



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Consent

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F.22.

9/14/2021

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### Subject:

Approval, Re: Amendment and Renewal of Contracted Workers and Background Investigation Check Services Agreement with AUE Staffing, Inc. (All Districts)

### Fiscal Impact:

The estimated savings to the County for the one-year background checks is \$2480. Background checks are funded through Parks and Recreation Funds, 0016, 1010, 1020, 1019 and 1030

### Dept/Office:

Parks and Recreation

### Requested Action:

It is requested the Board of County Commissioners approve and authorize the Chair to execute the Amendment and Renewal of Contracted Workers and Background Investigation Check Services Agreement with AUE Staffing, Inc.

It is further requested the Board authorize the County Manager to execute the future renewal upon County Attorney and Risk Management approval.

### Summary Explanation and Background:

On October 11, 2017 the Board of County Commissioners granted permission for Purchasing Services to solicit competitive proposals for contracted seasonal workers for the Parks and Recreation Department.

In August 2018 a Request for Proposals was opened to select a qualified vendor to provide contracted seasonal and temporary worker services and to provide the Highest-Level Background Investigation Screening for Recreation Partners, Recreation Instructors, Caretakers, contractors and volunteers working or under contract with the Department.

AUE Staffing, Inc. was awarded the contract on October 1, 2018. The initial term of the contract was for 3 years with the option of 2 additional terms of 1 year each. Approval of the renewal of this contract will extend the term to September 30, 2022.

The Background Investigation Check (fingerprinting) is performed in accordance with the County's Administrative Order 05 regarding background screening. AUE Staffing, Inc. confirms the background clearance, maintains the files and alerts the Department if an applicant is flagged for an arrest within 24 hours of notification of the arrest.

In the previously awarded contract, there were five fingerprinting options: 1-year; 2-year; 3-year; 4-year; and

5-year. AUE is desirous of eliminating the 2, 3, and 4-year options as in the past three years there has been no demand for these options.

At the time the contract was negotiated, the cost for 1-year fingerprints, including alerts, was \$52.25 per person. AUE Staffing, Inc. has agreed to reduce the cost for fingerprinting with alerts to \$44.26, a savings \$7.99 per 1-year background. The cost for the 5-year background check will remain at the originally negotiated cost of \$79.00.

**Clerk to the Board Instructions:**

Provide fully executed contract to Melissa Renninger at the Parks and Recreation Department. (321-350-9125)



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Kimberly.Powell@brevardclerk.us

September 15, 2021

**MEMORANDUM**

**TO:** Mary Ellen Donner, Parks and Recreation Director Attn: Melissa Renninger

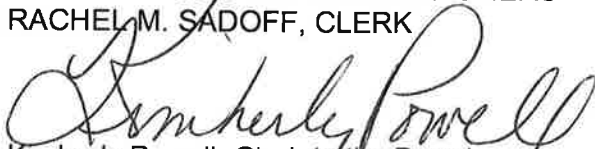
**RE:** Item F.22., Approval for Amendment and Renewal of Contracted Workers and Background Investigation Check Services Agreement with AUE Staffing, Inc.

The Board of County Commissioners, in regular session on September 14, 2021, approved and authorized the Chair to execute the Amendment and Renewal of Contracted Workers and Background Investigation Check Services Agreement with AUE Staffing, Inc.; and authorized the County Manager to execute the future renewal upon County Attorney and Risk Management approval. Enclosed is the fully-executed Contract.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

  
Kimberly Powell, Clerk to the Board

/sm

Encl. (1)

cc: County Manager  
County Attorney  
Finance  
Budget



**Parks and Recreation Department**



**Agreement to Amend and Renew  
Contracted Workers and Background  
Investigation Check Services Agreement**

**This Agreement** made by and between the **Brevard County Board of County Commissioners**, a political subdivision of the State of Florida (hereinafter referred to as "County"), and **AUE Staffing, Inc.** (hereinafter referred to as "Contractor"), a company licensed to do business in the State of Florida.

**Witnesseth:**

**Whereas**, the parties hereto have previously entered into an Agreement on October 1, 2018 under Contract Number 4083; and

**Whereas**, the Agreement expires on September 30, 2021; and

**Whereas**, the parties hereto desire to amend and renew the Agreement.

**Now, Therefore**, in consideration of the premises and mutual covenants contained herein, the parties agree as follows:

1. Recitals. The above recitals are true and correct and are incorporated into this Contract by this reference.
2. Pursuant to Section 2. Term. The term of this Agreement shall be renewed for an additional one-year period beginning on October 1, 2021 through September 30, 2022.
3. Exhibit B, Background Investigation Check, Scope of Services, Number 2., shall be amended as follows: The cost of a 1 Year Background Screening shall be reduced from \$52.25 to \$44.26 for each Recreation Partner, Recreation Instructor, Caretaker, contractor and/or volunteer working or under contract with the Parks and Recreation Department. The 2 Year, 3 Year and 4 Year Background Screening option shall be removed. The cost of a 5 Year Background Screening shall remain at \$79.00 for each Recreation Partner, Recreation Instructor, Caretaker, contractor and/or volunteer working or under contract with the Parks and Recreation Department.
4. All terms and conditions of said Agreement not inconsistent with the provisions of this Agreement to Amend and Renew, shall remain in full force and effect.

**Attest:**


  
Rachel M. Sadoff, Clerk of the Court

**Board of County Commissioners  
of Brevard County, Florida**

By:   
Rita Pritchett, Chair

As Approved by the Board on 9/14/2021

Reviewed for legal form and content:

 8/25/2021  
Robin Rogers  
Assistant County Attorney

**AUE Staffing, Inc.:**

By:  08/30/2021  
Melody Martin, President Date