



AGENDA REPORT
October 9, 2018

**Approval, Re: Project Agreement Amendment with the Florida Inland
Navigation District for Dock Replacement at POW/MIA Park - District 4**

SUBJECT:

Approval Re: Project Agreement Amendment with the Florida Inland Navigation District for Dock Replacement at POW/MIA Park - District 4

FISCAL IMPACT:

Grant project budgets in the amount of \$99,000 and \$225,000 were established in Fund 1700. A budget was also established in Fund 3113 for the \$324,000 of BBIP match requirements. There is no impact to the General Fund as a result of acceptance of the grant awards.

DEPT/OFFICE:

Parks and Recreation

REQUESTED ACTION:

It is requested the Board of County Commissioners authorize the Chair to execute a Project Agreement Amendment with the Florida Inland Navigation District for Dock Replacement at POW/MIA Park.

SUMMARY EXPLANATION and BACKGROUND:

On May 23, 2017, the Board ratified acceptance of a \$225,000 Florida Inland Navigation District (FIND) grant; accepted and authorized execution of a \$99,000 Florida Boating Improvement Program (FBIP) grant; and approved \$324,000 in matching funds from the Brevard Boating Improvement Program (BBIP) for dredging and dock replacement at POW/MIA Park.

Dredging was completed in September 2018 and the dock replacement project is anticipated to be completed by the end of November 2018. Approval of the Project Agreement Amendment will provide the additional time needed to complete the dock replacement project with a term not to exceed September 30, 2019.

ATTACHMENTS:

Description

- **FIND Project Agreement Amendment**
- **FIND Project Agreement Amendment CAO Approval**

**BREVARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

INITIAL CONTRACT REVIEW AND APPROVAL FORM

SECTION I - GENERAL INFORMATION

1. Contractor: Florida Inland Navigation District (FIND)	
2. Fund/Account #: 1700/379030/5650000	3. Department Name:
4. Contract Description: POW/MIA Channel Dredging Phase II Construction #BV-16-129	
5. Contract Monitor: Melissa Renninger	7. Contract Type: GRANT
6. Dept/Office Director: Mary Ellen Donner	

SECTION II - REVIEW AND APPROVAL TO ADVERTISE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>	<u>DATE</u>
	<u>YES</u>	<u>NO</u>		
User Agency	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

SECTION III - REVIEW AND APPROVAL TO EXECUTE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>	<u>DATE</u>
	<u>YES</u>	<u>NO</u>		
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 <small> Digitally signed by Renninger, Melissa Date: 2018.09.18 11:31:44 -0400</small>	09/18/2018
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
County Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>		9/20/18

SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

<u>CM DATABASE REQUIRED FIELDS</u>	<u>Complete</u> ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status	<input type="checkbox"/>
Contract Title	<input type="checkbox"/>
Contract Type	<input type="checkbox"/>
Contract Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date	<input type="checkbox"/>
Contract Effective Date	<input type="checkbox"/>
Contract Expiration Date	<input type="checkbox"/>
Contract Absolute End Data (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Initial Contract Form with County Attorney/ Risk Management Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

October 10, 2018

MEMORANDUM

TO: Mary Ellen Donner, Parks and Recreation Director

RE: Item F.10., Project Agreement Amendment with Florida Inland Navigation District (FIND) for Dock Replacement at POW/MIA Park

The Board of County Commissioners, in regular session on October 9, 2018, executed and approved the Project Agreement Amendment with FIND for the dock replacement at POW/MIA Park. Enclosed are two executed Project Agreement Amendments for your action.

Upon execution by FIND, please provide the fully-executed Agreement to this office for the inclusion in the official minutes.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/ds

Encls. (2)

cc: Contracts Administration
Finance
Budget

PROJECT AGREEMENT AMENDMENT

In consideration of the continuing mutual promises and covenants contained in PROJECT AGREEMENT #BV-16-129. POW MIA Park Channel Dredging, Phase II. between the FLORIDA INLAND NAVIGATION DISTRICT hereafter known as the DISTRICT and Brevard County hereafter known as the PROJECT SPONSOR, the parties hereby agree that Paragraph 2 of said certain PROJECT AGREEMENT shall be deleted and the following be substituted therefore:

2. **TERM** - The PROJECT SPONSOR shall not commence work on the PROJECT prior to the execution of this Agreement unless specifically authorized by the DISTRICT Board and shall complete the PROJECT and submit all required payment reimbursement information on or before September 1, 2019. Pursuant to Chapter 374.976(2) F. S., the PROJECT period cannot extend beyond three (3) years from October 1, 2016 and therefore this PROJECT must be completed by September 30, 2019, unless the completion of the PROJECT has been delayed by a declared state of emergency and the DISTRICT Board authorizes an extension of the completion date based upon this delay.

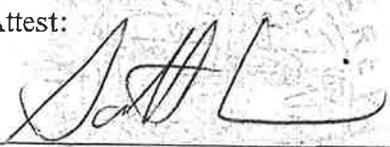
In WITNESS WHEREOF, the parties have hereunto set their hands and seals this _____ of _____, 20__.

Attest:

F.I.N.D.

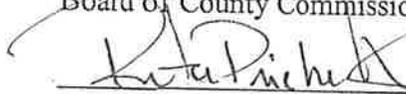
DIRECTOR

Attest:



Scott Ellis, Clerk

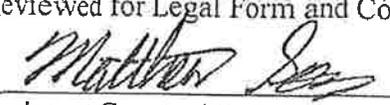
Brevard County
Board of County Commissioners



Rita Pritchett, Chair

Date

Reviewed for Legal Form and Content:



Assistant County Attorney

As Approved by the Board on: 10/9/18