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TO: All Department / Office Directors

FROM: Frank Abbate, County Manager

SUBJ: New Chair of Board of County Commissioners

DATE: November 20, 2020

On November 17, 2020, The Board of County Commissioners selected Commissioner Rita Pritchett, District 1, to serve as Chair for the coming year 2020-2021. Commissioner Kristine Zonka, District 5, has been selected as Vice Chair.

Effective immediately all documents going to the Board of County Commissioners for execution should have a signature reading:

Rita Pritchett, Chair

Continue to use the phrase: "As approved by the Board on ____" below the signature line. Include the date.

Your efforts to assist in this transition will be much appreciated.

/s/

cc: John Denninghoff, Assistant County Manager
Jim Liesenfelt, Assistant County Manager
Eden Bentley, County Attorney