

Meeting Date
7/25/17



AGENDA	
Section	Consent
Item No.	II.B.2

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Authorizing Revised Grant Application, re: Section 5339 Federal Transit Administration Bus and Bus Facilities Formula Program (Fiscal Impact: \$842,031)
DEPT/OFFICE:	Community Services Group / Transit Services Department

Requested Action:

It is requested that the Board of County Commissioner approve and authorize the Chairman to sign the revised Grant Application and request that the Space Coast Transportation Planning Organization (TPO) amend the Transportation Improvement Program (TIP) to reflect the revised amount of the Section 5339 funds.

Summary Explanation & Background:

On May 23, 2017, the Board authorized the following actions for a Section 5339 Bus Facilities Capital Grant from the Federal Transit Administration (FTA) in the amount of \$664,591:

- the Chairman to sign the Authorizing Resolution,
- the Chairman to sign the Grant Application,
- the use of the Florida Department of Transportation (FDOT) Toll Revenue Credits,
- the Chairman to sign the Designation of Signature authority allowing staff to submit the Grant electronically,
- the Transit Director to execute and submit the Grant Agreement electronically, contingent upon County Attorney and Risk Management approval,
- the Transit Director to execute any additional follow-up documentation/resolutions and amendments necessary to secure these funds,
- approval of budget change requests if FTA executes the grant before the end of Fiscal Year 2017,
- request that the Space Coast Transportation Planning Organization (TPO) amend the Transportation Improvement Program (TIP) to reflect the full amount of Section 5339 funds.

Since the Board approval of submitting the grant application, Florida Department of Transportation requested if we had any projects in which we could use an additional \$177,440 in Section 5339 grant funds. With the addition of the property at 1125 King Street, we can proceed with the planning to build a bus "super stop" at 401 South Varr Ave, Cocoa, using the additional \$177,440 to start the project.

Based on Federal Transit Administration grant approval guidelines, this grant submittal would not be approved until Fiscal Year 2017-2018. The total amount of the revised 5339 Grant application is \$842,031 and requires no local match.

Fiscal Impact Analysis:	Bus Area	Amount	Description
FY 2017-2018	4136	\$ 842,031	Federal Transit Administration

Contact Name: Jim Liesenfelt, Transit Director
Phone: 635-7815 ext. 601

Clerk to the Board Instructions:

Attachments Attached: (1) SF-424 Federal Assistance Application

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

Interim County Manager	Assistant County Manager	Department Director / Extension
Frank Abbate <i>[Signature]</i>	Venetta Valdengo <i>[Signature]</i>	James P. Liesenfelt, Transit Director, 321-635-7815 ext. 601 <i>[Signature]</i>



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

July 26, 2017

MEMORANDUM

TO: Jim Liesenfelt, Transit Services Director

RE: Item II.B.2., Authorization of Revised Grant Application for Section 5339 Federal Transit Administration Bus and Bus Facilities Formula Program

The Board of County Commissioners, in regular session on July 25, 2017, executed and approved the revised Grant Application; and authorized the request that the Space Coast Transportation Planning Organization (TPO) amend the Transportation Improvement Program (TIP) to reflect the revised amount of the Section 5339 funds. Enclosed is the executed Application.

Upon execution by you, please return a fully-executed Application to this office for inclusion in the official minutes.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/kp

Encls. (2)

cc: Finance
Budget

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

07/25/2017

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** Brevard County Board of County Commissioners

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000523

*** c. Organizational DUNS:**

8301721930000

d. Address:

*** Street1:** 401 S. Varr Avenue

Street2:

*** City:** Cocoa

County/Parish: Brevard

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:** 32922-8632

e. Organizational Unit:

Department Name:

Transit Services Department

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

James

Middle Name:

P.

*** Last Name:**

Liesenfelt

Suffix:

Title:

Transit Services Director

Organizational Affiliation:

*** Telephone Number:**

321-635-7815

Fax Number:

321-633-1905

*** Email:**

Jim.Liesenfelt@brevardfl.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.507

CFDA Title:

FTA 5339 Bus and Bus Facilities

*** 12. Funding Opportunity Number:**

5339

*** Title:**

Bus and Bus Facilities

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Capital Assistance for Brevard County, Florida.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="842,031.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="210,508.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,052,539.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CURT SMITH, CHAIRMAN

Approved by Board
ATTEST, SCOTT ELLIS, CLERK



**GRANTEE: Brevard County Board of County Commissioners
d/b/a Space Coast Area Transit**

Grant #:

SCOPE		<u>Federal Amount</u>
111-00	Bus Rolling Stock Activity 11.12.04 Replacement Buses <30' (qty 2)	\$ 254,591
113-00	Bus - Station/Stops/Terminals Activity 11.33.10 Construct - Bus Passenger Shelters	\$ 177,440
114-00	Bus Support Equipment / Facilities Activity 11.44.02 Bus Lift Replacement, Floor Replacement and Electrical Upgrade	\$ 300,000
117-00	Other Capital Items (Bus) Activity 11.76.93 Demolition of Buildings	\$ 110,000

PROJECT JUSTIFICATION

SCOPE: BUS ROLLING STOCK

Replacement Buses

Space Coast Area Transit will replace two (2), less than 30 foot, light duty buses that have met the minimum Federal Useful Life of 5 years and 150,000 miles. The buses will be purchased in conjunction with Section 5307 funds for a total of nine (9) replacement buses for the SCAT fleet.

SCOPE: CONSTRUCT - BUS PASSENGER SHELTERS

Construction of Bus Stations/Terminals

Space Coast Area Transit will modify the existing shelters and parking lot to allow for a saw tooth pull off for buses, three permanent shelters and public restrooms will be installed at the Cocoa Terminal (401 S. Varr Ave, Cocoa, FL 32922.)

SCOPE: BUS SUPPORT EQUIPMENT / FACILITIES

Melbourne Bus Lift Replacement and Electrical Modifications

This project was originally programed with Section 5307 funds with two other construction projects, however, the total of the three construction projects were higher than estimated. Therefore, this project was removed and will now be funded with Section 5339 funds.

This project consists of replacing a bus lift at the Melbourne Terminal that is over 27 years old, replacing the floor coating for all four maintenance bays and modifications to the electrical and lighting systems in the bus garage.

SCOPE: OTHER CAPITAL ITEMS (BUS)

Demolition of Buildings

Brevard County has acquired a parcel adjacent to Space Coast Area Transit's Cocoa Terminal. The parcel is located on 1125 West King Street. Currently the parcel contains two buildings, one that is inhabitable and one smaller building that is need of major repairs. Space Coast Area Transit is proposing to demo the buildings in order to prepare the site to become employee parking. The current terminal parking is maximized. Moving employee parking to the adjacent parcel will allow Space Coast Area Transit to construct a bus pull off in front of the Cocoa Terminal off the road. Currently, Space Coast Area Transit has four routes that make stops and transfers in the road right of way.

NOTICE OF INTENT TO APPLY FOR FEDERAL ASSISTANCE

This is a notice of intent of the Brevard County Board of County Commissioners to apply for Federal assistance under the 5339 funds of the Federal Transit Administration. The following Programs of Projects is consistent with the approved Transportation Improvement Program of the Space Coast Transportation Planning Organization.

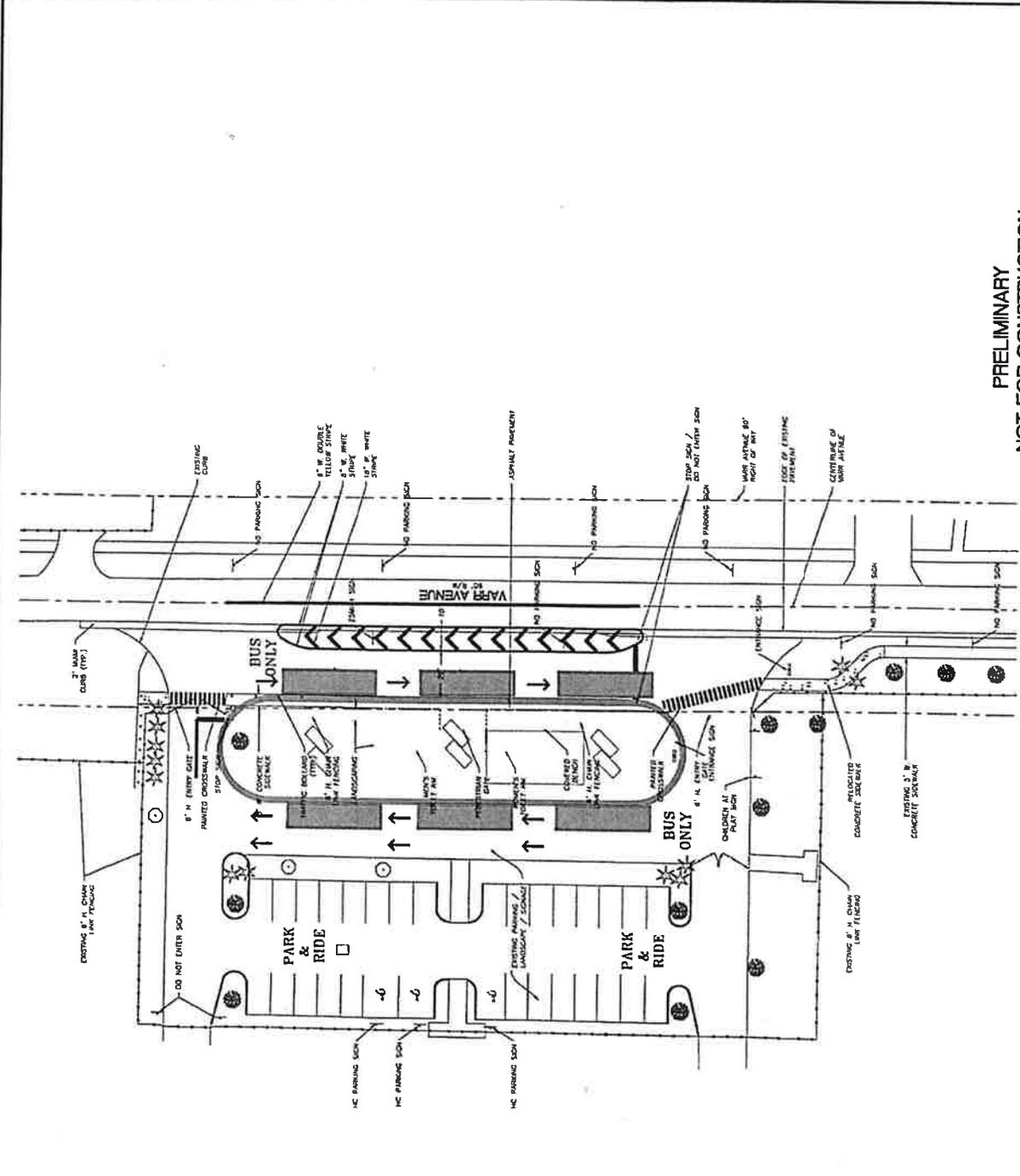
FY-2017-2018 Capital Projects:

Purchase of Replacement Buses (2)	\$254,591
Construction of Bus Station/Terminal Shelters	\$177,440
Replacement of Bus Lift and Electrical Work	\$300,000
Demolition of Buildings	\$110,000
Total Application Amount	\$664,591

The Brevard County Board of County Commissioners will approve the request to submit a grant application to fund the above Program of Projects to the Federal Transit Administration at their July 25, 2017, 2017 meeting. If any citizen has a comment on the above projects or wishes to request that a public hearing be held on this program or would like to review this Program of Projects, they can write to or visit: Space Coast Area Transit, Director, 401 S. Varr Ave, Cocoa, FL 32922. This is the draft Program of Projects and if no comments are received and the Board of County Commissioners make no changes, the draft Program of Projects will stand as the final Program of Projects.

By: James Liesenfelt, Director
Space Coast Area Transit
Brevard County Board of County Commissioners

1. PROJECT NUMBER 2. SHEET NUMBER 3. DATE	4. PROJECT NAME 5. PROJECT ADDRESS 6. PROJECT CITY/STATE/ZIP	7. CLIENT NAME 8. CLIENT ADDRESS 9. CLIENT CITY/STATE/ZIP	10. PROJECT DESCRIPTION 11. PROJECT TYPE 12. PROJECT PHASE	13. CHECKED BY 14. DATE CHECKED 15. APPROVED BY 16. DATE APPROVED	17. PROJECT NUMBER 18. SHEET NUMBER	19. PROJECT NAME 20. PROJECT ADDRESS 21. PROJECT CITY/STATE/ZIP	22. PROJECT TITLE 23. PROJECT TITLE 24. PROJECT TITLE 25. PROJECT TITLE	26. SHEET NUMBER 27. SHEET NUMBER
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PRELIMINARY
 NOT FOR CONSTRUCTION
 ISSUED FOR REVIEW

