



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.22.

5/19/2020

Subject:

Approval of Budget Change Requests

Fiscal Impact:**Dept/Office:**

Budget

Requested Action:

It is requested that the Board of County Commissioners review and approve the attached Budget Change Requests.

Summary Explanation and Background:

In accordance with the Budget and Financial Policy (BCC-21), the attached budget change requests are being submitted for review and approval by the Board of County Commissioners.

Clerk to the Board Instructions:

Maintain necessary documents for records retention.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Kimberly.Powell@brevardclerk.us

May 20, 2020

M E M O R A N D U M

TO: Jill Hayes, Budget Director

RE: Item F.22., Approval of Budget Change Requests

The Board of County Commissioners, in regular session on May 19, 2020, approved the Budget Change Requests. Enclosed are the original BCRs.

Your continued cooperation is greatly appreciated.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK**

Kimberly Powell
Kimberly Powell, Deputy Clerk

/dt

Encls. (a/s)

cc: Finance

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1131-Road & Bridge MSTU - District 1**Department:** Public Works Department**Date:** 5/7/2020**Program:** R&B DISTRICT 1 MSTU**Type of Request:** Line Item Transfer**Revenue Change:****Expenditure Change:**

Operating Expenses (\$200,000)

CIP \$200,000

Total: \$0**Total:** \$0**Justification:**

This Budget Change Request is a line item transfer from Operating to Capital for the Cherokee-Bayfield Drainage Improvement Project. The project is currently in the design phase which will include: Surveying, Engineering and any permit fees associated with the project. This BCR will assign the funded program number, and will ensure accurate project tracking and capitalization.

Alternative:

Without this BCR, the funds will not be appropriately budgeted within the funded program.

SAP Document Number: Approval:

50014728	LXROAN	Approved	04/24/2020
	TMTHOMAS	Approved	04/27/2020
	CKGUMM	Approved	04/27/2020
	KAWALL	Approved	04/30/2020
	JJHAYES	Approved	04/30/2020
	JDENNINGHOFF	Approved	04/30/2020
	FBABBATE	Approved	05/05/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Ellis D.C.

373



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1135-Road & Bridge MSTU - District 5

Department: Public Works Department

Date: 5/7/2020

Program: R&B DISTRICT 5 MSTU

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

Operating Expenses (\$320,998)

CIP \$320,998

Total: \$0

Total: \$0

Justification:

This Budget Change Request is a line item transfer from Operating to Capital for the Malabar Box Culvert Project. This Project was initially budgeted as an operating project; however, due to the need to upgrade the project from a metal pipe to a concrete boxculvert and headwalls, this project is now considered a capital project. Also, due to an update in construction costs, an additional \$69K is needed to complete this project. The Malabar Box Culver Project is funded by the District 5 Road and Bridge MSTU.

Alternative:

Without this BCR, funds will not be properly aligned for the Malabar Box Culvert Project or sufficient funds will not be available to complete the project.

SAP Document Number:

50014727

Approval:

LXROAN

Approved

04/24/2020

TMTHOMAS

Approved

04/26/2020

CKGUMM

Approved

04/27/2020

KAWALL

Approved

05/05/2020

JJHAYES

Approved

05/05/2020

JDENNINGHOFF

Approved

05/05/2020

FBABBATE

Approved

05/05/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Hain D.C.

374



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4151-Water Resources Improvement

Department: Utility Services Department

Date: 4/30/2020

Program: COUNTY CAPITAL

Type of Request: Amendment

Revenue Change:

Transfers - Other

Expenditure Change:

(\$28,210) Reserves - Capital

(\$28,210)

Total: (\$28,210)

Total: (\$28,210)

Justification:

This budget change request reduces reserves and increases the transfer to the SRF Loan fund. This budget request is needed to increase principal and interest for payment of the SRF Loan created for the South Central Plant Expansion. According to the attached SRF Amendment 2, total payment for FY20 is \$1,175,805 and \$1,147,595 is currently budgeted, needing the difference of \$28,210.

Alternative:

Not make a full payment when due and transfer funds from 4151 when the bond payment is due.

SAP Document Number:

50014733

Approval:

ESWANKE

Approved

04/29/2020

EGFONTANIN

Approved

04/29/2020

CLROLLYSON

Approved

04/29/2020

JJHAYES

Approved

04/29/2020

JDENNINGHOFF

Approved

04/29/2020

FBABBATE

Approved

04/30/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Huns D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4164-WR FDEP Loan

Department: Utility Services Department

Date: 4/30/2020

Program: COUNTY CAPITAL

Type of Request: Amendment

Revenue Change:

Expenditure Change:

Transfers - Other

\$28,210 Debt Service

\$28,210

Total:

\$28,210

Total:

\$28,210

Justification:

This budget change request recognizes an increased transfer from the Water Resources Improvement fund in order to increase the budget for debt service. This budget request is needed to increase principal and interest for payment of the SRF Loan created for the South Central Plant Expansion. According to the attached SRF Amendment 2, total payment for FY20 is \$1,175,805 and \$1,147,595 is currently budgeted, needing the difference of \$28,210.

Alternative:

Not make a full payment when due and transfer funds from 4151 when the bond payment is due.

SAP Document Number:

50014732

Approval:

ESWANKE

Approved

04/29/2020

EGFONTANIN

Approved

04/29/2020

CLROLLYSON

Approved

04/29/2020

JJHAYES

Approved

04/29/2020

JDENNINGHOFF

Approved

04/29/2020

FBABBATE

Approved

04/30/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4150-Water Resources Operations & Maint.**Department:** Utility Services Department**Date:** 5/5/2020**Program:** COUNTY CAPITAL**Type of Request:** Line Item Transfer**Revenue Change:****Expenditure Change:**

Reserves-Operating (\$800,000)

Operating Expenses \$800,000

Total: \$0**Total:** \$0**Justification:**

The Viera Company plans to continue development south of the South Central Regional Wastewater Plant. To accommodate the additional connections, the department has begun a project to design and build an additional force main from the headworks at the plant to accommodate the anticipated residential and commercial connections. In addition to the system extension, the department also needs to perform additional maintenance at the plant in preparation for the additional connections. The tanks that are used to process the wastewater are due for cleaning. A crack in one of these tanks has been identified that must be repaired. The cost of the cleaning and repairs is estimated at \$300,000.

Also, the plant utilizes a weir system to control the flow of the wastewater through the system. The weir gates that control the flow have exceeded their life expectancy and are not allowing staff sufficient control of the flows through the treatment system. The cost estimate for the gate replacement is \$500,000. Funding is available in department reserves.

Alternative:

The Viera Company will be unable to connect additional properties to the wastewater system in the future.

SAP Document Number:

50014744

Approval:

EGFONTANIN

Approved

05/04/2020

CLROLLYSON

Approved

05/04/2020

JJHAYES

Approved

05/04/2020

JDENNINGHOFF

Approved

05/04/2020

FBABBATE

Approved

05/05/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Ellis, C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4153-Water Res Capital Improvement Program**Department:** Utility Services Department**Date:** 5/7/2020**Program:** COUNTY CAPITAL**Type of Request:** Line Item Transfer**Revenue Change:****Expenditure Change:**

CIP \$170,000

CIP (\$170,000)

Total: \$0**Total:** \$0**Justification:**

This budget request is to completely remove and replace the entire run (approx 200 feet) of 8" Gravity sewer line at South Beaches. Site conditions have been evaluated and it has been determined that replacement of the lateral is necessary for the long term needs of the sanitary sewer system. Due to the unknowns surrounding the actual condition and severity of the failure, this is the most conservative option. By replacing the gravity sewer line, it should serve the customers of Indian Harbour Beach for many years to come and satisfy the requirements of the FDEP Consent Order. Funding is available in the South Beaches Lift Station project.

Alternative:

With the high flows of this station, if not repaired in a timely manner and the line were fail, it could cause a severe spill effecting residents, customers and the Indian River Lagoon.

SAP Document Number:

50014743

Approval:

ESWANKE	Approved	05/04/2020
EGFONTANIN	Approved	05/04/2020
CLROLLYSON	Approved	05/04/2020
JJHAYES	Approved	05/05/2020
JDENNINGHOFF	Approved	05/05/2020
FBABBATE	Approved	05/05/2020

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BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF may 2020

Scott Ellis, Clerk

BY: Deborah Rous D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-Genera Revenue Fund - Incorporated

Department: Public Works Department

Date: 5/11/2020

Program: FACILITIES MANAGEMENT

Type of Request: Line Item Transfer

Revenue Change:

Expenditure Change:

CIP

(\$200,000)

CIP

\$200,000

Total:

\$0

Total:

\$0

Justification:

This budget change request is to increase the budget for the Moore Justice Center public elevator replacement capital improvement project. A \$75,000 increase is needed because the quote for the project came in higher than the estimate on the unfunded critical needs list. An additional \$125,000 is being added to allow the elevator replacements to be completed on overtime only should the courts deem the installation too intrusive during normal working hours.

The needed funds will come from the Brevard County Detention Center inmate showers refurbishment project (\$200,000), due to the budget being needed for other projects. The BCDC inmate showers refurbishment project will continue next fiscal year.

Alternative:

If this budget change request is not approved funds will not be available to complete the Moore Justice Center public elevator replacement project.

SAP Document Number: Approval:

50014739

I XROAN

Approved

05/01/2020

TMTHOMAS

Approved

05/01/2020

CKGUMM

Approved

05/02/2020

KAWALL

Approved

05/05/2020

JJHAYES

Approved

05/05/2020

JDENNINGHOFF

Approved

05/05/2020

FBABBATE

Approved

05/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 19 DAY OF May 2020

Scott Ellis, Clerk

BY: Deborah Pius D.C.

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