ - | \$ - | \$ - |
| 0.003 | Reserves - Cash Balance to be Carried Forward | \$ - | \$ - | \$ - | \$ - |
| 0.004 | Reserves - Sick and Annual Leave | \$ - | \$ - | \$ - | \$ - |
| TOTAL RESERVES | | \$ 1,400,325.00 | \$ 124,819.00 | \$ - | \$ 1,525,144.00 |
| TOTAL BUDGETARY EXPENDITURES and BALANCES | | \$ 10,743,485.00 | \$ 321,819.00 | \$ - | \$ 11,065,304.00 |
| ENDING FUND BALANCE | | \$ - | \$ - | \$ - | \$ - |

APPROVED: Chairman of the Board, or Clerk of Circuit Court

DATE

APPROVED: Mosquito Control Program

DATE

FDACS-13613 Rev. 07/13

ATTEST:

Rachel M. Sadoff, Clerk



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

NICOLE "NIKKI" FRIED
COMMISSIONER

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| ENDING FUND BALANCE | | \$ - | \$ - | \$ - | \$ - |

APPROVED:  Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: Mosquito Control Program

DATE _____

FDACS-13613 Rev. 07/13

ATTEST:  for
RaCHEL M. Sadoff, Clerk

F.1

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

| | | |
|--|--|-----------------------------|
| 1. Contractor: Wood Inc. | | 2. Amount: \$185,964 |
| 3. Fund/Account #: 1700/343961 | 4. Department Name: Natural Resources | |
| 5. Contract Description: TASK ORDER NO. 20-4615-002-DSR SOIRL | | |
| 6. Contract Monitor: Matt Culver | 8. Contract Type: CONSULTANT | |
| 7. Dept/Office Director: Virginia Barker | | |
| 9. Type of Procurement: Other | | |

SECTION II - REVIEW AND APPROVAL TO ADVERTISE

APPROVAL

COUNTY OFFICE

YES

NO

SIGNATURE

User Agency

☒
☐

Purchasing

☐
☐

Risk Management

☐
☐

County Attorney

☐
☐

SECTION III - CONTRACTS MANAGEMENT DATABASE CHECKLIST

APPROVAL

COUNTY OFFICE

YES

NO

SIGNATURE

User Agency

☒
☐

Culver, Matt

Digitally signed by Culver, Matt
Date: 2021.03.23 08:16:35 -04'00'

Purchasing

☒
☐

Darling, Steven

Digitally signed by Darling, Steven
Date: 2021.02.15 12:36:04 -05'00'

Risk Management

☒
☐

Lairsey, Matt

Digitally signed by Lairsey, Matt
Date: 2021.02.18 07:47:39 -05'00'

County Attorney

☒
☐

Esseesse, Alexander

Digitally signed by Esseesse, Alexander
Date: 2021.02.25 09:14:41 -05'00'

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

| CM DATABASE REQUIRED FIELDS | Complete ✓ |
|---|--------------------------|
| Department Information | <input type="checkbox"/> |
| Department | <input type="checkbox"/> |
| Program | <input type="checkbox"/> |
| Contact Name | <input type="checkbox"/> |
| Cost Center, Fund, and G/L Account | <input type="checkbox"/> |
| Vendor Information (SAP Vendor #) | <input type="checkbox"/> |
| Contract Status, Title, Type, and Amount | <input type="checkbox"/> |
| Storage Location (SAP) | <input type="checkbox"/> |
| Contract Approval Date, Effective Date, and Expiration Date | <input type="checkbox"/> |
| Contract Absolute End Date (No Additional Renewals/Extensions) | <input type="checkbox"/> |
| Material Group | <input type="checkbox"/> |
| Contract Documents Uploaded in CM database (Contract Form with County Attorney/ Risk Management/ Purchasing Approval; Signed/Executed Contract) | <input type="checkbox"/> |
| "Right To Audit" Clause Included in Contract | <input type="checkbox"/> |
| Monitored items: Uploaded to database (Insurance, Bonds, etc.) | <input type="checkbox"/> |