



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

New Business - Miscellaneous

J.4.

1/24/2023

Subject:

Carry forward FY 2021/2022 balance into FY 2022/2023

Fiscal Impact:

Request to carry forward the FY 2021-2022 balance of \$555,925.06 for the buildout of the vestibule at \$475,000 and the server at \$75,000

Dept/Office:

Supervisor of Elections Office

Requested Action:

Brevard County Supervisor of Elections office requests to carry forward the excess FY 2021/2022 balance of \$555,925.06 into FY 2022/2023

Summary Explanation and Background:

As the election tabulation function is now permanently housed at the Election Support Center (ESC) on John Rodes Blvd, public meetings are required to be held at this facility. Between the 2020 & 2022 election cycles consisting of 6 elections, 33 public meetings were held at this facility along with 15 weeks of mail ballot processing and duplication, which are statutorily mandated to be open to the public.

The Department of Homeland Security (DHS) conducted a security assessment in June of 2022 at the ESC. The findings indicated the ESC was never designed to receive the general public. The recommended actions are as follows: "design and implement an access point which can receive the general public. The entry point should have a secure reception area which includes security/bullet proof glass, camera monitoring, buzz-in system, panic button and a means to alert personnel of a security issue. In addition, diamond plating and/or hardened wall materials below the reception window which would prevent bullets passing through. Additionally, Upgrading the security system to high-definition quality cameras which provide 360-degree coverage of the exterior perimeter access points and high security areas within the facility". These modifications would also bring the ESC into accordance with recommendations from the Cybersecurity and Infrastructure Security Agency (CISA), which provides information on critical infrastructure in election facilities across the nation. (See attached report from DHS). In addition, to continue conducting elections and supporting the 464,300+ voters in Brevard County, it is imperative the server infrastructure, still located in Viera, be relocated to the ESC.

This office is requesting to carry forward the FY2021/2022 balance of \$555,925.06 to implement the recommended actions from DHS & CISA and server infrastructure relocation, as it was not feasible to implement these projects during the 2022 Election Cycle. Allowing this office to carry forward the balance saves the county and taxpayers this expense.

Clerk to the Board Instructions:



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January 25, 2023

Tim Bobanic
Brevard County Supervisor of Elections
2725 Judge Fran Jamieson Way
Viera, FL 32940

Dear Mr. Bobanic:

Re: Item J.4., Carry Forward FY 2021/2022 Balance into FY 2022/2023

The Board of County Commissioners, in regular session on January 24, 2023, approved a request by the Supervisor of Elections to carry forward its excess FY 2021/2022 balance of \$555,925.06 into FY 2022/2023 for the buildout of the vestibule at the Election Support Center for \$475,000 and the server infrastructure relocation for \$75,000.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell".

Kimberly Powell, Clerk to the Board

/sm

cc: County Manager
Finance
Budget



S_{ECURITY} A_{SSESSMENT} AT F_{IRST} E_{NTRY}

Brevard County Supervisor of Elections

16 June 2022

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For more information about this document, contact the DHS CISA Field Operations Staff Duty Desk at ISDAssessments@dhs.gov.

On behalf of the U.S. Department of Homeland Security (DHS) Cybersecurity and Infrastructure Security Agency (CISA), thank you for your participation in the Security Assessment At First Entry (SAFE). We appreciate the opportunity to work with you through this process to assist your organization in improving its physical and operational security.

SAFE is designed to assess the current security posture and identify options for facility owners and operators to mitigate against relevant threats. It is not intended to be an in-depth security assessment.

SAFE may be the first step toward an effective security program. In the future, it may be appropriate to conduct a more detailed assessment, particularly after additional security measures have been implemented onsite.

CISA conducted a visit on 16 June 2022, at Brevard County Supervisor of Elections. This report lists commendable actions (what the facility is doing well), vulnerabilities (what the facility could improve), and options for consideration (potential security enhancements) based on the Protective Security Advisor's (PSA's) observations and discussions with key site personnel during that visit.

Findings

Vulnerabilities and Options for Consideration

The PSA identified potential vulnerabilities and suggested options the facility may consider to reduce them. The table below lists these vulnerabilities and options for consideration.

The SAFE process and options for consideration provide an opportunity for the facility to mitigate vulnerabilities and implement protective measures. The options for consideration are not prescriptive endorsements of specific protective measures to be installed and/or used at the facility. The owner or operator determines for the facility whether the options for consideration provide the desired enhancements in light of the facility's current security posture, anticipated growth or organizational changes, budgetary outlook, etc.

The options for consideration provide actions that may help improve physical and operational security. References for the options for consideration provided below are listed at the end of the report.

Vulnerabilities and Options for Consideration

Category	Vulnerability	Option for Consideration
Building Envelope	The facility was not designed to receive the general public. The lack of a lobby style access point prevents the ability to implement physical security controls which could reduce risks to the facility.	<ul style="list-style-type: none"> Design and implement an access point which can receive the general public. The entry point should have a secure reception area which includes security/bullet proof glass, camera monitoring, buzz-in system, panic button and a means to alert personnel of a security issue. In addition, diamond plating and/or hardened wall materials below the receipt window which would prevent bullets passing through.
Electronic Security Systems	The existing camera system does not provide adequate high definition quality camera coverage to properly investigate security matters.	<ul style="list-style-type: none"> Upgrade the security system to high definition quality cameras which provide 360 degree coverage of the exterior perimeter, access points and high security areas within the facility.

Conclusion

This report provides a summary of key findings of the SAFE at your facility and may be used as a guide for the consideration and implementation of future security measures. Please contact your PSA, Marty J. Smith, DHS PSA, or DHS with any inquiries about the information contained in this report:

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