



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.8.

10/27/2020

Subject:

Associate Medical Examiner Locum Tenes Temporary Placement Services

Fiscal Impact:

Estimated \$150,000.00; Expenditures are offset by previously budgeted and approved vacant salaries.

Dept/Office:

Central Services / Purchasing Services on behalf of Public Safety/Medical Examiner's Office

Requested Action:

It is requested that the Board of County Commissioners:

- Authorize the development and advertising of a Request for Proposal for Firms that can provide Locum Tenes Temporary Placement Services to the Brevard County Medical Examiner's Office;
- Approve the Selection and Negotiation Committee consisting of:
 - o Matthew Wallace, Public Safety Director;
 - o Steven Darling, Jr., Central Services Director;
 - o Craig Engelson, Medical Examiner's Office;
- Authorize the County Manager, or designee to execute all resulting contracts and contract related documents upon review and approval by the County Attorney's Office, Risk Management Office and Purchasing Services; and
- Authorize the County Manager, or designee to approve any necessary budget change requests or other admin actions required to maintain the Medical Examiner capability.

Summary Explanation and Background:

In January of 2019, the medical examiner's office lost two associates; one retired and another resigned to return home to his spouse. In anticipation of the understaffing, the Board authorized entering into a contract for temporary Locum Tenes placement services with Barton and Associates for the temporary placement of an associate medical examiner to ensure the office would continue to operate at the expected service levels. Concurrently, the County entered into a separate contract with separate firm to recruit two permanent Associate Medical Examiners. This recruitment has yielded no viable candidates to date and the recruitment remains active. Realizing the difficulty and the amount of time required to recruit permanent employees in this specialized career field, the need for continuing with existing temporary staffing contracts continues.

Due to the difficulties in hiring permanent Associate Medical Examiners, it is forecast that the two vacancies could continue to remain vacant for the near future. In an effort to maximize competition and best utilize public funds, it has now been determined that there is now an expected level of competition among companies that provide Locum Tenes Temporary Placement Services and as such, it is being requested that Purchasing Services be authorized to develop and advertise a competitive solicitation.

Public Safety intends to make multiple awards from this competitive solicitation to the most qualified respondents that can provide the most qualified personnel and competitive hourly rates. Awarding to multiple firms will allow the department the flexibility to ensure there is always a source available to provide a temporary Associate Medical Examiner when needed and services will not lapse as a result.

Public Safety, Purchasing Services, and Human Resources continue to work with recruitment firms to find permanent employees to fill the vacant Associate Medical Examiner positions. Upon a successful hiring of an Associate Medical Examiner, the need for continued Locum Tenes Placement Services will no longer be required and as such, the contracts will be terminated.

The County intends to make award and have contracts in place prior to January 1, 2021.

Clerk to the Board Instructions:

None



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
Fax: (321) 264-6972
Kimberly.Powell@brevardclerk.us

October 28, 2020

MEMORANDUM

TO: Steven Darling, Central Services Director

RE: Item F.8., Associate Medical Examiner Locum Tenes Temporary Placement Services

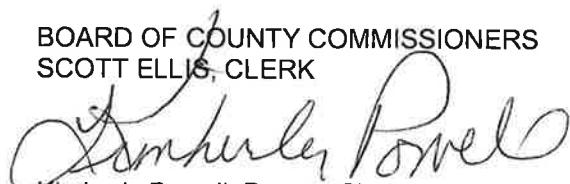
The Board of County Commissioners, in regular session on October 27, 2020,

- authorized the development and advertising of a Request for Proposal (RFP) for Firms that can provide Locum Tenes Temporary Placement Services to the Brevard County Medical Examiner's Office
- approved the Selection and Negotiation Committee consisting of:
 - Matthew Wallace, Public Safety Director,
 - Steven Darling, Jr., Central Services Director, and
 - Craig Engelson, Medical Examiner's Office;
- authorized the County Manager, or designee, to execute all resulting contracts and contract related documents upon review and approval by the County Attorney's Office, Risk Management Office, and Purchasing Services; and
- authorized the County Manager, or his designee, to approve any necessary budget change requests or other administrative actions required to maintain the Medical Examiner capability.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK


Kimberly Powell, Deputy Clerk

/cld

cc: County Attorney
Risk Management
Purchasing Services
Budget
Finance
Medical Examiner's Office



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.10

10/27/2020

Subject:

Appointment(s)/Reappointment(s)

Fiscal Impact:

N/A

Dept/Office:

County Manager's Office

Requested Action:

It is requested the Board of County Commissioners approve the District appointments/reappointment(s).

DeLoach

Summary Explanation and Background:

Clerk to the Board Instructions:

October 28, 2020



Jack Ratterman
568 East Hall Road
Merritt Island, FL 32953

Dear Mr. Ratterman:

Re: Appointment to Merritt Island Redevelopment Agency

On the recommendation of Commissioner Bryan A. Lober, the Board of County Commissioners, in regular session on October 27, 2020, acknowledged your appointment to the Merritt Island Redevelopment Agency, replacing Chris Cook. Said term of appointment expires December 31, 2024..

Florida Statutes, Section 112.3145(5), requires the County Commission to provide forms and notices to each local officer required to file statements of financial disclosure. The term "local officer" is defined in Florida Statutes 112.3145(1)(a). Enclosed for your necessary action are the Disclosure Form and Voting Conflict Law Guidelines. Please file same with the Supervisor of Elections, 400 South Street, Titusville, FL 32780. Also enclosed are memorandums explaining the "Sunshine Law" and 2019 changes to Voting Conflict Law for your information.

Your willingness to serve the citizens of Brevard County in this capacity is appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell, Clerk to the Board

/dt

Encls. (3)

cc: Commissioner Lober
MIRA Director



BOARD OF COUNTY COMMISSIONERS

COMMISSIONER BRYAN LOBER, DISTRICT 2
Merritt Island Service Complex
2725 North Courtenay Parkway Suite 200
Merritt Island, FL 32953

District 2 Commission Office

Advisory Committee Appointment Candidate

Name of Committee: Merritt Island Redevelopment Agency

Name of Appointee: Jack Ratterman

Home Address: 568 E. Hall Rd
Merritt Island, FL 32953

Cell Number: (321) 452-9989

Home Phone Number: _____

Email Address: fladerat@bellsouth.net

Reappointment: YES ☐ NO ☒

Replacing: Chris Cook

Term of Appointment: 01/01/2021 - 12/31/2024

Office Contact: Fritz VanVolkenburgh

Date of Request: 10/27/2020

A waiver of the term limit is requested due to difficulty to fill the appointment? YES ☐ or NO ☒