



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Consent

F.17.

11/15/2022

Subject:

Approval of the 2023 Board of County Commissioners' Meeting Schedule

Fiscal Impact:

N/A

Dept/Office:

County Manager's Office

Requested Action:

It is requested the Board of County Commissioners approve the proposed 2023 Board Meeting Schedule.

Summary Explanation and Background:

The following dates and/or requirements were considered in establishing the attached 2023 proposed meeting schedule:

- Religious Holidays
- Scheduled Holidays
- School Board Budget Hearing Dates
- Board of County Commissioners Budget Approval Requirements
 - The tentative millage must be certified within 35 days from July 1, 2023.
 - The tentative Budget Hearing must occur between 65 and 80 days after July 1, 2023.
 - The final Budget Hearing must occur within 15 days of the tentative Budget Hearing and within 5 days of its advertisement.
- The Charter requires an Organizational Meeting of the Board of County Commissioners to occur on the third Tuesday after the first Monday in November.

Clerk to the Board Instructions:



Kimberly Powell, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

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Kimberly.Powell@brevardclerk.us

November 16, 2022

M E M O R A N D U M

TO: Frank Abbate, County Manager

RE: Item F.17., Approval of the 2023 Board of County Commissioners' Meeting Schedule

The Board of County Commissioners, in regular session on November 15, 2022, approved the 2023 Board of County Commissioners' meeting schedule.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
RACHEL M. SADOFF, CLERK

Kimberly Powell
Kimberly Powell, Clerk to the Board

cc: Each Commissioner
County Attorney
Asset Management
SCGTV

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 New Year's Day Observed Board Holiday	3	4	5	6	7
8	9	10 5:00 pm - Regular Meeting	11	12	13	14
15	16	17	18	19	20	21
22	23 Martin Luther King Jr. Day Holiday	24 9:00 am - Regular Meeting	25	26	27	28
29	30	31				
Notes						

February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 p.m. - Zoning Meeting	3	4
5	6	7 5:00 pm - Regular Meeting	8	9 9:30 a.m. - TPO Meeting	10	11
12	13	14	15	16 1:00 pm - Budget Workshop (Tentative)	17	18
19	20	21 9:00 am - Regular Meeting	22	23	24	25
26	27	28				
		Notes				

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 pm - Zoning Meeting	3	4
5	6 5:00 pm - Regular Meeting	7	8	9 9:30 a.m. - TPO Meeting	10	11
12	13	14	15	16	17	18
Spring Break for Public Schools						
19	20 9:00 am - Regular Meeting	21	22	23	24	25
26	27	28	29	30	31	

Notes

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	5:00 pm - Regular Meeting			5:00 pm - Zoning Meeting		
9	10	11	12	13	14	15
				9:30 a.m. - TPO Meeting (TBD)		
16	17	18	19	20	21	22
	9:00 am - Regular Meeting					
23	24	25	26	27	28	29
30		Notes				

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 5:00 pm - Zoning Meeting	5	6
7	8 5:00 pm - Regular Meeting	9	10	11 9:30 a.m. - TPO Meeting	12	13
14	15	16	17	18	19	20
21	22 9:00 am - Regular Meeting	23	24	25	26	27
28	29	30	31			

Memorial Day Holiday

Notes

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				NO BOARD MEETINGS IN JUNE		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Notes

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11 Independence Day Holiday 5:00 pm - Regular Meeting	12	13 9:30 a.m. - TPO Mtg 5:00 pm - Zoning Mtg	14	15
16	17	18	19	20	21	22
23	24	25 9:00 am - Regular / Tent. Millage Mtg	26	27	28	29
30	31	Notes Statutory requirements for Tentative Millage				

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 5:00 pm - Zoning Meeting	4	5
6	7 5:00 pm - Regular Meeting	8	9	10 5:30 pm - Melbourne / Tillman Hearing	11	12
13	14	15	16	17	18	19
20	21 9:00 am - Regular Meeting	22	23	24	25	26
27	28	29	30	31		

Notes

Statutory requirements for Melbourne - Tillman Hearing

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 5:30 pm - 1st Budget Hearing*	6	7 5:00 p.m. - Zoning Meeting	8	9
10	11 Labor Day Holiday	12 9:00 am - Regular Meeting	13	14 9:30 a.m. - TPO Meeting	15	16
17	18	19 5:30 pm - Final Budget Hearing **	20	21	22	23
24	25	26	27	28	29	30

Notes

* Holiday adjacent to meeting.

**Pending School Board Meeting date.
Statutory requirements for Budget Hearings.

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 5:00 pm - Zoning Meeting	6	7
8	9 5:00 pm - Regular Meeting	10	11	12 9:30 a.m. - TPO Meeting	13	14
15	16	17	18	19	20	21
22	23 9:00 am - Regular Meeting	24	25	26	27	28
29	30	31				

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 pm - Zoning Meeting	3	4
5	6	7	8	9	10	11
12	13	14 5:00 pm - Regular Meeting	15	16	17 Veterans Day Observed Board Holiday	18
19	20	21 9:00 am - Organizational Meeting*	22	23	24	25
26	27	28	29	30 Thanksgiving Day Holiday	Day After Thanksgiving Board Holiday	

Notes

*Organizational Meeting shall be held on the third Tuesday after the first Monday in November.

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 5:00 pm - Regular Meeting	6	7 5:00 pm - Zoning Meeting	8	9
10	11	12	13	14 9:30 a.m. - TPO Meeting	15	16
17	18	19 9:00 am - Regular Meeting	20	21	22	23
24	25	26 Christmas Observed Board Holiday	27	28	29	30
31	Notes					

2023 BOARD OF COUNTY COMMISSIONERS MEETING SCHEDULE

Board Meeting Dates		Start Time	Meeting Type	4:00 p.m. Deadline Advanced Agenda (agendas should already be through final approval process)	11:30 a.m. Deadline Final Agenda	Sheriffs/Location
January	10	TU	5:00 p.m.	Regular	*December 30, 2022	2 Sheriffs / Commission Chambers
January	24	TU	9:00 a.m.	Regular	January 17, 2023	2 Sheriffs / Commission Chambers
February	2	TH	5:00 p.m.	Zoning	January 26, 2023	2 Sheriffs / Commission Chambers
February	7	TU	5:00 p.m.	Regular	January 31, 2023	2 Sheriffs / Commission Chambers
February	16	TH	1:00 p.m.	Budget Workshop		1 Sheriff / Florida Room
February	21	TU	9:00 a.m.	Regular	February 14, 2023	2 Sheriffs / Commission Chambers
March	2	TH	5:00 p.m.	Zoning	February 23, 2023	2 Sheriffs / Commission Chambers
March	7	TU	5:00 p.m.	Regular	February 28, 2023	2 Sheriffs / Commission Chambers
March	21	TU	9:00 a.m.	Regular	March 14, 2023	2 Sheriffs / Commission Chambers
April	4	TU	5:00 p.m.	Regular	March 28, 2023	2 Sheriffs / Commission Chambers
April	6	TH	5:00 p.m.	Zoning	March 30, 2023	2 Sheriffs / Commission Chambers
April	18	TU	9:00 a.m.	Regular	April 11, 2023	2 Sheriffs / Commission Chambers
May	4	TH	5:00 p.m.	Zoning	April 27, 2023	2 Sheriffs / Commission Chambers
May	9	TU	5:00 p.m.	Regular	May 2, 2023	2 Sheriffs / Commission Chambers
May	23	TU	9:00 a.m.	Regular	May 16, 2023	2 Sheriffs / Commission Chambers
NO MEETINGS IN JUNE						
July	11	TU	5:00 p.m.	Regular	*July 3, 2023	2 Sheriffs / Commission Chambers
July	13	TH	5:00 p.m.	Zoning	July 6, 2023	2 Sheriffs / Commission Chambers
July	25	TU	9:00 a.m.	Regular / Tent. Millage	July 18, 2023	2 Sheriffs / Commission Chambers
August	3	TH	5:00 p.m.	Zoning	July 27, 2023	2 Sheriffs / Commission Chambers
August	8	TU	5:00 p.m.	Regular	August 1, 2023	2 Sheriffs / Commission Chambers

* Indicates a holiday is involved.

** Pending School Board meeting date.

Approved by the Board on
November 15, 2022

2023 BOARD OF COUNTY COMMISSIONERS MEETING SCHEDULE

Board Meeting Dates		Start Time	Meeting Type	4:00 p.m. Deadline Advanced Agenda (agendas should already be through final approval process)	11:30 a.m. Deadline Final Agenda	Sheriffs/Location
August	10	5:30 p.m.	Melbourne / Tillman	August 3, 2023	August 7, 2023	N/A / TBD
August	22	9:00 a.m.	Regular	August 15, 2023	August 17, 2023	2 Sheriffs / Commission Chambers
September	5	5:30 p.m.	1st Public Hearing	August 29, 2023	August 31, 2023	2 Sheriffs / Commission Chambers
September	7	5:00 p.m.	Zoning	August 31, 2023	*September 1, 2023	2 Sheriffs / Commission Chambers
September	12	9:00 a.m.	Regular	September 5, 2023	September 7, 2023	2 Sheriffs / Commission Chambers
September	19	5:30 p.m.	**Final Budget Hearing	September 12, 2023	September 14, 2023	2 Sheriffs / Commission Chambers
October	5	5:00 p.m.	Zoning	September 28, 2023	October 2, 2023	2 Sheriffs / Commission Chambers
October	10	5:00 p.m.	Regular	October 3, 2023	October 5, 2023	2 Sheriffs / Commission Chambers
October	24	9:00 a.m.	Regular	October 17, 2023	October 19, 2023	2 Sheriffs / Commission Chambers
November	2	5:00 p.m.	Zoning	October 26, 2023	October 30, 2023	2 Sheriffs / Commission Chambers
November	14	5:00 p.m.	Regular	November 7, 2023	November 9, 2022	2 Sheriffs / Commission Chambers
November	21	9:00 a.m.	Organizational Meeting	November 14, 2023	November 16, 2023	2 Sheriffs / Commission Chambers
December	5	5:00 p.m.	Regular	November 28, 2023	November 30, 2023	2 Sheriffs / Commission Chambers
December	7	5:00 p.m.	Zoning	November 30, 2023	December 4, 2023	2 Sheriffs / Commission Chambers
December	19	9:00 a.m.	Regular	December 12, 2023	December 14, 2023	2 Sheriffs / Commission Chambers

* Indicates a holiday is involved.

** Pending School Board meeting date.

Approved by the Board on
November 15, 2022

2023 Board Pledge Schedule

MONTH	DAY	TIME	TYPE OF MEETING	DISTRICT
January	10	5:00 pm	Regular	District 3
January	24	9:00 am	Regular	District 4
February	2	5:00 pm	Zoning	District 5
February	7	5:00 pm	Regular	District 1
February	21	9:00 am	Regular	District 2
March	2	5:00 pm	Zoning	District 3
March	7	5:00 pm	Regular	District 4
March	21	9:00 am	Regular	District 5
April	4	5:00 pm	Regular	District 1
April	6	5:00 pm	Zoning	District 2
April	18	9:00 am	Regular	District 3
May	4	5:00 pm	Zoning	District 4
May	9	5:00 pm	Regular	District 5
May	23	9:00 am	Regular	District 1
July	11	5:00 pm	Regular	District 2
July	13	5:00 pm	Zoning	District 3
July	25	9:00 am	Regular/Tent. Millage	District 4
August	3	5:00 pm	Zoning	District 5
August	8	5:00 pm	Regular	District 1
August	10	5:30 pm	Melbourne-Tillman	District 2
August	22	9:00 am	Regular	District 3
September	5	5:30 pm	1 st Budget Hearing	District 4
September	7	5:00 pm	Zoning	District 5
September	12	9:00 am	Regular	District 1
September	19	5:30 pm	Final Budget Hearing	District 2
October	5	5:00 pm	Zoning	District 3
October	10	5:00 pm	Regular	District 4
October	24	9:00 am	Regular	District 5
November	2	5:00 pm	Zoning	District 1

2023 Board Pledge Schedule

MONTH	DAY	TIME	TYPE OF MEETING	DISTRICT
November	14	5:00 pm	Regular	District 2
November	21	9:00 am	Organizational Mtg	District 3
December	5	5:00 pm	Regular	District 4
December	7	5:00 pm	Zoning	District 5
December	19	9:00 am	Regular	District 1

January 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day	2 New Year's Day Observed Board Holiday	3	4	5	6	7
8	9 5:00 pm - Regular Meeting	10	11	12	13	14
15	16 Martin Luther King Jr. Day Holiday	17	18	19	20	21
22	23	24 9:00 am - Regular Meeting	25	26	27	28
29	30	31				
		Notes				

10/25/2022

February 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 p.m. - Zoning Meeting	3	4
5	6 5:00 pm - Regular Meeting	7	8	9 9:30 a.m. - TPO Meeting	10	11
12	13	14	15	16 1:00 pm - Budget Workshop (Tentative)	17	18
19	20 9:00 am - Regular Meeting	21	22	23	24	25
26	27	28				
		Notes				

March 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 pm - Zoning Meeting	3	4
5	6	7 5:00 pm - Regular Meeting	8	9 9:30 a.m. - TPO Meeting	10	11
12	13	14	15	16	17	18
Spring Break for Public Schools						
19	20	21 9:00 am - Regular Meeting	22	23	24	25
26	27	28	29	30	31	
		Notes				

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 5:00 pm - Regular Meeting	5	6 5:00 pm - Zoning Meeting	7	8
9	10	11	12	13 9:30 a.m. - TPO Meeting (TBD)	14	15
16	17	18 9:00 am - Regular Meeting	19	20	21	22
23	24	25	26	27	28	29
30		Notes				

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 5:00 pm - Zoning Meeting	5	6
7	8 5:00 pm - Regular Meeting	9	10	11 9:30 a.m. - TPO Meeting	12	13
14	15	16	17	18	19	20
21	22 9:00 am - Regular Meeting	23	24	25	26	27
28	29	30	31			
	Memorial Day Holiday					
		Notes				

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
	NO BOARD MEETINGS IN JUNE					
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
		Notes				

July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Notes Statutory requirements for Tentative Millage				

August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 5:00 pm - Zoning Meeting	4	5
6	7	8 5:00 pm - Regular Meeting	9	10 5:30 pm - Melbourne / Tillman Hearing	11	12
13	14	15	16	17	18	19
20	21	22 9:00 am - Regular Meeting	23	24	25	26
27	28	29	30	31		
Notes Statutory requirements for Melbourne - Tillman Hearing						

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Labor Day Holiday	5 5:30 pm - 1st Budget Hearing*	6	7 5:00 p.m. - Zoning Meeting	8	9
10	11	12 9:00 am - Regular Meeting	13	14 9:30 a.m. - TPO Meeting	15	16
17	18	19 5:30 pm - Final Budget Hearing **	20	21	22	23
24	25	26	27	28	29	30
Notes						
* Holiday adjacent to meeting.						
**Pending School Board Meeting date.						
Statutory requirements for Budget Hearings.						

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 5:00 pm - Zoning Meeting	6	7
8	9	10 5:00 pm - Regular Meeting	11	12 9:30 a.m. - TPO Meeting	13	14
15	16	17	18	19	20	21
22	23	24 9:00 am - Regular Meeting	25	26	27	28
29	30	31				

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 5:00 pm - Zoning Meeting	3	4
5	6	7	8	9	10	11
12	13	14 5:00 pm - Regular Meeting	15	16	17 Veterans Day Observed Board Holiday	18
19	20	21 9:00 am - Organizational Meeting*	22	23	24	25
26	27	28	29	30 Thanksgiving Day Holiday	Day After Thanksgiving Board Holiday	
Notes						
*Organizational Meeting shall be held on the third Tuesday after the first Monday in November.						

December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 5:00 pm - Regular Meeting	6	7 5:00 pm - Zoning Meeting	8	9
10	11	12	13	14 9:30 a.m. - TPO Meeting	15	16
17	18	19 9:00 am - Regular Meeting	20	21	22	23
24	25 Christmas Eve Observed Board Holiday	26 Christmas Observed Board Holiday	27	28	29	30
31	Notes					