

Meeting Date
September 15, 2015



AGENDA	
Section	New Business
Item No.	IV.A.

**AGENDA REPORT**  
*BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS*

SUBJECT:	RESOLUTION: FY 2015-2016 BUDGET RESOLUTION: BAREFOOT BAY WATER AND SEWER DISTRICT (District 3)
DEPT/OFFICE:	Utility Services Department

Requested Action:

It is requested that the Governing Body of the Barefoot Bay Water and Sewer District approve a resolution adopting a Budget for Fiscal Year 2015-2016.

Summary Explanation & Background:

The Barefoot Bay Water and Sewer District is a dependent special district created under Chapters 153 Part II and 189, Florida Statutes.

Chapter 189.016, Florida Statutes, requires the Governing Body of each special district to adopt a budget by resolution each year.

The attached resolution adopts the FY 2015-2016 budget for forwarding to the Board of County Commissioners for inclusion and consideration within the FY 2015-2016 County Budget, which will be considered at a Public Hearing on September 29, 2015.

The Budget for FY 2015-2016 is fully funded from user and impact fees.

The Brevard County Utility Services Department provides operation, maintenance and administrative services to the Barefoot Bay Water and Sewer District under a contract with the Brevard Board of County Commissioners. The Utility Services Department has prepared the Barefoot Bay Water and Sewer District's Fiscal Year 2015-2016 Annual Budget in the Program Budget format used by the Board of County Commissioners. Although included in the Utility Services Department budget that will be considered at a Public Hearing on September 29, 2015, it is financially independent from other Utility Services Department Programs.

Contact: Jim Helmer, Interim Utility Services Director, 321-633-2091, [jim.helmer@brevardcounty.us](mailto:jim.helmer@brevardcounty.us)

Exhibits Attached: BFBWSD Budget Resolution FY15-16

Contract /Agreement (If attached): Reviewed by County Attorney Yes  No  PR  USD FINANCE

County Manager	Assistant County Manager	Department Director / Extension
Stockton Whitten		 Jim Helmer, Interim Director / x52091



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972

September 16, 2015

MEMORANDUM

TO: Jim Helmer, Utility Services Director

RE: Item IV.A., Resolution Adopting FY 2015-2016 Barefoot Bay Water and Sewer District Budget

The Board of County Commissioners, in special session on September 15, 2015, adopted Resolution No. 15-165, adopting the FY 2015-2016 Budget for Barefoot Bay Water and Sewer District. Enclosed is a certified copy of the Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Etheridge, Deputy Clerk

/kg

Encl. (1)

cc: Finance

**RESOLUTION NO. 15- 165**

RESOLUTION OF THE GOVERNING BOARD OF THE BAREFOOT BAY WATER AND SEWER DISTRICT TO ADOPT A FINAL OPERATING BUDGET FOR FISCAL YEAR 2015-2016 FOR THE BAREFOOT BAY UTILITY SYSTEM LOCATED IN BREVARD COUNTY, FLORIDA AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Barefoot Bay Water and Sewer District is a dependent special district created under Chapters 153 Part II and 189, Florida Statutes, and

WHEREAS, Chapter 189.016, Florida Statutes requires the governing body of each special dependent district to adopt a budget each year by resolution, and

WHEREAS, Resolution 13-002 of the Barefoot Bay Water and Sewer District established rates, fees and charges for the users of the system, and

WHEREAS, the Brevard County Utility Services Department has prepared a budget for Fiscal Year 2015-2016, under contract with the Barefoot Bay Water and Sewer District.

NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BOARD OF THE BAREFOOT BAY WATER AND SEWER DISTRICT, that:

1. This Resolution is hereby adopted under the provisions of Chapters 153, 189 and 218, Florida Statutes, as amended.
2. The Governing Board of the Barefoot Bay Water and Sewer District does hereby adopt a final operating budget, as presented and amended at the public meeting held on September 15, 2015, for the Fiscal Year beginning on October 1, 2015 and ending on September 30, 2016 in the amount of \$5,913,115.
3. This Resolution shall take effect immediately upon its adoption.

DONE, ORDERED AND ADOPTED, this 15<sup>th</sup> day of September 2015.

ATTEST:

BAREFOOT BAY WATER AND SEWER DISTRICT

BOARD OF COUNTY COMMISSIONERS  
BREVARD COUNTY FLORIDA

BY: \_\_\_\_\_

Robin Fisher, Chairman

  
\_\_\_\_\_  
Scott Ellis, Clerk

As Approved By the Board on September 15, 2015

(SEAL)

**BAREFOOT BAY WATER AND WASTEWATER: PROGRAM PROFILE**

**PROGRAM REVENUES AND EXPENDITURES**

	Actual FY2013-2014	Current Budget FY2014-2015	Recommended Budget FY2015-2016	Difference	% (Inc)/Dec
<b>REVENUES:</b>					
Taxes	\$0	\$0	\$0	\$0	0.00%
Permits, Fees & Spec. Assess.	\$74	\$6,500	\$6,500	\$0	0.00%
Intergovernmental	\$76,967	\$402,365	\$178,988	(\$223,377)	(55.52%)
Charges for Services	\$3,440,067	\$3,827,279	\$4,042,116	\$214,837	5.61%
Fines and Forfeits	\$0	\$0	\$0	\$0	0.00%
Miscellaneous	\$38,761	\$10,122	\$8,685	(\$1,437)	(14.20%)
Statutory Reduction	\$0	(\$212,314)	(\$211,814)	\$500	(0.24%)
<i>Operating Revenues</i>	\$3,555,870	\$4,033,952	\$4,024,475	(\$9,477)	(0.23%)
Balance Forward	\$2,443,978	\$2,606,472	\$1,888,640	(\$717,832)	(27.54%)
Transfers - General Revenue	\$0	\$0	\$0	\$0	0.00%
Transfers - Other	\$0	\$288,950	\$0	(\$288,950)	(100.00%)
Other Finance Source	\$0	\$0	\$0	\$0	0.00%
<i>Non-Operating Revenues</i>	\$2,443,978	\$2,895,422	\$1,888,640	(\$1,006,782)	(34.77%)
<b>TOTAL REVENUES</b>	\$5,999,848	\$6,929,374	\$5,913,115	(\$1,016,259)	(14.67%)
<b>EXPENDITURES</b>					
Compensation and Benefits	\$936,992	\$957,395	\$913,520	(\$43,875)	(4.58%)
Operating Expenses	\$900,749	\$902,550	\$863,362	(\$39,188)	(4.34%)
Capital Outlay	\$76,920	\$272,031	\$60,000	(\$212,031)	(77.94%)
Grants and Aid	\$0	\$0	\$0	\$0	0.00%
<i>Operating Expenditures</i>	\$1,914,662	\$2,131,976	\$1,836,882	(\$295,094)	(13.84%)
CIP	\$218,867	\$1,235,686	\$1,339,440	\$103,754	8.40%
Debt Service	\$1,202,220	\$1,231,055	\$1,225,467	(\$5,588)	(0.45%)
Reserves-Operating	\$0	\$0	\$0	\$0	0.00%
Reserves - Capital	\$0	\$1,278,063	\$524,260	(\$753,803)	(58.98%)
Reserves - Restricted	\$0	\$932,816	\$870,000	(\$62,816)	(6.73%)
Transfers	\$110,473	\$119,778	\$117,066	(\$2,712)	(2.26%)
<i>Non-Operating Expenditures</i>	\$1,531,559	\$4,797,398	\$4,076,233	(\$721,165)	(15.03%)
<b>TOTAL EXPENDITURES</b>	\$3,446,221	\$6,929,374	\$5,913,115	(\$1,016,259)	(14.67%)
<b>PERSONNEL:</b>					
Full-time positions	13.00	13.00	13.00	0.00	0.00%
Part-time Positions	1.00	1.00	1.00	0.00	0.00%
Full-time Equivalent	13.50	13.50	13.50	0.00	0.00%
Temporary FTE	0.00	0.00	0.00	0.00	0.00%
Seasonal FTE	0.00	0.00	0.00	0.00	0.00%

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Brevard County, Florida, on September 15, 2015 at 5:30 PM., in the Commission Room at 2725 Judge Fran Jamieson Way, Building C, First Floor, Viera, FL, 32940, will hold a public hearing on the following Resolution:

### RESOLUTION 15-

RESOLUTION OF THE GOVERNING BOARD OF THE BAREFOOT BAY WATER AND SEWER DISTRICT TO ADOPT A FINAL OPERATING BUDGET FOR FISCAL YEAR 2015-2016 FOR THE BAREFOOT BAY UTILITY SYSTEM LOCATED IN BREVARD COUNTY, FLORIDA AND PROVIDING FOR AN EFFECTIVE DATE.

All persons for or against said resolution can be heard at said time and place. If a person decides to appeal any decision made by the Board with respect to such hearing or meeting, he will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.

The needs of hearing or visually impaired persons shall be met if the department sponsoring the meeting hearing is contacted at least 48 hours prior to the public meeting hearing by any person wishing assistance. The sponsoring department is the Budget Office, 633-2153.

A copy of the resolution may be inspected at the following locations:

Clerk to the Board of County Commissioners  
North Brevard Library  
Central Brevard Library  
Melbourne Library  
Micco Library

By order of the Board of County Commissioners of Brevard County, Florida