



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.12.

10/22/2019

Subject:

Approval of Task Order No. E1C Riverside Drive Force Main - Construction Services, Task Order No. 6C Lift Station B-19 & B-20 Surge Tanks - Construction Services, and Task Order No. E1A Riverside Drive Force Main - State Revolving Fund Administration (District 4 and District 5)

Fiscal Impact:

\$434,523

Dept/Office:

Utility Services

Requested Action:

It is requested that the Board of County Commissioners approve the following task orders related to the Riverside Force Main Replacement: Task Order No. E1C Riverside Drive Force Main - Construction Services, Task Order No. 6C Lift Station B-19 & B-20 Surge Tanks - Construction Services, and Task Order E1A Riverside Drive Force Main - State Revolving Fund Administration. It is also requested that the Board Authorize the Chair to sign any future amendments, task order or contract within the scope of the approved project and authorize any associated budget changes.

Summary Explanation and Background:

The three previously mentioned task orders are an addendum to the Construction Support Services and SRF Loan Application and Administration tasks to the previously approved Task Order No. E1 - North Riverside Drive PVC Force Main Replacement and Task Order No. 6 - LS B-19 & B-20 Surge Tank Design.

The Florida Department of Environmental Protection (FDEP) issued a consent order related to sewage spills into the Indian River Lagoon after Hurricane Irma. Part of the conditions of that consent order was to replace approximately 3.5 miles of force main along North Riverside Drive from Eau Gallie Boulevard to Oakland Drive. Per the consent order, this work shall be completed by December 2020. On December 5, 2017, the County Commissioners approved Item II.C.1 allowing the Department to issue an emergency task order to HDR, Inc. for design, permitting, bidding assistance, construction support services and SRF loan application and administration in order to meet the December 2020 deadline issued by the FDEP. During the design development it was deemed that to meet the objective of reliability of the force main, the North Riverside Force Main Project and the Lift Station B-19 & B-20 Surge Tanks would be needed. Since each of the projects are different in terms of skill set and scope it was in the best interest for the County to bid each project separately to attract contractors who specialize in each of the projects. As of October 1, 2019, both construction projects were advertised for bid, bids have been opened and the County is in the process of reviewing the bids. Both projects mentioned are funded through the State Revolving Fund (SRF) (approximately \$10.7M) which was approved by the Board on April 9, 2019.

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During the Department's evaluation of the scope of services needed in the construction phase, it was determined that further support will be needed by the consultant in managing the construction and SRF. The Department will be in need of full-time inspection on both projects specializing in the installation of large diameter pipe and the unique technology to the County of lift station surge tanks. In addition, daily field documentation of work performed will be needed in order to comply with SRF reporting requirements.

Clerk to the Board Instructions:

Print 3 copies of each Task Order and return 2 executed copies to Rose Lyons, Utility Services Department. Retain 3rd copy for Clerk's records.



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Tammy.Rowe@brevardclerk.us

October 23, 2019

M E M O R A N D U M

TO: Edward Fontanin, Utility Services Director Attn: Rose Lyons

RE: Item F.12., Task Order No. E1C Riverside Drive Force Main – Construction Services, Task Order No. 6C Lift Station B-19 and B-20 Surge Tanks – Construction Services, and Task Order No. E1A Riverside Drive Force Main – State Revolving Fund Administration

The Board of County Commissioners, in regular session on October 22, 2019, approved and authorized the Chair to execute Task Order No. E1C Riverside Drive Force Main – Construction Services, Task Order No. 6C Lift Station B-19 and B-20 Surge Tanks – Construction Services, and Task Order No. E1A Riverside Drive Force Main – State Revolving Fund Administration; authorized the Chair to execute any future amendments, task orders, or contracts within the scope of the approved project; and authorized any associated budget changes. Enclosed are two fully-executed each Task Order No. E1C, Task Order No. 6C, and Task Order No. E1A.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe

Tammy Rowe, Deputy Clerk

Encls. (6)

cc: Contracts Administration
Finance
Budget

TASK ORDER NO. E1C
HDR, Inc.
Riverside Drive Force Main - Construction Services

THIS TASK ORDER is made and entered into by and between the Board of County Commissioners of Brevard County, Florida, hereinafter referred to as "County" and, HDR, Inc., hereinafter referred to as "Consultant", consistent with the terms of the Master Agreement between the County and Consultant;

WHEREAS, the Master Agreement between the County and Consultant provides that requirements for professional services are to be set forth in tasks orders;

IT IS AGREED as follows:

Section A. BACKGROUND AND INTENT

The County has requested the Consultant to provide services during construction for the North Riverside Drive PVC Force Main Replacement project from Oakland Street in Indialantic, Florida, to East Eau Gallie Boulevard (SR 518). The North Riverside Drive PVC Force Main Replacement Project, designed by HDR, involves the removal an existing out of service 28" HDPE force main, abandonment of an existing 24" PVC force main, installation of a new 30" ductile iron force main, and the reconnection of all force main tie-ins within the project limits, per scope of work from Bid No. B-5-19-48.

Section B. PROJECT REPRESENTATIVES

For Brevard County Utility Services:

Edward Fontanin, PE
321-243-7617
Edward.Fontanin@brevardfl.gov

For Consultant:

Heath Hardy, PE, CDT
850-429-8925
Heath.Hardy@hdrinc.com

Section C. SCOPE OF WORK

The Consultant will provide services during construction as follow:

Task 1 - Construction Administration

- a) Consultant will perform general project coordination and management activities, including monthly progress reports and invoicing.
- b) Consultant will attend and facilitate the pre-construction conference meeting.
- c) Consultant will submit two sets of signed and sealed construction drawings (22"x34") and one set of specifications marked "Approved for Construction" to the County. Consultant to also submit signed and sealed drawings in PDF format and a set of specifications marked "Approved for Construction" in PDF format.
- d) Consultant will submit two sets of signed and sealed construction drawings (22"x34") and one set of specifications to the Contractor for preparation of progress and final as-built drawings and specifications. Consultant to also submit signed and sealed drawings in PDF format and a set of specifications in PDF format.

- as-built drawings and specifications. Consultant to also submit signed and sealed drawings in PDF format and a set of specifications in PDF format.
- e) Consultant will review up to twelve (12) shop drawings submittals for items required to construct the force main. This task includes up to two (2) reviews for each submittal prior to approving the shop drawings
 - f) Consultant will answer up to twenty-five (25) Contractor requests for information (RFIs) during construction.
 - g) Consultant will review and approve up to six (6) change-order requests during construction.
 - h) Consultant will make provisions to review, approve and modify plans in association with route changes proposed by the Contractor and/or County during construction. Consultant will provide these services for up to five (5) changes. Services do not include any permitting due to major changes proposed by the Contractor or County.
 - i) Consultant will review and approve up to Eighteen (18) Contractor Pay Requests.
 - j) Consultant will attend project walk-through and prepare/issue a construction Punch List and determine substantial and final completion.
 - k) Consultant will receive as-builts from the Contractor, review them for conformity with Division 0 specifications, and prepare (1) set of final signed and sealed record drawings for the County.
 - l) Consultant will coordinate execution of final County paperwork to close out the project.
 - m) Consultant will prepare certificates of completion for the County to submit to permitting agencies, which shall include FDEP, Public Works, and Army Corp of Engineers (ACOE).

Task 2 - Construction Inspection Services

- a) Consultant will provide Construction Engineering and Inspection services, which shall not exceed 2,040 hours, and shall not exceed 8 hours a day.
- b) Consultant shall complete daily construction progress report, and document daily activities with photographs. Consultant shall submit daily progress reports in PDF format.
- c) Consultant shall record daily quantity of work completed for invoice review.
- d) Consultant shall monitor layout of the project, observing the Contractor's operations relative to permitting and environmental requirements, and observing whether pipeline is being constructed in accordance with the contract documents.
- e) Consultant will review and observe all testing procedures, including density testing and pressure testing, and shall review/approve all testing results.
- f) Consultant shall monitor and observe all force main connections, such as but not limited to, tie-ins, line stop installations, and tapping sleeve and valve installations.
- g) Consultant will provide one (1) Final Walkthrough inspection of the Project after notification by the Contractor that the Project is Substantially Complete.

Section D. COORDINATION

The Consultant will coordinate the design with the County Staff members listed below as appropriate.

Function	Name	Email	Phone
Safety	Denisse Portunato	denisse.portunato@brevardfl.gov	321-633-2093
Operations Mgr.	Brian Sorensen	Brian.Sorensen@brevardfl.gov	321-633-2093
Area Operations	Jay Wolf	jason.wolf@brevardfl.gov	321-952-6363
SCADA	Steve Allen	Steve.Allen@brevardfl.gov	321-255-4331
Construction	Owen Callard	Owen.Callard@brevardfl.gov	321-633-2089
Engineering	Don Kean	don.kean@brevardfl.gov	321-633-2089

Section E. COUNTY'S RESPONSIBILITY

The following shall be provided by the County in order to assist in the completion of the Consultant's tasks:

- a) Reasonable access to the site.
- b) Reasonable access to operations, maintenance, and engineering staff.
- c) Submittal of permit applications prepared by the Consultant.
- d) Payment of any required permit fees.
- e) Coordination with other County offices and federal and state regulatory agencies.
- f) Periodic observation of construction and coordination with Consultant.

Section F. CONSULTANT SERVICES SPECIFICALLY NOT INCLUDED

- a) Environmental services related to threatened and endangered species, wetlands, or regulated solid wastes encountered on the site.
- b) Services related to acquisition of real property, easements, or rights-of way.

Section G. DELIVERABLES

The following results shall be delivered by the Consultant:

All deliverables shall be provided only in electronic PDF format unless otherwise noted.

Generally -

- a) Monthly progress reports.
- b) Timely invoices concurrent with the work.

Task 1 - Construction Administration

- a) (2) Two Sets (22"x34") Signed/Sealed Construction Drawings and (1) one set of Specifications for County Use. Construction Drawings and Specifications also to be submitted in PDF format.
- b) (2) Two Sets (22"x34") Signed/Sealed Construction Drawings and (1) one set of Specifications for Contractor Use. Construction Drawings and Specifications also to be submitted in PDF format.
- c) Approved shop drawings (PDF)
- d) Responses to RFI's as applicable. (PDF)
- e) Approved Contractor Pay Requests. (PDF)
- f) Construction Punch List, Substantial Completion Letter (PDF)

- g) Record drawings signed by a professional engineer in PDF format and AutoCAD format with X-refs and plot styles with geographic positions or State Plane Coordinates and a permanent benchmark on NAVD88 datum, consistent with Section 1.12 of the Criteria for Water and Sanitary Sewerage Systems in Brevard County (<http://www.brevardfl.gov/UtilityServices/Standards>).
- h) Certificates of Completion (one hard copy and one PDF).
- i) Certificates of Completion for Permitting Agencies (FDEP, ACOE, Public Works). One hard copy and PDF format.

Task 2 – Construction Inspection Services

- a) Daily inspection reports and documentation of work completed, including photographs. (PDF)
- b) Density and Pressure testing results. (PDF)

Section H. SCHEDULE

Milestone	Calendar Days to Complete	Sum of Days from NTP
Construction Inspection, Administration, Record Drawings, and Project Closeout	540	540

NOTE: The County may suspend the Consultant's schedule for real estate acquisition, environmental remediation, coordination with other projects, or unforeseen circumstances causing delay.

Section I. BASIS OF COMPENSATION

The fee for the scope of work described in Section C, above, shall not exceed a total of \$279,156.00 and shall not exceed the amounts shown in the table below for each specific task. The County shall periodically compensate the Consultant a portion of the task fee based on mutually agreed upon percentages of completion of each task. The Consultant is to provide a cost breakdown for the amount of compensation requested from the County.

Task	Description	Fee
1	Construction Administration Services	\$72,810.00
2	Construction Inspection Services	\$206,346.00
--	Total	\$279,156.00

Section J. ACCEPTANCE

IN WITNESS WHEREOF, this 22 day of October, 2019.

WITNESS:



Scott Ellis, Clerk

For: BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

By:



Kristine Isnard, Board Chair
As approved by the board on 10/22/19

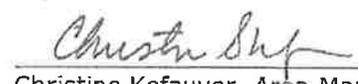
WITNESS:



Lida Chupaystia

For: HDR, Inc.

By:



Christine Kefauver, Area Manager

TASK ORDER NO. 6C
HDR, Inc.
Lift Station B-19 & B-20 Surge Tanks - Construction Services

THIS TASK ORDER is made and entered into by and between the Board of County Commissioners of Brevard County, Florida, hereinafter referred to as "County" and, HDR, Inc., hereinafter referred to as "Consultant", consistent with the terms of the Master Agreement between the County and Consultant;

WHEREAS, the Master Agreement between the County and Consultant provides that requirements for professional services are to be set forth in tasks orders;

IT IS AGREED as follows:

Section A. BACKGROUND AND INTENT

The County has requested the Consultant to provide services during construction for the Lift Station B-19 and B-20 Surge Tanks project. The Lift Station B-19 and B-20 Surge Tanks Project, designed by HDR, involves the installation of two 7,000 gallon bladder style surge tanks. One surge tank will be installed at Lift Station B-19, and one surge tank will be installed at Lift Station B-20. The construction also involves the installation of concrete foundations, above ground piping, force main connections, and site restoration, per scope of work from B-5-19-42.

Section B. PROJECT REPRESENTATIVES

For Brevard County Utility Services:

Edward Fontanin, PE
321-243-7617
Edward.Fontanin@brevardfl.gov

For Consultant:

Heath Hardy, PE, CDT
850-429-8925
Heath.Hardy@hdrinc.com

Section C. SCOPE OF WORK

The Consultant will provide services during construction as follow:

Task 1 - Construction Administration

- a) Consultant will perform general project coordination and management activities, including monthly progress reports and invoicing.
- b) Consultant will attend and facilitate the pre-construction conference meeting.
- c) Consultant will submit two sets of signed and sealed construction drawings (22"x34") and one set of specifications marked "Approved for Construction" to the County. Consultant to also submit signed and sealed drawings in PDF and a set of specifications marked "Approved for Construction" in PDF format.
- d) Consultant will submit two sets of signed and sealed construction drawings (22"x34") and one set of specifications to the Contractor for preparation of progress and final

as-built drawings and specifications. Consultant to also submit signed and sealed drawings in PDF format and a set of specifications in PDF format.

- e) Consultant will review up to seven (7) shop drawings submittals for items required to construct the force main. This task includes up to two (2) reviews for each submittal prior to approving the shop drawings
- f) Consultant will answer up to five (5) Contractor requests for information (RFIs) during construction.
- g) Consultant will review and approve up to three (3) change-order requests during construction.
- h) Consultant will make provisions to review, approve and modify plans in association with route changes proposed by the Contractor and/or County during construction. Consultant will provide these services for up to two (2) changes. Services do not include any permitting due to major changes proposed by the Contractor or County.
- i) Consultant will review and approve up to eight (8) Contractor Pay Requests.
- j) Consultant will attend project walk-through and prepare/issue a construction Punch List and determine substantial and final completion.
- k) Consultant will receive as-builts from the Contractor, review them for conformity with Division 0 specifications, and prepare (1) set of final signed and sealed record drawings for the County.
- l) Consultant will coordinate execution of final County paperwork to close out the project.

Task 2 – Construction Inspection Services

- a) Consultant will provide Construction Engineering and Inspection services, which shall not exceed 320 hours, and shall not exceed 8 hours a day.
- b) Consultant shall complete daily construction progress report, and document daily activities with photographs. Daily Construction progress reports are to be submitted in PDF format.
- c) Consultant shall monitor layout of the project, observing the Contractor’s operations relative to permitting and environmental requirements, and observing whether pipeline and tanks are being constructed in accordance with the contract documents.
- d) Consultant will review and observe all testing procedures, including density testing and pressure testing, and shall review/approve all testing results.
- e) Consultant shall monitor and observe all force main connections, such as but not limited to, tie-ins, linestops, and tapping sleeve and valve installations.
- f) Consultant will provide one (1) Final Walkthrough inspection of the Project after notification by the Contractor that the Project is Substantially Complete.

Section D. COORDINATION

The Consultant will coordinate the design with the County Staff members listed below as appropriate.

Function	Name	Email	Phone
Safety	Denisse Portunato	Denisse.portunato@brevardfl.gov	321-633-2093
Operations Mgr.	Brian Sorensen	Brian.Sorensen@brevardfl.gov	321-633-2093
Area Operations	Jay Wolf	jason.wolf@brevardfl.gov	321-952-6363
SCADA	Steve Allen	Steve.Allen@brevardfl.gov	321-255-4331
Construction	Owen Callard	Owen.Callard@brevardfl.gov	321-633-2089
Engineering	Don Kean	don.kean@brevardfl.gov	321-633-2089

Section E. COUNTY'S RESPONSIBILITY

The following shall be provided by the County in order to assist in the completion of the Consultant's tasks:

- a) Reasonable access to the site.
- b) Reasonable access to operations, maintenance, and engineering staff.
- c) Submittal of permit applications prepared by the Consultant.
- d) Payment of any required permit fees.
- e) Coordination with other County offices and federal and state regulatory agencies.
- f) Periodic observation of construction and coordination with Consultant.

Section F. CONSULTANT SERVICES SPECIFICALLY NOT INCLUDED

- a) Environmental services related to threatened and endangered species, wetlands, or regulated solid wastes encountered on the site.
- b) Services related to acquisition of real property, easements, or rights-of way.

Section G. DELIVERABLES

The following results shall be delivered by the Consultant:

All deliverables shall be provided only in electronic PDF format unless otherwise noted.

Generally -

- a) Monthly progress reports.
- b) Timely invoices concurrent with the work.

Task 1 – Construction Administration

- a) (2) Two Sets (22"x34") Signed/Sealed Construction Drawings and (1) one set of Specifications for County Use. Construction Drawings and Specifications also to be submitted in PDF format.
- b) (2) Two Sets (22"x34") Signed/Sealed Construction Drawings and (1) one set of Specifications for Contractor Use. Construction Drawings and Specifications also to be submitted in PDF format.
- c) Approved shop drawings (PDF)
- d) Responses to RFI's as applicable. (PDF)
- e) Approved Contractor Pay Requests. (PDF)
- f) Construction Punch List, Substantial Completion Letter. (PDF)
- g) Record drawings signed by a professional engineer in PDF format and AutoCAD format with X-refs and plot styles with geographic positions or State Plane Coordinates and a permanent benchmark on NAVD88 datum, consistent with Section 1.12 of the Criteria for Water and Sanitary Sewerage Systems in Brevard County (<http://www.brevardfl.gov/UtilityServices/Standards>).
- h) Certificates of Completion (one hard copy and one PDF).

Task 2 – Construction Inspection Services

- a) Daily inspection reports and documentation of work completed, including photographs. (PDF)
- b) Density and Pressure testing results. (PDF)

Section H. SCHEDULE

Milestone	Calendar Days to Complete	Sum of Days from NTP
Construction Inspection, Administration, Record Drawings, and Project Closeout	240	240

NOTE: The County may suspend the Consultant's schedule for real estate acquisition, environmental remediation, coordination with other projects, or unforeseen circumstances causing delay.

Section I. BASIS OF COMPENSATION

The fee for the scope of work described in Section C, above, shall not exceed a total of \$51,709.00 and shall not exceed the amounts shown in the table below for each specific task. The County shall periodically compensate the Consultant a portion of the task fee based on mutually agreed upon percentages of completion of each task. The Consultant is to provide a cost break down for the amount of compensation requested from the County.

Task	Description	Fee
1	Construction Administration Services	\$19,341.00
2	Construction Inspection Services	\$32,368.00
--	Total	\$51,709.00

Section J. ACCEPTANCE

IN WITNESS WHEREOF, this 22 day of October, 2019.

WITNESS:



Scott Ellis, Clerk

For: BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

By:



Kristine Snardi, Board Chair
As approved by the board on 10/22/19

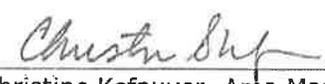
WITNESS:



Lida Chupaydin

For: HDR, Inc.

By:



Christine Kefauver, Area Manager

**TASK ORDER NO. E1A
HDR, Inc.
SRF Administration Services**

THIS TASK ORDER is made and entered into by and between the Board of County Commissioners of Brevard County, Florida, hereinafter referred to as "County" and, HDR, Inc., hereinafter referred to as "Consultant", consistent with the terms of the Master Agreement between the County and Consultant;

WHEREAS, the Master Agreement between the County and Consultant provides that requirements for professional services are to be set forth in tasks orders;

IT IS AGREED as follows:

Section A. BACKGROUND AND INTENT

The County has requested the Consultant to provide administrative services for the State Revolving Funds (SRF) Loan that is related to the construction of the North Riverside Drive PVC Force Main Replacement project and the Lift Station B-19 and B-20 Surge Tanks project. The North Riverside Drive Force Main Replacement Project involves the removal an existing out of service 28" HDPE force main, abandonment of an existing 24" PVC force main, installation of a new 30" ductile iron force main, and the reconnection of all force main tie-ins within the project limits, per scope of work from Bid No. B-5-19-48. The Lift Station B-19 and B-20 Surge Tanks Project involves the installation of two 7,000 gallon bladder style surge tanks and related site work, per scope of work from Bid No. B-5-19-42.

Section B. PROJECT REPRESENTATIVES

For Brevard County Utility Services:

Edward Fontanin, PE
321-243-7617
Edward.Fontanin@brevardfl.gov

For Consultant:

Heath Hardy, PE, CDT
850-429-8925
Heath.Hardy@hdrinc.com

Section C. SCOPE OF WORK

The Consultant will provide services during construction for both the Riverside Drive Force Main Project and the Lift Station B-19 and B-20 Surge Tanks Project as follow:

Task 1 – SRF Office Administration

- a) Consultant will perform general project coordination and management activities, including monthly progress reports and invoicing.
- b) Consultant will coordinate with Contractor(s) to collect, verify, and document weekly certified pay roll information, E-verify compliance, Davis-Bacon Compliance, American Steel Compliance, and No-Work Forms as applicable, and provide on a monthly basis to the County for record keeping. Information will be provided

separately for the B-19 & B-20 Surge Tanks Project and the Riverside Drive Force Main Project.

- c) Consultant will prepare up to twenty (20) SRF reimbursement packages and deliver to the County. Reimbursement packages will be sent to the County within 45 days following the applicable monthly contractor payment. Reimbursement packages for the B-19 & B-20 Surge Tanks Project and the Riverside Drive Force Main Project will be combined into one submittal each month.

Task 2 – SRF Field Administration

- a) Consultant will verify compliance with Davis-Bacon throughout construction. Consultant will conduct onsite employee interviews on a monthly basis as required by SRF and provide documentation to the County.
- b) Consultant will verify compliance with the American Steel Act throughout construction, which will include daily field inspection of materials installed to confirm compliance. Consultant will document shipping labels and/or material invoices to confirm the appropriate materials are utilized.
- c) Consultant will ensure that the applicable posters specifying the funding source and wage requirements are posted at the job site to comply with SRF requirements.

Section D. COORDINATION

The Consultant will coordinate the design with the County Staff members listed below as appropriate.

Function	Name	Email	Phone
Safety	Denisse Portunato	denisse.portunato@brevardfl.gov	321-633-2093
Operations Mgr.	Brian Sorensen	Brian.Sorensen@brevardfl.gov	321-633-2093
Area Operations	Jay Wolf	jason.wolf@brevardfl.gov	321-952-6363
SCADA	Steve Allen	Steve.Allen@brevardfl.gov	321-255-4331
Construction	Owen Callard	Owen.Callard@brevardfl.gov	321-633-2089
Engineering	Don Kean	don.kean@brevardfl.gov	321-633-2089
Support Services	Elizabeth Swanke	Elizabeth.swanke@brevardfl.gov	321-633-2092

Section E. COUNTY’S RESPONSIBILITY

The following shall be provided by the County in order to assist in the completion of the Consultant’s tasks:

- a) Reasonable access to the site.
- b) Reasonable access to administrative and engineering staff.
- c) Coordination with other County offices and federal and state regulatory agencies.

Section F. CONSULTANT SERVICES SPECIFICALLY NOT INCLUDED

- a) Submittal of SRF Reimbursement Packages to FDEP shall be handled by the County.
- b) Coordination with SRF auditors will be handled by the County.

Section G. DELIVERABLES

The following results shall be delivered by the Consultant:

All deliverables shall be provided only in electronic PDF format unless otherwise noted.

Generally -

- a) Monthly progress reports.
- b) Timely invoices concurrent with the work.

Task 1 - SRF Office Administration

- a) Supporting Documentation for SRF Reimbursement Packages (i.e. Weekly Payroll Data, E-Verify Form, No Work Form, Davis Bacon Interviews, American Steel Documentation)
- b) SRF Reimbursement Submittal Package

Task 2 - SRF Field Administration

- a) Documentation of Davis-Bacon Employee Interviews
- b) Documentation of American Steel Material Compliance

Section H. SCHEDULE

Milestone	Calendar Days to Complete	Sum of Days from NTP
SRF Loan Administration Services	540	540

NOTE: The County may suspend the Consultant's schedule for real estate acquisition, environmental remediation, coordination with other projects, or unforeseen circumstances causing delay.

Section I. BASIS OF COMPENSATION

The fee for the scope of work described in Section C, above, shall not exceed a total of \$103,658.00 and shall not exceed the amounts shown in the table below for each specific task. The County shall periodically compensate the Consultant a portion of the task fee based on mutually agreed upon percentages of completion of each task.

Task	Description	Fee
1	SRF Office Administration	\$51,060.00
2	SRF Field Administration	\$52,598.00
--	Total	\$103,658.00

Section J. ACCEPTANCE

IN WITNESS WHEREOF, this 22 day of October, 2019.

WITNESS:



Scott Ellis, Clerk

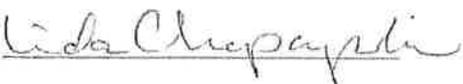
For: BOARD OF COUNTY COMMISSIONERS
OF BREVARD COUNTY, FLORIDA

By:



Kristine Ishardi, Board Chair
As approved by the board on 10/22/19

WITNESS:



For: HDR, Inc.

By:



Christine Kefauver, Area Manager