

Donna Scott

From: Donna Scott
Sent: Monday, October 20, 2025 12:13 PM
To: Cathy Lively; Katie Delaney (D1.Commissioner@BrevardFL.gov); 'Kim Adkinson'; 'Morris Richardson'; Rob Feltner; 'Thad Altman'; 'Tom Goodson'
Subject: Minutes for October 28 Agenda
Attachments: 08-14-2025 Melbourne-Tillman Draft Donna.rtf

Hi All,

Attached is the meeting minutes for August 14, 2025, Melbourne-Tillman, to be approved on October 28 Agenda.

Thank you,
Donna Scott
Assistant Clerk to the Board
321-637-2001



Brevard County, Florida

Clerk of the Court

Rachel M. Sadoff

Donna Scott

From: Lively, Cathy <Cathy.Lively@brevardfl.gov>
Sent: Thursday, August 7, 2025 2:48 PM
To: CGroup; CNTYMGR_Staff; Clerk to the Board; Lisa Blackett; Rick Nipper
Subject: [EXTERNAL EMAIL]August 14, 2025 Agenda Package for the Melbourne-Tillman Public Hearing

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Good afternoon,

The August 14, 2025 Special Meeting of the Board of County Commissioners for the Melbourne-Tillman User Fees Public Hearing is now available on the County's website -
<https://brevardfl.legistar.com/MeetingDetail.aspx?ID=1237320&GUID=2B2A8472-3DE0-42BD-810F-650318E03554&Options=info%7C&Search=&Refresh=1>

Thank you,
Cathy

~ ~ ~ ~ ~

Cathy Lively
Agenda Coordinator
County Manager's Office
2725 Judge Fran Jamieson Way
Viera, FL 32940
Office Phone – 321-633-2010
E mail – Cathy.Lively@brevardfl.gov

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Donna Scott

From: Hayes, Jill J <Jill.Hayes@brevardfl.gov>
Sent: Thursday, August 7, 2025 4:27 PM
To: Kimberly Powell
Cc: Donna Scott; Neterer, Keith; Lively, Cathy
Subject: [EXTERNAL EMAIL]RE: BCR Template

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Hi Kim,

We discussed this today with CMO and CAO and agree it makes sense to standardize the agenda language to “authorize the County Manager to execute all necessary budget amendments (BCRs).” We will work with the departments on implementing this standardization.

Thanks,

Jill

From: Kimberly Powell <Kimberly.Powell@brevardclerk.us>
Sent: Wednesday, August 6, 2025 12:15 PM
To: Hayes, Jill J <Jill.Hayes@brevardfl.gov>
Cc: Donna Scott <donna.scott@brevardclerk.us>
Subject: RE: BCR Template

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Thank you.

From: Hayes, Jill J <Jill.Hayes@brevardfl.gov>
Sent: Wednesday, August 6, 2025 12:05 PM
To: Kimberly Powell <Kimberly.Powell@brevardclerk.us>
Subject: [EXTERNAL EMAIL]RE: BCR Template

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Hi Kim,

We changed the form based on statutory language related to “Execution and amendment of budget,” which in part says the budget may be amended by resolution of the board spread on its minutes. We discussed this language with the County Attorney’s Office when we updated Board Policy BCC-21, and they suggested the

form change would be sufficient, but I will mention standardizing the agenda language at our next senior staff meeting. I think my recommendation for the standardization would be "execute all necessary budget amendments," as I believe that would align more with statutory language. I will keep you posted.

Thanks,

Jill

From: Kimberly Powell <Kimberly.Powell@brevardclerk.us>
Sent: Wednesday, August 6, 2025 9:56 AM
To: Hayes, Jill J <Jill.Hayes@brevardfl.gov>
Subject: FW: BCR Template

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good Morning, Jill.

Hope you are having a great day.

We spoke on the phone last year about changing to the Budget Change Request (BCR) to be called Budget Change Resolution. Should the language on all the Agenda Reports reflect that as well? We receive a lot of Agenda Reports that have the following verbiage in the requested action, "County Manager to execute any and all Budget Change Requests" Should the Clerk be changing that to reflect Budget Change Resolutions?

Thanks,
Kim

From: Hayes, Jill J <Jill.Hayes@brevardfl.gov>
Sent: Tuesday, September 10, 2024 12:11 PM
To: Kimberly Powell <Kimberly.Powell@brevardclerk.us>; Donna Scott <donna.scott@brevardclerk.us>
Subject: [EXTERNAL EMAIL]BCR Template

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Jill J. Hayes

Budget Director
Brevard County Board of County Commissioners
321-350-9240

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