



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.24.

10/10/2023

Subject:

Requisition of Fiscal Year 2024 Budget - Supervisor of Elections

Fiscal Impact:

Dept/Office:

Supervisor of Elections

Requested Action:

Approve requisition of 25% of the Supervisor of Elections' Fiscal Year 2024 budgeted funds at the first board meeting in October 2023, and 6.82% percent of the total budget each month thereafter.

Summary Explanation and Background:

F.S. 129.202 Budget of the supervisor of elections; matters related to allocation, expenditure, etc.. of amounts in budget. -

(1)(a) The supervisor of elections shall requisition, and the board of county commissioners shall pay that officer, at the first meeting in October of each year, 25 percent of the total amount budgeted for the office and, thereafter on the first of each month, 6.82 percent of the total amount budgeted for the office. However, if there are unusual or unanticipated expense sin any one month, upon notification by the supervisor of elections, the board shall transfer the necessary amount, except that the total amount paid during the year shall not, without appropriate amendments, exceed the total budgeted for the year.

Exhibit Attached: SOE Invoice

Clerk to the Board Instructions:



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

October 11, 2023

Honorable Timothy Bobanic
Brevard County Supervisor of Elections
2725 Judge Fran Jamieson way
Viera, FL 32940

Dear Mr. Bobanic:

RE: Item F.24., Requisition of Fiscal Year 2024 Budget for Supervisor of Elections

The Board of County Commissioners, in regular session on October 10, 2023, approved requisition of 25 percent of the Supervisor of Elections' Fiscal Year 2024 budgeted funds at the first Board meeting in October 2023, and 6.82 percent of the total budget each month thereafter.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

cc: Finance
Budget



Invoice

09/22/23

P O Box 410819
Melbourne Florida 32941-0819

To:

Brevard County Board of County Commissioners
County Finance
NBGC, 3rd Floor
Titusville, FL

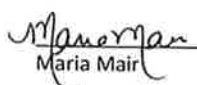
Attn:

Samir Shah, Fund Accountant

Item#	Description	Amount
	2023/2024 Supervisor of Elections Budget	
	Total Budget: \$7,820,283	
	Amount due 25%*	\$ 1,955,071.00
	*Per Florida Statute 129.202	\$ 1,955,071.00
	Total Due:	\$ 1,955,071.00

*Per Florida Statute 129.202

If you have any questions regarding this invoice, please contact :
Maria Mair, Director of Finance 321-633-2088

 9/22/23
Maria Mair Date