



# Agenda Report

2725 Judge Fran Jamieson  
Way  
Viera, FL 32940

## Unfinished Business

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I.1.

5/17/2022

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### **Subject:**

Discussion: Cocoa West Recreation Complex Advisory Committee

### **Fiscal Impact:**

Approximately \$1,128 savings annually (2018)

### **Dept/Office:**

District 3 Commission Office

### **Requested Action:**

Review and discuss options related to the Cocoa West Recreation Complex Advisory Committee.

### **Summary Explanation and Background:**

At the May 3<sup>rd</sup> Board meeting, the Board discussed certain advisory committees, one of which being the Cocoa West Recreation Complex Advisory Committee. On May 5<sup>th</sup>, three specific options were outlined. Attached are the options regarding the board.

### **Clerk to the Board Instructions:**



May 18, 2022

**MEMORANDUM**

TO: John Tobia, Commissioner District 3

RE: Item I.1., Discussion of Cocoa West Recreation Complex Advisory Committee

The Board of County Commissioners, in regular session on May 17, 2022, discussed the three options and selected Option 3 for the Cocoa West Recreation Complex Advisory Committee; adopted Resolution 22-053, creating the South/Central Brevard Parks and Recreation Advisory Board, consolidating the Cocoa West Recreation Complex Advisory Committee, the Central Area Merritt Island/Beaches Recreation Advisory Board, and the Parks and Recreation Department South Area Advisory Board into the newly created South/Central Brevard Parks and Recreation Advisory Board, and setting forth membership and terms of appointments; and authorized the Cocoa West Recreation Complex Advisory Committee to meet 30 minutes prior to the meeting of the South/Central Brevard Parks and Recreation Advisory Board to vote on specific Cocoa West items with a simple majority vote. Enclosed is a fully-executed Resolution.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
RACHEL M. SADOFF, CLERK

*for Donna Scott*  
Kimberly Powell, Clerk to the Board

/sm

Encl. (1)

cc: Each Commissioner  
County Attorney  
County Manager

RESOLUTION 2022-053

A RESOLUTION OF THE BREVARD COUNTY BOARD OF COMMISSIONERS CREATING THE SOUTH/CENTRAL BREVARD PARKS AND RECREATION ADVISORY BOARD; CONSOLIDATING THE COCOA WEST RECREATION COMPLEX ADVISORY COMMITTEE, THE CENTRAL AREA MERRITT ISLAND/BEACHES RECREATION ADVISORY BOARD, AND THE PARKS AND RECREATION DEPARTMENT SOUTH AREA ADVISORY BOARD INTO THE NEWLY CREATED SOUTH/CENTRAL BREVARD PARKS AND RECREATION ADVISORY BOARD; AND SETTING FORTH MEMBERSHIP AND TERMS OF APPOINTMENTS

WHEREAS, the Board of County Commissioners is authorized to provide recreational facilities and programs for the citizens of Brevard County, Florida, under Section 125.01(f), Florida Statutes; and

WHEREAS, the Board of County Commissioners previously created by Resolution the following parks and recreation advisory boards: the Cocoa West Recreation Complex Advisory Committee, established by Resolution 19-236 and 19-071; the Central Area Merritt Island/Beaches Recreation Advisory Board, established by Resolution 15-106; and the Parks and Recreation Department South Area Advisory Board, established by Resolution 95-72; and

WHEREAS, the Cocoa West Recreation Complex Advisory Committee, the Central Area Merritt Island/Beaches Recreation Advisory Board, and the Parks and Recreation Department South Area Advisory Board (hereinafter collectively referred to as the "Three Parks and Recreation Boards") all exist in the southern and central parts of Brevard County; and

WHEREAS, the Board of County Commissioners now seeks to consolidate the Three Parks and Recreation Boards into one larger regional advisory board for efficiency and for facilitation of communication; and

WHEREAS, in order to accomplish the proposed consolidation, the Brevard County Board of County Commissioners now desires to create one regional parks and recreation advisory board known as the South/Central Brevard Parks and Recreation Advisory Board; and

WHEREAS, the Brevard County Board of County Commissioners further desires to consolidate the Three Parks and Recreation Advisory Boards into the new regional South Brevard Parks and Recreation Advisory Board and in order to do so rescinds Resolution 19-236, Resolution 19-071, Resolution 15-106, and Resolution 95-72, which established the Three Parks and Recreation Advisory Boards.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, does hereby consolidate the Cocoa West Recreation Complex Advisory Committee, the Central Area Merritt Island/Beaches Recreation Advisory Board, and the Parks and Recreation Department South Area Advisory Board into the newly created South/Central Brevard Parks and Recreation Advisory Board as follows:

Section 1. Creation. There is hereby created the South/Central Brevard Parks and Recreation Advisory Board which shall be an advisory board to the Board of County Commissioners.

Section 2. Consolidation. The consolidate the Cocoa West Recreation Complex Advisory Committee, the Central Area Merritt Island/Beaches Recreation Advisory Board, and the Parks and Recreation Department South Area Advisory Board are all hereby consolidated into the South/Central Brevard Parks and Recreation Advisory Board.

Section 3. Rescission. Resolution Nos. 19-236, 19-071, 15-106, and 95-72 are hereby rescinded.

Section 4. Membership. The South/Central Brevard Parks and Recreation Advisory Board shall be composed of 18 members residing in the South/Central Brevard service area. 5 members shall be nominated by the District 1 County Commissioner and shall be specifically for the Cocoa West Recreation Complex, 7 members shall be nominated by the District 2 County Commissioner, 2 members shall be nominated by the District 3 County Commissioner, 3 members shall be nominated by the District 4 County Commissioner, 1 member shall be nominated by the District 5 County Commissioner. A majority vote of the Board of County Commissioners shall be required for the appointments to the South/Central Brevard Parks and Recreation Advisory Board.

Section 5. Voting. For any matter relating to the Cocoa West Recreation Complex, a majority vote of the five members appointed by District 1 shall be required for an affirmative vote.

Section 6. Term of Appointment. Members of the South/Central Brevard Parks and Recreation Advisory Board shall be appointed in accordance with Chapter 2, Article VI, Division 4, of the Brevard County Code of Ordinances.

Section 7. Organizational Structure. The South/Central Brevard Parks and Recreation Advisory Board shall operate under a set of bylaws in accordance with Chapter 2, Article VI, Division 4, Brevard County Code and with Brevard County policies. The bylaws shall include provisions for election of officers, terms of office, and meeting times and dates.

Section 8. Annual Report. The South/Central Brevard Parks and Recreation Advisory Board shall submit an annual written report of recommendations to be published in a Brevard County Board of County Commissioners regular meeting agenda.

Section 9. Public Meetings. The South/Central Brevard Parks and Recreation Advisory Board shall meet a maximum of 4 times per year at the Brevard County Government Center located at 2725 Judge Fran Jamieson Way, Viera, Florida, 32940. All meetings of the South/Central Brevard Parks and Recreation Advisory Board shall be public meetings in accordance with the requirements of Chapter 286, Florida Statutes and Chapter 2, Article VI, Division 4, of the Brevard County Code of Ordinances.

Section 10. Initial Meeting. At the initial meeting, the South/Central Brevard Parks and Recreation Advisory Board shall select by majority vote a Chair and Vice Chair to preside over and conduct meetings.

Section 11. Coordination with the Board of County Commissioners. The Parks and Recreation Department shall provide the coordination efforts specified in county policy and ordinances including all accountability, scheduling of matters requiring Board attention, notification of vacancies, communications with the Board Secretary regarding address, telephone numbers, terms, starting dates of appointees and replacements. The Parks and Recreation Director or designee shall be the responsible Departmental official of this committee.

Section 12. Staff Time. County staff time shall be billed at \$50 per hour which shall be increased annually by Consumer Price Index. Staff time billed during a single year shall not exceed \$3,000.

Section 13. Sunset. The South/Central Brevard Parks and Recreation Advisory Board shall sunset after four years unless further action is taken by the Brevard County Board of County Commissioners.

**Section 14. Conflict.** All resolutions or parts thereof that may be determined to be in conflict with this resolution are repealed.

DONE, ORDERED AND ADOPTED, in regular-session, this 17 day of May 2022.

**ATTEST:**

## Brevard County Board of County Commissioners

Rachel M. Sadoff, Clerk

**BY:**

Kristine Zonka, Chair

(Approved by the Board on 5-17-2022 )

Reviewed for legal form and content:

## Samantha McDaniel

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**From:** Jorandby, Abigail F. <Abigail.Jorandby@brevardfl.gov>  
**Sent:** Tuesday, May 17, 2022 2:03 PM  
**To:** Samantha McDaniel  
**Subject:** RE: \*Amended Resolution needed for I.1 from today's meeting\*

No, this is the resolution. I will talk to staff about implementation for meetings.  
Thank you.  
Abby

Abigail Forrester Jorandby, Esq.  
Brevard County Attorney  
2725 Judge Fran Jamieson Way, Suite 308  
Viera, FL 32940  
Telephone: 321. 633. 2090  
Fax: 321. 633. 2096  
[abigail.jorandby@brevardfl.gov](mailto:abigail.jorandby@brevardfl.gov)



*City, County and Local Government*

**Please note:** The State of Florida has a broad public records law. Most written communications to or from county employees regarding county business are public records available upon request to the public and media. Your e-mail communications may therefore be subject to public disclosure.

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**From:** Samantha McDaniel <Samantha.McDaniel@brevardclerk.us>  
**Sent:** Tuesday, May 17, 2022 1:44 PM  
**To:** Jorandby, Abigail F. <Abigail.Jorandby@brevardfl.gov>  
**Subject:** RE: \*Amended Resolution needed for I.1 from today's meeting\*

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi,  
Thank you. Does it not need to include that the Cocoa West Recreation Complex Advisory Board would meet separately 30 mins prior to the New South Central Brevard Parks and Recreation Advisory Board meeting? If not, I will include it in the memo.

Thanks,  
*Sam*

Samantha McDaniel, Recording Secretary  
Clerk to the Board of County Commissioners  
Brevard County Clerk of Court  
321-637-2001  
Ext 49129



Connect with the Clerk!

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**From:** Jorandby, Abigail F. <[Abigail.Jorandby@brevardfl.gov](mailto:Abigail.Jorandby@brevardfl.gov)>  
**Sent:** Tuesday, May 17, 2022 1:37 PM  
**To:** Samantha McDaniel <[Samantha.McDaniel@brevardclerk.us](mailto:Samantha.McDaniel@brevardclerk.us)>  
**Cc:** Bayne, Jessica <[Jessica.Bayne@brevardfl.gov](mailto:Jessica.Bayne@brevardfl.gov)>  
**Subject:** RE: \*Amended Resolution needed for I.1 from today's meeting\*

Hi Samantha,  
Yes! I had you guys down for an amended resolution.  
Please see attached and let me know if there are any questions.  
Thank you.  
Abby

Abigail Forrester Jorandby, Esq.  
Brevard County Attorney  
2725 Judge Fran Jamieson Way, Suite 308  
Viera, FL 32940  
Telephone: 321. 633. 2090  
Fax: 321. 633. 2096  
[abigail.jorandby@brevardfl.gov](mailto:abigail.jorandby@brevardfl.gov)



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**From:** Samantha McDaniel <[Samantha.McDaniel@brevardclerk.us](mailto:Samantha.McDaniel@brevardclerk.us)>  
**Sent:** Tuesday, May 17, 2022 12:50 PM  
**To:** Jorandby, Abigail F. <[Abigail.Jorandby@brevardfl.gov](mailto:Abigail.Jorandby@brevardfl.gov)>  
**Subject:** \*Amended Resolution needed for I.1 from today's meeting\*

**[EXTERNAL EMAIL]** DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi,

At today's meeting, the Board approved Option 3 and Commissioner Pritchett proposed an amendment that the Cocoa West Recreation Complex Advisory Board would meet separately 30 mins prior to the New South Central Brevard Parks and Recreation Advisory Board meeting, which was approved. Will we need an amended Resolution to include this?

Thanks,

*Sam*

Samantha McDaniel, Recording Secretary  
Clerk to the Board of County Commissioners  
Brevard County Clerk of Court  
321-637-2001  
Ext 49129



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# CURRENT SOUTH/CENTRAL BREVARD PARKS AND RECREATION

## ADVISORY BOARDS

### COCOA WEST RECREATION COMPLEX ADVISORY BOARD

#	Name	District
1	Sharon Spikes	1
2	Learntis Brothers	1
3	Betty Wells	1
4	Izeal Battle	1
5	Pastor Jessie Guest	1

### DISTRICT 2 MERRITT ISLAND/BEACHES RECREATION ADVISORY BOARD

#	Name	District
1	Jack Masson	2
2	Ralph Williams	2
3	Phil Barnes	2
4	Debbie Gaunlett	2
5	Cathy Jarrell	2
6	Janice Scott	2
7	Mary Jane Nail	2

### PARKS AND RECREATION SOUTH AREA ADVISORY BOARD

#	Name	District
1	Theresa Barger	3
2	Charles Roger Hardin	3
3	Nick Galluzzi	4
4	Marcia Booth	4
5	Kimberly Scalise	4
6	Mary Goelz	5

18 seats

\* All information gathered from the  
County Manager's Office Advisory Board Website

## OPTION 1

### NEW SOUTH/CENTRAL BREVARD PARKS & RECREATION ADVISORY BOARD

District 1	5
District 2	7
District 3	2
District 4	3
District 5	1

18 seats

CURRENT SOUTH/CENTRAL BREVARD PARKS AND RECREATION ADVISORY BOARDS		
COCOA WEST RECREATION COMPLEX ADVISORY BOARD		
#	Name	District
1	Sharon Spikes	1
2	Learis Brothers	1
3	Betty Wells	1
4	Izeal Battle	1
5	Pastor Jessie Guest	1
DISTRICT 2 MERRITT ISLAND/BEACHES RECREATION ADVISORY BOARD		
#	Name	District
1	Jack Masson	2
2	Ralph Williams	2
3	Phil Barnes	2
4	Debbie Gaunlett	2
5	Cathy Jarrell	2
6	Janice Scott	2
7	Mary Jane Nail	2
PARKS AND RECREATION SOUTH AREA ADVISORY BOARD		
#	Name	District
1	Theresa Barger	3
2	Charles Roger Hardin	3
3	Nick Galluzzi	4
4	Marcia Booth	4
5	Kimberly Scalise	4
6	Mary Goelz	5

**18 seats**

\* All information gathered from the County Manager's Office Advisory Board Website

**OPTION 2**

NEW SOUTH/CENTRAL BREVARD PARKS & RECREATION ADVISORY BOARD	
District 1	5
District 2	7
District 3	2
District 4	3
District 5	1
<b>18 seats</b>	

CURRENT SOUTH/CENTRAL BREVARD PARKS AND RECREATION ADVISORY BOARDS		
COCOA WEST RECREATION COMPLEX ADVISORY BOARD		
#	Name	District
1	Sharon Spikes	1
2	Leartis Brothers	1
3	Betty Wells	1
4	Izeal Battle	1
5	Pastor Jessie Guest	1
DISTRICT 2 MERRITT ISLAND/BEACHES RECREATION ADVISORY BOARD		
#	Name	District
1	Jack Masson	2
2	Ralph Williams	2
3	Phil Barnes	2
4	Debbie Gaunlett	2
5	Cathy Jarrell	2
6	Janice Scott	2
7	Mary Jane Nail	2
PARKS AND RECREATION SOUTH AREA ADVISORY BOARD		
#	Name	District
1	Theresa Barger	3
2	Charles Roger Hardin	3
3	Nick Galluzzi	4
4	Marcia Booth	4
5	Kimberly Scalise	4
6	Mary Goelz	5

**18 seats**

\* All information gathered from the  
County Manager's Office Advisory Board Website

**OPTION 3**

NEW SOUTH/CENTRAL BREVARD PARKS & RECREATION ADVISORY BOARD	
District 1	5
District 2	7
District 3	2
District 4	3
District 5	1

**18 seats**

Would you like a simple majority of the 5 or unanimous of the 5

She would like it to be simple

RP – cocoa west will just vote on cocoa west without the others, maybe let them meet 30 minutes early

JT – Motion for Option 3 with the amendment provided by RP for the board meeting 30 minutes prior to the meeting of the larger board