



**AGENDA REPORT**  
**July 10, 2018**

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**SUBJECT:**

Public Hearing: RE: FY 2018/2019 Brevard County HOME Consortium One Year Annual Action Plan

**FISCAL IMPACT:**

FY 2017/2018 - There will be no fiscal impact to the General Fund.

FY 2018/2019 - There will be no fiscal impact to the General Fund. This action will identify potential expenditure strategies in the HOME grant Cost Center 1472-303052 and CDBG grant Cost Center 1470-303051.

**DEPT/OFFICE:**

Housing and Human Services

**REQUESTED ACTION:**

It is requested that the Board of County Commissioners conduct a public hearing, as required by the U.S. Department of Housing and Urban Development (HUD), for the purpose of receiving public comments on the strategies set forth in the HOME Investment Partnerships (HOME) and Community Development Block Grant (CDBG) Annual Action Plan. No vote is required for the first public hearing.

**SUMMARY EXPLANATION and BACKGROUND:**

HUD requires recipients of HOME and CDBG funds to prepare an Annual Action Plan (which covers a one year period from October 1, 2018 to September 30, 2019) and is an implementation guide for the broad goals and priorities outlined in the current Five Year Consolidated Plan (which covers the period October 1, 2016 to September 30, 2021). The Annual Action Plan will serve numerous community planning functions as both a document and process. It is a collaborative initiative whereby a community establishes priorities for its housing and community development activities.

The Brevard County HOME Consortium, which consists of Brevard County (as Lead Agency) and the cities of Titusville, Cocoa, Melbourne and Palm Bay, must prepare and submit as one document an Annual Action Plan using goals and priorities established in the Five Year Consolidated Plan. Consortium Members work together to develop strategies on how HOME funds and other identified resources will be utilized to assist very low income households (maximum income of \$32,400 for a family of 4) and low income households (maximum income of \$51,850 for a family of 4) in achieving decent, safe and affordable housing.

The HOME allocations for the Consortium Members are awarded to the County and issued through disbursement agreements on a reimbursement basis. The County is estimated to receive \$558,336 and the cities are estimated to receive \$716,578 (Titusville - \$124,483; Cocoa - \$71,828; Melbourne - \$205,609; and Palm Bay - \$314,658).

Each Consortium Member formulates its own separate CDBG Annual Action Plan. Within their respective jurisdictions, CDBG funds can be used for public facilities and improvements, public services, as well as other activities. Unlike HOME funding, each Consortium Member receives a direct CDBG allocation from HUD. The County will receive an estimated \$1,384,316 in CDBG funds in FY 2018/19.

Public meetings on the FY 2018/2019 Annual Action Plan were advertised and held on February 20, 2018 during the CDBG Advisory Board meeting and February 22, 2018 during the Affordable Housing Council meeting. The final FY 2018/2019 Annual Action Plan (incorporating any public comment received) will be presented for approval at the second public hearing to the Board of County Commissioners on July 24, 2018.

**CLERK TO THE BOARD INSTRUCTIONS:**

None

**ATTACHMENTS:**

**Description**

- ▢ **Ad for Public Hearing**
- ▢ **Draft Annual Action Plan**



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July 11, 2018

**M E M O R A N D U M**

**TO:** Ian Golden, Housing and Human Services Director

**RE:** Item H.6., First Public Hearing for the FY 2018/2019 Brevard County HOME Consortium One-Year Annual Action Plan

The Board of County Commissioners, in regular session on July 10, 2018, conducted the first public hearing, as required by the U.S. Department of Housing and Urban Development (HUD), for the purpose of receiving public comments on the strategies set forth in the HOME Investment Partnerships (HOME) and Community Development Block Grant (CDBG) Annual Action Plan.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

## PUBLIC COMMENT NOTICE: BREVARD COUNTY HOME CONSORTIUM FY 2018-2019 ANNUAL ACTION PLAN

NOTICE TO CITIZENS: Brevard County is the recipient of federal grants administered by the U.S. Department of Housing and Urban Development (HUD) including the Community Development Block Grant (CDBG) Program and the HOME Investments Partnership (HOME) Program. Brevard County receives and extends HOME funds through the Brevard County HOME Consortium (Consortium). The Consortium is comprised of the County and the cities of Titusville, Cocoa, Melbourne and Palm Bay; the County is the lead agency. These programs are designed to assist the County's low and moderate income residents.

2018-2019 - ANNUAL ACTION PLAN (Plan): Based on the information and analysis presented in the 2016-2020 Consolidated Plan and meetings held at different stages of the process, the County annually develops a one year Action Plan. The Plan sets priorities for the County's FY 2018-2019 CDBG funds and the Consortium's FY 2018-2019 HOME funds for activities designed primarily to assist low and moderate income residents. Each of the Consortium members receive CDBG funds directly from HUD and is individually responsible for developing their own CDBG Plan. The following are the proposed allocations and funding recommendations.

**CDBG PROGRAM (Brevard County):** total estimated allocation is \$1,384,316. The allocation breakdown is proposed as follows:

<u>PUBLIC SERVICE PROJECTS</u>	<u>ALLOCATION</u>	<u>CAPITAL IMPROVEMENT PROJECTS</u>	<u>ALLOCATION</u>
AMI Kids of the Space Coast	\$ 17,417	Cocoa West Addition	\$ 310,000
Boys and Girls Club	\$ 37,500	Demolition/Land Clearance	\$ 20,000
Central Brevard Sharing Center	\$ 37,500	Health Department - Section 108 Loan Repayment	\$ 102,051
Early Learning Coalition	\$ 37,500	Lighting Projects	\$ 80,000
Emma Jewel Charter Academy	\$ 37,500	Mims Exercise Room	\$ 192,642
Family Promise of Brevard	\$ 14,250	Water/Sewer Improvement and Connection Fees	\$ 90,000
Grandparents Raising Grandchildren	\$ 25,980	West Canaveral Groves – Section 108 Loan Repayment	\$ 105,113
		ADMINISTRATION:	\$ 276,863

**HOME PROGRAM:** The Consortium's FY 2018-2019 total estimated allocation is \$1,274,914. The allocation breakdown is as follows: Brevard County \$558,336; Titusville \$124,483; Cocoa \$71,828; Melbourne \$205,609; Palm Bay \$314,658.

<u>STRATEGY</u>	<u>COUNTY</u>	<u>CITIES</u>	<u>TOTAL</u>
CHDO 15% Set-Aside as Required by Regulation	\$ 250,000	\$ 162,794	\$ 412,794
Owner-Occupied Rehab/Repair/Replacement Programs	\$ 0	\$ 218,843	\$ 218,843
Acquisition/Rehabilitation/Resale/Rental Housing	\$ 238,421	\$ 92,287	\$ 330,708
Down Payment/Purchase Assistance	\$ 0	\$ 150,000	\$ 150,000
Fair Housing Administration	\$ 2,500	\$ 0	\$ 2,500
Tenant Based Rental Assistance	\$ 0	\$ 35,328	\$ 35,328
Administration	\$ 67,415	\$ 57,326	\$ 124,741

**PUBLIC COMMENT PERIOD:** There will be a 30 day public comment period from June 21, 2018 to July 23, 2018 at 5:00 p.m. regarding the Plan and proposed use of funds. During this period, a draft of the Plan will be available for public review on the Brevard County website: <http://www.brevardfl.gov/HumanServices/ReportsPlans> and at the following locations:

Brevard County Housing and Human Services 2725 Judge Fran Way, B-106 Viera, FL 32940 (321) 633-2076	City of Palm Bay Growth Management 120 Malabar Rd, SE Palm Bay, FL 32907 (321) 952-3400	City of Cocoa Community Development 65 Stone Street Cocoa, FL 32922 (321) 433-8500	City of Titusville Neighborhood Services Department 725 DeLeon Avenue Titusville, FL 32780 (321) 567-3987
Titusville Public Library 2121 S. Hopkins Avenue Titusville, FL 32780 (321) 264-5026	City of Melbourne Housing and Urban Improvement 695 East University Blvd. Melbourne, FL 32901 (321) 674-5734	Franklin T. DeGroodt Public Library 6475 Minton Rd. S.W. Palm Bay, FL 32908 (321) 952-6317	Central Brevard Public Library 308 Forest Ave. Cocoa, FL 32922 (321) 633-1792

**WRITTEN COMMENTS:** Please address any written comments to: Brevard County Housing and Human Services Department, Attention: Dorenda Christian, Special Projects Coordinator, 2725 Judge Fran Jamieson Way, Building B, Suite B-106, Viera, FL 32940.

**PUBLIC HEARINGS:** The public hearings on the proposed FY 2018-2019 Plan are scheduled to be held at 5:00 p.m., July 10, 2018 and at 9:00 a.m., July 24, 2018 for final action and adoption. The public hearings will be held during the Brevard County Board of County Commissioners meeting, 1<sup>st</sup> floor Commission Chambers, Building C, 2725 Judge Fran Jamieson Way, Viera, FL 32940. The County will respond within fifteen (15) days when practicable, in writing, to the public comments and will include them in the Plan.

**ADDITIONAL INFORMATION:** To ensure accessibility to all interested persons, including those with disabilities as defined by the Americans with Disabilities Act (ADA) and the Florida Accessibility Code (FAC), provisions of this ad and documents listed above may be requested in an alternative format. If there is a need of assistance to participate at scheduled meetings please contact Mr. Brian Breslin, Housing and Human Services Department at (321) 633-2076 at least 48 hours before the meeting. If a person desires to appeal any decision made by this Board with respect to any matter considered at these public hearings, such a person will need a record of this proceeding and that, for such purposes, such person may need to ensure that a verbatim record of this proceeding is made, at his/her own expense, which record includes testimony and evidence upon which any such appeal is to be based. Equal Housing Opportunity Lender.

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The Annual Action Plan for Fiscal Year (FY) 2018-2019 provides a description of the activities Brevard County will undertake between October 1, 2018 and September 30, 2019 utilizing the County's Community Development Block Grant (CDBG) Program and Home Investment Partnerships (HOME) Program funds awarded to the Brevard County HOME Consortium. These activities will address priority needs and objectives identified in the FY 2016-2020 Consolidated Plan.

The Brevard County HOME Consortium (Consortium) is a legal entity created through an intergovernmental agreement between Brevard County and the cities of Titusville, Cocoa, Melbourne and Palm Bay. Home funds are awarded through the Consortium using a predetermined formula. The Consortium's mission is to increase the supply of decent, safe and affordable housing for low to moderate income persons living in Brevard County. The Consortium provides leadership in preparing plans, reports, developing policies and procedures, and providing program solutions to address affordable housing challenges in Brevard County. As the lead entity, Brevard County (County) receives HOME funds on behalf of the Consortium and contracts with each City individually. HOME funds can be used for activities that promote affordable rental housing and homeownership for lower income households, including acquisition, new construction and reconstruction, moderate and substantial rehabilitation, homebuyer assistance and tenant-based rental assistance. Each municipality within the Consortium is a CDBG entitlement community and therefore develops individual plans and receives CDBG funds separately from the United States Department of Housing and Urban Development (HUD). HUD requires that both the HOME Consolidated Plan, Annual Action Plan (Action Plan), Consolidated Annual Performance and Evaluation Report, and CDBG Plans be submitted together.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The CDBG program has a primary objective of developing viable communities by providing decent housing, a suitable living environment, and economic opportunities that principally benefit persons of low and moderate income. Funds can be used for a wide array of activities including capital

improvements, lead-based paint detection and removal, demolition and land clearing, economic development, construction or rehabilitation of public facilities, and public services. The HOME program has a primary objective of providing affordable housing to low and moderate income persons. Funds can be used for affordable housing activities such as down payment and closing cost assistance, rental assistance, new construction development, site acquisition and rehabilitation, and owner occupied housing rehabilitation or reconstruction.

To the greatest extent feasible, the Annual Action Plan focuses on the goals of the Consortium as they pertain to the preservation and development of affordable housing in the Consortium service area, as well as community development projects and public service programs in the County's unincorporated CDBG strategy areas. The objectives and outcomes are:

- Improve access to affordable housing through purchase assistance; work with non-profit, for profits and Community Housing Development Organizations (CHDOs) to purchase and/or rehabilitate existing units for sale or rent.
- Improve access to affordable housing by promoting fair housing education.
- Improve access to affordable housing by offering rental assistance.
- Improve the quality of owner occupied housing through rehabilitation programs, which will provide sustainability to the resident and neighborhood.
- Increase the availability of community development in neighborhood strategy areas through projects which improve the quality of life and provide safer living environments.
- Increase accessibility through neighborhood public service programs to improve health care, educational opportunities and promote self-sufficiency.
- Increase performance and accountability through evaluation.
- Improve quality of life through client education about lead based paint and asbestos hazards (testing and mitigation will be done when necessary).
- Promote and support facilities and services for the homeless and those that are threatened with homelessness.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In addition to receiving HOME and CDBG funds, the Consortium utilized additional resources to help address housing and community development needs. Last year, the Consortium focused on stabilizing neighborhoods and infrastructure, and promoting affordable housing in Brevard County's low income communities. The accomplishments included 4 newly constructed rental units, 1 rehabilitated rental unit, 28 fair housing tests, 4 rehabilitated owner occupied homes, and tenant based rental assistance to 6 families.

Additionally, the County completed construction on the Health Department using Section 108 Loan funds, demolished 1 unit and has several public facility and infrastructure improvement projects underway. County CDBG Public Service funds were used to provide 2,670 unduplicated clients (including 11 presumed benefit, such as elderly or homeless persons).

**4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Public outreach efforts were conducted, including several public meetings and public hearings to determine housing and non-housing community development needs, pursuant to the Citizen Participation Plan. Additionally, copies of the draft Annual Action Plan were available online, at three (3) libraries strategically located in the north, central and south part of county, and each Consortium member office during the public comment period.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

**7. Summary**

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BREVARD COUNTY	Housing and Human Services
HOME Administrator	BREVARD COUNTY	Housing and Human Services
ESG Administrator		N/A

**Table 1 – Responsible Agencies**

**Narrative**

Brevard County Housing and Human Services Department is the lead agency for the preparation of the Annual Action Plan.

**Consolidated Plan Public Contact Information**

Ian Golden, Director

Linda Graham, Community Development and Resource Manager

Housing and Human Services, 2725 Judge Fran Jamieson Way; Building B-106, Viera, Florida 32940

Phone: (321) 633-2007

E-mail: Ian.Golden@BrevardFl.Gov or Linda.Graham@BrevardFl.Gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Consortium recognizes the benefit of citizen participation and consultation as an essential component in the implementation of the Annual Action Plan. The Consortium's participation process began with each member holding public meetings and/or hearings throughout their jurisdictions. This approach provides for a range of opportunities for citizens to participate in the process.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Brevard County Housing and Human Services Department serves as the Consortium's lead agency for planning and coordinating the implementation of the Annual Action Plan. The Consortium will continue its effort to consult with other public and private agencies that provide assisted housing, health and social services, and fair housing services (including those focusing on services to children, elderly persons, persons with disabilities, and persons who are homeless or threatened by homelessness).

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Consortium will continue to work in collaboration with non-profit and for-profit partners to carry out the goals addressing the needs of homeless persons in this Annual Action Plan, as well as to strengthen partnerships and build capacity with programs and agencies. The Brevard Homeless Coalition (BHC) is a good example of developing and strengthening the Consortium's institutional structure. Each year, the BHC continues to expand their service area by including more agencies. There are now more than 50 non-profit and governmental agencies in Brevard County who belong to the BHC, including members of the Consortium. The BHC membership includes housing providers, health services, social service providers, and private/public agencies that address low income needs, as well as systems of care and correction programs. The BHC meets monthly to discuss issues that pertain to housing and non-housing needs of low income citizens and homeless individuals and families through networking and coordination of funding opportunities.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

N/A

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Table 2 – Agencies, groups, organizations who participated

1	<p><b>Agency/Group/Organization</b></p>	<p>Brevard Homeless Coalition, Inc.</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-homeless</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Homeless Needs - Chronically homeless                      Homeless Needs - Families with children                      Homelessness Needs - Veterans                      Homelessness Needs - Unaccompanied youth                      Homelessness Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Brevard Homeless Coalition (BHC) was consulted during the creation of the 2016-2020 Consolidated Plan and each subsequent Annual Action Plan in order to determine homeless needs and strategies. The draft strategies for the third year Annual Action Plan were presented and comments were requested. Participation by Consortium members in BHC meetings also allows for consistent consultation and participation to increase awareness between organizations about available resources. Enhanced coordination between the organization and the Consortium is the anticipated outcome.</p>
2	<p><b>Agency/Group/Organization</b></p>	<p>Housing Authority of the City of Cocoa</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>PHA</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Public Housing Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The Housing Authority of the City of Cocoa was consulted during the creation of the 2016-2020 Consolidated Plan and each subsequent Annual Action Plan in order to determine homeless needs and strategies. The draft strategies for the Annual Action Plan were presented and comments were requested. Enhanced coordination between the organization and the Consortium is the anticipated outcome.</p>

3	<b>Agency/Group/Organization</b> <b>Agency/Group/Organization Type</b> <b>What section of the Plan was addressed by Consultation?</b> <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	TITUSVILLE HOUSING AUTHORITY PHA Public Housing Needs The Titusville Housing Authority was consulted during the creation of the 2016-2020 Consolidated Plan and each subsequent Annual Action Plan in order to determine homeless needs and strategies. The draft strategies for the 2018 Annual Action Plan were presented and comments were requested. Enhanced coordination between the organization and the Consortium is the anticipated outcome.
4	<b>Agency/Group/Organization</b> <b>Agency/Group/Organization Type</b> <b>What section of the Plan was addressed by Consultation?</b> <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Melbourne Housing Authority PHA Public Housing Needs The Melbourne Housing Authority (Brevard Family of Housing) was consulted during the creation of the 2016-2020 Consolidated Plan and each subsequent Annual Action Plan in order to determine housing needs and strategies. The draft strategies for the Annual Action Plan were presented and comments were requested. Enhanced coordination between the organization and the Consortium is the anticipated outcome.

**Identify any Agency Types not consulted and provide rationale for not consulting**

All entities were considered for consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Brevard Homeless Coalition (BHC)	The Strategic Plan's goals to address homelessness align with the BHC goals and strategies, such as the "Housing First" methodology adopted by the BHC.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Brevard County and the Consortium sought input from residents, advisory boards and agencies during publicly noticed meetings and hearings to determine goals and strategies. Goals were obtained through input received from meetings, mailings and hearings held during the Consolidated Plan process.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Housing/community representatives	<p>On February 22, 2018 a publicly noticed meeting of the Affordable Housing Council (Council) was held to solicit input based on the 2016 CAPER and the needs and priorities outlined in the Consolidated Plan for HOME and CDBG. There were members of the Council and the general public in attendance, including representatives from each local housing authority. Estimates for 2017 were used since the 2018 estimated allocation was not yet available.</p>	There were no comments.	There were no comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Local neighborhood strategy area representatives	<p>On February 20, 2018 a publicly noticed meeting of the CDBG Advisory Board was held to solicit input based on the 2016 CAPER and the needs and priorities outlined in the Consolidated Plan for HOME and CDBG. There were members of the Board and the general public in attendance. Estimates for 2017 were used since the 2018 estimated allocation was not yet available.</p>	There were no comments.	There were no comments not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	Non-targeted/ broad community	On July 10, 2018 a publicly noticed hearing to solicit input on the 2018 allocation of HOME and CDBG funds will be held before the Board of County Commissioners.		All input received in the public comment period will be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Non-targeted/broad community	On July 24, 2018 a publicly noticed hearing before the Board of County Commissioners will be held to solicit final comments on the 2018 Annual Action Plan at the conclusion of the 30 day public comment period.		All input received in the public comment period will be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/ broad community	The draft Annual Action Plan will be posted on the Brevard County website from June 21, 2018 through July 22, 2018 for comments during the public comment period and in anticipation of the final public hearing on July 24, 2018.		All input received in the public comment period will be accepted.	<a href="http://www.brevardfl.gov/HumanServices/ReportsPlans">http://www.brevardfl.gov/HumanServices/ReportsPlans</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
6	Libraries: north, central and south county	Non-targeted/ broad community	Copies of the draft Annual Action Plan will be made available at three (3) locations throughout the County: Titusville Public Library in the north part of the County, Central Brevard Public Library in the central part of the County and DeGroot Public Library in the south part of the County.		All input received in the public comment period will be accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Each Consortium member's office	Non-targeted/ broad community	Copies of the draft Annual Action Plan will be made available at each of the five (5) Consortium member offices: Brevard County Housing and Human Services, City of Titusville Neighborhood Services, City of Cocoa Community Development Services, City of Melbourne Housing and Urban Improvement and City of Palm Bay Housing and Neighborhood Development Services from June 21- July 22, 2018 for public comment.		All input received in public comment period will be accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The following table outlines the federal resources available in Program Year 2018 to address housing and non-housing community development needs in Brevard County. Currently, the County receives CDBG and HOME funds for owner-occupied rehabilitation/replacement, downpayment assistance, housing repair, public facility and infrastructure improvements, demolition and clearance, public services, and other eligible activities. These funding sources are expected to be available over the next five years.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation \$	Program Income \$	Prior Year Resources \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,384,316	0	0	1,384,316	4,345,963	CDBG funds for non-housing community development, including demolition and land clearing.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,272,414	0	0	1,272,414	1,418,417	HOME funds for housing activities.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing					0	

Table 2 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Consortium primarily utilizes State Housing Initiatives Partnership Program (SHIP) funds for the mandatory 25% local match requirement for HOME funds. If necessary, other non-federal funding sources may be used.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Titusville and Brevard County have municipal-owned properties that are suitable for housing and set aside for future infill housing units. When possible, lands are donated to affordable housing developer(s) and may be used with Community Housing Development Organization(s) to construct short term and/or long term affordable housing.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2016	2020	Administration	Countywide	Administration	CDBG: \$276,863 HOME: \$127,241	Other: 1 Other
2	Public Facility Improvements: Suitable Living Env	2016	2020	Non-Housing Community Development	EAST MIMS TARGET AREA WEST COCOA TARGET AREA	Public Facility Imp-Suitable Living Environment	CDBG: \$502,642	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8795 Persons Assisted
3	Public Infrastructure Imp: Suitable Living Env	2016	2020	Non-Housing Community Development	NORTH TROPICAL TRAIL TARGET AREA WEST CANAVERAL GROVES TARGET AREA	Public Infrastructure Imp-Suitable Living Env	CDBG: \$170,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3540 Persons Assisted
4	Demolition	2016	2020	Non-Housing Community Development	Countywide	Blight Removal - Demolition	CDBG: \$20,000	Buildings Demolished: 4 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Section 108 Loan Repayments	2016	2020	Non-Housing Community Development	WEST CANAVERAL GROVES TARGET AREA Melbourne	Public Facility Imp-Suitable Living Environment Public Infrastructure Imp-Suitable Living Env	CDBG: \$207,164	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10710 Persons Assisted
6	Public Services	2016	2020	Homeless Non-Housing Community Development	Countywide	Public Services	CDBG: \$207,647	Public service activities other than Low/Moderate Income Housing Benefit: 1616 Persons Assisted
7	Acquisition/New Construction/Resale	2016	2020	Affordable Housing	Countywide	Affordable Housing-CHDO	HOME: \$441,488	Homeowner Housing Added: 6 Household Housing Unit
8	Owner occupied Rehabilitation	2016	2020	Affordable Housing	Countywide	Affordable Hsg-Owner-Occ. Hsg Rehab., Repair, Rep	HOME: \$218,843	Homeowner Housing Rehabilitated: 4 Household Housing Unit
9	Purchase Assistance	2016	2020	Affordable Housing	Countywide	Affordable Housing - Purchase Assistance	HOME: \$150,000	Direct Financial Assistance to Homebuyers: 5 Households Assisted
10	Rental Acquisition / Rehabilitation	2016	2020	Affordable Housing	Countywide	Affordable Housing-Rental Housing	HOME: \$299,514	Rental units constructed: 6 Household Housing Unit
11	Tenant Base Rental Assistance	2016	2020	Affordable Housing	Melbourne	Tenant Based Rental Assistance (TBRA)	HOME: \$35,328	Tenant-based rental assistance / Rapid Rehousing: 8 Households Assisted

Table 3 – Goals Summary

## Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	Administrative costs to successfully operate the CDBG and HOME programs
<b>2</b>	<b>Goal Name</b>	Public Facility Improvements: Suitable Living Environment
	<b>Goal Description</b>	Improve public facilities including community centers and public parks
<b>3</b>	<b>Goal Name</b>	Public Infrastructure Imp: Suitable Living Environment
	<b>Goal Description</b>	Improve infrastructure including road and drainage improvements, street lighting, water and sewer improvements and utility connection fees
<b>4</b>	<b>Goal Name</b>	Demolition
	<b>Goal Description</b>	The elimination and prevention of slum and blight by the removal of unsafe structures
<b>5</b>	<b>Goal Name</b>	Section 108 Loan Repayments
	<b>Goal Description</b>	Repayment of Section 108 loans by Brevard County
<b>6</b>	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Public services that address the needs of seniors, youth, homeless persons and education

<b>7</b>	<b>Goal Name</b>	Acquisition/New Construction/Resale
	<b>Goal Description</b>	Assistance to eligible for profit, non-profit and/or CHDOs to purchase and/or rehabilitate existing or construct new housing units for sale
<b>8</b>	<b>Goal Name</b>	Owner occupied Rehabilitation
	<b>Goal Description</b>	Preservation and/or reconstruction of quality owner occupied affordable housing
<b>9</b>	<b>Goal Name</b>	Purchase Assistance
	<b>Goal Description</b>	Down payment and closing cost assistance to eligible homebuyers
<b>10</b>	<b>Goal Name</b>	Rental Acquisition / Rehabilitation
	<b>Goal Description</b>	The construction or rehabilitation of quality, non-luxury affordable rental housing, which may include acquisition
<b>11</b>	<b>Goal Name</b>	Tenant Base Rental Assistance
	<b>Goal Description</b>	Tenant Based Rental Assistance to assist qualified households with rental subsidy

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The FY 2018 planned actions will address the County and Brevard County HOME Consortium priority housing and community development needs. The projects are outlined below.

#	Project Name
1	Administration
2	Cocoa West Addition
3	Demolition
4	Health Department
5	Mims Exercise Room
6	Street Lighting Projects
7	Water or Sewer Improvements - Connection Fees
8	West Canaveral Groves Water Main
9	AMIKids Space Coast
10	Boys and Girls Club
11	Central Brevard Sharing Center
12	Early Learning Coalition
13	Emma Jewel Charter Academy
14	Family Promise of Brevard
15	Grandparents Raising Grandchildren
16	Acquisition Rehabilitation New Construction Resale
17	Owner occupied Rehabilitation
18	Purchase Assistance
19	Rental Housing
20	Tenant Based Rental Assistance (TBRA)

**Table 4 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities are based on obstacles and underserved needs within the County identified from the surveys and the numerous public meetings and hearings.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Administration
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$276,863 HOME: \$127,241
	<b>Description</b>	Administrative cost to operate the HOME and CDBG Programs
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administrative cost to operate the HOME and CDBG Programs.
2	<b>Project Name</b>	Cocoa West Addition
	<b>Target Area</b>	WEST COCOA TARGET AREA
	<b>Goals Supported</b>	Public Facility Improvements: Suitable Living Environment
	<b>Needs Addressed</b>	Public Facility Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$310,000
	<b>Description</b>	Renovation of existing community center to provide sewer installation, Porte Cochere, creating rooms for instruction along with kitchen and space for group activities.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 4,795 households will benefit.
	<b>Location Description</b>	South Burnett Road, Cocoa
	<b>Planned Activities</b>	Renovation of existing community center to provide sewer installation, Porte Cochere, creating rooms for instruction along with kitchen and space for group activities.
3	<b>Project Name</b>	Demolition

	<b>Target Area</b>	SHARPES TARGET COMMUNITY EAST MIMS TARGET AREA CLEARLAKE/ALPINE TARGET AREA NORTH TROPICAL TRAIL TARGET AREA WEST COCOA TARGET AREA Micco NSA (Neighborhood Plan Underway WEST CANAVERAL GROVES TARGET AREA Countywide
	<b>Goals Supported</b>	Demolition
	<b>Needs Addressed</b>	Blight Removal - Demolition
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	The elimination and prevention of slum and blight by the removal of unsafe structures.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 4 households will benefit from the removal of slum and blighted properties.
	<b>Location Description</b>	This Program is available for eligible multi-family structures in the Brevard County strategy areas and single family residential properties countywide, excluding areas which are not part of the Urban County (as defined by HUD).
	<b>Planned Activities</b>	Demolition and clearance of junk vehicles, scrap materials, debris and other hazardous or nuisance items from a property in order to place the property in a safe and sanitary condition.
4	<b>Project Name</b>	Health Department
	<b>Target Area</b>	Melbourne
	<b>Goals Supported</b>	Section 108 Loan Repayments
	<b>Needs Addressed</b>	Public Facility Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$102,051
	<b>Description</b>	Repayment of loan used to construct a Health Department
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 7,580 households will benefit from the construction of the health department.
	<b>Location Description</b>	University Boulevard, Melbourne
	<b>Planned Activities</b>	Construction is complete on the 13,000 square foot clinic.
5	<b>Project Name</b>	Mims Exercise Room
	<b>Target Area</b>	EAST MIMS TARGET AREA
	<b>Goals Supported</b>	Public Facility Improvements: Suitable Living Environment
	<b>Needs Addressed</b>	Public Facility Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$192,642
	<b>Description</b>	Renovation of an area for various exercises and activities.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 4,000 households will benefit from an exercise area.
	<b>Location Description</b>	Harry T. Moore Avenue, Mims
	<b>Planned Activities</b>	Through renovation of existing space, create an area for various exercises and activities to help reduce life ending diseases within the community.
6	<b>Project Name</b>	Street Lighting Projects
	<b>Target Area</b>	NORTH TROPICAL TRAIL TARGET AREA
	<b>Goals Supported</b>	Public Infrastructure Imp: Suitable Living Environment
	<b>Needs Addressed</b>	Public Infrastructure Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	To provide lighting in the low/mod community to enhance the safety of pedestrians and vehicle traffic.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,510 households will benefit from this strategic lighting project.

	<b>Location Description</b>	North Tropical Trail Target Area, Merritt Island
	<b>Planned Activities</b>	To provide lighting in the low/mod community to enhance the safety of pedestrians and vehicle traffic.
<b>7</b>	<b>Project Name</b>	Water or Sewer Improvements - Connection Fees
	<b>Target Area</b>	WEST CANAVERAL GROVES TARGET AREA Countywide
	<b>Goals Supported</b>	Public Infrastructure Imp: Suitable Living Environment
	<b>Needs Addressed</b>	Public Infrastructure Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	Improvements to residential households to improve water and/or sewer access.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 households will benefit from the connection of water and/or sewer to residential property.
	<b>Location Description</b>	West Canaveral Groves target area and Countywide
	<b>Planned Activities</b>	Households will benefit from the connection of water and/or sewer directly to residential property.
<b>8</b>	<b>Project Name</b>	West Canaveral Groves Water Main
	<b>Target Area</b>	WEST CANAVERAL GROVES TARGET AREA
	<b>Goals Supported</b>	Section 108 Loan Repayments
	<b>Needs Addressed</b>	Public Infrastructure Imp-Suitable Living Environment
	<b>Funding</b>	CDBG: \$105,113
	<b>Description</b>	Repayment of loan for construction of 19,000 ft. 12" water main with fire hydrants.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 3,130 persons will benefit
	<b>Location Description</b>	Satellite Boulevard, Cocoa

	<b>Planned Activities</b>	Loan repayment for the construction of 19,000 ft. 12" water main with fire hydrants.
9	<b>Project Name</b>	AMIKids Space Coast
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$17,417
	<b>Description</b>	The Education Program will rehabilitate at-risk youth through academic instruction and service learning.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 41 court ordered youth boys with substance abuse disorders.
	<b>Location Description</b>	1000 Inspiration Lane, Melbourne
	<b>Planned Activities</b>	The Education Program will rehabilitate at-risk youth through academic instruction and service learning.
10	<b>Project Name</b>	Boys and Girls Club
	<b>Target Area</b>	EAST MIMS TARGET AREA CLEARLAKE/ALPINE TARGET AREA
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$37,500
	<b>Description</b>	Positive youth development in academics, after-school and summer programs, character and leadership development, and life skill development.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There are 33 proposed unduplicated youth that will receive weekly positive development.
	<b>Location Description</b>	Dixon Boulevard, Cocoa Harry T. Moore Avenue, Mims

	<b>Planned Activities</b>	Positive youth development in academics, after-school and summer programs, character and leadership development, and life skills development.
11	<b>Project Name</b>	Central Brevard Sharing Center
	<b>Target Area</b>	SHARPES TARGET COMMUNITY CLEARLAKE/ALPINE TARGET AREA WEST COCOA TARGET AREA WEST CANAVERAL GROVES TARGET AREA
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$37,500
	<b>Description</b>	Community Kitchen Program
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1087 unduplicated clients will receive access to a nutritional meal.
	<b>Location Description</b>	Aurora Street, Cocoa
	<b>Planned Activities</b>	Provide nutritious meals to low to moderate income qualified individuals/families in Brevard County.
12	<b>Project Name</b>	Early Learning Coalition
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$37,500
	<b>Description</b>	Provide a School Readiness Program that provides child care subsidies to assist eligible families with high cost child care.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 9 children will receive direct assistance and an estimated 144 children will receive indirect assistance.
	<b>Location Description</b>	Throughout low/moderate income areas in Brevard County.

	<b>Planned Activities</b>	A school readiness program that provides child care subsidies to assist eligible families with the high cost child care.
13	<b>Project Name</b>	Emma Jewel Charter Academy
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$37,500
	<b>Description</b>	Transportation for school aged youth
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimate 129 unduplicated scholars will receive transportation services.
	<b>Location Description</b>	Blake Avenue, Cocoa
	<b>Planned Activities</b>	Transportation for school aged youth.
14	<b>Project Name</b>	Family Promise of Brevard
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$14,250
	<b>Description</b>	An Aftercare program available to families as they exit the Emergency Shelter Program into a permanent or transitional housing situation.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 11 families or 33 individuals will receive community based housing case management.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	An Aftercare program available to families as they exit the Emergency Shelter Program into a permanent or transitional housing situation.
15	<b>Project Name</b>	Grandparents Raising Grandchildren

	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$25,980
	<b>Description</b>	The Child First Program
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 140 service units to low income senior relative caregivers and at-risk children
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	The Child First Program provides assistance with access to food stability, health care and TANF as well as support services and training.
16	<b>Project Name</b>	Acquisition Rehabilitation New Construction Resale
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Acquisition/New Construction/Resale
	<b>Needs Addressed</b>	Affordable Housing-CHDO
	<b>Funding</b>	\$441,488
	<b>Description</b>	New construction and preservation of quality affordable housing. Including the production or preservation of affordable housing for sale or rent.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 6 units of homeownership are proposed to be created.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	New construction homeownership units are proposed.
17	<b>Project Name</b>	Owner occupied Rehabilitation
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Owner occupied Rehabilitation
	<b>Needs Addressed</b>	Affordable Hsg- Owner-Occ. Hsg Rehab., Repair, Rep

	<b>Funding</b>	\$218,843
	<b>Description</b>	New construction and preservation of quality owner occupied affordable housing.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	There are 4 units proposed for owner occupied rehabilitation.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	New construction and preservation of quality owner occupied affordable housing.
18	<b>Project Name</b>	Purchase Assistance
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Purchase Assistance
	<b>Needs Addressed</b>	Affordable Housing - Purchase Assistance
	<b>Funding</b>	\$150,000
	<b>Description</b>	Down payment and closing cost assistance to homebuyers.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 5 families will receive down payment and closing cost assistance.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	Down payment and closing cost assistance to homebuyers.
19	<b>Project Name</b>	Rental Housing
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Rental Acquisition / Rehabilitation
	<b>Needs Addressed</b>	Affordable Housing-Rental Housing
	<b>Funding</b>	\$299,514
	<b>Description</b>	New construction and preservation of quality affordable rental housing.
	<b>Target Date</b>	9/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 6 rental units will be created.
	<b>Location Description</b>	Countywide
	<b>Planned Activities</b>	New construction and/or preservation of quality affordable rental housing.
20	<b>Project Name</b>	Tenant Based Rental Assistance (TBRA)
	<b>Target Area</b>	Melbourne
	<b>Goals Supported</b>	Tenant Base Rental Assistance
	<b>Needs Addressed</b>	Tenant Based Rental Assistance (TBRA)
	<b>Funding</b>	\$35,328
	<b>Description</b>	TBRA will be provided through the City of Melbourne for qualified households to assist with rental subsidy for up to 24 months.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 8 households will receive rental assistance.
	<b>Location Description</b>	City of Melbourne
<b>Planned Activities</b>	TBRA will be provided through the City of Melbourne for qualified households to assist with rental subsidy for up to 24 months.	

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Brevard County's CDBG Program has targeted seven neighborhoods which meet the definition of low-to moderate- income areas and qualify for funding under "area benefit". The Sharpes neighborhood will be the final community to be surveyed to confirm eligibility.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
SHARPES TARGET COMMUNITY	0
EAST MIMS TARGET AREA	14
CLEARLAKE/ALPINE TARGET AREA	0
NORTH TROPICAL TRAIL TARGET AREA	6
WEST COCOA TARGET AREA	23
Micco NSA (Neighborhood Plan Underway)	0
WEST CANAVERAL GROVES TARGET AREA	14

**Table 5 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Funding is targeted to maximize impact with limited resources. Assigning the priorities was based in large part on community input from the surveys and public meetings used to set priorities in developing the 2016-2020 Consolidated Plan and third year Annual Action Plan. When funding is available, the County has a Request for Proposal (RFP) process wherein eligible applicants submit a proposal (or proposals) for needed activities identified and prioritized in their communities.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing - 91.420, 91.220(g)

#### Introduction

The following are the one year goals for the number of households to be supported through various Brevard County and Brevard Home Consortium programs, including the following:

- Purchase Assistance/Homeownership
- Affordable "Owner-Occupied" Housing
- Affordable "Rental" Housing

One Year Goals for the Number of Households to be Supported	
Homeless	4
Non-Homeless	24
Special-Needs	1
Total	29

**Table 6 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	12
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	24

**Table 7 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The remainder of housing units (5) will be provided through purchase assistance.

## **AP-60 Public Housing - 91.420, 91.220(h)**

### **Introduction**

Brevard County is served by three Public Housing Authorities (PHA): the Housing Authority of the City of Titusville, which serves the City of Titusville; City of Cocoa Housing Authority, which serves the City of Cocoa; and the Housing Authority of Brevard County (including the Melbourne Housing Authority), which serves the City of Melbourne and the unincorporated areas of Brevard County. All three Housing Authorities offer a variety of supportive activities. Residents are encouraged to participate in resident council meetings.

### **Actions planned during the next year to address the needs to public housing**

The three PHAs anticipate ongoing building maintenance, modernization and repair in order to improve living environments in all of the PHA units throughout Brevard County. The PHAs continue to aggressively pursue grant opportunities in order to meet the needs of these housing units and increase the availability and/or improvement of public housing. Each of the PHAs are invited to and attend the County's Affordable Housing Council meetings. The three PHAs are also notified of current Request for Proposal processes, including funding opportunities for hurricane mitigation or repair. The PHAs have benefited from grants which were approved in previous fiscal years.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Consortium members will support the Housing Authorities Annual Plans and provide a variety of activities during the year to encourage public housing residents to become more self-sufficient and participate in homeownership. These activities include: offering purchase assistance classes to promote homeownership, inviting housing authority staff to advisory council meetings, participate in consolidated and annual action planning activities, and notifying housing authority staff and residents of social service programs which would benefit residents.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

None of the three Housing Authorities have been deemed a "Troubled Agency".

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

Brevard County is a member agency of the newly formed 501(c)(3) Brevard Homeless Coalition (BHC). Coalition members are working collectively to implement the changes identified in the HEARTH Act. The BHC annually submits a response to the HUD Notification of Funding Availability (NOFA) for Continuum of Care Homeless Housing Assistance Programs, part of the McKinney-Vento Homeless Assistance Act. The Brevard Homeless Coalition's strategic planning statement was modeled on the 2010 U.S. Interagency Council on Homelessness' adopted plan "Opening Doors." This federal plan established four national goals: • Finish the job of ending chronic homelessness • Prevent and end homelessness among veterans • Prevent and end homelessness for families, youth and children, and • Set a path to end all types of homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Brevard County HOME Consortium will continue to utilize the CDBG program to fund public service activities that will address the needs of homeless persons. The Coordinated Assessment (CA) process for the BHC includes a Front-Line/Diversion Specialist and specialized crisis response and diversion assistance to individuals and families at risk of or experiencing homelessness. The Front-Line/Diversion Specialist provides the manpower for tracking frontline interactions and follow-up; and will assess with the Vulnerability Index & Service Prioritization Decision Assistance (VI-SPDAT) Tool and make referrals to an emergency shelter. The CA is responsible for coordinating frontline housing crisis response across Brevard County, including targeted street outreach, diversion, and discharge planning functions. The CA process also has a Coordinated Housing Assessment Team (CHAT) Leader that works with the Housing Outreach Team (HOT) Leader and together collaborate to house those with the highest priority housing need. Housing case managers meet weekly with the leaders for housing placement of those with the highest acuity on their assessment.

## **Addressing the emergency shelter and transitional housing needs of homeless persons**

Short term emergency services such as food, shelter, utility assistance, and rental payments will be provided through various Consortium programs and partnerships with non-profit organizations. Programs will be funded and collaborations formed to address childcare needs, homeless prevention, safe, decent and affordable rental and homeownership assistance. Educational programs, job training, job placement services, and various other self-help programs will be in place to assist with providing necessary tools to meet self-sufficiency goals. In addition to supporting community-wide efforts as described above, the County and the Consortium will use CDBG and HOME funds to support a variety of activities that are specifically designed to help low- and moderate-income persons and families break the cycle of poverty. These activities may include the following support programs such as: youth services, an emergency food program, subsidized child care, and housing stabilization. In addition, the BHC engages the Outreach teams of National Homeless Veteran's Support, Volunteers of America, Crosswinds and the Veteran's Administration when they attend a weekly Coordinated Housing Assessment Team meeting to help engage and house those who are the highest acuity. Also, through HUD funding, Crosswinds Youth Services Inc. maintains staff that provides outreach for those youth who are homeless in Brevard. National Homeless Veterans Support provides outreach for all homeless in the northern part of Brevard County, Central Brevard Sharing Center for the central part of Brevard County, and Daily Bread along with South Brevard Sharing Center provide outreach for the southern end of Brevard County.

## **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In an effort to increase the number of permanent supportive housing beds, the BHC will review and implement a "Housing First" methodology as an alternative to the current system of emergency/transitional housing, which tends to prolong the length of time that families remain homeless. This methodology is premised on the belief that vulnerable and at risk families are more responsive to interventions and social services support after they are established in their own housing, rather than while living in temporary transitional or housing programs. This approach puts an emphasis on securing additional funding for permanent supportive housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

BHC includes in its membership institutional agencies with discharge policies. BHC leadership has contacted agencies such as the Brevard County jails and medical facilities who have discharge policies to initiate discussions on those policies. It has been determined that they all have discharge policies and have working relationships with various members of the BHC. In addition, the Brevard Reentry Task Force, a subcommittee of the BHC, has a mission to reduce crime and recidivism by educating the public, encouraging communication and engaging community resources for all persons whose lives have been affected by the criminal justice system.

BHC members in receipt of McKinney-Vento Act funds do not accept clients who are discharged from institutions into their transitional housing programs.

**Discussion**

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The Consortium members will work with their respective Planning and Zoning Departments to review and improve policies which affect affordable housing in their respective Comprehensive Plans, as needed.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Actions to address barriers to affordable housing will include:

- Implementation of housing assistance programs more fully described in specific housing objectives in this Action Plan. These programs are designed to make housing more affordable, create new housing opportunities and improve access to housing for low-income persons.
- Continuation of neighborhood revitalization activities in target areas: demolition, infrastructure improvements, code enforcement activities to reduce neighborhood blight, create opportunities for affordable infill housing and improve the economic vitality of the affected areas,
- Implementation of expedited permitting for affordable housing, as required by the State Housing Initiatives Partnership Program (SHIP),
- Continuation of homebuyer education programs, fair housing education and related activities, and
- Community outreach activities in order to increase public awareness of fair housing laws, encourage the goal of homeownership, and provide general information on the dangers of predatory lending.

### **Discussion**

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

In FY 2018, the County and the Consortium plan the following actions to help address the housing and community development needs of County residents, especially low/moderate income residents.

### **Actions planned to address obstacles to meeting underserved needs**

Inadequate resources is a chief obstacle to meeting underserved needs-both financial and human (staffing). The County and the Consortium will continue to collaborate with human and social service agencies and the BHC to identify potential resources for meeting the needs of residents. During its FY 2018 program year the County will take the following actions: continue to provide funds for housing for both owner-occupied and rental units; participate in planning and coordination efforts to build better communication and understanding of agencies in the County; continue its support and cooperation with BHC; and provide assistance for residents who are at risk of becoming homeless.

### **Actions planned to foster and maintain affordable housing**

The County will allocate FY 2018 HOME funds to foster and maintain affordable housing through the creation and maintenance of 29 units of housing.

### **Actions planned to reduce lead-based paint hazards**

Each member of the Consortium utilizes qualified inspectors who have completed the online HUD lead based paint course "Healthy Homes and Lead Hazard Control" to be certified renovators, as defined in 40 CFR Part 745.225. This certification assists the inspectors with identifying the need for further inspection and abatement. All housing units built prior to 1978, regardless of the funding source, will be evaluated for lead-based paint. The housing inspectors will take note of flaking or chipping paint. If lead-based paint is found, a certified professional will be consulted.

### **Actions planned to reduce the number of poverty-level families**

The County and the Consortium will use CDBG and HOME funds to support a variety of activities that are specifically designed to help low- and moderate-income persons and families break the cycle of poverty. These activities include the following support programs: youth services, senior nutrition, youth transportation, an emergency food program, subsidized child care, youth mentoring, and aftercare housing stabilization. Additionally, Brevard County Housing and Human Services Department and the Consortium work in partnership with many for profit and non-profit developers utilizing SHIP and federal HOME funding to expand housing opportunities for residents living in poverty.

### **Actions planned to develop institutional structure**

Brevard County's Housing and Human Services Department serves as the Consortium's lead agency for planning and coordinating the implementation of the Annual Action Plan. The Consortium will continue its effort to consult with the BHC and other public and private agencies that provide assisted housing, health and social services, and fair housing services. The Consortium utilizes HOME and CDBG funds to promote fair housing throughout the county. The members of the Consortium partner with a local fair housing agency dedicated to the elimination of housing discrimination to ensure that Brevard County residents have equal access to housing opportunities. The Brevard County Space Coast Government Television runs two (2) ads titled "Wanted Everywhere Else", a public service announcement (PSA) and "7 Days in April", which chronicles the history of the Fair Housing Act. The PSAs rotate multiple times over a monthly basis.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

A public service agency priority needs survey was developed and mailed out to many social service, health, and housing organizations in the County to gather input as to the needs and gaps within existing services as part of the Consolidated Plan process. Those needs were summarized and used by the County to plan housing and social service programs. The County and the Consortium will continue efforts to enhance coordination and partnerships between public and private housing, health, and social services agencies throughout Brevard County. Through the regular meetings of the Affordable Housing Council and the CDBG Advisory Boards, there is an opportunity for interested citizens and agencies to make presentations and discuss issues concerning coordination of housing, health, and social service needs.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

#### Introduction

See below for Program Specific Requirements.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Consortium does not use any other forms of investment not listed in 24CFR Part 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds invested in homeowner assistance will be subject to recapture provisions outlined in 24 CFR Part 92.254. Except when resale restrictive covenants are mandated by regulation, the Consortium will follow the recapture provisions described in these guidelines. The Consortium's purchase assistance programs are designed to assist eligible applicants with the purchase of decent, safe and sanitary housing by providing financial assistance for any combination of down payment, repairs, principal reduction and closing costs for new construction and/or existing housing. Both the potential HOME housing unit and the assisted client must be eligible for the program, following specific standards and requirements from HUD. Funds for assistance can be used in the form of amortized, non-amortized, forgivable or deferred payment loans. Recapture Provision • Program funds will be secured by a lien, primary or subordinate mortgage; and affordability restrictions enforced via a land use agreement or deed restriction. • If any uncured default occurs at any time during the period of affordability, the housing unit assisted with HOME funds ceases to be the principal residence of the eligible homeowner or any other terms of the mortgage or land use agreement are violated, then the mortgage balance will become due in full. If a quit-claim deed or any title transfer of ownership is exercised during the affordability period, the date of the transfer will be the default date and all proceeds due will be determined from that date. • The HOME-assisted housing unit must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. Homeownership assistance HOME amount per-unit                      Minimum period of affordability in years Under \$15,000

	5	10
\$15,000 to \$40,000	15	Over
\$40,000	See AD-25, Administration, Unique Appendices, for a full description of the guidelines.	

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See the above responses. The guidelines will ensure the affordability of units acquired with HOME funds per 24 CFR 92.254(a)(4).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The Consortium has no plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

### **Emergency Solutions Grant (ESG)**

1. Include written standards for providing ESG assistance (may include as attachment)

N/A

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

N/A

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

N/A

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

N/A

5. Describe performance standards for evaluating ESG.

N/A