



**AGENDA REPORT**  
**August 14, 2018**

**Approval Re: Amendment to Interlocal Agreement for Maintenance and Repair of Traffic Signals and Other Traffic Signal Equipment with City of Indian Harbour Beach (No Fiscal Impact) - District 4**

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**SUBJECT:**

Approval Re: Amendment to Interlocal Agreement for Maintenance and Repair of Traffic Signals, Luminaries, Overhead Signs, ITS, and other Traffic Signal Equipment with the City of Indian Harbour Beach to add traffic equipment to the existing Agreement.

**FISCAL IMPACT:**

None

**DEPT/OFFICE:**

Public Works

**REQUESTED ACTION:**

It is requested that the Board of County Commissioners approve the Amendment to the existing Interlocal Agreement for maintenance and repair of its existing traffic signals, luminaries, overhead signs, ITS, and other traffic signal equipment with the City of Indian Harbour Beach; and authorize the Chair to execute the Amendment.

**SUMMARY EXPLANATION and BACKGROUND:**

On November 1, 2011, the Board approved the Interlocal Agreement between Brevard County and the City of Indian Harbour Beach for maintenance and repair of their existing traffic signals, luminaries, overhead signs, ITS, and other traffic signal equipment. On November 1, 2016, the Interlocal Agreement was amended to extend the term for an additional one year with automatic renewals annually thereafter and to update the contact name in Paragraph 13. Notice.

The City installed additional school flashers and requested the County to maintain the equipment by the Interlocal Agreement. The Amendment will update Exhibit A, "Traffic Signal Inventory" to reflect the addition of the school flashers located at 355 Yuma Drive, 1121 Cheyenne Drive, and 102 Osceola Drive in Indian Harbour Beach. All other terms and conditions of the Agreement shall remain in full force and effect. The City will pay for the cost of maintenance. There is no cost to Brevard County for maintenance and repair services when provided.

**CLERK TO THE BOARD INSTRUCTIONS:**

Please return fully executed Amendment (2 originals) to Public Works for further action (recording with Clerk of the Court).

**ATTACHMENTS:**

**Description**

- **Amendment to ILA with Indian Harbour Beach**

**BREVARD COUNTY  
BOARD OF COUNTY COMMISSIONERS**

# INITIAL CONTRACT REVIEW AND APPROVAL FORM

## SECTION I - GENERAL INFORMATION

<b>1. Contractor:</b>		
<b>2. Fund/Account #:</b>	<b>3. Department Name:</b> Public Works	
<b>4. Contract Description:</b> Amendment to Interlocal Agreement Indian Harbour Beach - Traffic Signal		
<b>5. Contract Monitor:</b> Jeanette Scott	<b>7. Contract Type:</b>	
<b>6. Dept/Office Director:</b> Andrew J. Holmes, P.E.	INTERGOVT/LOCAL	

## SECTION II – REVIEW AND APPROVAL TO ADVERTISE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>
	<u>YES</u>	<u>NO</u>	
User Agency	<input type="checkbox"/>	<input type="checkbox"/>	_____
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____
County Attorney	<input type="checkbox"/>	<input type="checkbox"/>	_____

## SECTION III – REVIEW AND APPROVAL TO EXECUTE

<u>COUNTY OFFICE</u>	<u>APPROVAL</u>		<u>SIGNATURE</u>
	<u>YES</u>	<u>NO</u>	
User Agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	_____
County Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brewer, Jad

## SECTION IV - CONTRACTS MANAGEMENT DATABASE CHECKLIST

<b>CM DATABASE REQUIRED FIELDS</b>	<b>Complete</b> ✓
Department Information	<input type="checkbox"/>
Department	<input type="checkbox"/>
Program	<input type="checkbox"/>
Contact Name	<input type="checkbox"/>
Cost Center, Fund, and G/L Account	<input type="checkbox"/>
Vendor Information (SAP Vendor #)	<input type="checkbox"/>
Contract Status	<input type="checkbox"/>
Contract Title	<input type="checkbox"/>
Contract Type	<input type="checkbox"/>
Contract Amount	<input type="checkbox"/>
Storage Location (SAP)	<input type="checkbox"/>
Contract Approval Date	<input type="checkbox"/>
Contract Effective Date	<input type="checkbox"/>
Contract Expiration Date	<input type="checkbox"/>
Contract Absolute End Data (No Additional Renewals/Extensions)	<input type="checkbox"/>
Material Group	<input type="checkbox"/>
Contract Documents Uploaded in CM database (Initial Contract Form with County Attorney/ Risk Management Approval; Signed/Executed Contract)	<input type="checkbox"/>
"Right To Audit" Clause Included in Contract	<input type="checkbox"/>
Monitored items: Uploaded to database (Insurance, Bonds, etc.)	<input type="checkbox"/>



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

August 15, 2018

MEMORANDUM

TO: Andrew Holmes, Public Works Director

RE: Item F.6., Amendment to Interlocal Agreement for Maintenance and Repair to Traffic Signals and Other Traffic Signal Equipment with City of Indian Harbour Beach

The Board of County Commissioners, in regular session on August 14, 2018, approved and executed Amendment to Interlocal Agreement with City of Indian Harbour Beach for maintenance and repair of existing traffic signals, luminaries, overhead signs, ITS, and other traffic signal equipment. Enclosed are two fully-executed Amendments.

Upon recordation, please return the document to this office for inclusion in the official minutes.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

Encls. (2)

cc: Contracts Administration

AGREEMENT TO AMEND EXISTING CONTRACT

THIS AGREEMENT, made and entered into this 14 day of August, 2018 by and between the City of Indian Harbour Beach, Brevard County, Florida, a political subdivision of the State of Florida, hereinafter referred to as "CITY", and the Board Of County Commissioners of Brevard County, Florida, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY".

WITNESSETH

WHEREAS, the parties thereto have previously entered into an Agreement on November 1, 2011, Contract No. 1313 and recorded in the Public Records of Brevard County, Florida on November 9, 2011; and amended on October 7, 2014 to update Exhibit A, "Traffic Signal Inventory"; and amended on November 1, 2016 to update the term and Notice contact names of said Agreement; and

WHEREAS, the CITY has installed additional school flashers and desires the COUNTY to maintain the school flashers; and

WHEREAS, the CITY wishes to include the new school flashers as part of Exhibit A of the existing Interlocal Agreement's "Traffic Signal Inventory"; and

NOW THEREFORE, in consideration of the premises and mutual covenants contained, the parties hereby agree, as follows:

1. That the previous Agreement between the parties under Contract No. 1313, is hereby amended to update the "Traffic Signal Inventory" to include three (3) new school flashers at the following locations: 355 Yuma Drive, 1121 Cheyenne Drive and 102 Osceola Drive in Indian Harbour Beach.
2. That all terms and conditions of Contract No. 1313 and subsequent amendments thereto, which are incorporated herein by this reference, not inconsistent with the provision of this Agreement, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the date first above written.

Signatures on next page ...

ATTEST:

  
\_\_\_\_\_  
Scott Ellis, Clerk

BOARD OF COUNTY COMMISSIONERS  
OF BREVARD COUNTY, FLORIDA

By:   
\_\_\_\_\_  
Rita Pritchett, Chairman      AUG 14 2018  
As approved by the Board on \_\_\_\_\_

REVIEWED FOR LEGAL FORM AND CONTENT:

  
\_\_\_\_\_  
Assistant County Attorney

ATTEST:

  
\_\_\_\_\_  
Sue Frank, City Clerk

CITY OF INDIAN HARBOUR BEACH  
BREVARD COUNTY, FLORIDA

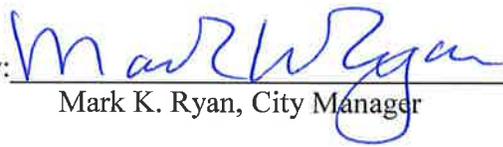
By:   
\_\_\_\_\_  
Mark K. Ryan, City Manager

Exhibit A  
Traffic Signal Inventory  
Indian Harbour Beach

S.R. A1A & Pinetree St	IH-0001	3-Phase Actuated Signal
S.R. A1A & Palm Springs Dr	IH-0002	3-Phase Actuated Signal
S.R. 513 (S. Patrick Dr) & Yacht Club Dr	IH-0003	3-Phase Actuated Signal
S.R. 513 (S. Patrick Dr) & Banana River Dr	IH-0004	3-Phase Actuated Signal
S.R. 513 (S. Patrick Dr) & Desoto Pkwy	IH-0005	3-Phase Actuated Signal
S.R. 513 (S. Patrick Dr) & Tomahawk Dr	IH-0006	3-Phase Actuated Signal
Pinetree School Flashers EB & WB	IH-0007	School Flasher (Roadside)
1109 Pinetree Drive	IH-0008	School Flasher (Roadside)
1121 Cheyenne Drive EB	IH-0009	School Flasher (Roadside)
355 Yuma Drive NB	IH-0010	School Flasher (Roadside)
102 Osceola Drive SB	IH-0011	School Flasher (Roadside)