



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

November 18, 2015

MEMORANDUM

TO: Stockton Whitten, County Manager

RE: Item II.D.7., Permission to Use Current Chairman's Signature Plates

The Board of County Commissioners, in regular session on November 17, 2015, granted permission to continue to use the current Chairman's signature plates for signing the Payroll and Accounts Payable checks until new signature plates can be obtained with the new Chairman's signature.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

cc: Finance

old

| |
|-------------------|
| Meeting Date |
| November 17, 2015 |



| AGENDA | |
|----------|---------|
| Section | Consent |
| Item No. | II.D.7. |

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT: Permission to use current Chairman's signature plates

DEPT/OFFICE: Miscellaneous

Requested Action:
 It is requested the Board of County Commissioners grant permission to continue to use the current Chairman's signature plates for signing the Payroll and Accounts Payable checks until new signature plates can be obtained with the new Chairman's signature.

Summary Explanation & Background:

Exhibits Attached:

Contract /Agreement (If attached): Reviewed by County Attorney Yes No

County Manager's Office
 Howard Tipton, County Manager

Department
 Miscellaneous

PR