

Meeting Date
12/1/15



AGENDA	
Section	Consent
Item No.	II.C.1

**AGENDA REPORT**  
**BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS**

SUBJECT:	Permission to issue a Request for Proposal (RFP) and negotiate competitive agreements for licensed tower construction companies to replace two (2) existing tower structures for the Countywide Public Safety Radio Network.
DEPT/OFFICE:	Central Services/Purchasing & Emergency Management

**Requested Action:**

It is requested that the Board of County Commissioners grant Purchasing and Emergency Management approval to perform the following actions:

1. Solicit competitive proposals to replace two (2) tower structures at existing sites for the Public Safety Radio Network;
2. Establish a selection/negotiation committee approved by the County Manager or designee and award contract to the best-ranked proposer.

It is also requested that the Board authorize the County Manager or designee to:

- a) Execute the contract, subject to approval by the County Attorney's Office & Risk Management.
- b) Sign any document needed during the development and construction period, subject to approval by the County Attorney's Office, on behalf of the Board of County Commissioners.

**Summary Explanation & Background:**

**HISTORY & CURRENT SITUATION:** The two (2) tower structures needing replacement are located in Rockledge (at the EOC - 1746 Cedar Street) and in Palm Bay (140 Malabar Rd. SE - next to the DeGroot Public Library). Both sites are approximately 400 feet high and part of the main infrastructure of the Public Safety Radio Network. These sites were constructed in 1991, refurbished in 2004 following the three hurricanes and reinforced again in 2008. Structural engineers have recommended the replacement of these structures to comply with current tower construction codes, to accommodate enhancements to the Public Safety Radio System, and to create additional tower space to be used by Brevard County Fire Rescue and Brevard County Information Technology.

During the construction/deconstruction period of the towers, certain documents will require signatures to be processed. These documents will include Notice of Commencement, County/City easement requirements, and others. It is requested that the County Manager or designee be permitted to sign these construction/deconstruction documents as needed, in order to keep the projects on track and on budget.

**COST/BENEFIT ANALYSIS:** The replacement of the towers will offer the County the opportunity to create additional space not currently available on the existing structures. It will enable Brevard County Information Technology and Brevard County Fire Rescue to collocate County-owned equipment to support internal network operation and eliminate the ongoing costs of leasing circuits. Any remaining space can be used as a revenue source to support the public safety radio network by licensing space to wireless providers.

**FISCAL IMPACT:** There will be no impact to the General Fund. The FY2016 Budget has \$765,000 budgeted for this purpose, collected from user fees for the 800 MHz radio system.

**Contact:** Teresa Camarata, Central Services Director, 321-637-5492, [Teresa.camarata@brevardcounty.us](mailto:Teresa.camarata@brevardcounty.us)  
 Kimberly Prosser, Emergency Management Director, 321-637-6670, [Kimberly.prosser@brevardcounty.us](mailto:Kimberly.prosser@brevardcounty.us)

Clerk to the Board Instructions: Send Clerk Memorandum to Emergency Management along with one set of copies, please.

Exhibits Attached:

<b>Contract /Agreement (If attached):</b>		<b>Reviewed by County Attorney</b>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager	Assistant County Manager	Department Director (Extension)		Teresa Camarata, Central Serv. Director, ext. 55492				
Stockton Whitten	Frank Abbate	Kimberly Prosser		Kimberly Prosser, Emergency Mgt. Director, ext. 56670				



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
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December 2, 2015

MEMORANDUM

TO: Teresa Camarata, Central Services Director

RE: Item II.C.1., Permission to Issue Request for Proposal (RFP) and Negotiate Competitive Agreements for Licenses Tower Construction Companies to Replace Two (2) Existing Tower Structures for the Countywide Public Safety Radio Network

The Board of County Commissioners, in regular session on December 1, 2015, granted permission for Purchasing and Emergency Management to solicit competitive proposals to replace two tower structures at existing sites for the Public Safety Radio Network, and establish a negotiation committee approved by the County Manager or designee and award contract to the best-ranked proposer; and authorized the County Manager or designee to execute the contract, subject to approval by the County Attorney's Office and Risk Management, and sign any document needed during the development and construction period, subject to approval by the County Attorney's Office, on behalf of the Board of County Commissioners.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

/af

cc: Emergency Management  
County Manager  
Finance  
Budget