

Meeting Date  
**SEPTEMBER 23,  
 2014**



AGENDA	
Section	<b>PUBLIC HEARING</b>
Item No.	I.B.

**AGENDA REPORT**  
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	<b>AUTHORIZATION FOR THE COUNTY MANAGER TO EXECUTE TRIM COMPLIANCE FORMS</b>
DEPT/OFFICE:	BUDGET OFFICE

Requested Action:

It is recommended that the Board authorize the County Manager to execute the below Department of Revenue Forms on behalf of the County. Included in this authorization is the authority and obligation to assemble all components of the "TRIM Compliance Package" and to transmit the same to the appropriate Department of Revenue authorities.

Summary Explanation & Background:

- Form DR-487, "Certification of Compliance with Sections 200 and 218, Florida Statutes";
- Form DR-487V, "Vote Record for Final Adoption of Millage Levy";
- Forms DR-420, "Certification of Taxable Value";
- Forms DR-420MM, "Maximum Millage Levy Calculation Final Disclosure";
- Forms DR-420TIF, "Tax Increment Adjustment Worksheet";
- Forms DR-420DEBT, "Certification of Voted Debt Millage"
- Forms DR-422, "Certification of Final Taxable Value" and
- Forms DR-422DEBT, "Certification of Final Voted Debt Millage"

The above action empowers and obligates the County Manager to do what is necessary to complete the administrative actions required to prove "Truth in Millage" and legislative property tax reform compliance with the Florida Department of Revenue

Clerk to the Board instruction: Maintain necessary documents for records retention.

Exhibits Attached: None

Contract /Agreement (If attached): Reviewed by County Attorney Yes  No  PR

County Manager		Department Director / Extension
Stockton Whitten		Tom Rosenberg/52854



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

September 24, 2014

**M E M O R A N D U M**

**TO:** Tom Rosenberg, Budget Director

**RE:** Item I.B., Authorization for the County Manager to Execute TRIM Compliance Forms

The Board of County Commissioners, in special session on September 23, 2014, authorized the County Manager to execute the Florida Department of Revenue Truth-in-Millage (TRIM) Forms on behalf of the County; and authorized the authority and obligation to assemble all components of the 'TRIM Compliance Package' and to transmit the same to the appropriate Department of Revenue authorities.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Etheridge*

Tammy Etheridge, Deputy Clerk

cc: County Manager  
Contracts Administration  
Finance