

Meeting Date
November 7, 2017



AGENDA	
Section	Consent
Item No.	II.C.2.

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Approval Re: Permission to Quote Materials and Services for Public Works Projects – Countywide (Fiscal Impact: None)
DEPT/OFFICE:	Central Services/Purchasing on behalf of Public Works Department

Requested Action:
 Request the Board of County Commissioners to authorize use of written quotations in lieu of formal bids to acquire construction materials or services not included on the annual bid list, as required on a job-by-job basis; and authorize the County Manager, or his designee, to award in accordance with Board Policy BCC-25, Procurement; including award of materials and services in excess of \$100,000 in an emergency, or when at risk of interruption (delay) of construction activity.

Summary Explanation & Background:

Each year the County awards term contracts, based upon competitive bids, for various construction materials and services utilized for road projects, such as asphalt, concrete, concrete pipe, base rock, and sod. However, during periods of increased demand or price fluctuations, suppliers may be unable to guarantee sufficient quantities or guarantee prices for more than 30-60 days, hampering the County's ability to establish term contracts. These circumstances put the County at risk of being unable to continue construction activities.

Utilizing written quotations in lieu of formal bids will be the exception when items cannot be obtained under a term contract; used on a project-by-project basis; and when it is in the County's best interest to waive formal bidding. Approval will keep Fiscal Year 17/18 Public Works projects on schedule, avoid extended disruption to the motoring public, and allow for expedient safety improvements.

Fiscal Impact: Funding is available in 1180/262070.

Clerk to the Board Instructions:

Exhibits Attached:

Contract /Agreement (If attached):		Reviewed by County Attorney	Yes <input type="checkbox"/>	No <input type="checkbox"/>	PR <input type="checkbox"/>
County Manager Frank Abbate	Assistant County Manager John P. Denninghoff	Department Director / Extension Andrew J. Holmes, P.E. / 57202	Teresa Camarata / 57390		
	Interim Assistant County Manager Jim Liesenfelt				



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November 8, 2017

MEMORANDUM

TO: Andrew Holmes, Public Works Director

RE: Item II.C.2., Permission to Quote Materials and Services for Public Works Projects Countywide

The Board of County Commissioners, in regular session on November 7, 2017, authorized use of written quotations in lieu of formal bids to acquire construction materials or services not included on the annual bid list, as required on job-by-job basis; and authorized the County Manager, or his designee, to award in accordance with Board Policy BCC-25, Procurement, including award of materials and services in excess of \$100,000 in an emergency, or when at risk of interruption or delay of construction activity.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Rowe, Deputy Clerk

/kp

cc: Assistant County Manager Denninghoff
Central Services
Finance
Budget