



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.26

5/18/2021

Subject:

Approval, Re: Authorizing Resolution, Grant Application, Designation of Signature Authority and Execution of Follow-up Master Grant Agreement with Federal Transit Administration re: Space Coast Area Transit American Rescue Plan Act of 2021 Formula Grant

Fiscal Impact:

\$3,055,694 from Federal Transit Administration American Rescue Plan Act Funds (4136/R36342X)

Dept/Office:

Transit Services

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for the American Rescue Plan Act of 2021 Urbanized Area Formula Program from the Federal Transit Administration in the amount of \$3,055,694:

- The Chair to sign the Authorizing Resolution,
- The Chair to sign the Grant Application,
- The Chair to sign the Designation of Signature authority allowing staff to submit the grant electronically,
- The Interim Transit Director to execute and submit the Master Grant Agreement electronically, contingent upon County Attorney and Risk Management approvals,
- The Interim Transit Director to execute any additional follow-up documentation, resolutions and amendments necessary to secure these funds,
- The County Manager to execute necessary Budget Change Requests.

Summary Explanation and Background:

On March 11, 2021 the American Rescue Plan Act of 2021 was signed into law. The American Rescue Plan Act provided an additional \$30.5 billion in federal funding to support the nation's public transportation systems as they continue to respond to the COVID-19 pandemic and support the President's call to vaccinate the U.S. Population. The bill provided for \$26.6 billion to be allocated by statutory formulas to urbanized and rural areas and tribal governments. Brevard County Board of County Commissioners/Space Coast Area Transit is an eligible recipient of Section 5307 funds (Urbanized Area Formula Grant).

The Federal Transit Administration has held one informational webinar on the April 2, 2021. Additional guidelines for applying and utilizing these funds will be issued from the Federal Transit Administration (FTA). What we have been instructed so far from the FTA is:

- The funds are 100% federal share; no local match.

- All expenses must be incurred on or after January 20, 2020.
- Funds are to be directed to payroll and operations of public transit.
- Funds are available until September 30, 2024; however, FTA is recommending applying and utilizing the funding as soon as possible.
- Projects are not required to be in the State Transportation Improvement Program.
- All relevant Section 5307 Department of Labor requirements apply.

The American Rescue Plan Act funds were apportioned by a formula calculated from 2018 Operating Expenses plus funding previously received under the CARES Act and CRRSA Act to urbanized areas; Brevard County was apportioned \$2,927,304 for Palm Bay/Melbourne Large Urbanized Area and \$128,390 for Titusville Small Urbanized Area.

The total American Rescue Plan Act Grant will include the following line items:

100% Federal Share Operating (Palm Bay/Melbourne)	\$2,927,304
100% Federal Share Operating (Titusville)	\$ 128,390
TOTAL APPLICATION AMOUNT	\$3,055,694

The American Rescue Plan Act is 100% federal funded and no local match is required. At this time, we are unsure how accessing the American Rescue Plan Act will impact other budgeted revenue.

Clerk to the Board Instructions:

Please have the Chair sign the Authorizing Resolution, Grant Application and Designation of Signature Authority. Transit Services will need one set of each document along with the Board Memorandum.



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

May 19, 2021

MEMORANDUM

TO: Terry Jordan, Interim Transit Services Director

RE: Item F.26., Approval for Authorizing Resolution, Grant Application, Designation of Signature Authority and Execution of Follow-Up Master Grant Agreement with Federal Transit Administration for Space Coast Area Transit American Rescue Plan Act of 2021 Formula Grant

The Board of County Commissioners, in regular session on May 18, 2021, took the following actions for the American Rescue Plan Act of 2021 Urbanized Area Formula Program from the Federal Transit Administration in the amount of \$3,055,694:

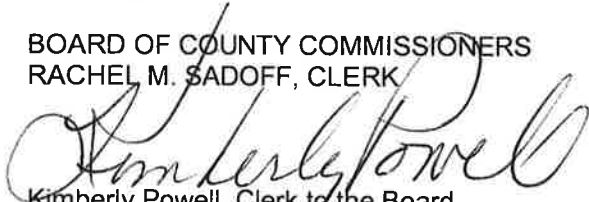
- adopted Resolution No. 21-069, authorizing the filing of application(s) with the Department of Transportation, United States of America, for grant(s) under the Urban Mass Transportation Act of 1964, for the American Rescue Plan Act of 2021 Formula Grant;
- authorized the Chair to sign the Urbanized Area Formula Grant application;
- authorized the Chair to sign the Designation of Signature Authority for Staff to submit the Master Grant Agreement electronically;
- authorized you to execute and submit the Master Grant Agreement electronically, contingent upon County Attorney and Risk Management approvals;
- authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure funds; and
- authorized the County Manager to execute necessary Budget Change Requests.

Enclosed are the fully-executed Resolution, Designation of Signature, and grant application.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK


Kimberly Powell, Clerk to the Board

/cld

Encls. (3)

cc: County Manager
County Attorney
Risk Management
Budget Office
Finance

RESOLUTION 21- 069

RESOLUTION authorizing the filing of application(s) with the Department of Transportation, United States of America, for grant(s) under the Urban Mass Transportation Act of 1964, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects and budgets; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program; and

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as amended, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with these project(s), and that definite procedures shall be established and administered to ensure that minority business shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA,

1. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file application(s) on behalf of the Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation to aid in the financing of planning, capital and/or operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.
2. That the Chair, Brevard County Board of County Commissioners, is authorized to execute and file with such applications an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the Interim Transit Director, Brevard County Space Coast Area Transit is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application for the program of projects.

4. That the Interim Transit Director, Brevard County Board of County Commissioners, is authorized to execute grant agreement on behalf of Brevard County Board of County Commissioners, Brevard County, Florida, with the U. S. Department of Transportation for aid in the financing of the planning, capital, and/or the operating assistance program of projects.

CERTIFICATION

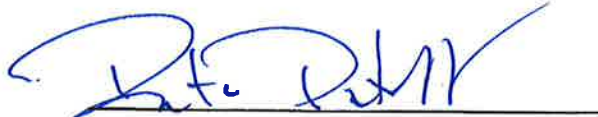
The undersigned duly qualified and acting Chair, Brevard County Board of County Commissioners, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Board of County Commissioners, Brevard County, Florida, held on May 18, 2021.

DULY PASSED AND ADOPTED this 18th day of May, 2021.

Brevard County Board of County
Commissioners

A handwritten signature in black ink, appearing to be "RS" followed by a flourish, written over a horizontal line.

Rachel Sadoff, Clerk

A handwritten signature in blue ink, appearing to be "Rita Pritchett", written over a horizontal line.

Rita Pritchett, Chair

As approved by the Board on May 18, 2021

DESIGNATION OF SIGNATURE AUTHORITY FOR THE TRANSIT AWARD MANAGEMENT SYSTEM (TrAMS)

The Brevard County Board of County Commissioners hereby designates Terry Jordan, Interim Transit Services Director, is authorized to access the Federal Transit Administration's (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA assistance on behalf of the officials named below, thus binding the Applicant/Recipient's compliance with FTA's requirements.



Rita Pritchett, Chair
Brevard County Board of County Commissioners
As approved by Board on May 18, 2021

ATTEST:



Rachel Sadoff, Clerk



Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

05/18/2021

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Brevard County Board of County Commissioners

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000523

*** c. Organizational DUNS:**

8301721930000

d. Address:

*** Street1:**

401 S. Varr Ave

Street2:

*** City:**

Cocoa

County/Parish:

Brevard

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

32922-8632

e. Organizational Unit:

Department Name:

Transit Services

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

*** First Name:**

Terry

Middle Name:

*** Last Name:**

Jordan

Suffix:

Title: Interim Transit Services Director

Organizational Affiliation:

*** Telephone Number:** 321-635-7815

Fax Number: 321-633-1905

*** Email:** Terry.Jordan@brevardfl.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20507

CFDA Title:

Urbanized Area Formula (ARPA)

*** 12. Funding Opportunity Number:**

5307

* Title:

Urbanized Area Formula (ARPA)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

American Rescue Plan Act Operating Assistance for Brevard County, Florida.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment**Delete Attachment****View Attachment****17. Proposed Project:*** a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="3,055,694.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="3,055,694.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment**Delete Attachment****View Attachment**

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

Grant Budget

FTA		
ACT. #	ITEM DESCRIPTION	FY2022
30.09.01	100% Federal Share Operating (Palm Bay / Melbourne)	\$2,927,304
30.09.01	100% Federal Share Operating (Titusville)	\$128,390
	TOTAL CAPITAL	\$3,055,694

PROJECT JUSTIFICATION

SCOPE: OPERATING ASSISTANCE

100% Operating Assistance – 30.09.01

These funds will be used for the prevention, preparation for, and response to COVID-19.

NOTICE OF INTENT TO APPLY FOR FEDERAL ASSISTANCE

This is a notice of intent of the Brevard County Board of County Commissioners to apply for Federal assistance under the Federal Transit Administration American Rescue Plan Act (ARPA) of 2021.

FY 2022 ARPA Act:

100% Federal share operating (Palm Bay/Melbourne)	\$2,927,304
100% Federal share operating (Titusville)	\$ 128,390
TOTAL CAPITAL	\$3,055,694

The Brevard County Board of County Commissioners will approve the request to submit a grant application to fund the above Program of Projects to the Federal Transit Administration at their May 18, 2021 meeting. If any citizen has a comment on the above projects or wishes to request that a public hearing be held on this program or would like to receive this Program of Projects, they can write to or visit: Space Coast Area Transit Director, 401 South Varr Avenue, Cocoa, FL 32922. This is the draft Program of Projects and if no comments are received and the Board of County Commissioners makes no changes, the draft Program of Projects will stand as the final Program of Projects.

By: Terry Jordan, Interim Transit Services Director
Space Coast Area Transit
Brevard County Board of County Commissioners