



AGENDA REPORT
October 23, 2018

Budget Change Requests

SUBJECT:

Approval of Budget Change Requests

DEPT/OFFICE:

Budget

REQUESTED ACTION:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

SUMMARY EXPLANATION and BACKGROUND:

In accordance with Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

CLERK TO THE BOARD INSTRUCTIONS:

Maintain necessary documents for records retention.

ATTACHMENTS:

Description

- **Budget Change Requests 10-23-18**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Tammy.Rowe@brevardclerk.us

October 24, 2018

MEMORANDUM

TO: Jill Hayes, Budget Director

RE: Item F.13., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on October 23, 2018, approved the Budget Change Requests. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

/dt

Encl. (a/s)

cc: Finance



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1170-Constitutional Gas Tax (5th & 6th Cent)

Department: Public Works Department

Date: 10/15/2018

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

Operating Expenses (\$494,154)
CIP \$494,154

Total: \$0

Total: \$0

Justification:

This Budget Change Request is for the Constitutional Gas Tax (CGT). This line item transfer is to realign funds from Operating to Capital for the Homestead Ave and Sisson Rd Drainage Improvement projects. On April 10, 2018, the Board approved the allocation of CGT funds for transportation related projects (Agenda Item II.A.16). Both Homestead Ave and Sisson Rd projects have been identified for improvements within District 1 for FY 2018/2019. This BCR will align funds from Operating to Capital in accordance with Generally Accepted Accounting Principles, which will ensure accurate project tracking and capitalization.

Alternative:

Without this budget change request, this project will not be categorized as per Brevard County Capital Improvement Plan Procedures.

SAP Document Number:

50013584

Approval:

LXROAN Approved 10/08/2018
TMTHOMAS Approved 10/08/2018
KAWALL Approved 10/08/2018
JJHAYES Approved 10/15/2018
JDENNINGHOFF Approved 10/15/2018
FBABBATE Approved 10/15/2018

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23 DAY OF OCTOBER 2018

Scott Ellis, Clerk
BY: Debra Stronach D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1189-Cocoa-Interlocal Agreements

Department: Public Works Department

Date: 10/15/2018

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Amendment

Revenue Change:

Expenditure Change:

Charges for Services

\$113,908 CIP

\$108,213

Statutory Reduction

(\$5,695)

Total: \$108,213

Total: \$108,213

Justification:

This Budget Change Request is to establish budget for funds anticipated to be received from the City of Cocoa for the sewer line construction on Cone Road. During the FY 2018-2019 budget development, budget was not established for the city's portion of the interlocal agreement. This BCR will establish a budget so the city's contribution can be utilized for the projects expenditures.

Alternative:

Without this budget change request, funds will not be available for project expenditure use.

SAP Document Number:

50013602

Approval:

LXROAN	Approved	10/08/2018
TMTHOMAS	Approved	10/08/2018
DPJONES	Approved	10/08/2018
KAWALL	Approved	10/15/2018
JJHAYES	Approved	10/15/2018
JDENNINGHOFF	Approved	10/15/2018
FBABBATE	Approved	10/15/2018

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23 DAY OF OCTOBER 2018

Scott Ellis, Clerk

BY: Deborah Thomas D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1410-Law Enforcement MSTU

Department: Sheriff for BCRA use only

Date: 10/8/2018

Program: SHERIFFS OFFICE

Type of Request: Amendment

Revenue Change:

Charges for Services

Statutory Reduction

Expenditure Change:

\$366,516 Compensation and Benefits

(\$18,326)

\$348,190

Total: \$348,190

Total: \$348,190

Justification:

This budget change request is recognizing additional funding from the Brevard County School Board. A new School Resource Officer (SRO) contract has been signed as a result of the Marjory Stoneman Douglas High School Public Safety Act. No additional funding is requested from the Brevard County Board of County Commissioners.

Alternative:

If this budget change request is not approved, the County and the County Sheriff's Office books will not match.

SAP Document Number:

50013588

Approval:

JJHAYES
FBABBATE

Approved
Approved

10/04/2018
10/04/2018

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23 DAY OF OCTOBER 2018

Scott Ellis, Clerk

BY: Deborah Thomas D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1410-Law Enforcement MSTU

Department: Sheriff for BCRA use only

Date: 10/10/2018

Program: SHERIFFS OFFICE

Type of Request: Amendment

Revenue Change:

Intergovernmental

Statutory Reduction

Expenditure Change:

\$1,122,884 Capital Outlay

(\$56,144)

\$1,066,740

Total: \$1,066,740

Total: \$1,066,740

Justification:

This budget change request recognizes the receipt of reimbursement funds from FEMA for Hurricane Matthew. These funds are allocated to the purchase of patrol vehicles that were scheduled for purchase but were delayed due to the additional expenses incurred as a result of the hurricane. No additional funding is requested from the Brevard County Board of County Commissioners.

Alternative:

If this budget change request is not approved the County and Brevard County Sheriff's Office books will not match.

SAP Document Number:

50013606

Approval:

JJHAYES
FBABBATE

Approved
Approved

10/09/2018
10/09/2018

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 23 DAY OF OCTOBER 2018

Scott Ellis, Clerk

BY: Deborah Thomas D.C.