

Meeting Date
July 12, 2016



AGENDA	
Section	Consent
Item No.	II.A.8

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	APPROVAL RE: RENEWAL OF POLICY BCC-45, INITIATION AND DEVELOPMENT OF NEW OR AMENDED ORDINANCES
DEPT/OFFICE:	PLANNING & DEVELOPMENT DEPARTMENT

Requested Action:
 It is requested that the Board of County Commissioners consider the renewal of Policy BCC-45.

Summary Explanation & Background:

As part of the Sunset Review Policy requirement, staff has reviewed BCC-45 that establishes a policy regarding the initiation and development of new or amended ordinances.

Staff has reviewed the policy and finds that no changes to BCC-45 are recommended.

Fiscal Impact: Obtaining prior Board direction and approval of legislative intent ensures that an ordinance is well vetted prior to expending advertising costs of approximately \$2,000 per ordinance.

Clerk to the Board instruction:

Exhibits Attached: Policy BCC-45

Contract /Agreement (If attached): Reviewed by County Attorney Yes No PR

County Manager Stockton Whitten	Assistant County Manager	Department Director / Extension Robin M. DiFabio, AICP 5-2069
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Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

July 13, 2016

MEMORANDUM

TO: Stockton Whitten, County Manager

RE: Item II.A.8., Approval of Renewal Policy BCC-45, Initiation and Development of New or Amended Ordinances

The Board of County Commissioners, in regular session on July 12, 2016, approved the renewal of Policy BCC-45, Initiation and Development of New or Amended Ordinances. Enclosed is the original Policy.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

Encl. (1)

cc: Planning and Development Director

POLICY

**TITLE: Initiation and Development of New
or Amended Ordinances**

NUMBER: BCC-45
CANCELS: December 15, 2009
APPROVED: July 12, 2016
ORIGINATOR: Planning & Development
REVIEW: July 12, 2019

I. OBJECTIVE

To establish a policy regarding the initiation and development of new or amended ordinances.

II. DIRECTIVES

A. Policy for initiation and development of new or amended ordinances.

1. Any party proposing a new ordinance or a substantive revision to any existing ordinance shall be required to bring the request forward to the Board during a regularly scheduled meeting or workshop.
2. At any regularly scheduled meeting or workshop, the Board may direct the drafting of an ordinance or revision to an existing ordinance. Prior to the drafting, a Statement of Legislative Intent shall be prepared by the staff. This statement shall be considered at a subsequent regularly scheduled meeting for Board consideration. Subsequent to the Board's approval of the Statement of Legislative Intent, the drafted ordinance may be processed through appropriate board for comment and recommendation and scheduled for public hearing(s) in accordance with established procedures.
3. County staff is also expected to initiate recommendations for new or revised ordinances to the Board. Any such ordinances or revisions should be accompanied by appropriate analysis and a Statement of Legislative Intent.
4. In addition to comments and recommendations being solicited from appropriate county boards, staff shall coordinate new ordinances and revisions with appropriate private sector organizations or agencies representing parties. The comments and recommendations solicited from both county boards and private organizations or agencies may include alternative means to achieve the Board approved Statement of Legislative Intent.

III. EFFECTIVE DATE

This procedure shall take effect upon approval by the Board and may be updated by staff, as necessary.

ATTEST:



Scott Ellis, Clerk



Jim Barfield, Chairman
Board of County Commissioners Brevard County, Florida
As approved by the Board on July 12, 2016

POLICY

TITLE: Initiation and Development of New or Amended Ordinances

NUMBER: BCC-45

CANCELS: ~~September 19, 2006~~
December 15, 2009

APPROVED: ~~December 15, 2009~~
July 12, 2016

ORIGINATOR: Planning & Development Department

REVIEW: ~~December 15, 2012~~
July 12, 2019

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underline

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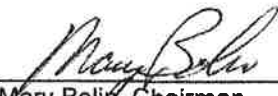
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III. EFFECTIVE DATE

This procedure shall take effect on December 15, 2009 and may be updated by staff, as necessary.



Scott Ellis, Clerk



Mary Bolin, Chairman
Board of County Commissioners
Brevard County, Florida

As approved by the Board on December 15, 2009