



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.6.

7/19/2022

Subject:

Approval, Re: Authorizing Resolution, Grant Application and Execution of Follow-up Grant Agreement for SFY 2023 Florida Commission for the Transportation Disadvantaged Trip & Equipment Grant

Fiscal Impact:

FY2022

\$392,019 from Florida Commission for the Transportation Disadvantaged (4135/303196)

\$43,557 from Fares and General Funds (4130/R30373)

FY2023

\$1,176,057 from Florida Commission for the Transportation Disadvantaged (4135/303196)

\$130,673 from Fares and General Funds (4130/R30373)

Dept/Office:

Transit Services

Requested Action:

It is requested that the Board of County Commissioners approve the following actions for the Trip and Equipment Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$1,568,076:

- the Chair to sign the Authorizing Resolution,
- the Chair to sign the Grant Application,
- the Chair to execute the Grant Agreement, contingent upon County Attorney, Central Services and Risk Management approval,
- the Transit Director to execute any additional follow-up documentation, resolutions and amendments necessary to secure these funds,
- the County Manager to execute necessary Budget Change Requests.

Summary Explanation and Background:

This grant will enable Brevard County to provide curb-to-curb transportation services to residents who are Transportation Disadvantaged (TD) as defined in Florida Statute 427, Part 1. Funds in the Transportation Disadvantaged Trust Fund are allocated, on a formula basis, to each county according to the Florida Administrative Code 41-2. The formula is based on a comparative ranking of eligible recipients that includes the following categories: Transportation Disadvantaged eligible population of the county; total centerline miles of public roads in the county; Transportation Disadvantaged trips provided; and the state's total allocated funding from the previous year.

Brevard County has been allocated \$1,568,076 in State Fiscal Year 2022-2023 TD Trust Funds. The TD Trust

Funds require a 10% local match.

Even though the TD Funds are distributed through a formula, once the agreement is signed, Space Coast Area Transit is reimbursed on a per passenger mile basis through a service rate developed by the CTD with the grant starting on July 1, 2022 to correspond with the State's Fiscal Year.

All of the funding will be used in providing curb-to-curb trips and not for the purchase of capital items. The funds are used to provide paratransit service throughout the county for Medical, Food Shopping, Employment, Educational and various trips, with Medical trips accounting for about ½ of the total service. A total of 53,403 trips were provided under this grant from May 2021 to April 2022. The grant funding is allocated and spent according to the State of Florida Fiscal Year; therefore the grant will begin on July 1, 2022. All of the funding is included in Transit Services FY2021-2022 operating budget and will be included in the FY 2022-2023 budget.

Clerk to the Board Instructions:

Please return one set of the signed Authorizing Resolution, signed Grant Application and Board Memo to Transit Services.



July 20, 2022

MEMORANDUM

TO: Terry Jordan, Transit Services Director

RE: Item F.6., Authorizing Resolution, Grant Application, and Execution of Follow-Up Grant Agreement for SFY 2023 Florida Commission for the Transportation Disadvantaged Trip & Equipment Grant

The Board of County Commissioners, in regular session on July 19, 2022, approved the following actions for the Trip and Equipment Grant from the Florida Commission for the Transportation Disadvantaged in the amount of \$1,568,076:

- Authorized the Chair to sign the Adopted Authorizing Resolution No. 22-065;
- Authorized the Chair to sign the Grant Application;
- Authorized the Chair to execute the Grant Agreement, contingent upon County Attorney, Central Services, and Risk Management approval;
- Authorized you to execute any additional follow-up documentation, resolutions, and amendments necessary to secure these funds; and
- Authorized the County Manager to execute necessary Budget Change Requests.

Enclosed are fully-executed Resolution and Grant Application.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

A handwritten signature in cursive script, reading "Kimberly Powell", is written over the typed name and title.

Kimberly Powell, Clerk to the Board

Encl. (2)

/tr

cc: Finance
Budget

RESOLUTION 22-065

RESOLUTION of the Brevard County Board of County Commissioners hereby authorizes the filing and execution of a Transportation Disadvantaged Trip & Equipment Grant Agreement with the Florida Commission for the Transportation Disadvantaged.

WHEREAS, the Brevard County Board of County Commissioners is eligible to receive a Transportation Disadvantaged Trip & Equipment Grant and to undertake a transportation disadvantaged service project as authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.


NOW THEREFORE BE IT RESOLVED by the Brevard County Board of County Commissioners that:

1. The Brevard County Board of County Commissioners has the authority to enter into this grant agreement.
2. The Brevard County Board of County Commissioners authorizes Kristine Zonka, Chair, to execute the grant agreement, amendments, warranties, certifications and any other documents which may be required in connection with the agreement with the Florida Commission for the Transportation Disadvantaged on behalf of the Brevard County Board of County Commissioners.
3. The Brevard County Board of County Commissioners' Registered Agent in Florida is the Chair. The Registered Agent's address is 2725 Judge Fran Jamieson Way, Viera, FL 32940.
4. The Brevard County Board of County Commissioners authorizes the Interim Transit Director to sign any and all assurances, reimbursement invoices, warranties, certifications and any other documents which may be required in connection with the agreement or subsequent agreements.

DULY PASSED AND ADOPTED THIS 19TH DAY OF July, 2022.

BREVARD COUNTY BOARD OF COUNTY
COMMISSIONERS

ATTEST:



Rachel Sadoff, Clerk to the Court



Kristine Zonka, Chair



Transportation Disadvantaged Trip & Equipment Grant Recipient Information

Legal Name	Brevard County Board of County Commissioners d/b/a Space Coast Area Transit		
Federal Employer Identification Number	56-6000523		
Registered Address	401 South Varr Ave		
City and State	Cocoa, FL	Zip Code	32922
Contact Person for this Grant	Karen Petters	Phone Number Format 111-111-1111	321-635-7815
E-Mail Address [Required]	Karen.Petters@brevardfl.gov		
Project Location [County(ies)]	Brevard County	Proposed Project Start Date	07/01/2022
Budget Allocation			
Grant Amount – State Allocation [90%]		\$1,567,728.00	
Grant Amount – Local Match [10%]		\$174,192.00	
Voluntary Dollar Amount		\$348.00	
Local Match for Voluntary Dollars [In Kind]		38	
Total Project Amount		\$1,742,306.00	

Capital Equipment Request	
Description of Capital Equipment	\$ Amount
Total Project Amount	\$ 0.00

Local Coordinating Board Review IS Required if Requesting Capital Equipment

The purchase of capital equipment is included and has been reviewed by the _____ Local Coordinating Board.

N/A

Signature of Local Coordinating Board Chairperson

Date

I, the authorized Grantee Representative, hereby certify that the information herein is true and accurate and is submitted in accordance with the 2022-23 Program Manual and Instructions for the Trip & Equipment Grant.

Signature of Grant Recipient Representative

Kristine Zonka, Chair

7/19/2022

Date

As approved by the Board on 7/19/2022.

Rachel Sadoff, Clerk of Court

[illegible]

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