

Meeting Date  
**December 19, 2017**



AGENDA	
Section	Consent
Item No.	<i>II.B.3.</i>

**AGENDA REPORT**  
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Appointment, Re: Affordable Housing Council Members
DEPT/OFFICE:	Housing and Human Services

Requested Action:  
 It is requested that the Board of County Commissioners approve the re-appointment of five (5) members of the Affordable Housing Council as listed below.

Summary Explanation & Background:  
 Brevard County Ordinance No. 08-16, as established, created an Affordable Housing Council (AHC) consisting of eleven (11) voting members in accordance with Section 420.9076 of the Florida Statutes. The AHC consists of representatives from: the residential home building industry, banking and mortgage industry, a representative of those areas of labor engaged in home building, an advocate for low income persons, a non-profit provider, a for-profit provider, a real estate professional, a resident actively serving on the local planning agency board, a resident residing within the jurisdiction of the local governing body making the appointment, a resident who represents employers within the jurisdiction, and a representative of essential service personnel as defined in the Local Housing Assistance Plan.

The AHC members are tasked with reviewing established policies and procedures, ordinances, land development regulations, the adopted Comprehensive Plan of Brevard County, and making recommendations on specific initiatives to encourage the facilitation of affordable housing development. Additionally, members are tasked with making funding recommendations to the Brevard County Board of County Commissioners for the development and sustainability of affordable housing for low-and moderate-income persons.

Clerk to the Board Instructions: None

Exhibits Attached: Re-appointment Applications

Contract /Agreement (If attached): Reviewed by County Attorney Yes  No  PR

County Manager Frank Abbate <i>[Signature]</i>	Assistant County Manager John Denninghoff	Department Director / Extension
	Interim Assistant County Manager Jim Liesenfelt <i>[Signature]</i>	<i>[Signature]</i>

Members on the AHC serve a two-year term in accordance with Brevard County Ordinance No. 08-16 and may be re-appointed for subsequent terms. Currently there are five (5) members seeking re-appointment: **Verdell Shackelford** who is actively engaged as an advocate for low income persons, **Carole Williams-Hayes** who is actively engaged as a real estate professional, **Brenda Burton** who is a resident within the jurisdiction of the local governing body **Joshua Thompson** who is actively engaged as a for-profit provider of affordable housing, and **Cynthia Matthews** who is a representative for essential services personnel. Each of these members have the qualifications required by the Statute and has provided exceptional service.

FY 17/18 – There will be no impact to General Fund

FY 18/19 – There will be no impact to General Fund

Consent  
II. B.3



**AGENDA REPORT**  
**December 19, 2017**

**SUBJECT:**

Appointment, Re: Affordable Housing Council Members

**FISCAL IMPACT:**

FY 17/18 - There will be no impact to General Fund

FY 18/19 - There will be no impact to General Fund

**DEPT/OFFICE:**

Housing and Human Services

**REQUESTED ACTION:**

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**Thompson** is actively engaged as a for-profit provider of affordable housing. **Cynthia Matthews** is a representative for essential services personnel. Each of these Members have the qualifications required by the Statute and has provided exceptional service.

**CLERK TO THE BOARD INSTRUCTIONS:**

None

**ATTACHMENTS:**

**Description**

- **Re-appointment Applications.AHC**

**REVIEWERS:**

<b>Department</b>	<b>Reviewer</b>	<b>Action</b>
Housing and Human Services	Graham, Linda	Approved
Housing and Human Services	Golden, Ian	Approved



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

December 20, 2017

Verdell Shackelford  
3242 Edgewood Drive NE  
Palm Bay, FL 32905

Dear Ms. Shackelford:

Re: Reappointment to Affordable Housing Council

The Board of County Commissioners, in regular session on December 19, 2017, acknowledged your reappointment to the Affordable Housing Council. Said term of appointment expires December 31, 2019.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/dt

cc: Each Commissioner  
Housing and Human Services



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Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

December 20, 2017

Carole M. Williams-Hayes  
468 Stonehenge Circle  
Rockledge, FL 32955

Dear Ms. Williams-Hayes:

Re: Reappointment to Affordable Housing Council

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Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/dt

cc: Each Commissioner  
Housing and Human Services



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Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

December 20, 2017

Cynthia Matthews  
340 Gus Hipp Blvd.  
Rockledge, FL 32955

Dear Ms. Matthews:

Re: Reappointment to Affordable Housing Council

The Board of County Commissioners, in regular session on December 19, 2017, acknowledged your reappointment to the Affordable Housing Council. Said term of appointment expires December 31, 2019.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

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SCOTT ELLIS, CLERK

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Housing and Human Services



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December 20, 2017

Joshua Thomson  
470 Greenway Avenue  
Satellite Beach, FL 32937

Dear Ms. Thomson:

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SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

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cc: Each Commissioner  
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Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

December 20, 2017

Brenda B. Burton  
475 Lemon Grove Avenue  
West Melbourne, FL 32904

Dear Ms. Burton:

Re: Reappointment to Affordable Housing Council

The Board of County Commissioners, in regular session on December 19, 2017, acknowledged your reappointment to the Affordable Housing Council. Said term of appointment expires December 31, 2019.

Your continued willingness to serve the citizens of Brevard County in this capacity is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/dt

cc: Each Commissioner  
Housing and Human Services



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services

2725 Judge Fran Jamieson Way  
Building B, Suite 106  
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL

RE-APPOINTMENT APPLICATION

Date of Application: \_\_\_\_\_

Council Position: A citizen actively engaged as an advocate for low income persons

Name/Title: Verdell Shackelford

Address/City/State/Zip: 3242 Edgewood DR. NE  
Palm Bay, FL 32909

Business Phone: N/A Home Phone 321-724-9521

Cell Phone: 321-698-9427 Fax \_\_\_\_\_

E-Mail: \_\_\_\_\_

I have lived in Brevard County for 43 years.

In which Commission District do you live? 3

I prefer to receive correspondence by: E-Mail \_\_\_\_\_ Fax \_\_\_\_\_ U.S. Postal Service

Occupation (Firm & Duties) Retired

List Education Degrees and/or Licenses:  
Graduate of Rollins College

What special skills, experiences or qualifications do you bring to this position?  
Experience from working Housing and Community Development various positions for 25 1/2 years for the city of Melbourne

Verdell Shackelford  
Signature \_\_\_\_\_ Date \_\_\_\_\_



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services
2725 Judge Fran Jamieson Way
Building B, Suite 106
Viera, Florida 32940

AFFORDABLE HOUSING ADVISORY COUNCIL

RE-APPOINTMENT APPLICATION

Date of Application: NOV 2, 2017

Council Position: A citizen actively engaged as a real estate professional

Name/Title: Carole M. Williams-Hayes

Address City/State/Zip: 468 Stone Forge Cir
Rockledge Fla 32955

Business Phone: 321-660-7481 Home Phone 321-208-7155

Cell Phone: 754-660-7481 Fax

E-Mail: cmwilliamshayes4@gmail.com

I have lived in Brevard County for 50+ years.

In which Commission District do you live? Rockledge

I prefer to receive correspondence by: E-Mail [checked] Fax U.S. Postal Service

Occupation (Firm & Duties) Century 21 Referral Dept.

List Education Degrees and/or Licenses: Florida and Virginia Real Estate License

MA: Master's Degree Human Resources Mgt and Mgmt and Leadership

What special skills, experiences or qualifications do you bring to this position?
I have 20+ years of honorable Air-Force Experience, over 5 years in real estate and I am dedicated, organized professional concerned about the residents who reside in Brevard County.

Signature: Carole M. Williams-Hayes Date: 2 NOV 17

Resume Attached



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services  
2725 Judge Fran Jamieson Way  
Building B, Suite 106  
Viera, Florida 32940

10

**AFFORDABLE HOUSING ADVISORY COUNCIL**

**RE-APPOINTMENT APPLICATION**

**Date of Application:** 10/18/2017

**Council Position:** A citizen residing within the jurisdiction of the local governing body

**Name/Title:** Brenda B. Burton

**Address City/State/Zip:** 475 Lemon Grove Avenue, West Melbourne, FL 32904

**Business Phone:** 321-537-0852 **Home Phone** \_\_\_\_\_

**Cell Phone:** same **Fax** \_\_\_\_\_

**E-Mail:** brenda@gregellingson.com

**I have lived in Brevard County for** 58 **years.**

**In which Commission District do you live?** 5

**I prefer to receive correspondence by:** E-Mail  **Fax** \_\_\_\_\_ **U.S. Postal Service** \_\_\_\_\_

**Occupation (Firm & Duties)** Realtor – Ellingson Properties, L.L.C.  
Real Estate Sales and Leasing (residential) Brevard County

**List Education Degrees and/or Licenses:** Paralegal Degree – Eastern Florida State ; State of Florida Real Estate Sales Associate License; Florida Supreme Court Certified County Mediator

**What special skills, experiences or qualifications do you bring to this position?** Lifelong resident of Brevard County with a love of the county and the people; awareness and knowledge of the real estate market from Mims to Micco; a desire to volunteer to better my county and the people who reside here; I feel that now, after serving on the board, I have a better understanding of the mission and procedures of the Affordable Housing Council.

Brenda B. Burton  
Signature

10/18/2017  
Date



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Viera, Florida 32940

**AFFORDABLE HOUSING ADVISORY COUNCIL**

**RE-APPOINTMENT APPLICATION**

Date of Application: 11/2/2017

Council Position: A citizen actively as a for-profit provider of affordable housing

Name/Title: Joshua Thompson - Realtor

Address City/State/Zip: 470 Greenway Avenue Satellite Beach, FL 32937

Business Phone: 321-549-8441 Home Phone \_\_\_\_\_

Cell Phone: 321-205-3387 Fax \_\_\_\_\_

E-Mail: Joshua.gthompson@gmail.com

I have lived in Brevard County for 30 years.

In which Commission District do you live? 4

I prefer to receive correspondence by: E-Mail  Fax \_\_\_\_\_ U.S. Postal Service \_\_\_\_\_

Occupation (Firm & Duties): Realtor - <sup>Assoc.</sup> Buying and Selling Commercial and Residential Real Estate.

List Education Degrees and/or Licenses: BS: Communications from University of Florida  
Licensed Real Estate Broker and dues paying Realtor.

What special skills, experiences or qualifications do you bring to this position? I provide local knowledge and up-to-date market information.

  
Signature

11/2/2017  
Date



BOARD OF COUNTY COMMISSIONERS

Housing and Human Services  
2725 Judge Fran Jamieson Way  
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Viera, Florida 32940

**AFFORDABLE HOUSING ADVISORY COUNCIL**

**RE-APPOINTMENT APPLICATION**

Date of Application: 10/24/17

Council Position: A citizen representing essential services personnel

Name/Title: Cynthia Matthews, Victim Advocate

Address City/State/Zip: BCSO, Criminal Investigative Services, 340 Gus Hipp Blvd, Kockledge, FL 32955

Business Phone: (321) 633-8414 Home Phone (321) 268-5212

Cell Phone: (321) 543-7702 Fax (321) 633-8415

E-Mail: cynthia.matthews@bcso.us

I have lived in Brevard County for 50+ years.

In which Commission District do you live? Dist. 1

I prefer to receive correspondence by: E-Mail  Fax  U.S. Postal Service

Occupation (Firm & Duties) Brevard County Sheriff's Offices, Victim Services or Advocate for domestic violence victims

List Education Degrees and/or Licenses: BA in Business Administration, Certified Victim Services Practitioner, Self Sufficiency Case Manager, Housing Counselor

What special skills, experiences or qualifications do you bring to this position?  
I have served as a Self Sufficiency Case Management Specialist for over 10 years. I have volunteered for Homeless Services agencies for over 5 years. I have a great concern for helping those in need of services and resources for basic human needs.

Cynthia Matthews  
Signature

10/24/17  
Date



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Signature

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Real Estate License

Qual: Masters Degree Human Resources Mgt and Management Leadership

What special skills, experiences or qualifications do you bring to this position?
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Mediator

**What special skills, experiences or qualifications do you bring to this position?** Lifelong resident of Brevard County with a love of the county and the people; awareness and knowledge of the real estate market from Mims to Micco;a desire to volunteer to better my county and the people who reside here; I feel that now, after serving on the board, I have a better understanding of the mission and procedures of the Affordable Housing Council.

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Signature

10/24/17
Date