



**AGENDA REPORT**  
**May 8, 2018**

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**SUBJECT:**

Authorization for an Extension on AT&T Telecommunications Maintenance Contract

**FISCAL IMPACT:**

The corresponding AT&T contract is valued at \$137,546 for one year, beginning on 1 July 2018. This is a 3% increase from the previous contract value of \$133,540. This is a budgeted operating expense.

**DEPT/OFFICE:**

Information Technology

**REQUESTED ACTION:**

It is requested that the Board of County Commissioners authorize an extension on existing AT&T Telecommunications Maintenance Contract with new contract period of 1 July 2018 to 30 June 2019.

**SUMMARY EXPLANATION and BACKGROUND:**

On May 17, 2016, the Board of County Commissioners approved and authorized a non-competitive award of Telephone Maintenance Services to AT&T for maintenance and repair of the County's telephone system.

Implementation of Spectrum VoIP services is underway, and until all remaining sites are migrated to the VoIP services, continued maintenance on the legacy (AT&T/Nortel) equipment will be necessary. These services are not expected to be required for an additional full year, and a 60-day termination clause is included in the contract.

**CLERK TO THE BOARD INSTRUCTIONS:**

Chairman's signature required on the "Second Extension of Existing Agreement" form, and on the AT&T SOW. Please return signed documents to the I.T. Department, 2725 Judge Fran Jamieson Way, C203, Viera FL 32940.

**ATTACHMENTS:**

**Description**

- Second Extension of Existing Agreement**
- BREVARD CO 2018 Tele Maint SOW**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Tammy.Rowe@brevardclerk.us

May 9, 2018

**M E M O R A N D U M**

**TO:** Jeff McKnight, Information Technology Director

**RE:** Item II.C.2., Second Extension of Existing Agreement with AT&T Corporation

The Board of County Commissioners, in regular session on May 8, 2018, executed Second Extension of Existing Agreement with AT&T Corporation for maintenance services, with a new contract period of July 1, 2018 to June 30, 2019. Enclosed are two executed Second Extension of Existing Agreements and two executed Statements of Work.

**Upon execution by all parties, please return a fully-executed Second Extension of Existing Agreement and Statement of Work to this office for inclusion in the official minutes.**

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

Encls. (4)

cc: Contracts Administration  
Finance  
Budget

**SECOND EXTENSION OF EXISTING AGREEMENT**

THIS AGREEMENT made and entered into this 8th day of May, 2018, by and between AT&T Corporation, hereinafter referred to as "Contractor," and the **BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA**, a political subdivision of the State of Florida.

**WITNESSETH:**

**WHEREAS**, the parties hereto previously entered into an Agreement on July 1, 2016; and,

**WHEREAS**, the original term of the Agreement was for one (1) year for service period of July 1, 2016, to June 30, 2017; and,

**WHEREAS**, on May 9, 2017, the Board of County Commissioners of Brevard County extended the Agreement from July 1, 2017, to June 30, 2018; and,

**WHEREAS**, the parties hereto desire to extend the term of said Agreement for an additional period of time; and,

**WHEREAS**, this is the second renewal of the Agreement, extending the service period from July 1, 2018, to June 30, 2019.

**NOW, THEREFORE**, in consideration of the premises and mutual covenants herein contained, the parties hereby agree, as follows:

1. That the previous Agreement between the parties is hereby extended in its term until June 30, 2019, under the same terms and conditions, but with a 3% price increase from \$133,540.00 to \$137,546.00, otherwise expressed therein.
2. That all terms and conditions of the previous Agreement, which is incorporated herein by this reference, not inconsistent with the provisions of this Agreement, shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have hereunto set their hands and seals on the date first above written.

ATTEST:

By: \_\_\_\_\_

Scott Ellis, Clerk

BOARD OF COUNTY COMMISSIONERS OF  
BREVARD COUNTY, FLORIDA

By: \_\_\_\_\_

Rita Pritchett, Chair

As approved by Board on: 5/8/18

Reviewed for legal form and content:

By: \_\_\_\_\_

Alex Wessner 4/17/18  
Assistant County Attorney

CONTRACTOR:

By: \_\_\_\_\_



STATEMENT OF WORK

Sub-Rider D7 Statement of Work
AT&T Equipment Resale and Related Services Pricing Schedule

MA Reference No.: 110834UA
Pricing Schedule No.: 20140627-8709
CPR: 16332807

Table with 3 columns: CUSTOMER Legal Name ("Customer"), AT&T Corp. ("AT&T"), and AT&T Branch Sales Contact Name. Rows include Board of County Commissioners, Brevard County, FL; CUSTOMER Address; CUSTOMER Contact; and AT&T Branch Sales Contact Information.

This Statement of Work ("SOW") constitutes a Quote until executed by Customer, at which time it will be considered an Order. The Quote expires ninety (90) days after the Date of Submission.

AT&T Global Services is an affiliate of AT&T Corp and is authorized to execute this SOW.

AGREED:

CUSTOMER:

By:

(Authorized Agent or Representative)

RITA PRITCHETT
(Typed or Printed Name)

(Title) COMMISSIONER

5/8/18
(Date)

ATTEST:

Scott Ellis, Clerk

AGREED:

AT&T Global Services

By:

(Authorized Agent or Representative)

(Typed or Printed Name)

(Title)

(Date)

Approved by Board 5/8/18

Sub-Rider D7 – Statement of Work

Installation Site Address: 2725 Judge Fran Jamison Way, Viera, FL

Date of Submission: 03/28/18

Purchase Order Number: \_\_\_\_\_

**SELECTION OF EQUIPMENT SERVICE PLAN:**

AT&T Voice Maintenance Solutions: Dedicated Technician & Truck

Initial Term: 12 Months From: 7/1/18 To: 6/30/19 Total Price: \$137,546.00

Service Plan Payment Terms (default is annual):  **Monthly**

**TERMINATION PRICING ADJUSTMENTS:** Customer can terminate this maintenance contract with 60 day written notice to AT&T and incur no early termination fees.

**PASS Basic Entitlement:**

Partner Assurance Support Services (PASS Basic) has been included for all applicable locations for the manufacturer to provide corrective software content to AT&T, such as software patches and updates to correct known software issues or defects on behalf of the Customer.

**Equipment Excluded from Maintenance Agreement:**

All parts replacement is excluded from contract and will be billable.

**Special Terms:**

- AT&T will provide Dedicated Technician(s), as stated in the above referenced Order, to work on the Customer's site(s). AT&T and Customer agree that the duties of the on-site Technician(s) shall be primarily to provide the system Maintenance and secondarily, with time permitting, to provide incidental labor for moves, adds and changes.
- Dedicated Technician(s) will be on Customer site(s) (8) hours per day, five (5) days a week fifty (50) weeks per year, during the hours of 8:00 A.M. and 5:00 PM, Monday through Friday excluding holidays observed by AT&T.
- AT&T will insure Technician has 5 years' experience with the Customer's data network, trained and qualified to make repairs to Avaya and Cisco systems and Cisco CCNA qualified.
- Work outside of the normal schedule hours will be performed by AT&T and billed to Customer at AT&T then current rates for labor and materials.
- The Customer shall not employ, or attempt to employ, any of AT&T's current or former employees with whom Customer has direct contact in connection with the performance of this Order. Customer shall comply with these conditions through the term of this Order or any renewal thereof and for 12 months thereafter. This special term shall not apply should AT&T terminate an employee through a force reduction and/or involuntary separation.