



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## New Business - County Manager

J5

9/17/2019

### Subject:

Internal Audit Committee Members

### Fiscal Impact:

Cost for advertisement

### Dept/Office:

County Manager

### Requested Action:

It is requested that the Board of County Commissioners provide direction concerning appointment/reappointment of four Internal Audit Committee positions whose members terms expired December 31, 2018. It is also requested that current members continue in their capacities until new committee member appointments/reappointments are approved by the Board.

### Summary Explanation and Background:

The Internal Audit Committee is comprised of five representatives with professional financial experience tasked with overseeing the County's internal auditing functions; developing an annual work plan for internal auditing of Board agencies and monitoring the productivity and performance of the auditing process. Committee members shall individually possess expertise in accounting, auditing and financial reporting and serve for a period of two years after which members can be reappointed or replaced.

Three Internal Audit Committee members whose terms have expired have indicated their willingness to continue serving an additional term. These members include:

Sam Lenck, Committee Chair	Member since October 2004
Michael Miller	Member since April 2012
Roberta Stoner, CPA, MA	Members since October 2012

Mr. Mark Cherrys' term has also expired. Mr. Cherry has requested that he not be considered for reappointment, however, he is willing to continue serving until a replacement is appointed.

Consistent with Board discussion on August 6th, staff is drafting proposed term limits for advisory board membership, however, these restrictions have not yet been adopted by the Board. It is anticipated that staff will be also recommending that term limit restrictions be waivable in those situations where qualified volunteers are not identified to serve on advisory committees.

In light of the foregoing and considering the critical importance of the Board's Internal Audit Committee and 592

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their role, staff recommends the Board consider, discuss and provide direction concerning the following options:

1. Reappointment of the following three committee members with term expirations of December 31, 2021:

Sam Lenck  
Michael Miller  
Roberta Stoner

and direct staff to advertise for one vacancy bringing qualified applicants back to the Board for consideration.

2. Reappointment of one or more committee members as directed by the Board and direct staff to advertise for the remaining vacancies bringing qualified applicants back to the Board for consideration.

3. Any other Board direction provided.

**Clerk to the Board Instructions:**

None



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

September 18, 2019

Sam Lenck  
2035 Turpentine Road  
Mims FL 32754

Dear Mr. Lenck:

Re: Reappointment to Internal Audit Committee

The Board of County Commissioners, in regular session on September 17, 2019, acknowledged your reappointment to the Internal Audit Committee. Said term of appointment expires December 31, 2021.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/dt

cc: Each Commissioner  
County Manager  
Clerk of Courts



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September 18, 2019

Michael Miller  
3642 Terramore Drive  
Viera, FL 32940

Dear Mr. Miller:

Re: Reappointment to Internal Audit Committee

The Board of County Commissioners, in regular session on September 17, 2019, acknowledged your reappointment to the Internal Audit Committee. Said term of appointment expires December 31, 2021.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

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September 18, 2019

Roberta Stoner  
20 West Point Drive  
Cocoa Beach, FL 32931

Dear Ms. Stoner:

Re: Reappointment to Internal Audit Committee

The Board of County Commissioners, in regular session on September 17, 2019, acknowledged your reappointment to the Internal Audit Committee. Said term of appointment expires December 31, 2021.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/dt

cc: Each Commissioner  
County Manager  
Clerk of Courts