



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.14.

11/9/2021

Subject:

Approval, Re: 2021 Grant Application and Execution of Follow-Up Master Agreement with the Federal Transit Administration, Section 5339(b) Bus and Bus Facility Competitive Grant

Fiscal Impact:

\$13,600,000 - Federal Transit Administration Bus and Bus Facility Grant 2021 (4136/R36342X)

\$3,400,000 - Local Match (Sale of Property, In-Kind Match, FDOT Toll Revenue Credit)

Dept/Office:

Transit Services

Requested Action:

It is requested that the Board of County Commissioners approve the following actions to submit and execute a Federal Transit Administration Bus and Bus Facilities (5339b) 2021 Grant Application:

- The Transit Services Director to execute and submit the grant electronically through Grants.gov, including the SF424 Application Form,
- The Transit Services Director to execute and submit the Grant Master Agreement electronically, contingent upon the County Attorney, Purchasing and Risk Management Approvals,
- The Transit Services Director to execute any additional follow-up documentation, resolution and amendments necessary to secure these funds,
- Authorize the County Manager to execute necessary budget change requests.
- To apply for use of FDOT Toll Revenue Credits for local match requirements

Summary Explanation and Background:

A developer has shown some interest in the Space Coast Area Transit South Terminal located at 460 South Harbor City Blvd, Melbourne. The interest is high enough that staff has requested for an appraisal of the property to begin the investigation if the property can be sold. As this process was beginning, the Federal Transit Administration (FTA) announced an opportunity to apply for \$409.59 million in competitive grants for the Fiscal Year 2021 under the Grants for Buses and Bus Facilities Program.

Funds for this grant program will be awarded competitively to assist in the financing of capital projects to rehabilitate, purchase, construct or lease bus-related facilities. Replacement of the South Terminal would be an eligible project. Over the last three grant cycles, only about 22% of applications were awarded and most awards were in the \$10 to \$15 million-dollar range for maintenance facilities.

It is the desire of Transit Services to consolidate the majority of daily operations of its services into one

location while allowing for the opportunity for future expansion and growth of the overall Transit System and services provided to Brevard County residents and visitors. Space Coast Area Transit operations are based in two separate locations; the main Administration Offices at the Cocoa Terminal and second location at the Melbourne Terminal location. The two locations house and maintain a fleet of 75 buses and other vehicles. The fleet consists of 44 full size (30' to 40') transit buses, 31 (22' to 30') light transit buses, 20 vanpool vans and 12 smaller support vehicles. It has become increasingly difficult to park all of the vehicles safely and securely each night. An additional seven vehicles will be delivered in the early part of 2022.

Within both terminals, there is not currently much room for expansion of the vehicle fleet and related operations. The concern is that this will hinder any future growth or expansion of transit services within Brevard County should the immediate need arise. Staff have been reviewing other comparable Transit Services facilities who have completed construction within the past three years. It is estimated that approximately \$20-25 million will be needed to purchase the land and construct the consolidated Administration, Customer Service, Operations facilities and maintenance areas. This project will allow Transit Services to move their Administration and Operations into the one facility and plan for additional expansion over the next 25 years.

We are seeking approval for the submission of an application to the Federal Transit Administration for the funding for planning, design, environmental analyses, permitting and the construction of a new Administrative, Operations and Maintenance facility. This grant funding requirements are 80% federal with a 20% local match of the net project cost. It is proposed to use proceeds generated from the sale of the existing Melbourne Terminal property, payment in-kind, Federal Transit funds and FDOT Toll Revenue Credits for the total project. If a new terminal is constructed, it is important to keep the Cocoa Terminal as the terminal is a main transfer point for residents in the Cocoa, Rockledge, and Merritt Island areas.

Clerk to the Board Instructions:

Please send a copy of the Board Memorandum to Transit Services



November 10, 2021

MEMORANDUM

TO: Terry Jordan, Transit Services Director

RE: Item F.14., Approval of 2021 Grant Application and Execution of Follow-Up Master Agreement with the Federal Transit Administration, Section 5339(b) Bus and Bus Facility Competitive Grant

The Board of County Commissioners, in regular session on November 9, 2021, authorized submission and execution of the Federal Transit Administration Bus and Bus Facilities (5339b) 2021 grant application; authorized you to execute and submit the grant electronically through Grants.gov, including the SF-424 Application Form; authorized you to execute and submit the Grant Master Agreement electronically, contingent upon the County Attorney, Purchasing, and Risk Management approvals; authorized you to execute any additional follow-up documentation, resolution, and amendments necessary to secure the funds; authorized the County Manager to execute necessary Budget Change Requests; and approved applying for use of Florida Department of Transportation (FDOT) Toll Revenue Credits for the local match requirements. Enclosed is the executed SF-424 Application.

Your continued cooperation is greatly appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS

RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

/ds

Encl. (1)

cc: County Manager
Finance
Budget

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

11/09/2021

4. Applicant Identifier:**5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:**

Brevard County Board of County Commissioners

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000523

*** c. Organizational DUNS:**

8301721930000

d. Address:*** Street1:**

401 S. Varr Ave

Street2:*** City:**

Cocoa

County/Parish:*** State:**

FL: Florida

Province:*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

32922-8632

e. Organizational Unit:**Department Name:**

Transit Services

Division Name:**f. Name and contact information of person to be contacted on matters involving this application:****Prefix:**

Mr.

*** First Name:**

Terry

Middle Name:*** Last Name:**

Jordan

Suffix:**Title:**

Transit Services Director

Organizational Affiliation:*** Telephone Number:**

321-635-7815

Fax Number:

321-633-1905

*** Email:**

Terry.Jordan@Brevardfl.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Administration

11. Catalog of Federal Domestic Assistance Number:

20.507

CFDA Title:

ETA 5339b Bus/Bus Facility Competitive Grant

*** 12. Funding Opportunity Number:**

5339b Bus/Bus Facility Competitive Grant

* Title:

Bus and Bus Facilities

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Bus and Bus Facilities for Brevard County, Florida

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

FL 8

* b. Program/Project

FL 8

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

05/01/2021

* b. End Date:

04/30/2025

18. Estimated Funding (\$):

* a. Federal	13,600,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	3,400,000.00
* f. Program Income	0.00
* g. TOTAL	17,000,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☒ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Ms.

* First Name:

Rita

Middle Name:

* Last Name:

Pritchett

Suffix:

* Title:

Chair

* Telephone Number:

321-635-7815

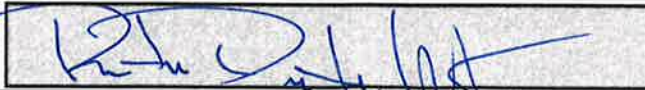
Fax Number:

321-633-1905

* Email:

terry.jordan@brevardfl.gov

* Signature of Authorized Representative:



* Date Signed:

11/09/2021