



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Unfinished Business

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I.4.

4/8/2025

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### **Subject:**

Confirmation of Billy Prasad as Planning and Development Department Director.

### **Fiscal Impact:**

N/A

### **Dept/Office:**

County Manager's Office

### **Requested Action:**

It is requested that the Board of County Commissioners confirm the appointment of Billy Prasad as the Planning and Development Department Director.

### **Summary Explanation and Background:**

Pursuant to the Brevard County Charter and Code of Ordinances, it is asked that the Board of County Commissioners confirm the appointment of Billy Prasad as Planning and Development Department Director, effective April 12th, 2025. Mr. Prasad has been serving as the Interim Director since February 1, 2025. Prior to this, Mr. Prasad served as the Deputy Director since November 2023. Since joining Planning & Development in November 2022, he has been Strategic Operations Manager and Special Projects Coordinator IV.

As Deputy Director, Mr. Prasad served as the second in command, directing and coordinating the daily departmental activities including Code & Contractor Compliance, Planning & Zoning, Land Development, Building Code, and Impact Fees. He has been heavily involved in the coordination and development of the County Comprehensive Plan Evaluation & Appraisal Report and the Barrier Island Area of Critical State Concern Element to the Comprehensive Plan. In addition, Mr. Prasad brings a wealth of experience to the Planning and Development Department with his 8 years of County service. His responsibilities have included being responsible for reviewing and updating policies, resolutions, and ordinances as a Legal Analyst. He is a certified Lean Six Sigma Green Belt who has managed numerous process enhancement initiatives. He has been the Board of County Commissioners Representative to the Brevard County Schools Educational Facilities Impact Fee Committee and County School Capital Outlay Committee.

Mr. Prasad's qualifications are extensive. He holds a Juris Doctorate, from Stetson University College of Law and a Bachelor's Degree in Political Science from the University of Florida. Additionally, he is a member of the Florida Bar Association, Brevard County Executive Leadership Institute graduate, and has a Certificate in Public Affairs, further demonstrating his commitment to professional development and leadership.

Mr. Prasad's commitment to service and organization investment is unwavering. The experience Mr. Prasad gained as Deputy Director of Planning & Development, combined with his private expertise, has proven

beneficial and prepared him to successfully take on his new role.

**Clerk to the Board Instructions:**



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

April 9, 2025

**M E M O R A N D U M**

**TO:** Melissa Powers, Human Resources Director

**RE:** Item I.4., Confirmation of Billy Prasad as Planning and Development Department Director

The Board of County Commissioners, in regular session on April 8, 2025, approved confirmation of Billy Prasad as the Planning and Development Director.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

cc: County Manager

## BILLY PRASAD

**MEMBERSHIPS AND CERTIFICATIONS** Florida Bar Association, Member in Good Standing (Bar No. 85281)  
Executive Leadership Institute, Class XVII, Brevard County  
Certificate in Public Affairs, University of Florida  
Lean Six Sigma, Green Belt

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**EDUCATION** **STETSON UNIVERSITY COLLEGE OF LAW, GULFPORT, FLORIDA**  
Juris Doctor, 2010  
Graduate *Cum Laude*

**UNIVERSITY OF FLORIDA, GAINESVILLE, FLORIDA**  
Bachelor of Arts, 2007  
Graduate *Cum Laude*  
Major: Political Science

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**GOVERNMENT EXPERIENCE** **BREVARD COUNTY PLANNING AND DEVELOPMENT**

**Interim Director:** *February 2025-Present*

- Under the direction of the County Manager, coordinates and supervises the activities of the Planning and Development Department, including the following programs:
  - Planning and Zoning
  - Building Code
  - Code and Contractor Compliance
  - Support Services (including Impact Fee Administration)
  - Development Services
- Serves as the County's Zoning Official, including the interpretation of the County's zoning regulations
- Serves as custodian of the Brevard County Comprehensive Plan
- Prepares and monitors the Planning and Development Department's budget

### **Deputy Director:** *November 2023 – February 2025*

- Served as second in command to the Department Director, directing and coordinating the activities of the Planning Development programs including the staff of Code and Contractor Compliance, Zoning, Land Development, Building Code, Support Services, and Administrative staff.
- Fulfilled Director's day-to-day operational functions in his absence.
- Heavily involved in employee development of Planning and Development staff.
- Attended all public meetings of the Board of County Commissioners.
- Attended advisory board meetings under the supervision of the Planning and Development Department.
- Reviewed all Planning and Development Agenda Items presented to the Board of County Commissioners for consideration, and briefed Commissioners on those items as needed.
- Reviewed all zoning staff reports.
- Assisted in the coordination and development of the Evaluation and Appraisal Report and Brevard Barrier Island Area of Critical State Concern Element to the Comprehensive Plan.
- Prepared reports and presentations for the Board.
- Participated in outreach and education for the general public, such as the Brevard County Citizens' Academy.
- Served as 2023 Co-chair of the Brevard County Government United Way Campaign.

### **Strategic Operations Manager:** *November 2022 – November 2023*

All duties included in Special Projects Coordinator IV, with additional emphasis on Departmental organization and implementing long-term organizational mission.

Managed the Department's Lean Six Sigma initiatives.

### **Special Projects Coordinator IV:** *January 2022 – November 2022*

Under the direction of the Department Director, oversaw many of the Department's major projects including, but not limited to, code amendments and reports to the Board.

Brevard County BoCC Representative on the Brevard County Schools Educational Facilities Impact Fee Advisory Committee and Brevard County Schools Capital Outlay Committee.

Directly managed Code Enforcement Hearing staff.

**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS,  
DISTRICT 3 COMMISSION OFFICE**

**Chief Legal and Policy Analyst:** *December 2020 – January 2022*

In addition to evaluating policy proposals before the Brevard County Board of County Commissioners, duties include a focus on creating original policy ideas which would be consistent with the then District 3 Commissioners views, outlining a strategy for implementation, and presenting them to him for consideration.

**Chief of Staff:** *April 2017 – December 2020*

Duties included all those contained in the legal analyst position (below), and was additionally responsible for supervising two staff members, assisting to coordinate efforts with policymakers outside of County government in effecting change to policy impacting the County, identifying specific issues of potential interest consistent with the vision of the District 3 Commissioner, and working with County staff in developing research and recommendations for presentation to the Commissioner.

**Legal Analyst:** *February 2017 – April 2017*

Duties included legal analysis of all issues coming before the District 3 Commissioner. This encompassed evaluating the implications of proposed changes of policy, as well as research of current policy. Duties also included reviewing and drafting a variety of policies, resolutions, and ordinances. Additionally, was responsible for reviewing public meeting agendas and briefing the District 3 Commissioner on their content, making recommendations on items requiring further attention, and preparing materials as necessary.

**OFFICE OF THE STATE ATTORNEY FOR THE 6TH JUDICIAL  
CIRCUIT, FLA.**

**Certified Legal Intern (Special Assistant to the State Attorney):**  
*August 2009 – December 2009 (400+ Hours, 200 Hours Required)*

Duties were that of a supervised Assistant State Attorney, including preparing and filing responses to a variety of motions, arguing motions in court, and arguing cases at trial.\

## Board Meeting Date

Item Number: I.4 - Billy

Motion By: KD

Second By: TA

Nay By: \_\_\_\_\_

Commissioner	DISTRICT	AYE	NAY
Commissioner Delaney	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice Chair Goodson	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Adkinson	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner Altman	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chairman Feltner	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>