

Meeting Date
November 17, 2015



AGENDA	
Section	Consent
Item No.	<i>II.D.6</i>

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Billfolder
DEPT/OFFICE:	Finance / Board of County Commissioners

Requested Action:

It is requested that the Board of County Commissioners approve the attached Billfolder.

Summary Explanation & Background:

(This section is currently blank for the summary explanation and background.)

Clerk to the Board Instructions:

Exhibits Attached: Billfolder

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager	Assistant County Manager, Mel Scott	Department Director / Extension
Stockton Whitten	Assistant County Manager, Venetta Valdengo	



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
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November 18, 2015

MEMORANDUM

TO: Steve Burdett, Finance Director

RE: Item II.D.6., Approval of the Billfolder

The Board of County Commissioners, in regular session on November 17, 2015, approved the Billfolder, as submitted.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

cc: Budget

Board Meeting of: November 17, 2015

THE FOLLOWING ITEMS ARE BEING PRESENTED TO THE BOARD OF COUNTY COMMISSIONERS FOR ITS ACTION:

**The following is submitted to the board pursuant to Payment for Membership in Professional Organizations
Policy No. BCC-41**

NONE \$

**The following invoice(s) are being submitted to the board as proper purchasing procedures were not followed and a
purchase order was not obtained prior to purchasing items or services rendered.**

NONE \$

**The following Travel requests are being submitted to the Board pursuant to the Travel Administrative Order AO-21.
These Travel Requests either were not approved as part of the annual budget process, or exceeded the approved budget by
more than 20%. Approval was received from the County Manager's office.**

Jill Hill	Tampa, FL.	Parks & Recreation	Attend Florida RecTrac Users Group Summitt	\$	187.42 *
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* Not included in approved budget

** Exceeds approved budget by more than 20%

