

Meeting Date
OCTOBER 6, 2015



AGENDA	
Section	CONSENT
Item No.	II.A.7

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Execution of Agreement with the City of Melbourne for Utility Billing Services (Districts 3, 4, 5)
DEPT/OFFICE:	Utility Services Department

Requested Action:

It is requested that the Board of County Commissioners execute an Agreement between Brevard County and the City of Melbourne for the collection of monthly sewer and reclaimed water service fees.

Summary Explanation & Background:

The County provides wastewater service to approximately 21,500 residential and commercial accounts in the City of Melbourne's Water Service area. Based on the City of Melbourne's water meter readings, the City provides wastewater billing and collection services on the County's behalf through an agreement between the County and the City. The City has been providing this service since 1968.

The current agreement expired on September 30, 2015 and a new 3-year agreement for these services is needed.

As provided in the current agreement, the new agreement includes a provision for annual adjustment to the rate billed per account, per month, based upon the Florida Public Service Commission's (FPSC) annual price index. This index tracks cost changes applicable to Florida utilities. The index calls for an increase of 1.41%, which increases the monthly charge per account billed from \$1.62 to \$1.64 effective October 1, 2015.

The new agreement would be effective October 1, 2015 with the annual adjustments effective each October 1st for the term of the contract.

Fiscal Impact: Estimated cost of these services at \$1.64 per month, per account for FY2016 is \$425,000 and the Utility Services Department has included this amount in the FY2016 proposed budget.

Contact: Jim Helmer, Interim Director; (321) 633-2091; e-mail: jim.helmer@brevardcounty.us

Exhibits Attached: 3 Copies of Melbourne Billing Agreement

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR USD FINANCE

County Manager

Assistant County Manager

Department Director / Extension

Stockton Whitten


 Jim Helmer, Interim Director / x52091



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972

October 7, 2015

MEMORANDUM

TO: Jim Helmer, Utility Service Interim Director

RE: Item II.A.7., Agreement with City of Melbourne for Utility Billing Services

The Board of County Commissioners, in regular session on October 6, 2015, executed Agreement with the City of Melbourne for the collection of monthly sewer and reclaimed water service fees. Enclosed are two fully-executed Agreements for your action.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

/kg

Encls. (2)

cc: Contracts Administration
Finance
Budget