



Agenda Report

2725 Judge Fran Jamieson
Way
Viera, FL 32940

Public Hearing

H.2.

4/7/2020

Subject:

Approval of Third Quarter Supplemental Budget for Fiscal Year 2019-2020

Fiscal Impact:

The budget supplements amend the County's budget from \$1,345,588,853 to \$1,411,835,207, an increase of \$66,246,354 or 4.92%

Dept/Office:

Budget

Requested Action:

It is requested that the Board of County Commissioners approve a Supplemental Budget for the Third Quarter of Fiscal Year 2019-2020, authorize the Chair to sign the Resolution, and approve the budget changes and such actions as are necessary to implement the adopted changes.

Summary Explanation and Background:

The County's Supplemental Budget for the Third Quarter of FY 2019-2020 is adopted by a resolution after holding a public hearing as required by Chapter 129, Florida Statutes. Supplemental Budget Change Requests, for applicable County Agencies, are included in the Supplemental package. These documents are attached for review and approval.

A summary of the proposed Budget Supplement, along with a notice of date and time of the public hearing, was advertised in the April 3, 2020 edition of the Florida Today.

Special Revenue Funds increase by \$30.0M, primarily due to increases in Balance Forward associated with Educational Impact Fee Funds, \$8.5M; North Brevard Economic Development Funds, \$3.4M; Stormwater Assessment Funds, \$3.2M; Tourist Development Tax Funds, \$2.5M; Sheriff Special Revenue Funds, \$2.1M; Parks & Recreation Funds, \$2.0M; Save Our Indian River Lagoon Trust Fund, \$2.0M; Library Services Funds, \$1.3M; E911 Improvements, \$1.2; Merritt Island Redevelopment Agency Funds, \$1.1M.

Transportation Trust Funds increase by \$18.8M, primarily due to increases in Balance Forward for Countywide Road and Bridge Fund, \$8.5M; Road and Bridge MSTU Funds, \$3.5M; and Fuel Tax Funds, \$6.0M.

General Funds increase by \$11.0M. The most significant cause is a \$8.7M increase in General Government Balance Forward, which is primarily the result of collecting more excess fees than anticipated from Charter Offices, as well as transferring less than anticipated to departments in FY18-19 based on expenditure levels.

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Revenues also increase in the Sheriff's Office General Funds, \$2.1M.

Enterprise Funds increase by \$2.5M, which is primarily the result of increases in Balance Forward for the following agencies: Utility Services Department, \$1.7M; Solid Waste Department, \$990K.

Internal Service Funds increase by \$2.3M, which is due to an increase in Employee Benefits Fund of \$2.9M, as well as in increase in Information Technology Funds, \$602K, and is offset by a decrease in Risk Management Funds, \$1.2M.

Debt Service Funds increase by \$1.0M, which is primarily a result of increases in Balance Forward associated with ad valorem tax revenue for the four voter-approved Debt Millage funds, \$529K; as well as the TDC Revenue Bond Fund, \$497K.

Capital Project Funds increase by \$489K which is primarily the result of increasing Balance Forward associated with Parks Referendum projects.

Clerk to the Board Instructions:



April 8, 2020

M E M O R A N D U M

TO: Jill Hayes, Budget Office Director

RE: Item H.2., Resolution Approving Third Quarter Supplemental Budget for Fiscal Year 2019-2020

The Board of County Commissioners, in regular session on April 7, 2020, authorized execution and adopted Resolution No. 20-030, approving a Supplemental Budget for the Third Quarter of Fiscal Year 2019-2020; and approved the budget changes and such actions necessary to implement the adopted changes. Enclosed is fully-executed Resolution and Budget Change Requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell, Deputy Clerk

/ds

Encls. (a/s)

cc: Finance

RESOLUTION NO. 2020- 030

A RESOLUTION APPROVING A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, PURSUANT TO CHAPTER 129, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO APPROVE A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Brevard County, Florida, approved in public hearing on September 24, 2019, an adopted budget and subsequently amended the adopted budget to \$1,345,588,853 for the fiscal year ending September 30, 2020; and

WHEREAS, there is a need to supplement and amend the budget for the fiscal year ending September 30, 2020 until it equals \$1,411,835,207, for balances forward and other sources of funds; and

WHEREAS, there is a need to appropriate this estimated revenue and other financing sources in the aforementioned budget. The following approved budgets as consolidated by fund type are to be supplemented and amended:

Fund Type	FY 2020 Budget As Adopted and Amended	Supplements	FY 2020 Budget as Supplemented
General	\$299,527,082	\$10,999,720	\$310,526,802
Transportation Trust	\$113,598,437	\$18,800,369	\$132,398,806
Special Revenue	\$512,495,509	\$30,047,509	\$542,543,018
Debt Service	\$26,147,275	\$1,026,378	\$27,173,653
Capital Project	\$4,158,357	\$488,787	\$4,647,144
Enterprise	\$252,954,450	\$2,540,486	\$255,494,936
Internal Service	\$136,707,743	\$2,343,105	\$139,050,848
Totals	<u>\$1,345,588,853</u>	<u>\$66,246,354</u>	<u>\$1,411,835,207</u>

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that the budget for the fiscal year ending September 30, 20120, be supplemented and amended by \$66,246,354 increasing the previous budget from \$1,345,588,853 to \$1,411,835,207 as provided by Chapter 129, Florida Statutes, and appropriating such in various funds and accounts as indicated by the Supplement Budget Change entries.

The County Manager (as the County Budget Officer) is directed to execute these changes and to make such adjustments as are necessary to carry out the intent of this resolution.

DONE, ORDERED AND ADOPTED THIS 7th DAY OF APRIL A.D., 2020.

ATTEST:



BRYAN LOBER, CHAIR
BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY, FLORIDA

As Approved by the Board on April 7, 2020



SCOTT ELLIS, CLERK
(SEAL)

Third Quarter Supplemental Budget
Listing of Amendments

Department	Description	Fund	Fund Type	BCR Number	Total
Central Services	Asset Management	0001	General	50014421	\$ 11,615
Central Services	Fleet Services	0001	General	50014635	\$ (203,427)
Central Services	Fleet Services	0001	General	50014530	\$ 96,000
Court Programs	Judicial Branch	0001	General	50014674	\$ 29,500
Court Programs	State Attorney	0012	General	50014581	\$ 143,901
Court Programs	Judicial Branch	1392	Special Revenue	50014570	\$ (3,246)
Court Programs	Court Related Technology	1400	Special Revenue	50014579	\$ 67,379
Court Programs	State Court Facilities	1402	Special Revenue	50014675	\$ 100,586
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014420	\$ 1,122
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014578	\$ 23,000
Emergency Management Office	800 Mhz Operating	0031	General	50014419	\$ 167,467
Emergency Management Office	800 Mhz Operating	0031	General	50014577	\$ 70,729
Emergency Management Office	E911 Improvements	1380	Special Revenue	50014418	\$ 1,200,781
Emergency Management Office	800 Mhz Surcharge	1382	Special Revenue	50014417	\$ 87,064
Emergency Management Office	800 Mhz Reconfigure	1383	Special Revenue	50014416	\$ 4,638
Emergency Management Office	EOC Project	1384	Special Revenue	50014415	\$ 234
Emergency Management Office	800Mhz Improvements	3022	Capital Projects	50014414	\$ 18,274
Fire Rescue Department	Fire Assessment	1350	Special Revenue	50014450	\$ -
Fire Rescue Department	EMS	1351	Special Revenue	50014452	\$ 40,013
Fire Rescue Department	EMS	1351	Special Revenue	50014531	\$ 610,000
Fire Rescue Department	Fire Control MSTU	1354	Special Revenue	50014454	\$ -
Fire Rescue Department	Public Safety Internal Support	1360	Special Revenue	50014458	\$ 536,023
Fire Rescue Department	Dispatch	1361	Special Revenue	50014460	\$ 123,563
Fire Rescue Department	Dispatch	1361	Special Revenue	50014645	\$ 136,759
General Government	General Fund 0001	0001	General	50014689	\$ 6,614,154
General Government	General Fund 0002	0002	General	50014687	\$ -
Housing and Human Services	Community Resources	0001	General	50014456	\$ 60,000
Housing and Human Services	Community Resources	0001	General	50014475	\$ 49,200
Housing and Human Services	Community Planning & Revitalization	0001	General	50014463	\$ (1,030)
Housing and Human Services	Community Planning & Revitalization	0001	General	50014461	\$ 11,543
Housing and Human Services Department	PILT Housing	0035	General	50014462	\$ (16,632)
Housing and Human Services Department	Weatherization Grant	1473	Special Revenue	50014457	\$ 1,943
Housing and Human Services Department	Neighborhood Stabilization Program	1474	Special Revenue	50014459	\$ 213,015
Housing and Human Services Department	SHIP Trust Fund	1490	Special Revenue	50014455	\$ 257,879
Human Resources	Personnel Technical Services	0001	General	50014477	\$ 30,000
Human Resources	Risk Management	5050	Internal Service	50014408	\$ (1,168,826)
Human Resources	Employee Benefits	5051	Internal Service	50014410	\$ 2,909,903
Information Technology	Communications	5011	Internal Service	50014427	\$ 37,028
Information Technology	Communications	5011	Internal Service	50014652	\$ 100,000
Information Technology	Communications	5011	Internal Service	50014638	\$ 465,000
Law Library	Law Library	1405	Special Revenue	50014673	\$ -
Library Services Department	S Brevard/Mico Library Endowment	1041	Special Revenue	50014464	\$ 22,821
Library Services Department	Cocoa Library Endowment	1043	Special Revenue	50014468	\$ 2,934
Library Services Department	Cocoa Beach Library Endowment	1044	Special Revenue	50014469	\$ (23,183)
Library Services Department	W Melbourne Library Endowment	1046	Special Revenue	50014470	\$ (4,406)
Library Services Department	N Brevard Library Endowment	1049	Special Revenue	50014471	\$ 2,798
Library Services Department	Satellite Beach Library Endowment	1050	Special Revenue	50014472	\$ (1,457)
Library Services Department	Stone Community Library Endowment	1051	Special Revenue	50014473	\$ (1,154)
Library Services Department	Suntree Library Endowment	1053	Special Revenue	50014474	\$ 10,120
Library Services Department	Library Services	1070	Special Revenue	50014476	\$ 1,337,206
Merritt Island Redevelopment Agency	MI Redevelopment Agency	1510	Special Revenue	50014659	\$ 1,088,554
Mosquito Control Department	Mosquito Control - Local	1090	Special Revenue	50014644	\$ (175,921)
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014655	\$ 396,887
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014499	\$ 95,424
Natural Resources Management Department	Beach & Coastal Projects	0032	General	50014533	\$ (23,357)
Natural Resources Management Department	Surface Water MSBU Dist 1	1111	Special Revenue	50014571	\$ 1,838,757
Natural Resources Management Department	Surface Water MSBU Dist 2	1112	Special Revenue	50014573	\$ 688,830
Natural Resources Management Department	Surface Water MSBU Dist 3	1113	Special Revenue	50014574	\$ 1,015,828
Natural Resources Management Department	Surface Water MSBU Dist 4	1114	Special Revenue	50014575	\$ (396,859)
Natural Resources Management Department	Surface Water MSBU Dist 5	1115	Special Revenue	50014576	\$ 83,987
Natural Resources Management Department	SOIRL Sales Tax Rev	1260	Special Revenue	50014524	\$ 1,998,716
Natural Resources Management Department	Environmental Trust	1396	Special Revenue	50014595	\$ 2,468
North Brevard Economic Development Zone	North Brevard Economic Zone	1520	Special Revenue	50014424	\$ 3,387,342
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014598	\$ (425,136)
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014596	\$ 405,000
Parks and Recreation Department	Wickham Park	0017	General	50014618	\$ (908,921)
Parks and Recreation Department	Manatee Hammock Park	0022	General	50014601	\$ 35,092
Parks and Recreation Department	Long Point Park	0023	General	50014619	\$ (34,360)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014602	\$ 414,000
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014603	\$ (336,113)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014604	\$ (66,192)
Parks and Recreation Department	PSJ/Can Groves MSTU	1011	Special Revenue	50014605	\$ (142,305)
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014639	\$ 1,630,730
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014649	\$ 299,525
Parks and Recreation Department	MI Parks Ref MSTU	1020	Special Revenue	50014599	\$ 201,044
Parks and Recreation Department	Parks & Recreation District 4	1030	Special Revenue	50014600	\$ 752,169
Parks and Recreation Department	EELS Ad Valorem	1610	Special Revenue	50014607	\$ 173,912
Parks and Recreation Department	EELS -	1612	Special Revenue	50014608	\$ 9,307
Parks and Recreation Department	Ltd AdVal Tax Bonds 2002	2030	Debt Service	50014611	\$ 173,563
Parks and Recreation Department	North Parks Referendum Debt	2040	Debt Service	50014612	\$ 64,733
Parks and Recreation Department	Merritt Island Parks Referendum Debt	2042	Debt Service	50014613	\$ 66,273
Parks and Recreation Department	South Parks Referendum Debt	2044	Debt Service	50014614	\$ 224,837
Parks and Recreation Department	FBIP - Parks & Rec County Wide	3113	Capital Projects	50014615	\$ 280,483
Parks and Recreation Department	North Parks Referendum Projects	3140	Capital Projects	50014616	\$ 6,565
Parks and Recreation Department	South Parks Referendum Projects	3143	Capital Projects	50014650	\$ 86,398
Parks and Recreation Department	Merritt Island & Beaches	3152	Capital Projects	50014617	\$ (13,424)
Parks and Recreation Department	District 3 Beach and Riverfront	3154	Capital Projects	50014651	\$ 24,525
Parks and Recreation Department	EELS - South	3216	Capital Projects	50014609	\$ 5,598
Parks and Recreation Department	Limited Ad Valorem 2004	3219	Capital Projects	50014610	\$ 80,368
Parks and Recreation Department	Golf Operations	4311	Enterprise	50014606	\$ 17,208

Third Quarter Supplemental Budget
Listing of Amendments

Department	Description	Fund	Fund Type	BCR Number	Total
Planning and Development Department	Central Cashier Collections	0009	General	50014484	\$ (43,360)
Planning and Development Department	Licensing Regulation & Enforcement	0027	General	50014512	\$ (30,535)
Planning and Development Department	Land Development	0030	General	50014513	\$ 72,785
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014514	\$ 26,417
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014591	\$ -
Planning and Development Department	Building Code Compliance	1080	Special Revenue	50014532	\$ (319,400)
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014528	\$ 2,529
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014550	\$ (29,775)
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014515	\$ 45,454
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014551	\$ 326
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014516	\$ (47,293)
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014552	\$ 6,768
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014517	\$ 192,692
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014553	\$ 3,300
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014518	\$ 656,905
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014554	\$ 16,418
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014519	\$ (903,028)
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014555	\$ 12,135
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014520	\$ 1,343,140
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014547	\$ 1,425,000
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014556	\$ -
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014521	\$ 5,691,872
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014557	\$ -
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014522	\$ (3,107)
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014567	\$ -
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014529	\$ 1,417
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014582	\$ -
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014525	\$ (389,080)
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014583	\$ -
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014534	\$ 1,709
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014597	\$ -
Planning and Development Department	Emergency Services Impact Fees Viera	1331	Special Revenue	50014527	\$ 1,327
Public Safety Department	Medical Examiner	0001	General	50014646	\$ 96,784
Public Safety Department	Driver Education Safety Trust	1370	Special Revenue	50014647	\$ 88,993
Public Safety Department	Drug Abuse Trust	1395	Special Revenue	50014648	\$ (14,152)
Public Works Department	Facilities	0001	General	50014633	\$ 1,175,000
Public Works Department	Facilities	0001	General	50014634	\$ 350,000
Public Works Department	Traffic	0002	General	50014535	\$ 330,000
Public Works Department	Road & Bridge MSTU Dist 1	1131	Transportation Trust	50014536	\$ 1,096,220
Public Works Department	Road & Bridge MSTU Dist 2	1132	Transportation Trust	50014543	\$ 238,726
Public Works Department	Road & Bridge MSTU Dist 3	1133	Transportation Trust	50014640	\$ 321,215
Public Works Department	Road & Bridge MSTU Dist 4	1134	Transportation Trust	50014539	\$ 579,585
Public Works Department	Road & Bridge MSTU Dist 5	1135	Transportation Trust	50014540	\$ 724,200
Public Works Department	Road & Bridge MSTU Dist 4 MI	1136	Transportation Trust	50014544	\$ (274,307)
Public Works Department	Road & Bridge MSTU-Bches-Dist 4	1137	Transportation Trust	50014545	\$ 485,594
Public Works Department	R & B Dist 2 Dredging	1138	Transportation Trust	50014546	\$ 292,963
Public Works Department	LOGT Engineer Projects Mgmt	1160	Transportation Trust	50014549	\$ 2,362,688
Public Works Department	LOGT Bonds	1161	Transportation Trust	50014566	\$ 7,849
Public Works Department	Pineda Causeway Extension	1162	Transportation Trust	50014568	\$ 546,386
Public Works Department	Sea Ray Bridge Project	1167	Transportation Trust	50014677	\$ 805,000
Public Works Department	Transportation Reimbursements	1168	Transportation Trust	50014558	\$ 2,320,530
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014686	\$ 1,422,077
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014588	\$ (1,500,000)
Public Works Department	Constitutional Gas Tax Debt Service	1176	Transportation Trust	50014682	\$ -
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014548	\$ 4,296,694
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014685	\$ 1,500,000
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014676	\$ 2,695,000
Public Works Department	Cit of Cocoa - Barnes	1189	Transportation Trust	50014560	\$ -
Public Works Department	Transportation Impact Fee Projects Dist 8	1228	Transportation Trust	50014561	\$ 6,853
Public Works Department	Transportation Impact Fee Projects Dist 9	1229	Transportation Trust	50014562	\$ (13,828)
Public Works Department	Transportation Impact Fee Proj N Mainland	1230	Transportation Trust	50014563	\$ 66,706
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014683	\$ (100,000)
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014564	\$ 5,626
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014684	\$ 100,000
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014565	\$ 858,161
Public Works Department	Governmental Grants	1700	Special Revenue	50014594	\$ 399,000
Sheriff's Office	General Fund - SCAAP	0001	General	50014670	\$ 295,573
Sheriff's Office	General Fund - Workers Comp Reimb	0001	General	50014665	\$ 4,416
Sheriff's Office	General Fund - Capital Lease	0001	General	50014663	\$ 256,897
Sheriff's Office	General Fund - Reimbursements	0001	General	50014661	\$ 1,582,193
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014669	\$ 1,392,849
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014666	\$ 160,725
Sheriff's Office	Inmate Commissary/Welfare	1416	Special Revenue	50014664	\$ 520,000
Solid Waste Mgmt Department	Solid Waste Mgmt Debt O & M	4010	Enterprise	50014627	\$ (2,006,606)
Solid Waste Mgmt Department	Solid Waste Mgmt Debt R & R	4011	Enterprise	50014628	\$ 2,162,078
Solid Waste Mgmt Department	Solid Waste Impact Fees	4013	Enterprise	50014629	\$ 852,663
Solid Waste Mgmt Department	SWMD Landfill Mgmt Escrow	4014	Enterprise	50014630	\$ 319,055
Solid Waste Mgmt Department	Solid Waste Mgmt Dept Debt Service	4018	Enterprise	50014641	\$ (3,741)
Solid Waste Mgmt Department	Solid Waste Mgmt Mandatory Collections	4110	Enterprise	50014632	\$ (333,070)
Space Coast Area Transit	Space Coast Area Transit	4130	Enterprise	50014482	\$ (208,112)
Space Coast Area Transit	Space Coast Area Transit - Capital Improvements	4140	Enterprise	50014481	\$ 79,146
Space Coast Government Television	Space Coast Government Television	0001	General	50014668	\$ 6,587
Tourism Development Office	TDC - Promotion / Advertising	1441	Special Revenue	50014440	\$ (312,980)
Tourism Development Office	TDC - Beach Improvement	1442	Special Revenue	50014441	\$ 764,600
Tourism Development Office	TDC - Conventions	1443	Special Revenue	50014442	\$ 2,023,160
Tourism Development Office	TDC - Disaster Fund	1444	Special Revenue	50014443	\$ 103,091
Tourism Development Office	TDC - Information Centers	1445	Special Revenue	50014444	\$ (149,458)
Tourism Development Office	TDC - Cultural / Special Events	1446	Special Revenue	50014445	\$ 60,032
Tourism Development Office	TDC - Zoo 3rd Cent	1447	Special Revenue	50014446	\$ 52,891

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Tourism Development Office	4th Cent Tourist Dev Tax	1448	Special Revenue	50014447	\$ -
Tourism Development Office	TDC - 4th Cent Capital Account	1450	Special Revenue	50014448	\$ (10,626)
Tourism Development Office	TDC Rev Bond 2018A	2072	Debt Service	50014449	\$ 496,972
UF/Extension Services	Ag Services	0001	General	50014671	\$ 50,000
UF/Extension Services	Ag Services	0001	General	50014672	\$ 75,000
Utility Service Department	Water Resources O & M	4150	Enterprise	50014623	\$ (340,781)
Utility Service Department	Water Resources Improvements	4151	Enterprise	50014483	\$ 3,110,850
Utility Service Department	Water Res Capital Improvement Program	4153	Enterprise	50014625	\$ (2,974,924)
Utility Service Department	Utility Revenue Bonds 93	4158	Enterprise	50014406	\$ 122,886
Utility Service Department	Barefoot Bay Utilities Operations	4250	Enterprise	50014467	\$ 314,977
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014465	\$ 60,000
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014405	\$ 859,132
Utility Service Department	Barefoot Bay Connection Fees	4252	Enterprise	50014407	\$ 9,725
Utility Service Department	Barefoot Bay Construction Fund	4254	Enterprise	50014466	\$ 500,000
Valkaria Airport Department	Valkaria Airport	0020	General	50014423	\$ 150,609
					\$ 66,246,354



April 8, 2020

M E M O R A N D U M

TO: Jill Hayes, Budget Office Director

RE: Item H.2., Resolution Approving Third Quarter Supplemental Budget for Fiscal Year 2019-2020

The Board of County Commissioners, in regular session on April 7, 2020, authorized execution and adopted Resolution No. 20-030, approving a Supplemental Budget for the Third Quarter of Fiscal Year 2019-2020; and approved the budget changes and such actions necessary to implement the adopted changes. Enclosed is fully-executed Resolution and Budget Change Requests.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Kimberly Powell, Deputy Clerk

/ds

Encls. (a/s)

cc: Finance

RESOLUTION NO. 2020- 030

A RESOLUTION APPROVING A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, PURSUANT TO CHAPTER 129, FLORIDA STATUTES, AUTHORIZING THE BOARD OF COUNTY COMMISSIONERS TO APPROVE A BUDGET SUPPLEMENT FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020, AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of County Commissioners of Brevard County, Florida, approved in public hearing on September 24, 2019, an adopted budget and subsequently amended the adopted budget to \$1,345,588,853 for the fiscal year ending September 30, 2020; and

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Totals	<u>\$1,345,588,853</u>	<u>\$66,246,354</u>	<u>\$1,411,835,207</u>

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA, that the budget for the fiscal year ending September 30, 20120, be supplemented and amended by \$66,246,354 increasing the previous budget from \$1,345,588,853 to \$1,411,835,207 as provided by Chapter 129, Florida Statutes, and appropriating such in various funds and accounts as indicated by the Supplement Budget Change entries.

The County Manager (as the County Budget Officer) is directed to execute these changes and to make such adjustments as are necessary to carry out the intent of this resolution.

DONE, ORDERED AND ADOPTED THIS 7th DAY OF APRIL A.D., 2020.

ATTEST:



BRYAN LOBER, CHAIR
BOARD OF COUNTY COMMISSIONERS
BREVARD COUNTY, FLORIDA

As Approved by the Board on April 7, 2020



SCOTT ELLIS, CLERK
(S E A L)



Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Central Services	Asset Management	0001	General	50014421	\$ 11,615
Central Services	Fleet Services	0001	General	50014635	\$ (203,427)
Central Services	Fleet Services	0001	General	50014530	\$ 96,000
Court Programs	Judicial Branch	0001	General	50014674	\$ 29,500
Court Programs	State Attorney	0012	General	50014581	\$ 143,901
Court Programs	Judicial Branch	1392	Special Revenue	50014570	\$ (3,246)
Court Programs	Court Related Technology	1400	Special Revenue	50014579	\$ 67,379
Court Programs	State Court Facilities	1402	Special Revenue	50014675	\$ 100,586
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014420	\$ 1,122
Emergency Management Office	Emergency Mgmt/Comm	0005	General	50014578	\$ 23,000
Emergency Management Office	800 Mhz Operating	0031	General	50014419	\$ 167,467
Emergency Management Office	800 Mhz Operating	0031	General	50014577	\$ 70,729
Emergency Management Office	E911 Improvements	1380	Special Revenue	50014418	\$ 1,200,781
Emergency Management Office	800 Mhz Surcharge	1382	Special Revenue	50014417	\$ 87,064
Emergency Management Office	800 Mhz Reconfigure	1383	Special Revenue	50014416	\$ 4,638
Emergency Management Office	EOC Project	1384	Special Revenue	50014415	\$ 234
Emergency Management Office	800Mhz Improvements	3022	Capital Projects	50014414	\$ 18,274
Fire Rescue Department	Fire Assessment	1350	Special Revenue	50014450	\$ -
Fire Rescue Department	EMS	1351	Special Revenue	50014452	\$ 40,013
Fire Rescue Department	EMS	1351	Special Revenue	50014531	\$ 610,000
Fire Rescue Department	Fire Control MSTU	1354	Special Revenue	50014454	\$ -
Fire Rescue Department	Public Safety Internal Support	1360	Special Revenue	50014458	\$ 536,023
Fire Rescue Department	Dispatch	1361	Special Revenue	50014460	\$ 123,563
Fire Rescue Department	Dispatch	1361	Special Revenue	50014645	\$ 136,759
General Government	General Fund 0001	0001	General	50014689	\$ 6,614,154
General Government	General Fund 0002	0002	General	50014687	\$ -
Housing and Human Services	Community Resources	0001	General	50014456	\$ 60,000
Housing and Human Services	Community Resources	0001	General	50014475	\$ 49,200
Housing and Human Services	Community Planning & Revitalization	0001	General	50014463	\$ (1,030)
Housing and Human Services	Community Planning & Revitalization	0001	General	50014461	\$ 11,543
Housing and Human Services Department	PILT Housing	0035	General	50014462	\$ (16,632)
Housing and Human Services Department	Weatherization Grant	1473	Special Revenue	50014457	\$ 1,943
Housing and Human Services Department	Neighborhood Stabilization Program	1474	Special Revenue	50014459	\$ 213,015
Housing and Human Services Department	SHIP Trust Fund	1490	Special Revenue	50014455	\$ 257,879
Human Resources	Personnel Technical Services	0001	General	50014477	\$ 30,000
Human Resources	Risk Management	5050	Internal Service	50014408	\$ (1,168,826)
Human Resources	Employee Benefits	5051	Internal Service	50014410	\$ 2,909,903
Information Technology	Communications	5011	Internal Service	50014427	\$ 37,028
Information Technology	Communications	5011	Internal Service	50014652	\$ 100,000
Information Technology	Communications	5011	Internal Service	50014638	\$ 465,000
Law Library	Law Library	1405	Special Revenue	50014673	\$ -
Library Services Department	S Brevard/Micco Library Endowment	1041	Special Revenue	50014464	\$ 22,821
Library Services Department	Cocoa Library Endowment	1043	Special Revenue	50014468	\$ 2,934
Library Services Department	Cocoa Beach Library Endowment	1044	Special Revenue	50014469	\$ (23,183)
Library Services Department	W Melbourne Library Endowment	1046	Special Revenue	50014470	\$ (4,408)
Library Services Department	N Brevard Library Endowment	1049	Special Revenue	50014471	\$ 2,798
Library Services Department	Satellite Beach Library Endowment	1050	Special Revenue	50014472	\$ (1,457)
Library Services Department	Stone Community Library Endowment	1051	Special Revenue	50014473	\$ (1,154)
Library Services Department	Suntree Library Endowment	1053	Special Revenue	50014474	\$ 10,120
Library Services Department	Library Services	1070	Special Revenue	50014476	\$ 1,337,206
Merritt Island Redevelopment Agency	MI Redevelopment Agency	1510	Special Revenue	50014659	\$ 1,088,554
Mosquito Control Department	Mosquito Control - Local	1090	Special Revenue	50014644	\$ (175,921)
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014655	\$ 396,887
Natural Resources Management Department	Natural Resources Management Div	0004	General	50014499	\$ 95,424
Natural Resources Management Department	Beach & Coastal Projects	0032	General	50014533	\$ (23,357)
Natural Resources Management Department	Surface Water MSBU Dist 1	1111	Special Revenue	50014571	\$ 1,838,757
Natural Resources Management Department	Surface Water MSBU Dist 2	1112	Special Revenue	50014573	\$ 688,830
Natural Resources Management Department	Surface Water MSBU Dist 3	1113	Special Revenue	50014574	\$ 1,015,828
Natural Resources Management Department	Surface Water MSBU Dist 4	1114	Special Revenue	50014575	\$ (396,859)
Natural Resources Management Department	Surface Water MSBU Dist 5	1115	Special Revenue	50014576	\$ 83,987
Natural Resources Management Department	SOIRL Sales Tax Rev	1260	Special Revenue	50014524	\$ 1,998,716
Natural Resources Management Department	Environmental Trust	1396	Special Revenue	50014595	\$ 2,468
North Brevard Economic Development Zone	North Brevard Economic Zone	1520	Special Revenue	50014424	\$ 3,387,342
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014598	\$ (425,136)
Parks and Recreation Department	Parks & Recreation District 4	0016	General	50014596	\$ 405,000
Parks and Recreation Department	Wickham Park	0017	General	50014618	\$ (908,921)
Parks and Recreation Department	Manatee Hammock Park	0022	General	50014601	\$ 35,092
Parks and Recreation Department	Long Point Park	0023	General	50014619	\$ (34,360)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014602	\$ 414,000
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014603	\$ (336,113)
Parks and Recreation Department	Parks & Recreation District 1	1010	Special Revenue	50014604	\$ (66,192)
Parks and Recreation Department	PSJ/Can Groves MSTU	1011	Special Revenue	50014605	\$ (142,305)
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014639	\$ 1,630,730
Parks and Recreation Department	Parks Area South Operations	1019	Special Revenue	50014649	\$ 299,525
Parks and Recreation Department	MI Parks Ref MSTU	1020	Special Revenue	50014599	\$ 201,044
Parks and Recreation Department	Parks & Recreation District 4	1030	Special Revenue	50014600	\$ 752,169
Parks and Recreation Department	EELS Ad Valorem	1610	Special Revenue	50014607	\$ 173,912
Parks and Recreation Department	EELS -	1612	Special Revenue	50014608	\$ 9,307
Parks and Recreation Department	Ltd AdVal Tax Bonds 2002	2030	Debt Service	50014611	\$ 173,563
Parks and Recreation Department	North Parks Referendum Debt	2040	Debt Service	50014612	\$ 64,733
Parks and Recreation Department	Merritt Island Parks Referendum Debt	2042	Debt Service	50014613	\$ 66,273
Parks and Recreation Department	South Parks Referendum Debt	2044	Debt Service	50014614	\$ 224,837
Parks and Recreation Department	FBIP - Parks & Rec County Wide	3113	Capital Projects	50014615	\$ 280,483
Parks and Recreation Department	North Parks Referendum Projects	3140	Capital Projects	50014616	\$ 6,565
Parks and Recreation Department	South Parks Referendum Projects	3143	Capital Projects	50014650	\$ 86,398
Parks and Recreation Department	Merritt Island & Beaches	3152	Capital Projects	50014617	\$ (13,424)
Parks and Recreation Department	District 3 Beach and Riverfront	3154	Capital Projects	50014651	\$ 24,525
Parks and Recreation Department	EELS - South	3216	Capital Projects	50014609	\$ 5,598
Parks and Recreation Department	Limited Ad Valorem 2004	3219	Capital Projects	50014610	\$ 80,368
Parks and Recreation Department	Golf Operations	4311	Enterprise	50014606	\$ 17,208

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Planning and Development Department	Central Cashier Collections	0009	General	50014484	\$ (43,360)
Planning and Development Department	Licensing Regulation & Enforcement	0027	General	50014512	\$ (30,535)
Planning and Development Department	Land Development	0030	General	50014513	\$ 72,785
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014514	\$ 26,417
Planning and Development Department	Library Impact Fee	1075	Special Revenue	50014591	\$ -
Planning and Development Department	Building Code Compliance	1080	Special Revenue	50014532	\$ (319,400)
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014528	\$ 2,529
Planning and Development Department	Impact Fee Administration	1200	Transportation Trust	50014550	\$ (29,775)
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014515	\$ 45,454
Planning and Development Department	Transportation Impact Fee Dist 8	1208	Transportation Trust	50014551	\$ 326
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014516	\$ (47,293)
Planning and Development Department	Transportation Impact Fee Dist 9	1209	Transportation Trust	50014552	\$ 6,768
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014517	\$ 192,692
Planning and Development Department	Transportation Impact Fee NML	1211	Transportation Trust	50014553	\$ 3,300
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014518	\$ 656,905
Planning and Development Department	Transportation Impact Fee CML	1212	Transportation Trust	50014554	\$ 16,418
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014519	\$ (903,028)
Planning and Development Department	Transportation Impact Fee SML	1213	Transportation Trust	50014555	\$ 12,135
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014520	\$ 1,343,140
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014547	\$ 1,425,000
Planning and Development Department	Education Facilities IF North	1255	Special Revenue	50014556	\$ -
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014521	\$ 5,691,872
Planning and Development Department	Education Facilities IF South	1256	Special Revenue	50014557	\$ -
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014522	\$ (3,107)
Planning and Development Department	Fire Rescue Impact Fee	1310	Special Revenue	50014567	\$ -
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014529	\$ 1,417
Planning and Development Department	Emergency Services Impact Fees Dist 3	1313	Special Revenue	50014568	\$ -
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014525	\$ (389,080)
Planning and Development Department	Correctional Impact Fees	1320	Special Revenue	50014583	\$ -
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014534	\$ 1,709
Planning and Development Department	Emergency Services Impact Fees ML	1330	Special Revenue	50014597	\$ -
Planning and Development Department	Emergency Services Impact Fees Viera	1331	Special Revenue	50014527	\$ 1,327
Public Safety Department	Medical Examiner	0001	General	50014646	\$ 96,784
Public Safety Department	Driver Education Safety Trust	1370	Special Revenue	50014647	\$ 88,993
Public Safety Department	Drug Abuse Trust	1395	Special Revenue	50014648	\$ (14,152)
Public Works Department	Facilities	0001	General	50014633	\$ 1,175,000
Public Works Department	Facilities	0001	General	50014634	\$ 350,000
Public Works Department	Traffic	0002	General	50014635	\$ 330,000
Public Works Department	Road & Bridge MSTU Dist 1	1131	Transportation Trust	50014536	\$ 1,096,220
Public Works Department	Road & Bridge MSTU Dist 2	1132	Transportation Trust	50014543	\$ 238,726
Public Works Department	Road & Bridge MSTU Dist 3	1133	Transportation Trust	50014640	\$ 321,215
Public Works Department	Road & Bridge MSTU Dist 4	1134	Transportation Trust	50014539	\$ 579,585
Public Works Department	Road & Bridge MSTU Dist 5	1135	Transportation Trust	50014540	\$ 724,200
Public Works Department	Road & Bridge MSTU Dist 4 MI	1136	Transportation Trust	50014544	\$ (274,307)
Public Works Department	Road & Bridge MSTU-Bches-Dist 4	1137	Transportation Trust	50014545	\$ 485,594
Public Works Department	R & B Dist 2 Dredging	1138	Transportation Trust	50014546	\$ 292,963
Public Works Department	LOGT Engineer Projects Mgmt	1160	Transportation Trust	50014549	\$ 2,362,688
Public Works Department	LOGT Bonds	1161	Transportation Trust	50014566	\$ 7,849
Public Works Department	Pineda Causeway Extension	1162	Transportation Trust	50014568	\$ 546,386
Public Works Department	Sea Ray Bridge Project	1167	Transportation Trust	50014677	\$ 805,000
Public Works Department	Transportation Reimbursements	1168	Transportation Trust	50014558	\$ 2,320,530
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014686	\$ 1,422,077
Public Works Department	5th & 6th Gasoline Tax	1170	Transportation Trust	50014588	\$ (1,500,000)
Public Works Department	Constitutional Gas Tax Debt Service	1176	Transportation Trust	50014682	\$ -
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014548	\$ 4,296,694
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014685	\$ 1,500,000
Public Works Department	County Transportation Trust	1180	Transportation Trust	50014676	\$ 2,695,000
Public Works Department	Cit of Cocoa - Barnes	1189	Transportation Trust	50014560	\$ -
Public Works Department	Transportation Impact Fee Projects Dist 8	1228	Transportation Trust	50014561	\$ 6,853
Public Works Department	Transportation Impact Fee Projects Dist 9	1229	Transportation Trust	50014562	\$ (13,828)
Public Works Department	Transportation Impact Fee Proj N Mainland	1230	Transportation Trust	50014563	\$ 66,706
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014683	\$ (100,000)
Public Works Department	Transportation Impact Fee Proj C Mainland	1231	Transportation Trust	50014564	\$ 5,626
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014684	\$ 100,000
Public Works Department	Transportation Impact Fee Proj S Mainland	1232	Transportation Trust	50014565	\$ 858,161
Public Works Department	Governmental Grants	1700	Special Revenue	50014594	\$ 399,000
Sheriff's Office	General Fund - SCAAP	0001	General	50014670	\$ 295,573
Sheriff's Office	General Fund - Workers Comp Reimb	0001	General	50014665	\$ 4,416
Sheriff's Office	General Fund - Capital Lease	0001	General	50014663	\$ 256,897
Sheriff's Office	General Fund - Reimbursements	0001	General	50014661	\$ 1,582,193
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014669	\$ 1,392,849
Sheriff's Office	Sheriff's Countywide MSTU	1410	Special Revenue	50014666	\$ 160,725
Sheriff's Office	Inmate Commissary/Welfare	1416	Special Revenue	50014664	\$ 520,000
Solid Waste Mgmt Department	Solid Waste Mgmt Debt O & M	4010	Enterprise	50014627	\$ (2,006,606)
Solid Waste Mgmt Department	Solid Waste Mgmt Debt R & R	4011	Enterprise	50014628	\$ 2,162,078
Solid Waste Mgmt Department	Solid Waste Impact Fees	4013	Enterprise	50014629	\$ 852,663
Solid Waste Mgmt Department	SWMD Landfill Mgmt Escrow	4014	Enterprise	50014630	\$ 319,055
Solid Waste Mgmt Department	Solid Waste Mgmt Dept Debt Service	4018	Enterprise	50014641	\$ (3,741)
Solid Waste Mgmt Department	Solid Waste Mgmt Mandatory Collections	4110	Enterprise	50014632	\$ (333,070)
Space Coast Area Transit	Space Coast Area Transit	4130	Enterprise	50014482	\$ (208,112)
Space Coast Area Transit	Space Coast Area Transit - Capital Improvements	4140	Enterprise	50014481	\$ 79,146
Space Coast Government Television	Space Coast Government Television	0001	General	50014668	\$ 6,587
Tourism Development Office	TDC -Promotion / Advertising	1441	Special Revenue	50014440	\$ (312,980)
Tourism Development Office	TDC - Beach Improvement	1442	Special Revenue	50014441	\$ 764,600
Tourism Development Office	TDC - Conventions	1443	Special Revenue	50014442	\$ 2,023,160
Tourism Development Office	TDC - Disaster Fund	1444	Special Revenue	50014443	\$ 103,091
Tourism Development Office	TDC - Information Centers	1445	Special Revenue	50014444	\$ (149,458)
Tourism Development Office	TDC - Cultural / Special Events	1446	Special Revenue	50014445	\$ 60,032
Tourism Development Office	TDC - Zoo 3rd Cent	1447	Special Revenue	50014446	\$ 52,891

Third Quarter Supplemental Budget Listing of Amendments					
Department	Description	Fund	Fund Type	BCR Number	Total
Tourism Development Office	4th Cent Tourist Dev Tax	1448	Special Revenue	50014447	\$ -
Tourism Development Office	TDC - 4th Cent Capital Account	1450	Special Revenue	50014448	\$ (10,626)
Tourism Development Office	TDC Rev Bond 2018A	2072	Debt Service	50014449	\$ 496,972
UF/Extension Services	Ag Services	0001	General	50014671	\$ 50,000
UF/Extension Services	Ag Services	0001	General	50014672	\$ 75,000
Utility Service Department	Water Resources O & M	4150	Enterprise	50014623	\$ (340,781)
Utility Service Department	Water Resources Improvements	4151	Enterprise	50014483	\$ 3,110,850
Utility Service Department	Water Res Capital Improvement Program	4153	Enterprise	50014625	\$ (2,974,924)
Utility Service Department	Utility Revenue Bonds 93	4158	Enterprise	50014406	\$ 122,886
Utility Service Department	Barefoot Bay Utilities Operations	4250	Enterprise	50014467	\$ 314,977
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014465	\$ 60,000
Utility Service Department	Barefoot Bay Utilities Debt	4251	Enterprise	50014405	\$ 859,132
Utility Service Department	Barefoot Bay Connection Fees	4252	Enterprise	50014407	\$ 9,725
Utility Service Department	Barefoot Bay Construction Fund	4254	Enterprise	50014466	\$ 500,000
Valkaria Airport Department	Valkaria Airport	0020	General	50014423	\$ 150,609
					\$ 66,246,354

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/16/2020**Program:** ASSET MANAGEMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$11,615 Operating Expenses

\$11,615

Total: \$11,615**Total:** \$11,615**Justification:**

Balance Forward for Asset Management was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$11,615, which is an increase in Balance Forward of \$11,615. This increase was a result of underestimating Surplus Sales Revenue in FY 2018-2019. This budget request appropriates the additional balance forward to Other Contracted Services to fund temporary staffing needs.

Alternative:

If this budget change request is not approved, Balance Forward will be understated in the current year.

SAP Document Number: **Approval:**

50014421

JJHAYES

Approved

02/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/19/2020**Program:** FLEET SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

(\$203,427) Operating Expenses

(\$9,000)

CIP

(\$194,427)

Total: (\$203,427)**Total:** (\$203,427)**Justification:**

Balance forward for the Fleet Services Program within the General Fund was projected at \$463,530 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit reconciliation of the financial statement, the actual balance forward is \$260,103, which is a decrease in balance forward of \$203,427. This decrease was the result of collecting less fuel sale revenue than what was originally anticipated during budget development. This budget request reduces available funds in repair and maintenance, contracted services, operating supplies, and funds associated with the Flake Road Project. The cost estimates associated with the Flake Road Project have come in less than what was originally budgeted.

Alternative:

If this request is not approved, balance forward will be overstated in the current year.

SAP Document Number:

50014635

Approval:

SADARLING

KNETERER

JHAYES

Approved

Approved

Approved

03/11/2020

03/11/2020

03/12/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Central Services Office**Date:** 3/19/2020**Program:** FLEET SERVICES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers - General Revenue

\$96,000 CIP

\$96,000

Total: \$96,000**Total:** \$96,000**Justification:**

This budget change request is to increase the General Fund Transfer to purchase and implement a new fuel management software that will resolve the security issues that were discovered during the annual internal audit. This item was originally budgeted for in the adopted fiscal year 2020 budget in the amount of \$104,486. It has been determined that the cost of this software is \$200,000. This request recognizes funding from the General Fund in the amount of \$96,000 to address this critical need.

Alternative:

If this request is not approved the unfunded critical need will not have sufficient budget.

SAP Document Number:

50014530

Approval:

SADARLING

KNETERER

JJHAYES

Approved

Approved

Approved

03/05/2020

03/06/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Court Programs

Date: 3/20/2020

Program: JUDICIAL BRANCH

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$29,500 Compensation and Benefits

\$29,500

Total: \$29,500

Total: \$29,500

Justification:

This budget change request allocates additional General Fund in order to fund a new Civil Case Manager position. With the amount of case backlog at the Courthouse, this additional position is a critical need for Court Operations. This budget change request appropriates dollars to Compensation and Benefits, the furniture and equipment needed for this position will be funded within the Judicial Administration Branch's existing budget.

Alternative:

If this budget change request is not approved, this critical position will not be funded and the case backlog at the Courthouse will continue to grow.

SAP Document Number: 50014674
Approval: JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020
Scott Ellis, Clerk
BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0012-Fine and Forfeiture Fund**Department:** Court Programs**Date:** 3/19/2020**Program:** STATE ATTORNEY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$143,901 Operating Expenses

\$100,000

Capital Outlay

\$43,901

Total: \$143,901**Total:** \$143,901**Justification:**

Balance Forward for the Fine and Forfeiture fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$143,901, which is an increase in Balance Forward of \$143,901. This increase was a result not recognizing balance forward in the previous year and unspent operational funds. This increase in balance forward is being allocated to Contracted Services, Repair and Maintenance, and Office Supplies and Equipment for Subpoena Services to purchase new computers and scanners, monitors, and other miscellaneous supplies.

Alternative:

If this budget change request is not approved, the Balance Forward within the Fine and Forfeiture Fund will remain understated.

SAP Document Number: **Approval:**

50014581

JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1392-Solicitation Assessment

Department: Court Programs

Date: 3/17/2020

Program: JUDICIAL BRANCH

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$3,246) Operating Expenses

(\$3,246)

Total: (\$3,246)

Total: (\$3,246)

Justification:

Balance Forward for the Drug Court Administration Program was projected at \$11,622 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,376, which is a decrease in Balance Forward of \$3,246. This decrease was a result of under-estimating fines received and not adjusting the balance forward decrease in the FY2018-2019 budget. Per FS 796.07, the Fines & Forfeits collected from violations of this statute are to be used solely for paying the administration costs of treatment-based drug court programs. As a result of this decrease in Balance Forward, less funds are available for expenses pertaining to the administration of Drug Court programs in FY20.

Alternative:

If this BCR is not approved, the FY2019-2020 budget revenues and expenditures will not balance and will not accurately reflect the actual amounts available in this fund for administration of Brevard County's Drug Court programs.

SAP Document Number: 50014570
Approval: JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1400-Court Related Technology**Department:** Court Programs**Date:** 3/19/2020**Program:** COURT INFORMATION TECHNOLOGY**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$67,379 Operating Expenses

\$12,000

Capital Outlay

\$55,379

Total:

\$67,379

Total:

\$67,379

Justification:

Court Related Technology was not projected to have a balance forward during the development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$67,739. This increase was a result some savings due to vacancies in Compensation and Benefits and unspent operating dollars. This budget change request appropriates the additional balance forward to 15 monitors, transmitters, and brackets for the court rooms which will further enhance productivity for Court Administration, the State Attorney's Office, and the Public Defender's Office. Increasingly, the courts must accommodate the need for electronic display of evidence, recorded video, and live testimony from remote witnesses. The need for electronic display will increase significantly over time.

Alternative:

If this budget change request is not approved, the balance forward for Court Related Technology will remain unbudgeted.

SAP Document Number:

50014579

Approval:

JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1402-State Court Facilities

Department: Court Programs

Date: 3/19/2020

Program: COURT FACILITIES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$100,586 CIP

\$100,586

Total: \$100,586

Total: \$100,586

Justification:


Balance Forward for State Court Facilities fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$100,586, which is an increase in Balance Forward of \$100,586. This increase was primarily a result of revenue collection of the \$30 Court Facilities Surcharge being higher than anticipated. This budget change request appropriates these dollars to the Flooring Replacement Project at the State Attorney's Office.

Alternative:

If this budget change request is not approved, the balance forward within this fund will remain understated.

SAP Document Number: 50014675
Approval: JJHAYES

Approved

03/18/2020 

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:  D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0005-Emergency Management Office**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** EMERGENCY MANAGEMENT OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$1,122 Operating Expenses

\$1,122

Total:

\$1,122

Total:

\$1,122

Justification:

Balance Forward for the Florida Power & Light Radiological Emergency Preparedness Grant was projected at \$28,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$29,122, which is an increase in Balance Forward of \$1,122. This increase was a result of a scheduled training workshop that was budgeted in FY 2018-2019, but was not attended. This budget request appropriates the additional balance forward to operating expenses for radiological supplies.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014420

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVBALLACE

Approved

Approved

Approved

Approved

02/18/2020

02/27/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0005-Emergency Management Office

Department: Emergency Management Office

Date: 3/19/2020

Program: EMERGENCY MANAGEMENT OPERATIONS

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$23,000 Capital Outlay

\$23,000

Total: \$23,000

Total: \$23,000

Justification:

This Budget Change Request is to recognize a General Fund Transfer for Emergency Management Operation's Critical Needs technology upgrade that will help to eliminate equipment failure, refresh aging audio-visual technology equipment and computers, and to enhance preparedness for EOC activations.

Alternative:

If this budget change request is not approved, the funds will not be in place to complete critical needs project.

SAP Document Number:

50014578

Approval:

KLPROSSER
CLROLLYSON
JHAYES
MWWALLACE

Approved
Approved
Approved
Approved

03/09/2020
03/11/2020
03/17/2020
03/18/2020

YBR

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0031-800 Mhz Operating**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$167,467 CIP

\$167,467

Total:

\$167,467

Total:

\$167,467

Justification:

Balance Forward for the 800 MHz was projected at \$232,742 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$400,209, which is an increase in Balance Forward of \$167,467. This increase was a result of the Rockledge tower replacement project, approved by the Board on 12/11/2015 Agenda Item II.C.1 and contract signed on 2/13/18, not being completed as projected in FY 2018-2019. The project was finalized on January 29, 2020.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014419

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVWALLACE

Approved

02/18/2020

Approved

02/27/2020

Approved

03/10/2020

Approved

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0031-800 Mhz Operating

Department: Emergency Management Office

Date: 3/19/2020

Program: 800MHZ

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$70,729 Capital Outlay

\$70,729

Total: \$70,729

Total: \$70,729

Justification:

This Budget Change Request is to recognize a General Fund Transfer to the 800 MHz Public Safety Radio System for Critical Needs for the migration of conventional interfaces from analog radio system to the P25 core which will eliminate obsolete equipment, and enhance local first responders' communications interoperability with regional/state/federal agencies while County continues migration to new P25 standard.

Alternative:

If this budget change request is not approved, the funds will not be in place to complete the critical needs.

SAP Document Number:

50014577

Approval:

KLPROSSER
CLROLLYSON
JJHAYES
MWWALLACE

Approved
Approved
Approved
Approved

03/09/2020
03/11/2020
03/14/2020
03/16/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020
Scott Ellis, Clerk
BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1380-E-911 Improvements**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** ENHANCED 911 ADMINISTRATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$1,200,781 Operating Expenses

\$1,200,781

Total: \$1,200,781**Total:** \$1,200,781**Justification:**

Balance Forward for E911 Improvements was projected at \$3,936,827 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,137,608, which is an increase in Balance Forward of \$1,200,781. This increase was a result of additional revenue from State of Florida 9-1-1 fund distribution as well as projects not completed in FY 2018-2019. This budget request appropriates the additional balance forward to operating expenses for the Rapid Deploy mapping solution to be instituted at each 9-1-1 position at each PSAP within the county. The contract for the Rapid Deploy mapping solution replaced each GeoComm mapping solution at each PSAP. Currently, not every 9-1-1 position has a GeoComm mapping solution. The additional funds will be utilized to place a Rapid Deploy mapping solution at each 9-1-1 position within the county to ensure each call taker can visualize the location of the caller using the 9-1-1 Administration's GIS information. As the 9-1-1 industry progresses further into the Next Generation and geospatial routing, it will be essential for each 9-1-1 call taker to have access to the most recent GIS information provided by 9-1-1.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014418

Approval:KLPROSSER
CLROLLYSON
JHAYES
MVWALLACEApproved
Approved
Approved
Approved02/18/2020
02/27/2020
03/10/2020
03/11/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020Scott Ellis, Clerk
BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1382-800 MHZ Surcharge**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$87,064 Capital Outlay

\$87,064

Total:

\$87,064

Total:

\$87,064

Justification:

Balance Forward for the 800 MHz Surcharge was projected at \$1,253,630 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,340,694, which is an increase in Balance Forward of \$87,064. This increase was a result of cost savings incurred by switching contracted services for the Public Safety Radio System to in-house operations. This budget request appropriates the additional balance forward to continue funding the transition of the 800 MHz Radio Frequency equipment/sites from analog to digital, an unfunded critical need for the 800 MHz Public Safety Radio System to conform to the latest FCC standards and the interoperability requirements from the State, as approved by the Board of County Commissioners, in regular session on February 12, 2019 and awarded on July 31, 2019 for a \$3,691,307.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014417

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVWALLACE

Approved

Approved

Approved

Approved

02/18/2020

02/27/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 4 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1383-800 MHz reconfiguration contract**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$4,638 Operating Expenses

\$4,638

Total:

\$4,638

Total:

\$4,638

Justification:

Balance Forward for the 800 MHz Surcharge was projected at \$174,251 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$178,889, which is an increase in Balance Forward of \$4,638. This increase was a result of increased earned interest in FY 2018-2019. This budget request appropriates the additional balance forward to continue funding the transition of the 800 MHz Radio Frequency equipment/sites from analog to digital, an unfunded critical need for the 800 MHz Public Safety System to conform to the latest FCC standards and the interoperability requirements from the State, as approved by the Board of County Commissioners, in regular session on February 12, 2019 and awarded on July 31, 2019 for \$3,691,306.92.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014416

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVWALLACE

Approved

Approved

Approved

Approved

02/18/2020

02/27/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1384-Emergency Operations Center Project**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** EMERGENCY MANAGEMENT PROJECTS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$234 CIP

\$234

Total:

\$234

Total:

\$234

Justification:

Balance Forward in the new EOC Project Fund was projected to be zero during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$234.00, which is an increase in Balance Forward of \$234.00. This increase was a result of interest earned in FY 2018-2019. This budget request appropriates the additional balance forward to construction expenses for the New EOC Project.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014415

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVWALLACE

Approved

Approved

Approved

Approved

02/18/2020

02/27/2020

03/13/2020

03/16/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3022-800 Mhz Improvements**Department:** Emergency Management Office**Date:** 3/16/2020**Program:** 800MHZ**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$18,274 Capital Outlay

\$18,274

Total:

\$18,274

Total:

\$18,274

Justification:

Balance Forward for the 800 MHz Improvements was projected at \$75,901 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$94,175, which is an increase in Balance Forward of \$18,274. This increase was a result of some of the phases of the CIP project "Expansion and upgrade of the 800 MHz Radio System", a multi-year project approved by the Board on December 11, 2012, not being completed as projected in FY 2018-2019. This project will be finalized during the current fiscal year.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014414

Approval:KLPROSSER
CLROLLYSON
JJHAYES
MVWALLACEApproved
Approved
Approved
Approved02/18/2020
02/27/2020
03/10/2020
03/11/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 9 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1350-Fire Control Assessment

Department: Fire Rescue Department

Date: 3/17/2020

Program: FIRE RESCUE OPERATIONS

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Balance Forward Operating

\$40,529

Transfers - Other

(\$40,529)

Total:

\$0

Total:

\$0

Justification:

Balance Forward for Fire Rescue Fire Operations fund 1350 was projected at \$478,436 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$518,965, which is an increase in Balance Forward of \$40,529. This increase was a result of unspent overtime budget in FY 2018-2019. This budget request appropriates the additional balance forward to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures.

Alternative:

If this budget change request is not approved, the balance forward within the Fire Control Assessment Fund will remain understated.

SAP Document Number:

50014450

Approval:

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVWALLACE

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/09/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1351-Emergency Medical Service**Department:** Fire Rescue Department**Date:** 3/17/2020**Program:** EMERGENCY MEDICAL SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$40,013 Capital Outlay

\$40,013

Total:

\$40,013

Total:

\$40,013

Justification:

Balance Forward for Fire Rescue Emergency Medical Services Fund 1351 was projected at \$912,117 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$952,130, which is an increase in Balance Forward of \$40,013. This increase was a result of unspent compensation and benefits funds due to lifeguard vacancies in FY 2018-2019. This budget request appropriates the additional balance forward to offset the cost of two (2) ambulance chassis remounts for two ambulances that were damaged as a result vehicle collisions in prior years.

Alternative:

If this budget change request is not approved, the balance forward in the Emergency Medical Service fund will remain understated.

SAP Document Number:

50014452

Approval:

MTSCHOLLMYEY

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/09/2020

MWWALLACE

Approved

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1351-Emergency Medical Service**Department:** Fire Rescue Department**Date:** 3/19/2020**Program:** EMERGENCY MEDICAL SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Transfers - Other

Expenditure Change:

\$675,000 CIP

(\$65,000) Operating Expenses

Capital Outlay

Compensation and Benefits

\$250,000

\$120,000

\$200,000

\$40,000

Total:

\$610,000

Total:

\$610,000

Justification:

This Budget Change Request is to increase general fund transfer to purchase an additional ambulance and to fund Emergency Medical Services, the partial cost of a new CAD server, a new modular station, paramedic/firefighter training and to operate a lifeguard tower at Tulip Avenue in Cocoa Beach. Funds will be utilized for the purchase of a new ambulance, replacing a high mileage ambulance. The cost per ambulance is \$200,000. Funds for the replacement of EMS Station will be utilized to prepare for a new modular Sta88 Current. The modular station, located in Palm Bay, has substantial mold and other issues which has rendered the structure economically unfeasible to repair. The cost for the capital improvement is \$250,000. Funds for Paramedic/Firefighter Training if the amount of \$120,000 will prepare staff to be properly qualified to be occupy, reducing the need of mandatory overtime on other existing staff. Funds for the new CAD server will replace Fire Rescues outdated system. EMS funds in the amount of \$65,000 is requested as part of the initial cost. Funds to operate a Lifeguard tower at Tulip Avenue in Cocoa Beach will be used. The cost to meet the commitment to support Brevard's local patron and tourism needs is \$40,000.

Alternative:

If this Budget Change request is not approved, no funding will be available for a new rescue unit, for the partial cost of a new CAD server, for a new modular station, for paramedic/firefighter training and to operate the tower at Tulip Avenue in Cocoa Beach, decreasing the quality and the safety that is needed to meet our commitment to support Brevard County's Public Safety and tourism needs.

SAP Document Number:

50014531

Approval:

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MWWALLACE

Approved

Approved

Approved

Approved

03/06/2020

03/18/2020

03/18/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1354-Fire Referendum MSTU

Department: Fire Rescue Department

Date: 3/19/2020

Program: FIRE RESCUE OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

\$31,230

Transfers - Other

(\$31,230)

Expenditure Change:

Total:

\$0

Total:

\$0

Justification:

Balance Forward for Fire Rescue Municipal Service Taxing Unit Fund 1354 was projected at \$1,783,959 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,815,189, which is an increase in Balance Forward of \$31,230. This increase was a result of unspent funds in operating expenses budgeted in FY 2018-2019. This budget request appropriates the additional balance forward to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures.

Alternative:

If this budget change request is not approved, the balance forward within the Fire Referendum MSTU fund will remain understated.

SAP Document Number:

50014454

Approval:

MTSCHOLLMYEY

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

MVWALLACE

Approved

03/17/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1360-Public Safety Internal Support**Department:** Fire Rescue Department**Date:** 3/19/2020**Program:** FIRE RESCUE OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$536,023 Operating Expenses

\$491,000

Capital Outlay

\$45,023

Total: \$536,023**Total:** \$536,023**Justification:**

Balance Forward for Fire Rescue Public Safety Internal Support Fund 1360 was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$536,023, which is an increase in Balance Forward of \$536,023. This increase was a result of approved but incomplete capital improvement projects incurred in FY 2018-2019. This budget request appropriates the additional Balance Forward to be applied to reestablish the operating budget that was used to fund the Station 63 roof repair in the amount of \$391,000, countywide thermostat project to reduce power consumption and mold growth in stations that was not completed in FY2019 in the amount of \$60,000, a live firetraining prop that the vendor failed to meet the delivery deadline in the amount of \$45,000. The remaining funds of \$40,000 will be applied to engineering study to analyze county fire stations.

Alternative:

If this budget change request is not approved, the balance forward in the Public Safety Internal Support fund will remain understated.

SAP Document Number:

50014458

Approval:

MTSCHOLMEYE

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JHAYES

Approved

03/17/2020

MVWALLACE

Approved

03/17/2020

M34

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1361-Dispatch

Department: Fire Rescue Department

Date: 3/19/2020

Program: DISPATCH

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$123,563 Operating Expenses

\$123,563

Total:

\$123,563

Total:

\$123,563

Justification:

Balance Forward for Fire Rescue Dispatch Fund 1361 was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$123,563, which is an increase in Balance Forward of \$123,563. This increase in balance forward was a result of unspent funds in benefits due to vacancies and repairs and maintenance budgeted in FY 2018-2019. This budget request appropriates the additional balance forward to offset the total cost of the New World computer-aided dispatch CAD and related expenditures.

Alternative:

If this budget change request is not approved, the balance forward within the Dispatch fund will remain understated.

SAP Document Number:

50014460

Approval:

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVWALLACE

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1361-Dispatch

Department: Fire Rescue Department

Date: 3/19/2020

Program: DISPATCH

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - Other

\$136,759 Operating Expenses

\$136,759

Total: \$136,759

Total: \$136,759

Justification:

This budget request appropriates the additional balance forward from Fire Rescue funds 1350 and 1354 to offset the Fire Operations required portion of the New World computer-aided dispatch CAD and related expenditures. In addition, this Budget Change Request also recognizes the transfer from EMS of the additional General Fund allocated in order to fund the partial cost of the remaining balance for the new CAD server. Funds for the new CAD server will replace Fire Rescues outdated system.

Alternative:

If this budget change request is not approved, there will not be sufficient funding for the purchase of the new CAD system.

SAP Document Number:

50014645

Approval:

MTSCHOLLMYEY

CLROLLYSON

JJHAYES

MVWALLACE

Approved

Approved

Approved

Approved

03/16/2020

03/18/2020

03/18/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** General Government Operations**Date:** 3/25/2020**Program:** GENERAL GOVERNMENT OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating
Transfers - General Revenue
Transfers - Other

\$7,526,745
(\$318,438)
(\$594,153)

Expenditure Change:

Reserves-Operating \$400,000
Compensation and Benefits \$100,000
Operating Expenses \$970,791
Transfers \$5,143,363

Total: \$6,614,154**Total:** \$6,614,154**Justification:**

General Government Fund 0001 Balance Forward was projected at \$20,920,211 during budget development of the FY 2019-2020 budget. Upon

completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$28,446,956, which is an increase of \$7,526,745. This increase was primarily due to receiving more than anticipated in excess fees returned from Charter Offices, as well as transferring less than anticipated to departments based on expenditure levels. This BCR also recognizes \$1,136,262 being transferred from Gen Gov Fund 0002. These funds are being transferred to fund critical needs throughout the County including Public Works repair to roads, bridges, and facilities, \$4.675M; Parks & Rec infrastructure repairs, \$819K; Public Safety critical needs for Fire Rescue and Emergency Management \$769K; Information Technology critical upgrades and response, \$565K; General Government set-aside for COVID-19 Response and Operating Reserves Reserves, \$1.371M; and other countywide critical needs, \$464K.

Alternative:

If this budget change request is not approved, the Balance Forward budget for General Government fund 0001 will remain understated.

SAP Document Number: 50014689
Approval: JJHAYES

Approved

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk
BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0002-General Revenue Fund - Unincorporated

Department: General Government Operations

Date: 3/24/2020

Program: GENERAL GOVERNMENT OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

\$1,142,849

Transfers - General Revenue

(\$1,142,849)

Expenditure Change:

Total:

\$0

Total:

\$0

Justification:

General Government Fund 0002 Balance Forward was projected at \$5,691,709 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,834,558, which is an increase of \$1,142,849. This increase was primarily due to transferring less than anticipated to departments based on expenditure levels. These funds are being transferred to fund critical needs throughout the County.

Alternative:

If this budget change request is not approved, the balance forward for this fund will remain understated.

SAP Document Number:

50014687

Approval:

JJHAYES

Approved

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Hu D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-Genera Revenue Fund - Incorporated

Department: Housing and Human Services Department

Date: 3/17/2020

Program: COMMUNITY RESOURCES

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$60,000 Operating Expenses

\$9,300

Capital Outlay

\$50,700

Total: \$60,000

Total: \$60,000

Justification:

Balance Forward for the Housing and Human Services Grants Administration budget was projected at \$200,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$260,000, which is an increase in Balance Forward of \$60,000. This increase was a result of underestimating carry forward from salaries and benefits in the compensation and benefits budget due to vacancies that were being fulfilled in FY 2018-2019. This budget request appropriates the additional balance forward to capital outlay for mobile equipment, as well as operating expenses for the purchase of computers.

Alternative:

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

SAP Document Number:

50014456

Approval:

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/05/2020

03/10/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Ellis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Housing and Human Services Department**Date:** 3/17/2020**Program:** COMMUNITY RESOURCES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$49,200 Operating Expenses

\$25,000

Capital Outlay

\$24,200

Total: \$49,200**Total:** \$49,200**Justification:**

This budget change request is to recognize general fund dollars that are being allocated to the Housing and Human Services Department for critical needs. \$24,200 has been allocated to replace a 2007 Chevy pick up truck which is prone to breaking down and needing to be towed to Central Fleet for repairs. \$17,800 has been allocated to replace sixteen computers that exceed the current five year replacement plan and are all well beyond their warranty periods. \$7,200 has been allocated to the Guardian Ad Litem Program to replace six computers which also exceed the current five year replacement plan.

Alternative:

Should this budget change request not get approved, the Department will be unable to purchase these critical need items that are needed to run operations efficiently.

SAP Document Number:

50014475

Approval:

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/11/2020

03/13/2020

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY Deborah R. Ellis D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Housing and Human Services Department

Date: 3/24/2020

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$1,030) Operating Expenses

(\$1,030)

Total: (\$1,030)

Total: (\$1,030)

Justification:

Balance Forward for the Hardest Hit budget was projected at \$177,909 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$176,879, which is a decrease in Balance Forward of \$1,030. This decrease was a result of overestimating carry forward as a result of miscellaneous expenditures (promotional expenses, membership dues, etc.) posting after the development of the FY 2019-2020 budget. This budget request reduces the balance forward budget and the other contracted services budget by \$1,030.

Alternative:

If this budget change request is not approved, actual revenues will be misrepresented and the budget will be out of balance.

SAP Document Number:

50014463

Approval:

IJGOLDEN

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/24/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-Genera Revenue Fund - Incorporated**Department:** Housing and Human Services Department**Date:** 3/19/2020**Program:** COMMUNITY PLANNING AND REVITALIZATION**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$11,543 Operating Expenses

\$11,543

Total: \$11,543**Total:** \$11,543**Justification:**

Balance Forward for the Financial Literacy Program was projected at \$13,073 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$24,616, which is an increase in Balance Forward of \$11,543. This increase was a result of funds disbursed by the Office of the Attorney General relating to a settlement against Western Union in FY 2018-2019. The Housing and Human Services Department was selected to receive the funds to promote financial literacy. This budget request appropriates the additional balance forward to other contracted services, which will be used in accordance to the terms of the settlement.

Alternative:

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

SAP Document Number:

50014461

Approval:

IJGOLDEN

Approved

02/28/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JPLIESENFELT

Approved

03/18/2020

MBA

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0035-Affordable Housing Trust Fund

Department: Housing and Human Services Department

Date: 3/19/2020

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$16,632) Operating Expenses

(\$16,632)

Total: (\$16,632)

Total: (\$16,632)

Justification:

Balance Forward for the Payment in Lieu of Taxes Housing budget was projected at \$398,636 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$382,004, which is a decrease in Balance Forward of \$16,632. This decrease was a result of overestimating carry forward as a result of additional repair and maintenance projects posting after the development of the FY 2019-2020 budget. This budget request reduces the balance forward budget and the operating supply budget by \$16,632.

Alternative:

If this budget change request is not approved, actual revenues will be misrepresented and the budget will be out of balance.

SAP Document Number:

50014462

Approval:

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/18/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1473-Weatherization Grant

Department: Housing and Human Services Department

Date: 3/19/2020

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$1,943 Operating Expenses

\$1,943

Total: \$1,943

Total: \$1,943

Justification:

Balance Forward for the Weatherization FPL Rebate budget was projected at \$13,792 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$15,735, which is an increase in Balance Forward of \$1,943. This increase was a result of underestimating carry forward from unexpended operating supplies in FY 2018-2019. This budget request appropriates the additional balance forward to operating supplies, such as air filters and other supplies needed to successfully weatherize homes for clients in accordance with the Weatherization Grant Program.

Alternative:

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

SAP Document Number:

50014457

Approval:

IJGOLDEN
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved

02/27/2020
03/09/2020
03/17/2020
03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1474-Neighborhood Stabilization Program

Department: Housing and Human Services Department

Date: 3/24/2020

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$213,015 Operating Expenses

\$213,015

Total: \$213,015

Total: \$213,015

Justification:

Balance Forward for the Neighborhood Stabilization Program was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$213,015, which is an increase in Balance Forward of \$213,015. This increase was a result of underestimating carry forward from unexpended contracted services in the FY 2018-2019. This budget request appropriates the additional Balance Forward to other contracted services, which will be needed to successfully rehab and repair homes in accordance with the grant contract.

Alternative:

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

SAP Document Number:

50014459

Approval:

IJGOLDEN

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/28/2020

03/09/2020

03/17/2020

03/24/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Handwritten signature]* D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1490-SHIP Trust Fund

Department: Housing and Human Services Department

Date: 3/17/2020

Program: COMMUNITY PLANNING AND REVITALIZATION

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$257,879 Operating Expenses

\$257,879

Total: \$257,879

Total: \$257,879

Justification:

Balance Forward for the State Housing Initiative Partnership Operating fund was projected at \$1,269,596 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,527,475, which is an increase in Balance Forward of \$257,879. This increase was a result of underestimating carry forward from ongoing rehab projects in the repair and maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward to other contracted services to be used towards the First Time Homebuyer Program.

Alternative:

If this budget change request is not approved, actual revenues will not be recognized and the budget will be out of balance.

SAP Document Number:

50014455

Approval:

IJGOLDEN
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved

02/27/2020
03/05/2020
03/10/2020
03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Human Resources Office**Date:** 3/17/2020**Program:** PERSONNEL TECHNICAL SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$30,000	Compensation and Benefits	\$29,770
	Operating Expenses	\$230

Total: \$30,000**Total:** \$30,000**Justification:**

This Budget Change Request is to increase the General Fund transfer to the Human Resources Department to provide funding for an additional position, a Talent Acquisition Specialist. The addition of this position is a critical need due to the condition in the local labor market resulting in difficulty attracting qualified applicants to fill existing vacancies throughout the County. This position will be dedicated to aggressively recruiting qualified applicants to fill vacant positions. This request recognizes \$30,000 in additional General Fund transfers to fund this position for the remainder of FY2019-2020.

Alternative:

If this budget change is not approved, the Human Resources department will not have sufficient budget to fund this position.

SAP Document Number: Approval:

50014477

GXVISCO
KNETERER
JJHAYESApproved
Approved
Approved03/03/2020
03/05/2020
03/10/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020
Scott Ellis, Clerk
BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 5050-Risk Management

Department: Human Resources Office

Date: 3/16/2020

Program: RISK MANAGEMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

(\$1,168,826) Reserves - Restricted

(\$1,168,826)

Total: (\$1,168,826)

Total: (\$1,168,826)

Justification:

Balance Forward for Human Resources Risk Management fund was projected at \$24,000,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$22,831,174, which is a decrease in Balance Forward of \$1,168,826. This decrease was a result of overestimating carry forward due to actual outside agency costs exceeding budgeted outside agency costs in the Risk budget in FY 2018-2019. This budget request reduces the Insurance reserves for property, general liability, auto liability, and workers comp proportionally by the amount of the reduction in Balance forward.

Alternative:

If the budget change request is not approved, the balance forward will be overstated in the current year.

SAP Document Number:

50014408

Approval:

GXVISCO
KNETERER
JJHAYES

Approved

Approved

Approved

02/17/2020

02/18/2020

02/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5051-Employee Benefits**Department:** Human Resources Office**Date:** 3/16/2020**Program:** EMPLOYEE BENEFITS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$2,909,903 Reserves - Restricted

\$2,909,903

Total: \$2,909,903**Total:** \$2,909,903**Justification:**

Balance Forward for Human Resources Employee Benefits fund was projected at \$40,500,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$43,409,903, which is an increase in Balance Forward of \$2,909,903. This increase was a result of underestimating carry forward due to lower actual claims expense than budgeted claims expenses in the Employee Benefits budget in FY 2018-2019. This budget request increases the Insurance reserve by the amount of the increase in Balance forward.

Alternative:

If the budget change request is not approved, balance forward will be understated in the current year.

SAP Document Number: **Approval:**

50014410

GXVISCO
KNETERER
JJHAYESApproved
Approved
Approved02/17/2020
02/18/2020
02/18/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5011-Communications**Department:** Information Technology Department**Date:** 3/16/2020**Program:** INFORMATION SYSTEMS**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Operating

\$37,028 Operating Expenses

\$37,028

Total: \$37,028**Total:** \$37,028**Justification:**

Balance Forward for the Information Technology Department was projected at \$110,000 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$147,028 which is an increase in Balance Forward of \$37,028. This increase is a result of the Court Administration's Office software expansion in email licenses and other needed software licenses. This budget request appropriates the additional balance forward to IT operating expenditure to fund these expenditures.

Alternative:

If Balance Forward Request is not approved, the Balance Forward will be understated in the current year.

SAP Document Number:

50014427

Approval:

JAMCKNIGHT

KNETERER

JJHAYES

Approved

Approved

Approved

02/19/2020

02/19/2020

02/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 5011-Communications

Department: Information Technology Department

Date: 3/19/2020

Program: INFORMATION SYSTEMS

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$100,000 Operating Expenses

\$100,000

Total: \$100,000

Total: \$100,000

Justification:

This budget change request is to increase the General Fund Transfer to Information Technology related to crisis preparation and potential remote work for County employees for 168 computers at \$99,960. This appropriation allows essential staff to work remotely, if necessary, during the COVID-19 virus situation. The County does not have sufficient portable computers to facilitate significant remote work during a potential crisis situation and this purchase would allow 168 additional personnel to work remotely. This Budget Change Request recognizes additional funding from the General Fund for this critical need.

Alternative:

If this request is not approved, most employees will have no option but to work at all County Offices.

SAP Document Number:

50014652

Approval:

JAMCKNIGHT
KNETERER
JHAYES

Approved
Approved
Approved

03/12/2020
03/12/2020
03/13/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk
BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 5011-Communications**Department:** Information Technology Department**Date:** 3/19/2020**Program:** INFORMATION SYSTEMS**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$465,000 Capital Outlay

\$406,000

Operating Expenses

\$59,000

Total: \$465,000**Total:** \$465,000**Justification:**

The purpose of this budget change request is to increase the general fund transfer for three major IT projects totaling \$465,000. The first capital project is to purchase \$400,000 of hardware, software, consulting and maintenance for the SAP HANA upgrade. The upgrade will extend the useful life of SAP and will continue SAP support. The second IT project is to process FMLA (Family and Medical Leave Act) guideline software configuration with SAP compatibility for the Human Resources Department. Outside consultants will perform this job so that the County will have required FMLA data with SAP support. Cost of this project for Human Resources Department is \$30,000. The third project is to purchase four inventory Scanners with support for the Asset Management Office. At this time, the present scanners are older and not supported. Cost of this hardware, software and maintenance for these scanners will be \$35,000. These scanners are used to complete accurate annual inventories for all County Departments. This request recognizes funding from the General Fund for these three projects in the total amount of \$465,000 to address these critical needs.

Alternative:

If this request is not approved, the County will not be supported by SAP, FMLA data for employees will not be updated and annual inventories will not be accurate.

SAP Document Number:

50014638

Approval:

JAMCKNIGHT

KNETERER

JJHAYES

Approved

Approved

Approved

03/11/2020

03/11/2020

03/13/2020

432

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *Debra H. Ellis*



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1405-Law Library
Date: 3/20/2020
Type of Request: Supplement

Department: Law Library Office
Program: LAW LIBRARY

Revenue Change:

Balance Forward Operating
Transfers - General Revenue

\$10,637
(\$10,637)

Expenditure Change:

Total:

\$0

Total:

\$0

Justification:

Balance Forward for the Law Library fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,637, which is an increase in Balance Forward of \$10,637. This increase was a result of unspent dollars in Compensation and Benefits due to the retirement of the previous director and the position being filled at a lower rate of pay. This budget change request recognizes the balance forward dollars and reduces the General Fund support that was allocated in order to address the prior fiscal year negative fund balance.

Alternative:

If this budget change request is not approved, the balance forward within the Law Library fund will remain understated.

SAP Document Number:
50014673

Approval:
JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk
BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1041-S Brevard/Micco Library Endowment

Department: Library Services Department

Date: 3/17/2020

Program: LIBRARY PUBLIC SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

\$22,821 Operating Expenses

\$22,821

Total: \$22,821

Total: \$22,821

Justification:

Balance Forward for the South Mainland Library was projected at \$247,997 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$270,818, which is an increase in Balance Forward of \$22,821. This increase was a result of fewer expenditures than anticipated due to a delay in a renovation project. This budget request appropriates the additional balance forward to repair and maintenance service and operating equipment under \$1,000.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the South mainland Library Endowment Fund budget.

SAP Document Number:

50014464

Approval:

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/10/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1043-Cocoa Library Endowment**Department:** Library Services Department**Date:** 3/24/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$2,934 Capital Outlay

\$2,934

Total:

\$2,934

Total:

\$2,934

Justification:

Balance Forward for the Catherine Schweinsberg Rood Central Library was projected at \$39,022 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$41,956, which is an increase in Balance Forward of \$2,934. This increase was a result of greater than anticipated donations in FY 2018-2019. This budget request appropriates the additional balance forward to books, which is a Capital expense in the Library Services budget.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the Catherine Schweinsberg Rood Central Library Endowment Fund budget.

SAP Document Number:

50014468

Approval:

JATHOMPSON

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/10/2020

03/14/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1044-Cocoa Beach Library Endowment

Department: Library Services Department

Date: 3/17/2020

Program: LIBRARY PUBLIC SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

(\$23,183) Operating Expenses

(\$23,183)

Total: (\$23,183)

Total: (\$23,183)

Justification:

Balance Forward for the Cocoa Beach Library Endowment Fund was projected at \$533,968 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$510,785, which is a decrease in Balance Forward of \$23,183. This decrease was a result of higher expenditures than anticipated on a renovation project in FY 18/19. This budget request reduces operating expenses in Other Contracted Services.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Cocoa Beach Library Endowment Fund budget.

SAP Document Number:

50014469

Approval:

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/10/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Thompson



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1046-W Melbourne Library Endowment

Department: Library Services Department

Date: 3/17/2020

Program: LIBRARY PUBLIC SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

(\$4,406) Reserves - Restricted

(\$4,406)

Total: (\$4,406)

Total: (\$4,406)

Justification:

Balance Forward for the West Melbourne Library Endowment Fund was projected at \$92,055 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$87,649, which is a decrease in Balance Forward of \$4,406. This decrease was a result of higher than anticipated expenditures on books in the FY 18/29 budget. This budget request decreases Restricted Reserves from \$64,067 to \$59,661.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the West Melbourne Library Endowment Fund.

SAP Document Number:

50014470

Approval:

JATHOMPSON
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved

03/02/2020
03/10/2020
03/14/2020
03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1049-N Brevard Library Endowment**Department:** Library Services Department**Date:** 3/24/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$2,798 Capital Outlay

\$2,798

Total: \$2,798**Total:** \$2,798**Justification:**

Balance Forward for the Titusville Library Endowment Fund was projected at \$209,394 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$212,192, which is an increase in Balance Forward of \$2,798. This increase was a result of higher interest earnings on the fund balance. This budget request appropriates the additional balance forward to books, which is a Capital expense in Library Services' budget.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the amount of the Titusville Library Endowment Fund budget.

SAP Document Number:

50014471

Approval:

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/10/2020

JHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1050-Satellite Beach Library Endowment**Department:** Library Services Department**Date:** 3/17/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

(\$1,457) Reserves - Restricted

(\$1,457)

Total: (\$1,457)**Total:** (\$1,457)**Justification:**

Balance Forward for the Satellite Beach Library Endowment Fund was projected at \$23,988 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$22,531, which is a decrease in Balance Forward of \$1,457. This decrease was a result of higher than anticipated purchases of library media in FY 18/19. This budget request decreases Restricted Reserves from \$14,993 to \$13,536.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Satellite Beach Library Endowment Fund.

SAP Document Number:

50014472

Approval:

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1051-Stone Community Library Endowment

Department: Library Services Department

Date: 3/17/2020

Program: LIBRARY PUBLIC SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

(\$1,154) Capital Outlay

(\$1,154)

Total: (\$1,154)

Total: (\$1,154)

Justification:

Balance Forward for the Dr. Martin Luther King Jr. Library Endowment Fund was projected at \$2,953 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,799, which is a decrease in Balance Forward of \$1,154. This decrease was a result of higher than anticipated purchases of books in FY 18/19. This budget change request will decrease Books, which is a Capital expense in Library Services' budget.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be overstated and will not accurately reflect the budget of the Dr. Martin Luther King Jr. Endowment Fund.

SAP Document Number:

50014473

Approval:

JATHOMPSON

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1053-Suntree Library Endowment**Department:** Library Services Department**Date:** 3/17/2020**Program:** LIBRARY PUBLIC SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$10,120 Capital Outlay

\$10,120

Total: \$10,120**Total:** \$10,120**Justification:**

Balance Forward for the Suntree Library Endowment Fund was projected at \$20,917 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$31,037, which is an increase in Balance Forward of \$10,120. This increase was a result of greater than anticipated donations in FY 18/19 and less than anticipated expended on books. This budget request appropriates the additional balance forward to Books, which is a Capital expense in Library Services' budget.

Alternative:

If this budget change request is not approved, the Balance Forward Revenue will be understated and will not accurately reflect the budget of the Suntree Library Endowment Fund.

SAP Document Number:

50014474

Approval:

JATHOMPSON

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/02/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 2 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1070-Library Services

Department: Library Services Department

Date: 3/17/2020

Program: LIBRARY PUBLIC SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$1,337,206 Operating Expenses

\$160,378

Capital Outlay

\$75,130

CIP

\$1,101,698

Total: \$1,337,206

Total: \$1,337,206

Justification:

Balance Forward for Library Services Operating Fund was projected at \$7,368,574 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,705,780 which is an increase in Balance Forward of \$1,337,206. This increase was a result of fewer expenditures than anticipated due to delays in Capital Improvement Projects in FY 18/19. This budget change request adjusts operating expenses and capital expenses in the Fines & Fees budgets of all seventeen libraries. This budget change request also appropriates additional funding for eBooks and eAudio (\$30,000), DVDs (\$20,000), a shelter for the new mobile library (\$35,000), Melbourne Library Interior Paint (\$50,000), South Mainland Flooring Replacement (\$250,000), Eau Gallie Library Flooring Replacement (\$550,000), Port St. John Library HVAC System Restoration (\$242,639), Catherine Schweinsberg Rood Central Library Security (\$50,000), and an increase to Library Services contingency fund for emergency repairs and maintenance (\$200,000).

Alternative:

If this budget change request is not approved, The Balance Forward Revenue will be understated and will not accurately reflect the amount of Library Services budget, or provide funding for necessary Capital and CIP projects.

SAP Document Number:

50014476

Approval:

JATHOMPSON

Approved

03/02/2020

CLROLLYSON

Approved

03/09/2020

JJHAYES

Approved

03/14/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 20 20

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1510-Merritt Island Redevelopment Agency

Department: Merritt Island Redevelopment Agency

Date: 3/19/2020

Program: MERRITT ISLAND REDEVELOPMENT AGENCY

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$1,088,554 Operating Expenses
CIP

\$340,000
\$748,554

Total: \$1,088,554

Total: \$1,088,554

Justification:

The adopted Balance Forward for the Merritt Island Redevelopment Agency (MIRA) in FY 2019-2020 was \$2,080,523. The actual balance forward is projected at \$3,169,077, an increase of \$1,088,554. This increase was due to unexpended funds associated with Capital Improvement Projects that were carried forward into the following year. In years 2020-2022 the Agency has identified, approximately \$7 Million of priority projects in its Redevelopment Plan, which are presently in various stages of planning, permitting acquisition and design. This budget appropriates the additional balance forward to ongoing projects at Veterans Memorial Park, SR 520 Medians, Blue Crab Cove construction improvements, bus shelter improvements in conjunction with the Transit Services Department and ongoing SR 520 and Merritt Park Place maintenance projects.

Alternative:

If this budget change request is not approved, balance forward will be understated in the current year.

SAP Document Number:

50014659

Approval:

JJHAYES

JDENNINGHOFF

Approved

Approved

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1090-Mosquito Control - Local

Department: Mosquito Control Department

Date: 3/19/2020

Program: COUNTYWIDE MOSQUITO CONTROL

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$175,921) Reserves-Operating

(\$175,921)

Total: (\$175,921)

Total: (\$175,921)

Justification:

Balance Forward for the Mosquito Control Countywide fund was projected at \$3,325,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$3,149,079, which is a decrease of Balance Forward of \$175,921. This decrease was a result of overestimating carry forward from unexpended pesticide chemical expenses and impoundment repairs in the operating budget in FY 2018-2019. This budget request reduces the appropriation for Operating Reserves.

Alternative:

If this Budget Change Request is not approved, the budget will be overstated.

SAP Document Number:

50014644

Approval:

JFAELLA

Approved

03/12/2020

KNETERER

Approved

03/12/2020

JJHAYES

Approved

03/13/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0004-Natural Resources Management Dept.**Department:** Natural Resources Management Office**Date:** 3/19/2020**Program:** ENVIRONMENTAL REVIEW**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating
Charges for Services
Balance Forward Restricted

Expenditure Change:

\$250,878	Capital Outlay	\$90,100
(\$12,000)	Operating Expenses	\$268,778
\$158,009	Reserves-Operating	\$38,009

Total: \$396,887**Total:** \$396,887**Justification:**

Balance Forward for the Natural Resources Fund was projected at \$1,001,784 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,410,671 which is an increase in Balance Forward of \$408,887. The three programs affecting balance forward are the Environmental Management Program (ERM) with an increase in balance forward due to increased permitting revenues; the Environmental Remediation and Compliance Program (ERC) with savings related to travel as well as increased assessment revenue; and Viera Wetlands Operations with higher donations and less than expected Other Contracted Service. The balance forward is to be allocated as follows: \$30,200 for an excavator and trailer; \$138,814 for studies of Biosolids and Peril of Flood; \$6,900 for office furniture/equipment; \$7,000 for Travel required by Statute; \$28,000 for a field work vehicle; and \$20,000 for Central Cashier expenses. The Viera Wetlands adjustment of \$19,964 will be allocated to maintenance. ERC's balance forward is allocated as follows: \$78,000 for other contract services; \$2,000 for workshop hosting; a \$12,000 revenue reduction; \$28,000 for a vehicle; \$38,009 to Reserves.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within the Environmental Management Fund.

SAP Document Number:

50014655

Approval:

VHBARKER
KNETERER
JJHAYES
JDENNINGHOFF

Approved

Approved

Approved

Approved

03/13/2020

03/13/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0004-Natural Resources Management Dept.**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** ENVIRONMENTAL REVIEW**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$95,424	Compensation and Benefits	\$30,424
	Operating Expenses	\$30,000
	Capital Outlay	\$35,000

Total: \$95,424**Total:** \$95,424**Justification:**

This Budget Change Request is to provide funding for approved Unfunded Critical Needs identified by the Natural Resources Management Department, Environmental Resources Management Program. The department has identified three critical needs. The first of these is an additional position as a Code Enforcement Officer to assist with providing the service requirement of the Public as case loads have dramatically increased. The second need is for funding to prepare for a proposed State rule revision regarding Perfluoroalkyl substances. The funding is necessary to response to areas outside of the Indian River Lagoon watershed. This applies to the St. Johns River, the Lagoon and possibly other surface waters in the County. The third critical need is the purchase of a pickup truck with four-wheel drive and high clearance capability for use at the Viera Wetlands. This vehicle will replace a blazer that is not capable of fulfilling the required tasks. The vehicle will also be used in conjunction with the aquatic weed harvester and willow heavy loads.

Alternative:

If this Budget Change Request is not approved, the items identified will not be funded. The Code Enforcement service levels required by the public will not be met. The Perfluoroalkyl Substances are contaminants of emerging concern, and extremely low levels present a health hazard negatively affecting the human immune system. The lack of funding for this request represents a real threat to the health of citizens. If the truck is not purchased, then there will be no vehicle available to fulfill the requirements of the Wetlands and Aquatic Harvester Programs.

SAP Document Number:

50014499

Approval:

VHBARKER

Approved

03/05/2020

KNETERER

Approved

03/05/2020

JJHAYES

Approved

03/13/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0032-Beaches, Boating and Waterways

Department: Natural Resources Management Office

Date: 3/19/2020

Program: WATERSHED CAPITAL PROJECTS

Type of Request: Supplement

Revenue Change:

Balance Forward Capital
Balance Forward Operating
Balance Forward Restricted

Expenditure Change:

\$8,835	Operating Expenses	\$1,643
\$15,342	Reserves-Operating	(\$25,000)
(\$47,534)		

Total: (\$23,357)

Total: (\$23,357)

Justification:

Balance Forward for the Beaches, Boating and Waterways Fund was projected at \$414,713 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$391,356 which is a decrease in Balance Forward of \$23,357. This fund consists of the following programs: Beach and Coastal Admin, Boating & Waterways, Derelict Vessel Removal, Griffis Landing and the Artificial Reef program. The increase of \$8,8345 in balance forward to the Beach & Coastal Admin program is due to unbudgeted miscellaneous revenues and less than anticipated expenditures associated with Other Contracted Services. These funds are allocated to Other Contracted Services for future beach sand testing. The increase of \$15,342 in balance forward to the Boating and Waterways program is due to less than anticipated Other Contracted Services expenditures and reduced travel expenditures. These funds will be appropriated to Repair and Maintenance for future boat repairs. The decrease of \$47,534 in balance forward to the Griffis Landing program is the result of less than anticipated reimbursement receipts associated with storms and is balanced by reductions in Other Contracted Services

Alternative:

If this Budget Change Request is not approved, the budget for this fund will be overstated.

SAP Document Number:

50014533

Approval:

VHBARKER
KNETERER
JJHAYES
JDENNINGHOFF

Approved
Approved
Approved
Approved

03/06/2020
03/10/2020
03/10/2020
03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020
Scott Ellis, Clerk
BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1111-Surface Water MSBU - District 1

Department: Natural Resources Management Office

Date: 3/17/2020

Program: WATERSHED DISTRICT 1

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$1,838,757	Operating Expenses	\$240,000
	CIP	\$780,000
	Reserves - Capital	\$818,757

Total: \$1,838,757

Total: \$1,838,757

Justification:

Balance Forward for Stormwater District 1 was projected at \$4,771,042 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,609,799 which is an increase in Balance Forward of \$1,838,757. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s). Land purchases for West Cocoa were delayed pending the receipt of grant funding. This budget request appropriates the additional balance forward to the following: \$240,000 to Other Contract services for baffle box cleaning, aquatic weed removal, grounds maintenance, surveys and a study of Canaveral Groves right-of-way drainage; \$540,000 for stormwater pond/borrow pit land purchases within the District; \$150,000 to two construction Projects: Fay Lake and Breezeway, and \$90,000 is allocated to nine basins for denitrification. The remaining \$818,757 is to be assigned to Reserves for Capital Outlay.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 1.

SAP Document Number:

50014571

Approval:

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah K. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1112-Surface Water MSBU - District 2**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 2**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$688,830 CIP

\$388,830

Operating Expenses

\$300,000

Total: \$688,830**Total:** \$688,830**Justification:**

Balance Forward for Stormwater District 2 was projected at \$4,111,186 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,800,016 which is an increase in Balance Forward of \$688,830. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s) and land purchases. There were also significant unspent funds in Operating Expenses. This budget request appropriates the additional balance forward to the following: Land purchases for the West Crisafulli Project \$50,000; Land for other Stormwater D2 Projects \$288,830; \$50,000 for West Crisafulli construction; \$50,000 for Stormwater Ponds Grounds Maintenance; \$30,000 for Lab Services; \$70,000 for the Pine Island Conservation Area to include fuel and electrical repairs to the pumps; \$50,000 for surveying North Merritt Island and other areas of District 2; and \$100,000 for a North Merritt Island study.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 2.

SAP Document Number:

50014573

Approval:

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1113-Surface Water MSBU - District 3**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 3**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$1,015,828 Operating Expenses

\$565,828

CIP

\$450,000

Total: \$1,015,828**Total:** \$1,015,828**Justification:**

Balance Forward for Stormwater District 3 was projected at \$777,635 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,793,463 which is an increase in Balance Forward of \$1,015,828. The increase is due to delays in construction, including the Ditch/Outfall Denitrification Project(s) and land purchases. There were also significant savings in Operating Expenses, and transfers out to the shared Stormwater Fund were less than anticipated. This budget request appropriates the additional balance forward to the following: \$20,000 for Stormwater Ponds Grounds Maintenance; \$170,828 for baffle box cleaning, street sweeping and the removal of invasive vegetation; \$100,000 for Micco Pond Construction design; \$300,000 for Land, Micco; \$175,000 for additional project(s) design in District 3; \$50,000 for Basin 2134 construction; and \$200,000 for Church Street Pond maintenance.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 3.

SAP Document Number:

50014574

Approval:

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1114-Surface Water MSBU - District 4**Department:** Natural Resources Management Office**Date:** 3/17/2020**Program:** WATERSHED DISTRICT 4**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

(\$396,859) CIP

(\$300,000)

Reserves - Capital

(\$96,859)

Total: (\$396,859)**Total:** (\$396,859)**Justification:**

Balance Forward for Stormwater District 4 was projected at \$3,278,828 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,881,969 which is a decrease in Balance Forward of \$396,859. The decrease was caused primarily by the purchase of land for the Kingsmill/Aurora Project at a total cost of \$842,358, which was offset by unspent operational funds. This purchase was not budgeted at the beginning of FY 2019-2020. This budget request allocates the reduction in balance forward as follows: (\$300,000) from the Pines Industrial construction project; and (\$96,859) from Reserves for Capital Outlay.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 4.

SAP Document Number:

50014575

Approval:

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1115-Surface Water MSBU - District 5**Department:** Natural Resources Management Office**Date:** 3/20/2020**Program:** WATERSHED DISTRICT 5**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$83,987 CIP

\$30,000

Operating Expenses

\$53,987

Total:

\$83,987

Total:

\$83,987

Justification:

Balance Forward for Stormwater District 5 was projected at \$961,934 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,045,921 which is an increase in Balance Forward of \$83,987. The increase was due to cost savings in Operating Expenses. This budget request appropriates the additional balance forward to the following: \$30,000 to Stormwater District 5 Ditch/Outfall Denitrification projects; and \$53,987 to Other Contract Services for baffle box cleaning, street sweeping and invasive vegetation management.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within Stormwater District 5.

SAP Document Number:

50014576

Approval:

VHBARKER

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1260-Save Our Indian River Lagoon Trust Fund

Department: Natural Resources Management Office

Date: 3/19/2020

Program:

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$1,998,716 Operating Expenses

\$117,537

Reserves-Operating

\$1,881,179

Total: \$1,998,716

Total: \$1,998,716

Justification:

Balance Forward for the Save Our Indian River Lagoon Program was projected at \$118,520,775 during budget development of the Fiscal Year 2018-2019 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$120,519,494 which is an increase in the Balance Forward of \$1,998,716. This increase is primarily the result of receiving higher revenue collection than projected thus receiving higher interest earnings. The remaining Balance Forward was generated from reduced Operating Expenditures including some delays in design and permitting expenditures in Fiscal Year 2018-2019. This request provides for the following adjustments; an increase of \$117,537 in Other Contracted Services to provide funding for Temporary Employees (to enhance communication and transparency, cooperate with residents in the field, create and update multi-layer interactive mapping applications, grant writing to aid in funding larger projects), and increase reserves for future projects of \$1,881,179.

Alternative:

If this Budget Change Request is not approved, the Fund Balance will be understated, and project, operating expenditures, and reserves cannot be increased. This could potentially cause delays or work stoppages and lack of funding for projects to be completed in future years.

SAP Document Number:

50014524

Approval:

JATHOMPSON2

Approved

03/05/2020

VHBARKER

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1396-Environmental Trust

Department: Natural Resources Management Office

Date: 3/20/2020

Program: ENVIRONMENTAL REVIEW

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$2,468 Reserves-Operating

\$2,468

Total: \$2,468

Total: \$2,468

Justification:

Balance Forward for the Environmental Resources Management Program, Environmental Trust Fund was projected at \$193,372 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$195,840 which is an increase in Balance Forward of \$2,468. The increase was caused by receiving higher than anticipated interest revenues. This budget request appropriates the additional balance forward to Reserves for Cash Forward.

Alternative:

The adjustment of Balance Forward is necessary to accurately reflect account balances within the Environmental Trust Fund.

SAP Document Number:

50014595

Approval:

VHBARKER

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/10/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.O.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1520-N Brevard Economic Development Zone**Department:** North Brevard Economic Development Zone**Date:** 3/16/2020**Program:****Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$3,387,342 Reserves-Operating

\$3,387,342

Total: \$3,387,342**Total:** \$3,387,342**Justification:**

Balance Forward for the North Brevard Economic Development Zone fund was projected at \$3,050,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,437,342, which is an increase in Balance Forward of \$3,387,342. This increase was a result of overestimating incentive award payments as well as the return of a prior year expenditure in FY 2018-2019. This budget request appropriates the additional balance forward to Reserves for Cash Forward to fund future incentive awards and other department initiatives.

Alternative:

If this budget change request is not approved, Balance Forward will be understated in the current year.

SAP Document Number:

50014424

Approval:

JJHAYES

JDENNINGHOFF

Approved

Approved

02/18/2020

02/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0016-Central Parks**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** CENTRAL PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$425,136) Operating Expenses

\$8,440

Capital Outlay

(\$68,000)

CIP

(\$365,576)

Total: (\$425,136)**Total:** (\$425,136)**Justification:**

Balance Forward for Central Area Parks Operations fund was projected at \$446,176 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$21,040, which is a decrease in Balance Forward of (\$425,136). This decrease was the result of Hurricane Irma repairs being completed in FY 2018-2019. This budget request releases funds for capital equipment purchases, a playground replacement at Manatee Cove Park, Travis Community Center kitchen addition and the completion of the McLarty Park restroom building; which will all be funded by other funding sources.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014598

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/18/2020

03/18/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 20 20

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0016-Central Parks

Department: Parks and Recreation Department

Date: 3/20/2020

Program: CENTRAL PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$405,000 Operating Expenses

\$385,000

CIP

\$20,000

Total: \$405,000

Total: \$405,000

Justification:

This budget change request is to recognize a General Fund Transfer to Central Area Parks Operations in order to fund critical infrastructure needs at Central Area facilities. These projects include the replacement of exterior columns at Veteran's Memorial Center, resurfacing of the Kiwanis Island Tennis Courts, improving stormwater drainage at McLarty Park, paving Martin Anderson Senior Center parking lot and renovating the McLarty Park basketball courts by resurfacing and installing new goals and lighting on onecourt. This change also allows for Central Area Parks Operations to increase security at all community centers and the administrative office by installing hardwired security systems. It is also requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

Alternative:

If this budget change request is not approved, there will not be funding available for these repairs.

SAP Document Number:

50014596

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0017-Wickham Park**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

(\$908,921) CIP

(\$908,921)

Total: (\$908,921)**Total:** (\$908,921)**Justification:**

Balance Forward for Wickham Park Operating fund was project at \$1,701,390 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$792,469, which is a decrease in Balance Forward of (\$908,921). This decrease is a result of overestimating carry forward from operating expenses in the budget in FY2018-2019. This budget request reduces funding for construction of the Loop A Loop B restroom and shower facilities in the campground, which will be supplemented by another fund.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014618

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/12/2020

JJHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0022-Manatee Hammock Park

Department: Parks and Recreation Department

Date: 3/20/2020

Program: NORTH AREA PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$35,092 Operating Expenses

\$35,092

Total: \$35,092

Total: \$35,092

Justification:

Balance Forward for the Manatee Hammock Campground fund was projected at \$754,916 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$790,008, which is an increase in the Balance Forward of \$35,092. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY2018-2019. This budget request appropriates the additional balance forward as a supplement to refurbish the campground swimming pool.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014601

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/13/2020

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0023-Long Point Park District 3**Department:** Parks and Recreation Department**Date:** 3/19/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$34,360) Operating Expenses

(\$34,360)

Total: (\$34,360)**Total:** (\$34,360)**Justification:**

Balance Forward for Long Point Campground Operating fund was projected at \$485,831 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$451,471, which is a decrease in Balance Forward of (\$34,360). This decrease is a result of overestimating carry forward from unexpended maintenance expenses in the budget in FY2018-2019. This budget request releases funds for repair and maintenance operating expenses.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014619

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1010-North Parks**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$414,000 Operating Expenses

\$314,000

CIP

\$100,000

Total: \$414,000**Total:** \$414,000**Justification:**

This budget change request is to recognize a General Fund Transfer to North Area Parks Operations in order to fund critical infrastructure needs at North Area facilities. These projects include re-sodding athletic fields at Chain of Lakes, \$175,000 and SpaceCoast Community Sports Complex, \$130,000; paving grass parking lot at the Singleton Tennis Court Complex, \$75,000 and installing a metal equipment cover at Space Coast Communities Sports Complex, \$25,000. The remaining will be used to replace gym light fixtures at Cuyler Community Center. It is requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

Alternative:

If this budget change request is not approved, there will not be funding available for these repairs.

SAP Document Number:

50014602

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: c.c.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1010-North Parks

Department: Parks and Recreation Department

Date: 3/20/2020

Program: NORTH AREA PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

(\$216,113) Operating Expenses

(\$271,978)

Balance Forward Restricted

(\$120,000) Capital Outlay

\$55,865

CIP

(\$120,000)

Total: (\$336,113)

Total: (\$336,113)

Justification:

Balance Forward for North Area Parks Operating fund was projected at \$2,505,821 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,169,708 which is an decrease in balance forward of (\$336,113). This decrease was a result of overestimating carry forward and the completion of projects in FY2018-2019. This budget request releases funds for a tennis court shade cover and other repair and maintenance items along with increasing funding for a large tractor, \$30,865, and gym equipment for the Cuyler Community Center gym, \$25,000, a Housing CDBG project.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014603

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/11/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. Ellis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1010-North Parks**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** NORTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Balance Forward Restricted

Transfers - Other

Expenditure Change:

(\$266,161) Operating Expenses

(\$115,000) Reserves-Operating

\$314,969

(\$216,192)

\$150,000

Total: (\$66,192)**Total:** (\$66,192)**Justification:**

Balance Forward for North Area Parks Operating Referendum fund was projected at \$530,000 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$148,839, which is an decrease in balance forward of (\$381,161). This decrease was a result of overestimating carry forward, and also reflects the Balance Forward transfer from the North Parks Referendum Projects fund of \$314,969. The North Area Referendum projects are complete with the exception of the Equestrian Trail (\$150,000), which will be held in reserves until an appropriate location can be determined. This will allow for the project fund to be closed. This request also releases funds for repair and maintenance services such as, re-sodding and roofing repairs.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014604

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Doreen H. D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1011-PSJ/Can Groves MSTU

Department: Parks and Recreation Department

Date: 3/24/2020

Program: NORTH AREA PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$142,305) Operating Expenses

(\$127,305)

Capital Outlay

(\$15,000)

Total: (\$142,305)

Total: (\$142,305)

Justification:

Balance Forward for Port St. John - Canaveral Groves MSTU operating fund was projected at \$235,112 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$92,807, which is a decrease in balance forward of (\$142,305). This decrease was a result of overestimating carry forward of expenses in the maintenance budget in FY2018-2019. This budget request decreases funding for operating expenses and eliminates the purchase of a utility vehicle.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014605

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/24/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1019-Parks South Area Operations**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Balance Forward Restricted

Expenditure Change:

\$622,003 CIP

\$1,008,727 Operating Expenses

\$1,008,727

\$622,003

Total: \$1,630,730**Total:** \$1,630,730**Justification:**

Balance Forward for the South Area Parks Operating fund was projected at \$4,845,263 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,475,993, which is an increase of \$1,630,730. The increase was the result of underestimating carry forward from unexpended construction projects and maintenance expenses in FY 2018-2019. This budget request appropriates additional balance forward to the following capital improvement projects: Long Point pump house, \$150,000; Wickham Park Loop A restroom and shower replacement, \$158,727; Wickham Park Loop B restroom and shower replacement, \$600,000; and the installation of a voice activated fire alarm system at South Mainland Community Center, \$100,000. The remaining balance forward will be allocated to Rodes Park for boardwalk repairs, \$225,000, concession repairs, \$50,000, and to the soccer field renovations in the amount of \$347,003. It is requested the Board of County Commissioners authorize the Chair to execute all related contracts upon review by the County Attorney and Risk Management.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014639

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/11/2020

03/20/2020

03/20/2020

03/20/2020

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:

D. C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1019-Parks South Area Operations**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$299,525 Operating Expenses

\$24,525

Reserves-Operating

\$275,000

Total: \$299,525**Total:** \$299,525**Justification:**

This budget change request is to close out the South Brevard Referendum Construction fund and the Beach and Riverfront projects fund and recognize the transfer to the South Area Parks Operations budget. The Beach and Riverfront projects are complete and the remaining funds are being transferred to the South Area operations budget to close out the project fund. The South Brevard Referendum projects are complete and the funds are being placed within reserves until a project is identified which allows for the project fund to be closed.

Alternative:

If this budget change request is not approved, there will not be funding available for these expenses.

SAP Document Number:

50014649

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1020-MI Parks Ref MSTU

Department: Parks and Recreation Department

Date: 3/24/2020

Program: CENTRAL PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$201,044 Operating Expenses

\$6,044

CIP

\$127,000

Capital Outlay

\$68,000

Total: \$201,044

Total: \$201,044

Justification:

Balance Forward for Merritt Island Parks and Recreation Referendum MSTU Operating fund was projected at \$127,900 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$328,944, which is an increase in Balance Forward of \$201,044. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward of \$68,000 to the equipment purchase of a mower and flat bed trailers, \$75,000 to replace the playground at Manatee Cove Park, \$52,000 to upgrade the fire alarm system at Kiwanis Island Community Center to be voice activated with the remainder going to operating expenses.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014599

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/13/2020

JJHAYES

Approved

03/13/2020

JPLIESENFELT

Approved

03/24/2020

JSa

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Ann D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1030-Parks & Recreation District 4**Department:** Parks and Recreation Department**Date:** 3/25/2020**Program:** CENTRAL PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$752,169 Operating Expenses

\$200,000

Capital Outlay

\$30,000

CIP

\$522,169

Total:

\$752,169

Total:

\$752,169

Justification:

Balance Forward for Central Area Parks and Recreation District 4 O&M Special District fund was projected at \$490,061 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,242,230, which is an increase in Balance Forward of \$752,169. This increase was a result of underestimating carry forward from unexpended maintenance expenses in the maintenance budget in FY 2018-2019. This budget request appropriates the additional balance forward as follows: \$154,910 for the McLarty Park restroom building, \$30,000 for McLarty Park pool lights, \$50,000 towards the Travis kitchen design, \$47,259 to install a voice activated fire alarm system at Travis Center, \$20,000 increase to install lights at Provost Park Rugby fields, \$60,000 each to replace playground equipment at Fern & Prospect Park and Provost Park and \$100,000 to replace playground equipment at Larry Schultz Park. An additional \$30,000 is being allocated to replace an unserviceable pickup truck with remainder supplementing various operating expenses.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014600

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/18/2020

JJHAYES

Approved

03/18/2020

JPLIESENFELT

Approved

03/25/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1610-EELS- Ad Valorem**Department:** Parks and Recreation Department**Date:** 3/20/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$173,912 Operating Expenses

\$173,912

Total: \$173,912**Total:** \$173,912**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Referendum Operating fund was projected at \$527,938 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$701,850, which is an increase in Balance Forward of \$173,912. This increase was a result of underestimating carry forward from unexpected operating expenses in the budget in FY2018-2019. This budget request appropriates the additional balance forward to repair and maintenance of Environmentally Endangered Lands facilities and equipment.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014607

Approval:

LXWOJCIECHOW

Approved

03/10/2020

MEDONNER

Approved

03/10/2020

CLROLLYSON

Approved

03/11/2020

JHAYES

Approved

03/12/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah J. Smith D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1612-Management Endowment Fund-EELS**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$9,307 Operating Expenses

\$9,307

Total: \$9,307**Total:** \$9,307**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Restoration and Mitigation fund was projected at \$730,563 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$739,870, which is an increase in Balance Forward of \$9,307. This increase was a result of underestimating carry forward from interest earned in the budget in FY2018-2019. This budget request appropriates the additional balance forward to operating supplies.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014608

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 2030-LTD Ad Valorem Tax Bonds 1991 & 1993

Department: Parks and Recreation Department

Date: 3/24/2020

Program: ENVIRONMENTALLY ENDANGERED LANDS

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

\$173,563 Reserves - Restricted

\$173,563

Total: \$173,563

Total: \$173,563

Justification:

Balance Forward for the Environmentally Endangered Lands Debt Service fund was projected at \$3,618,466 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,792,029, which is an increase in Balance Forward of \$173,563. This increase was primarily a result of ad valorem tax revenue collected at 96.85% instead of the statutory 95% for Environmentally Endangered Lands Debt Service. Additionally, the interest revenue collected was higher than anticipated. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014611

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 2040-North Parks Referendum Debt**Department:** Parks and Recreation Department**Date:** 3/19/2020**Program:** PARKS AND RECREATION DEBT MANAGEMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$64,733 Reserves - Restricted

\$64,733

Total: \$64,733**Total:** \$64,733**Justification:**

Balance Forward for the North Brevard Recreation Special District Debt Service fund was projected at \$353,653 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$418,386, which is an increase in Balance Forward of \$64,733. This increase was primarily a result of ad valorem tax revenue collected at 96.73% instead of the statutory 95% for North Brevard Recreation Special District Debt Service and a lower than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014612

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 2042-MI Parks Referendum Debt

Department: Parks and Recreation Department

Date: 3/19/2020

Program: PARKS AND RECREATION DEBT MANAGEMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

\$66,273 Reserves - Restricted

\$66,273

Total: \$66,273

Total: \$66,273

Justification:

Balance Forward for the Merritt Island Parks Referendum Debt Service fund was projected at \$405,040 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$471,313, which is an increase in Balance Forward of \$66,273. This increase was primarily a result of ad valorem tax revenue collected at 96.93% instead of the statutory 95% for Merritt Island Parks Referendum Debt Service and a lower than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014613

Approval:

LXWOJCIECHOW
MEDONNER
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved
Approved

03/10/2020
03/10/2020
03/12/2020
03/12/2020
03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 1 DAY OF April 2020

Scott Ellis, Clerk

BY:



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 2044-South Parks Referendum Debt

Department: Parks and Recreation Department

Date: 3/19/2020

Program: PARKS AND RECREATION DEBT MANAGEMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

\$224,837 Reserves - Restricted

\$224,837

Total: \$224,837

Total: \$224,837

Justification:

Balance Forward for the South Brevard Recreation Special District Debt Service fund was projected at \$1,360,775 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,585,612, which is an increase in Balance Forward of \$224,837. This increase was primarily a result of advalorem tax revenue collected at 96.7% instead of the statutory 95% for South Brevard Recreation Special District Debt Service and a higher than anticipated collection in interest. Additionally, there was a less than anticipated transfer for the Tax Collector and Property Appraiser. This budget request appropriates the additional balance forward to reserves for debt expenditures that are anticipated in the following fiscal year.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014614

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 20 20

Scott Ellis, Clerk

BY: Deborah Hunsicker



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 3113-BBIP/Parks & Recreation County-Wide

Department: Parks and Recreation Department

Date: 3/19/2020

Program: NORTH AREA PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$280,483 Operating Expenses

\$280,483

Total:

\$280,483

Total:

\$280,483

Justification:

Balance Forward for the Brevard Boating Improvement Program (BBIP) fund was projected at \$1,082,031 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,362,514, which is an increase in Balance Forward of \$280,483. This increase was the result of utilizing less funding from BBIP to complete the POW/MIA dredging/dock project. Additionally, there was a larger collection of boater registration funding than anticipated. This budget request appropriates the additional balance forward to make various repairs and improvements on docks such as improved hardware, dock bumpers and piling fenders to protect the structures.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014615

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/13/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3140-North Parks Referendum Projects**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** REFERENDUM CAPITAL PROJECTS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$6,565 Operating Expenses (\$171,115)

Reserves - Capital (\$137,289)

Transfers \$314,969

Total: \$6,565**Total:** \$6,565**Justification:**

Balance Forward for North Brevard Referendum Construction fund was projected at \$306,504 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$313,069, which is an increase in Balance Forward of \$6,565. The North Area Referendum projects are complete with the exception of the Equestrian Trail and the remaining funds are being transferred to the North Area operating budget to close out this fund. The funding for the Equestrian trail will be held in reserves until an appropriate location can be determined.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014616

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah R. Ellis D.C.

212



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 3143-South Parks Referendum Projects

Department: Parks and Recreation Department

Date: 3/24/2020

Program: REFERENDUM CAPITAL PROJECTS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$86,398 Operating Expenses

(\$188,602)

Transfers

\$275,000

Total: \$86,398

Total: \$86,398

Justification:

Balance Forward for South Brevard Referendum Construction fund was projected at \$188,602 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$275,000, which is an increase in Balance Forward of \$86,398. All of the South Area Referendum projects are complete and the remaining funds are being transferred to the South Area operating budget to close out this fund.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014650

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/24/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Thomas D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 3152-Merritt Island & Beaches

Department: Parks and Recreation Department

Date: 3/24/2020

Program: CENTRAL PARK OPERATIONS

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$13,424) Operating Expenses

(\$13,424)

Total: (\$13,424)

Total: (\$13,424)

Justification:

Balance Forward for District 2 Beach and Riverfront fund was projected at \$400,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$386,576, which is a decrease in Balance Forward of (\$13,424). This decrease was a result of overestimating carry forward from unexpended project budget in the budget in FY2018-2019. This budget request decreases funds from repair and maintenance for projects still to be determined.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be overstated.

SAP Document Number:

50014617

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/12/2020

03/13/2020

03/24/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Handwritten signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3154-PR D/3 Beach & Riverfront**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$24,525 Transfers

\$24,525

Total: \$24,525**Total:** \$24,525**Justification:**

Balance Forward for the District 3 Beach and Riverfront Program fund was projected to be expended during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$24,525, which is an increase in Balance Forward of \$24,525. All Beach and Riverfront projects within this fund are complete and the remaining funds are being transferred to the South Area operating budget to close out the fund.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014651

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/12/2020

03/20/2020

03/20/2020

03/20/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 2 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Heun D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3216-EELS - South**Department:** Parks and Recreation Department**Date:** 3/24/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$5,598 Reserves - Capital

\$5,598

Total: \$5,598**Total:** \$5,598**Justification:**

Balance Forward for the Environmentally Endangered Lands Program 1991 Referendum Construction fund was projected at \$738,246 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$743,844, which is an increase in Balance Forward of \$5,598. This increase was a result of underestimating carry forward from interest earned in the budget in FY2018-2019. This budget request appropriates the additional balance forward to Reserves for Capital.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014609

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/24/2020

*Yes*APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

216

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 3219-Ltd Ad Valorem 2004**Department:** Parks and Recreation Department**Date:** 3/19/2020**Program:** ENVIRONMENTALLY ENDANGERED LANDS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$80,368 Capital Outlay

\$80,043

Reserves - Capital

\$325

Total: \$80,368**Total:** \$80,368**Justification:**

Balance Forward for the Environmentally Endangered Lands Program Capital and Land Purchase Bond fund was projected at \$1,048,214 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,128,582, which is an increase in Balance Forward of \$80,368. This increase was a result of underestimating carry forward for a brush truck encumbered in FY2018-2019 not being delivered until FY 2019-2020. This budget request appropriates the additional balance forward of \$80,043 to Capital Equipment for the brush truck and the remaining \$325 to Reserves for Capital.

Alternative:

If this budget change is not approved, the balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014610

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/12/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4311-Parks Golf Courses**Department:** Parks and Recreation Department**Date:** 3/20/2020**Program:** SOUTH AREA PARK OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$17,208 Reserves-Operating

\$17,208

Total: \$17,208**Total:** \$17,208**Justification:**

Balance Forward for the Golf Program Operations fund was projected at \$173,715 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$190,923, which is an increase in Balance Forward of \$17,208. The increase is a result of recognizing unclaimed golf gift card revenue to close out the receivable account. This budget request is placing these funds into operating reserves to ensure funds are available if the gift cards are redeemed.

Alternative:

If this budget change request is not approved, balance forward cannot be recognized and the balance forward funds will be understated.

SAP Document Number:

50014606

Approval:

LXWOJCIECHOW

MEDONNER

CLROLLYSON

JJHAYES

FBABBATE

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/11/2020

03/13/2020

03/15/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

218

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0009-Central Cashier**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** CENTRAL CASHIER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$43,360) Reserves-Operating

(\$43,360)

Total: (\$43,360)**Total:** (\$43,360)**Justification:**

Balance Forward for Central Cashier fund was projected at \$89,250 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$45,890, which is a decrease in Balance Forward of \$43,360. This decrease is the result of a budget labor distribution credit in Fiscal Year 2018-2019 that did not materialize. This Budget Change Request reduces Operating Reserves to offset the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014484

Approval:

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0027-Permitting & Enforcement

Department: Planning and Development Department

Date: 3/17/2020

Program: LICENSING REGULATION AND ENFORCEMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$30,535) Reserves-Operating

(\$30,535)

Total: (\$30,535)

Total: (\$30,535)

Justification:

Balance Forward for Licensing Regulation and Enforcement fund was projected at \$996,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$965,965, which is a decrease in Balance Forward of \$30,535. This decrease was a result of overestimating revenue from Contractor License Renewal Fees which are collected in August and September. This budget request reduces operating reserves to offset the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014512

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Ellis D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0030-Land Development

Department: Planning and Development Department

Date: 3/17/2020

Program: LAND DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$72,785 Reserves-Operating

\$72,785

Total: \$72,785

Total: \$72,785

Justification:

Balance Forward for Planning and Zoning program fund was projected at \$1,750,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,822,785, which is an increase in Balance Forward of \$72,785. This increase was a result of underestimating revenue from permits, fees and special assessments. This budget request increases operating reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014513

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Dorothy H. Ellis, D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1075-Library Impact Fee

Department: Planning and Development Department

Date: 3/17/2020

Program: LIBRARY IMPACT FEES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$26,417 Reserves - Capital

\$26,417

Total: \$26,417

Total: \$26,417

Justification:

Balance Forward for Library Impact Fee Trust Fund was projected at \$210,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$236,417, which is an increase in Balance Forward of \$26,417. This increase was a result of underestimating revenue from Library Impact Fees. This budget request increases operating reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014514

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah R. Rupp p.c.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1075-Library Impact Fee

Department: Planning and Development Department

Date: 3/19/2020

Program: LIBRARY IMPACT FEES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers	(\$543)
Operating Expenses	\$10,000
Reserves - Capital	(\$9,457)

Total: \$0

Total: \$0

Justification:

When the Fiscal Year 2019-2020 budget for the Library Impact Fee Trust Fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014591

Approval:

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] B.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1080-Building Code Compliance

Department: Planning and Development Department

Date: 3/19/2020

Program: BUILDING CODE

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$319,400) Reserves - Restricted

(\$319,400)

Total: (\$319,400)

Total: (\$319,400)

Justification:

Balance Forward for Building Code Compliance fund was projected at \$7,283,486 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,964,086, which is an decrease in Balance Forward of \$319,400. This decrease was a result of overestimating revenue from permits, fees and special assessments. This budget request reduces operating reserves to offset the decrease in Balance Forward.

Alternative:

If this budget change is approved, the budget for the Central Cashier will be accurately reflected.

If this budget change is not approved, the budget for the Central Cashier will be overstated.

SAP Document Number:

50014532

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 9 DAY OF April 2020

Scott Ellis, Clerk

BY Sarah Hymas D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1200-Impact Fee Administration

Department: Planning and Development Department

Date: 3/19/2020

Program: CENTRAL CASHIER

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$2,529 Reserves-Operating

\$2,529

Total: \$2,529

Total: \$2,529

Justification:

Balance Forward for Impact Fee Administration fund was projected at \$55,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$57,529, which is an increase in Balance Forward of \$2,529. This increase was a result of savings associated with Compensation and Benefits. This budget request increases operating reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014528

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah P. Davis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1200-Impact Fee Administration**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** CENTRAL CASHIER**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Charges for Services

Statutory Reduction

Expenditure Change:

(\$86,775) Operating Expenses

\$60,000 Reserves-Operating

(\$3,000)

(\$31,171)

\$1,396

Total: (\$29,775)**Total:** (\$29,775)**Justification:**

When the FY19-20 budget for the Impact Fee Administration fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to the actual number of transactions for each impact fee trust fund multiplied by the average cost per transaction. The budget change will eliminate transfers from the individual impact fee trust funds and replacing that revenue stream with Charges for Service based on the new methodology. This budget change balances the decline in revenue by reducing operating expenses and increasing operating reserves.

Alternative:

The alternative to this budget change is to continue funding the impact fee administration fund with a fixed percentage of the revenues collected that are subsequently transferred from the individual impact fee trust funds.

SAP Document Number:

50014550

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/11/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1208-Transportation Impact Fees District 8**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$45,454 Reserves - Capital

\$45,454

Total: \$45,454**Total:** \$45,454**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the South Beaches Benefit District was projected at \$287,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$332,954, which is an increase in Balance Forward of \$45,454. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014515

Approval:

TCALKINS

KNETERER

JHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Hines D.C.

227



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1208-Transportation Impact Fees District 8

Department: Planning and Development Department

Date: 3/19/2020

Program: TRANSPORTATION IMPACT FEES

Type of Request: Supplement

Revenue Change:

Transfers - Other

Expenditure Change:

\$326 Operating Expenses

\$326

Total:

\$326

Total:

\$326

Justification:

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the South Beaches Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number: **Approval:**

50014551

TCALKINS
KNETERER
JHAYES

Approved
Approved
Approved

03/09/2020
03/09/2020
03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

228



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1209-Transportation Impact Fees District 9

Department: Planning and Development Department

Date: 3/17/2020

Program: TRANSPORTATION IMPACT FEES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

(\$47,293) Reserves - Capital

(\$47,293)

Total: (\$47,293)

Total: (\$47,293)

Justification:

Balance Forward for Transportation Impact Fee Trust Fund for the Merritt Island/North Beaches Benefit District was projected at \$1,275,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,227,707, which is an decrease in Balance Forward of \$47,293. This decrease was a result of overestimating revenue from transportation impact fees collected within this Benefit District. This budget request decreases Capital Reserves to offset the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014516

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Handwritten signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1209-Transportation Impact Fees District 9

Department: Planning and Development Department

Date: 3/19/2020

Program: TRANSPORTATION IMPACT FEES

Type of Request: Supplement

Revenue Change:

Transfers - Other

Expenditure Change:

\$6,768 Operating Expenses

\$625

Reserves - Capital

\$6,143

Total:

\$6,768

Total:

\$6,768

Justification:

When the Fiscal Year 2019-2020 budget for the Transportation Impact Fee Trust Fund for the Merritt Island/Nort Beaches Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014552

Approval:

TCALKINS
KNETERER
JJHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

YBA

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk
BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1211-Transp Imp Fee N Mainland**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Restricted

\$192,692 Reserves - Capital

\$192,692

Total: \$192,692**Total:** \$192,692**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the North Mainland Benefit District was projected at \$2,755,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,947,692, which is an increase in Balance Forward of \$192,692. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014517

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/14/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1211-Transp Imp Fee N Mainland**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$3,300 Operating Expenses

\$2,000

Reserves - Capital

\$1,300

Total: \$3,300**Total:** \$3,300**Justification:**

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the North Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014553

Approval:

TCALKINS

KNETERER

JJHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1212-Transp Imp Fee C Mainland**Department:** Planning and Development Department**Date:** 3/17/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$656,905 Grants and Aid

\$656,905

Total: \$656,905**Total:** \$656,905**Justification:**

Balance Forward for Transportation Impact Fee Trust Fund for the Central Mainland Benefit District was projected at \$2,500,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,156,905, which is an increase in Balance Forward of \$656,905. This increase was a result of underestimating revenue from transportation impact fees collected within this Benefit District. This budget request increases Grants and Aid to the Viera Company to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will not be accurately reflected.

If this budget change is not approved, it may not be possible to fully reimburse the Viera Company in accordance with previously approved transportation impact fee credit / reimbursement agreements.

SAP Document Number:

50014518

Approval:

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JHAYES

Approved

03/14/2020

JDENNINGHOFF

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1212-Transp Imp Fee C Mainland**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$16,418 Operating Expenses

\$3,000

Grants and Aid

\$13,418

Total: \$16,418**Total:** \$16,418**Justification:**

When the Fiscal Year 2019-2020 budget for the Transportation Impact Fee Trust Fund for the Central Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to reimburse the Viera Company for the offsite roadway improvements they have funded.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number: **Approval:**

50014554

TCALKINS
KNETERER
JJHAYESApproved
Approved
Approved03/09/2020
03/09/2020
03/17/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: o.c.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1213-Transp Imp Fee S Mainland

Department: Planning and Development Department

Date: 3/17/2020

Program: TRANSPORTATION IMPACT FEES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

(\$903,028) Reserves - Capital

(\$903,028)

Total: (\$903,028)

Total: (\$903,028)

Justification:

Balance Forward for Transportation Impact Fee Trust Fund for the South Mainland Benefit District was projected at \$5,750,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,846,972, which is an decrease in Balance Forward of \$903,028. This decrease was a result of overestimating revenue from transportation impact fees collected within this Benefit District. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014519

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1213-Transp Imp Fee S Mainland**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** TRANSPORTATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$12,135 Operating Expenses

\$1,500

Reserves - Capital

\$10,635

Total:

\$12,135

Total:

\$12,135

Justification:

When the FY2019-2020 budget for the Transportation Impact Fee Trust Fund for the South Mainland Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the intra-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are increased.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014555

Approval:TCALKINS
KNETERER
JHAYES

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY Dubois D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1255-Educational Facilities Impact Fee North**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Restricted

\$1,343,140 Grants and Aid

\$1,343,140

Total: \$1,343,140**Total:** \$1,343,140**Justification:**

Balance Forward for Educational Facilities Impact Fee Trust Fund for the North Benefit District was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,343,140, which is an increase in Balance Forward of \$1,343,140. This increase was a result of underestimating prior year disbursements to the School Board that did not occur as anticipated. This budget request increases Grants and Aid to the School Board to balance the increase in Balance Forward.

Alternative:

If this budget change is not adopted, it may not be possible to fully disburse educational impact fees to the School Board upon their request.

SAP Document Number:

50014520

Approval:

TCALKINS

Approved

03/06/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

237

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1255-Educational Facilities Impact Fee North**Department:** Planning and Development Department**Date:** 3/20/2020**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Permits, Fees & Spec. Assess.

Statutory Reduction

Expenditure Change:

\$1,500,000 Grants and Aid

(\$75,000)

\$1,425,000

Total: \$1,425,000**Total:** \$1,425,000**Justification:**

When the budget for the Educational Facilities Impact Fee Trust Fund for the North Benefit District was developed, educational impact fee revenues were projected at \$2,345,386. By the end of the fifth month, we had already collected almost two-thirds of the projected revenues which indicates that our projections were too low. This budget change increases the revenue budget by \$1,425,000 and balances this increase by increasing grants and aid to the School Board by an equivalent amount.

Alternative:

If this budget change is not approved, it may not be possible to fully disburse the revenues collected in this Trust Fund to the School Board in a timely manner due to insufficient budget authority.

SAP Document Number:

50014547

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1255-Educational Facilities Impact Fee North**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$7,740)
Operating Expenses	\$3,000
Grants and Aid	\$4,740

Total: \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Educational Facilities Impact Fee Trust Fund for the North Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to disburse all available educational impact fees in this trust fund to the School Board.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014556

Approval:

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. Allen D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1256-Educational Facilities Impact Fee South

Department: Planning and Development Department

Date: 3/19/2020

Program: EDUCATION IMPACT FEES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Balance Forward Restricted

\$5,691,872 Grants and Aid

\$5,691,872

Total: \$5,691,872

Total: \$5,691,872

Justification:

Balance Forward for Educational Facilities Impact Fee Trust Fund for the South Benefit District was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,691,872, which is an increase in Balance Forward of \$5,691,872. This increase was a result of underestimating prior year disbursements to the School Board that did not occur as anticipated. This budget request increases Grants and Aid to the School Board to balance the increase in Balance Forward.

Alternative:

If this budget change is not adopted, it may not be possible to fully disburse educational impact fees to the School Board upon their request.

SAP Document Number:

50014521

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

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APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah The D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1256-Educational Facilities Impact Fee South**Department:** Planning and Development Department**Date:** 3/20/2020**Program:** EDUCATION IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers (\$37,935)

Operating Expenses \$8,000

Grants and Aid \$29,935

Total: \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Educational Facilities Impact Fee Trust Fund for the South Benefit District was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the transportation impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Grants and Aid is increased to disburse all available educational impact fees in this trust fund to the School Board.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014557

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1310-Fire/Rescue Imp Fee

Date: 3/19/2020

Type of Request: Supplement

Department: Planning and Development Department

Program: FIRE RESCUE IMPACT FEES

Revenue Change:

Balance Forward Restricted

Expenditure Change:

(\$3,107) Reserves - Capital

(\$3,107)

Total: (\$3,107)

Total: (\$3,107)

Justification:

Balance Forward for Fire/Rescue Impact Fee Trust Fund for the Benefit District 1 was projected at \$323,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$320,393, which is a decrease in Balance Forward of \$3,107. This decrease was a result of overestimating revenue from fire/rescue impact fees collected within this Benefit District. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014522

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/10/2020

03/11/2020

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APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah He D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1310-Fire/Rescue Imp Fee**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** FIRE RESCUE IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$208)
Operating Expenses	\$8,000
Reserves - Capital	(\$7,792)

Total: \$0**Total:** \$0**Justification:**

When the Fiscal Year 2019-2020 budget for the Fire/Rescue Impact Fee Trust Fund for Benefit District 1 was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impactfee trust fund and multiplies that number by the average cost per tranaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014567

Approval:

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.

243

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1313-Emergency Services Impact Fees - Dist 3**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** FIRE RESCUE IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$1,417 Grants and Aid

\$1,417

Total: \$1,417**Total:** \$1,417**Justification:**

Balance Forward for Fire/Rescue Impact Fee Trust Fund for Benefit District 3 was projected at \$46,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$47,917, which is an increase in Balance Forward of \$1,417. This increase was a result of underestimating revenue from fire/rescue impact fees collected within this Benefit District. This budget request increases Capital Reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014529

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1313-Emergency Services Impact Fees - Dist 3

Department: Planning and Development Department

Date: 3/19/2020

Program: FIRE RESCUE IMPACT FEES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers	(\$113)
Operating Expenses	\$1,000
Reserves - Capital	(\$887)

Total:

\$0

Total:

\$0

Justification:

When the Fiscal Year 2019-2020 budget for the Fire/Rescue Impact Fee Trust Fund for Benefit District 3 was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impactfee trust fund and multiplies that number by the average cost per tranaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014582

Approval:

TCALKINS

Approved

03/09/2020

KNETERER

Approved

03/09/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/17/2020

FBABBATE

Approved

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY  D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1320-Correctional Impact Fee

Date: 3/19/2020

Type of Request: Supplement

Department: Planning and Development Department

Program: CORRECTIONAL IMPACT FEES

Revenue Change:

Balance Forward Restricted

Expenditure Change:

(\$389,080) Reserves - Capital

(\$389,080)

Total: (\$389,080)

Total: (\$389,080)

Justification:

Balance Forward for Correctional Impact Fee Trust Fund was projected at \$1,275,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$885,920, which is an decrease in Balance Forward of \$389,080. This decrease was a result of an unanticipated disbursement to the Brevard County Sheriffs Office for the Video Monitoring System. This budget request decreases Capital Reserves to balance the decrease in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be overstated.

SAP Document Number:

50014525

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. Ellis D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1320-Correctional Impact Fee

Date: 3/19/2020

Type of Request: Supplement

Revenue Change:

Department: Planning and Development Department

Program: CORRECTIONAL IMPACT FEES

Expenditure Change:

Transfers	(\$845)
Operating Expenses	\$10,000
Reserves - Capital	(\$9,155)

Total: \$0

Total: \$0

Justification:

When the Fiscal Year 2019-2020 budget for the Correctional Impact Fee Trust Fund was developed, it was anticipated that the methodology for calculating the level of financial support needed would be based on a fixed percentage of the impact fees collected. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges be based on actual cost, this methodology was changed to one that calculates the actual number of transactions for this impact fee trust fund and multiplies that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the transportation impact fees collected in this trust fund.

SAP Document Number:

50014583

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

FBABBATE

Approved

Approved

Approved

Approved

Approved

03/09/2020

03/09/2020

03/17/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1330-Emergency Svcs Imp Fee ML**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$1,709 Reserves - Capital

\$1,709

Total: \$1,709**Total:** \$1,709**Justification:**

Balance Forward for Emergency Medical Services Impact Fee Trust Fund for Benefit District 1 was projected at \$315,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$316,709, which is an increase in Balance Forward of \$1,709. This increase was a result of underestimating impact fee revenue from construction activity in this Benefit District. This budget request increases capital reserves to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, the budget will be understated.

SAP Document Number:

50014534

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1330-Emergency Svcs Imp Fee ML**Department:** Planning and Development Department**Date:** 3/20/2020**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Transfers	(\$345)
Operating Expenses	\$10,000
Reserves - Capital	(\$9,655)

Total: \$0**Total:** \$0**Justification:**

When the budget for the Emergency Medical Services Trust Fund for Benefit District 1 was developed, it was anticipated that the methodology for calculating the level of financial support needed for impact fee administration would be based on a fixed percentage of the impact fees collected in this trust fund. To better comply with Chapter 163.31801, Florida Statutes, which requires that impact fee administration charges must be based on the actual cost of service, the methodology was changed to calculate the number of transactions in this trust fund and multiply that number by the average cost per transaction. This budget change will implement this new methodology by eliminating the inter-fund transfer to the impact fee administration fund and replace it with an operating expense that will be paid to the impact fee administration fund on a quarterly basis. To balance the budget, Capital Reserves are reduced.

Alternative:

The alternative to this budget change is to continue providing financial support to the impact fee administration fund based on a fixed percentage of the impact fees collected in this trust fund.

SAP Document Number:

50014597

Approval:

TCALKINS
KNETERER
JJHAYES
JDENNINGHOFF
FBABBATE

Approved
Approved
Approved
Approved
Approved

03/09/2020
03/10/2020
03/17/2020
03/18/2020
03/20/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1331-Emrgncy Svcs Imp Fee- Viera**Department:** Planning and Development Department**Date:** 3/19/2020**Program:** EMERGENCY MEDICAL SERVICES IMPACT FEES**Type of Request:** Supplement**Revenue Change:****Expenditure Change:**

Balance Forward Restricted

\$1,327 Grants and Aid

\$1,327

Total: \$1,327**Total:** \$1,327**Justification:**

Balance Forward for Emergency Medical Services Impact Fee Trust Fund for the Benefit District 3 was projected at \$7,500 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$8,827, which is an increase in Balance Forward of \$1,327. This increase was a result of underestimating revenue from EMS impact fees collected within this Benefit District. This budget request increases Grants and Aid to the Viera Company to balance the increase in Balance Forward.

Alternative:

If this budget change is not approved, it may not be possible to fully reimburse the Viera Company for the costs associated with constructing and equipping Fire/Rescue Station 48 in West Viera.

SAP Document Number:

50014527

Approval:

TCALKINS

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/06/2020

03/09/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Public Safety Services Office**Date:** 3/19/2020**Program:** MEDICAL EXAMINER'S OFFICE**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$96,784 Capital Outlay

\$80,464

Operating Expenses

\$16,320

Total: \$96,784**Total:** \$96,784**Justification:**

Balance Forward for the Medical Examiner's Office fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$96,784, which is an increase in Balance Forward of \$96,784. This increase was a result of vacancies within the Medical Examiner's Office. This budget change request allocates these dollars to Contract Services to continue to fund temporary staff for Digital Conversion as well as capital needs such as a weight scale, an autopsy saw, and two vehicles.

Alternative:

If this budget change request is not approved, the balance forward within this fund will remain unrecognized.

SAP Document Number:

50014646

Approval:

JJHAYES

MVWALLACE

Approved

Approved

03/12/2020

03/12/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1370-Driver Education Safety Trust**Department:** Public Safety Services Office**Date:** 3/19/2020**Program:** COMMUNITY CORRECTIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$88,993 Operating Expenses

\$88,993

Total: \$88,993**Total:** \$88,993**Justification:**

Balance Forward for the Driver Education Safety Trust fund was projected at \$523,249 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$612,242, which is an increase in Balance Forward of \$88,993. This increase was a result of unexpended contracted services to schools for their Driver's Education classes in FY 2018-2019. This budget change request appropriates the additional balance forward to other contracted services for the County schools.

Alternative:

If this budget change request is not approved, the balance forward will remain understated.

SAP Document Number:

50014647

Approval:

JJHAYES

MWWALLACE

Approved

Approved

03/12/2020

03/12/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1395-Drug Abuse Trust**Department:** Public Safety Services Office**Date:** 3/19/2020**Program:** COMMUNITY CORRECTIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$14,152) Operating Expenses

(\$14,152)

Total: (\$14,152)**Total:** (\$14,152)**Justification:**

Balance Forward for the Drug Abuse Trust fund was projected at \$106,078 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$91,926, which is an decrease in Balance Forward of (\$14,152). This decrease was a result of spending more on Contracted Services than anticipated during budget development. This budget change request reduces the budget for Professional Services.

Alternative:

If this budget change request is not approved, the balance forward in the Drug Abuse Trust will remain overstated.

SAP Document Number:

50014648

Approval:JJHAYES
MVWALLACEApproved
Approved03/12/2020
03/12/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.O.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Public Works Department

Date: 3/20/2020

Program: FACILITIES MANAGEMENT

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$1,175,000 CIP

\$1,175,000

Total: \$1,175,000

Total: \$1,175,000

Justification:

This budget change request recognizes a General Fund transfer to Facilities Management for the funding to replace 2 public elevators at the Moore Justice Center \$475,000, roof replacement at the Melbourne Courthouse \$400,000, and Brevard County Government Center Viera Building D flooring replacement \$300,000. Due to the existing level of deferred critical maintenance identified at Countywide Facilities, additional General Funds are required to complete these projects and still manage existing priority repairs.

Alternative:

If this Budget Change Request is not approved, Facilities will not have the funds to complete the projects.

SAP Document Number:

50014633

Approval:

LXROAN

Approved

03/10/2020

TMTHOMAS

Approved

03/10/2020

CKGUMM

Approved

03/10/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Public Works Department**Date:** 3/20/2020**Program:** FACILITIES MANAGEMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$350,000 CIP

\$250,000

Operating Expenses

\$100,000

Total: \$350,000**Total:** \$350,000**Justification:**

Balance Forward for Public Works Facilities was projected at \$2,250,774 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,600,774, which is an increase in Balance Forward of \$350,000. Balance Forward funds are being allocated to the following priority facility needs: TJ Mills Chiller Replacement, \$250,000. The Chiller has reached its useful life; County Service Complex Merritt Island building renovations, \$100,000.

Alternative:

If this Budget Change Request is not approved, balance forward cannot be recognized and the budget will remain understated.

SAP Document Number:

50014634

Approval:LXROAN
TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

Approved

03/10/2020

03/10/2020

03/10/2020

03/14/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Sebastian D.O.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0002-General Revenue Fund - Unincorporated**Department:** Public Works Department**Date:** 3/20/2020**Program:** TRAFFIC ENGINEERING SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$330,000 Capital Outlay

\$330,000

Total: \$330,000**Total:** \$330,000**Justification:**

Balance Forward for Traffic Operations, operating fund was projected at \$1,351,883 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,681,883 which is an increase in Balance Forward of \$330,000. This increase was a result of vacancies, and savings in operating supplies (materials and fuel). Expenditures were less than anticipated. This budget request appropriates the additional balance forward to Capital Outlay for the purchase of a truck with lift, a bucket truck with jib, and a pickup truck. The bucket truck will replace a bucket truck that is 50% operable, and extremely inefficient. The bucket truck will allow Traffic Ops to respond to signal light and pole repairs as needed, currently those repairs are outsourced due to the lack of equipment. All equipment will increase operating efficiency within the signs and signals section(s).

Alternative:

Without this BCR, critical equipment needs will be deferred until funding is available.

SAP Document Number:

50014535

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/14/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1131-Road & Bridge MSTU - District 1**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 1 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$1,096,220 Capital Outlay

\$98,292

Operating Expenses

\$997,928

Total: \$1,096,220**Total:** \$1,096,220**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 1 Operating fund was projected at \$1,703,277 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,799,497, which is an increase in Balance Forward of \$1,096,220. This increase was a result of two dump trucks not delivered by 9/30/19; as well as dirt road rehabilitation projects not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance and capital outlay expenses, to allow the completion of these maintenance projects and purchase of dump trucks.

Alternative:

Without this BCR, the purchase of critical equipment and maintenance repair projects will be deferred until funding is available.

SAP Document Number:

50014536

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah R. D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1132-Road & Bridge MSTU - District 2

Department: Public Works Department

Date: 3/23/2020

Program: R&B DISTRICT 2 MSTU

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$238,726 Capital Outlay

\$5,174

Operating Expenses

\$233,552

Total: \$238,726

Total: \$238,726

Justification:

Balance Forward for Municipal Service Tax Unit (MSTU) District 2 Operating fund was projected at \$567,679 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$806,405 which is an increase in Balance Forward of \$238,726. This increase was a result of a dump truck not delivered by 9/30/19; as well as sidewalk projects not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses to allow the completion of these maintenance projects, and capital outlay for the purchase of the dump truck.

Alternative:

Without this BCR, funds will not be available to purchase critical equipment, and proceed with maintenance repair projects.

SAP Document Number:

50014543

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/18/2020

03/20/2020

03/20/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Debra H. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1133-Road & Bridge MSTU - District 3**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 3 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$321,215 Operating Expenses

\$321,215

Total: \$321,215**Total:** \$321,215**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 3, Operating fund was projected at \$735,056 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,056,271 which is an increase in Balance Forward of \$321,215. This increase was a result of drainage, minor bridge repairs and sidewalk repair project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

Alternative:

Without this BCR, funds will not be available to complete critical maintenance projects. As a result, projects will need to be deferred until funds are available.

SAP Document Number:

50014640

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1134-Road & Bridge MSTU - District 4**Department:** Public Works Department**Date:** 3/24/2020**Program:** R&B DISTRICT 4 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$579,585 Operating Expenses

\$579,585

Total: \$579,585**Total:** \$579,585**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4. Operating fund was projected at \$1,543,759 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,123,344 which is an increase in Balance Forward of \$579,585. This increase was a result of drainage, minor bridge repairs and sidewalk repair project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

Alternative:

Without this BCR, funds will not be available to complete projects. As a result, projects will be deferred until funds are available.

SAP Document Number:

50014539

Approval:

TMTHOMAS

Approved

03/16/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/21/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1135-Road & Bridge MSTU - District 5**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 5 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$724,200 Operating Expenses

\$724,200

Total: \$724,200**Total:** \$724,200**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 5, Operating fund was projected at \$511,186 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,235,386 which is an increase in Balance Forward of \$724,200. This increase was a result of drainage, minor bridge repairs and road rehabilitation project(s) not completed by 9/30/19, as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

Alternative:

Without this BCR, funds would not be available to complete critical maintenance projects. As a result, project would need to be deferred until funds are available.

SAP Document Number:

50014540

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah A. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1136-Road & Bridge MSTU - District 4 MI**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 4 MERRITT ISLAND MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$274,307) Operating Expenses

(\$274,307)

Total: (\$274,307)**Total:** (\$274,307)**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4 Merritt Island, Operating fund was projected at \$444,833 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$170,526 which is a decrease in Balance Forward of \$274,307. This decrease was a result of minor repair projects completed sooner than anticipated. This budget request reduces the balance forward to repair and maintenance expenses; to offset maintenance repair expenditures in FY 2018-2019, and balance the fund.

Alternative:

Without this BCR, incorrect fund balance would allow overexpenditure of this fund.

SAP Document Number:

50014544

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.E.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1137-Road & Bridge MSTU - District 4 BEACHE**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 4 BEACH MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$485,594 Operating Expenses

\$485,594

Total: \$485,594**Total:** \$485,594**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 4 Beaches Operating fund was projected at \$177,996 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$663,590, which is an increase in Balance Forward of \$485,594. This increase was a result of minor project repair savings, drainage projects, and gutter repairs not completed by 9/30/19 as anticipated. This budget request appropriates the additional balance forward to repair and maintenance expenses, to allow the completion of these maintenance projects.

Alternative:

Without this BCR, funds would not be available to complete maintenance repair projects. As a result, projects would be deferred until funding is available to complete projects.

SAP Document Number:

50014545

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1138-Road & Bridge District 2 Dredging**Department:** Public Works Department**Date:** 3/20/2020**Program:** R&B DISTRICT 2 MSTU**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$292,963 Operating Expenses

\$292,963

Total: \$292,963**Total:** \$292,963**Justification:**

Balance Forward for Municipal Service Tax Unit (MSTU) District 2 Dredging, Operating fund was projected at \$292,342 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$585,305 which is an increase in Balance Forward of \$292,963. This increase was a result of various District 2 Maintenance dredging projects not progressing as anticipated. This budget request appropriates the additional balance forward to Capital Renovations/Enhancements to allow the completion of these projects.

Alternative:

Without this BCR, funds will not be available to complete dredging projects. As a result, projects will need to be deferred until funding is available.

SAP Document Number:

50014546

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Hill D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1160-LOGT/Engineer Projects Management

Department: Public Works Department

Date: 3/20/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

\$2,362,688

Expenditure Change:

Operating Expenses

\$500,000

Reserves - Capital

\$1,924,209

CIP

(\$61,521)

Total: \$2,362,688

Total: \$2,362,688

Justification:

Balance Forward for Local Option Gas Tax fund was projected at \$7,878,409 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,241,097, which is an increase in Balance Forward of \$2,362,688. This increase was a result of additional LOGT Taxes collected and expenditures lower than anticipated. This budget request appropriates the additional balance forward to Countywide Bridge repairs/replacements \$500,000 and \$1,924,209 in reserves to be used in FY21 toward the resurfacing initiative, which will eliminate the need of a loan from Risk Management at this time. In addition, adjust the capital projects to the actual balance as of 09/30/2019.

Alternative:

Without this BCR, funds will not be available to move forward with critical projects in progress.

SAP Document Number:

50014549

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/14/2020

JJHAYES

Approved

03/19/2020

JDENNINGHOFF

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 17 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1161-LOGT -LOGT Bonds**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Capital

Expenditure Change:

\$7,849 Reserves - Restricted

\$7,849

Total: \$7,849**Total:** \$7,849**Justification:**

Balance Forward for Local Option Gas Tax (LOGT) fund was projected at \$931,563 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$939,412, which is an increase in Balance Forward of \$7,849. In FY19 interest earned was higher than anticipated. This BCR appropriates the additional interest earned to Bond Reserves, as principal & Interest payments are setup for FY20.

Alternative:

Without this BCR, LOGT bond fund will be out of balance.

SAP Document Number:

50014566

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/16/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1162-Pineda Extension/TMC

Department: Public Works Department

Date: 3/20/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Balance Forward Restricted

\$546,386 CIP

\$546,386

Total: \$546,386

Total: \$546,386

Justification:

Balance Forward for Traffic Management Center fund was projected at \$2,286,949 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,833,335, which is an increase in Balance Forward of \$546,386. This increase in balance forward is due to the Traffic Management Center project being delayed due to Pineda Overpass construction project, Facilities Management will proceed with remodeling the storage buildings for Traffic Operations this fiscal year.

Alternative:

Without this BCR, project will not be appropriately funded to allow progression.

SAP Document Number:

50014568

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/19/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Subrahmanya D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1167-Sea Ray Bridge Project**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$805,000 CIP

\$805,000

Total: \$805,000**Total:** \$805,000**Justification:**

This budget change request is to recognize \$805k of the \$3.5M in general funds allocated to Public Works for road reconstruction, capital equipment, and critical bridge repairs. An additional \$805K is being allocated to Sea Ray Bridge repair, bringing the project allocation to \$2,010,000. ...

Alternative:

Without this BCR, funds will not be available to fully fund Sea Ray bridge repair. As a result, project could be deferred until funding is available.

SAP Document Number:

50014677

Approval:

TMTHOMAS

Approved

03/17/2020

CKGUMM

Approved

03/17/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1168-Transportation Reimbursements

Department: Public Works Department

Date: 3/23/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$2,320,530 Operating Expenses

(\$29,316)

CIP

\$2,349,846

Total: \$2,320,530

Total: \$2,320,530

Justification:

Balance Forward for Transportation Reimbursements fund was projected at \$8,097,357 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$10,417,887, which is an increase in Balance Forward of \$2,320,530. This increase was a result of various project not progressing as anticipated in FY19. This balance forward adjustment allocates funds to the following previously approved projects: Silver Pines Drainage, West Hall Road Pipe, and Cone Road. Also, an additional \$1,000,000 is allocated to the Babcock Widening project for design based on the updated estimate number received from FDOT, this will fulfill the required match (50/50) for the grant with FDOT.

Alternative:

Without this BCR, funds will not be available to progress with critical projects in progress.

SAP Document Number:

50014558

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/18/2020

JJHAYES

Approved

03/20/2020

JDENNINGHOFF

Approved

03/20/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

269

Scott Ellis, Clerk

BY: Deborah Allen D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1170-Constitutional Gas Tax (5th & 6th Cent)

Department: Public Works Department

Date: 3/25/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$1,422,077 Operating Expenses

\$528,285

CIP

\$893,792

Total: \$1,422,077

Total: \$1,422,077

Justification:

Balance Forward for 5th & 6th Gas Tax (Constitutional Gas Tax) fund was projected at \$15,622,918 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$17,044,995, which is an increase in Balance Forward of \$1,422,077. This increase was due to interest earned being higher than anticipated, and expenditures being less than anticipated for projects. This BCR appropriates the additional balance forward to the projects: W. Crissifulli maintenance project, SJHP and Angel Drainage Improvement projects.

Alternative:

Without this BCR, funds will not be available to proceed with projects. As a result, projects would have to be delayed until funds are available.

SAP Document Number:

50014686

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/23/2020

03/24/2020

03/24/2020

03/24/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Scott Ellis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1170-Constitutional Gas Tax (5th & 6th Cent)**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

(\$1,500,000) CIP

(\$1,500,000)

Total: (\$1,500,000)**Total:** (\$1,500,000)**Justification:**

This budget change request is to transfer funds from the Constitutional Gas Tax fund to the Road and Bridge fund for the road reconstruction of Babcock Street (additional 2 miles). Currently, the \$943,065 (1.26 miles) is allocated within the Road and Bridge fund; this BCR will transfer the project funds of \$1,500,000 to the Road and Bridge fund for the completion of this project. This action was approved by the Board on Agenda Item J.3., dated 10/22/19.

Alternative:

Without this BCR, funds will not be allocated or utilized as directed by the Board in the attached Board action.

SAP Document Number:

50014588

Approval:

TMTHOMAS

Approved

03/13/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1176-CGT Bonds Debt Service

Department: Public Works Department

Date: 3/24/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Capital	(\$7,342)
Miscellaneous	\$7,728
Statutory Reduction	(\$386)

Expenditure Change:

Total:

\$0

Total:

\$0

Justification:

Balance Forward for Constitutional Gas Tax Debt Service fund was projected at \$499,637 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$492,295, which is a decrease in Balance Forward of (\$7,342). This decrease in balance forward is due to over projection of anticipated FY 19 balance forward. This BCR appropriates additional projected interest earnings based on year-to-date collections within the Constitutional Gas Tax Bond Fund. The final payment of the Constitutional Gas Tax Bond is in August 2020.

Alternative:

Without this BCR, fund will not be in balance.

SAP Document Number:

50014682

Approval:

TMTHOMAS
CKGUMM
KAWALL
JJHAYES

Approved
Approved
Approved
Approved

03/23/2020
03/23/2020
03/23/2020
03/23/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Handwritten signature]*



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1180-Countywide Road & Bridge

Department: Public Works Department

Date: 3/23/2020

Program: ROAD MAINTENANCE

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$4,296,694 Operating Expenses

\$3,374,928

Capital Outlay

\$921,766

Total: \$4,296,694

Total: \$4,296,694

Justification:

Balance Forward for Countywide Road and Bridge Program fund was projected at \$1,976,953 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,273,647, which is an increase in Balance Forward of \$4,296,694. This increase was a result of various unanticipated factors; such as Road resurfacing/reconstruction project savings; unspent salaries and benefits due to vacancies; Railroad maintenance not completed/invoiced; as well as capital outlay savings recognized from the purchase of several pieces of equipment in FY19. This budget request appropriates the \$3,160,886 balance forward to Countywide road resurfacing/reconstruction (distributed throughout districts) the additional funds will result in 12.46 of additional miles resurfaced and 2.44 additional miles of reconstruction; \$921,766 to critical capital outlay equipment (Countywide) for 926M front wheel loader, SK350 excavator, 36" mulch head, a fuel and lobe truck, and a 24" hydro-flow mobile pump; and, \$214,042 to bridge maintenance for bridge condition evaluation and inspection as well as Micco Road Bridge report.

Alternative:

Without this BCR, critical needs listed herein will be deferred until funding is available.

SAP Document Number:

50014548

Approval:

TMTHOMAS

Approved

03/11/2020

CKGUMM

Approved

03/11/2020

KAWALL

Approved

03/18/2020

JJHAYES

Approved

03/20/2020

JDENNINGHOFF

Approved

03/20/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]*

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1180-Countywide Road & Bridge**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD MAINTENANCE**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$1,500,000 Operating Expenses

\$1,500,000

Total: \$1,500,000**Total:** \$1,500,000**Justification:**

This budget change request is to transfer funds from the Constitutional Gas Tax fund to the Road and Bridge fund for the road reconstruction of Babcock Street (additional two miles). Currently the \$943,065 (1.26 miles) is allocated within the Road and Bridge fund; this BCR will recognize a transfer from fund 1170 of \$1,500,000 to the Road and Bridge fund for the completion of Babcock Street (additional two miles) which was approved by the Board on Agenda Item J.3, dated 10/22/19. This board approval is attached. This budget change request is a replication of BCR #50014589, which was removed from the workflow in error.

Alternative:

Without this BCR, all required funding will not be allocated within one fund to allow for historical data tracking.

SAP Document Number:

50014685

Approval:

JJHAYES

JDENNINGHOFF

Approved

Approved

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.G.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1180-Countywide Road & Bridge**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD MAINTENANCE**Type of Request:** Supplement**Revenue Change:**

Transfers - General Revenue

Expenditure Change:

\$2,695,000 Operating Expenses

\$2,115,000

Capital Outlay

\$580,000

Total: \$2,695,000**Total:** \$2,695,000**Justification:**

This budget change request is to recognize \$3.5 million in General Funds that are being allocated to Public Works for unfunded critical needs. Funds will be utilized to fund road reconstruction, capital equipment, and bridge projects with an estimated completion and/or commitment as of 09/30/20 this fiscal year. A total of \$688K is being allocated to bridge repairs (Mather's Bridge and Tucker Lane Bridge repairs); \$805K is being allocated to Sea Ray bridge repairs (recognized in Fund 1167). A total of \$580K is being allocated to critical equipment (Grader and A-Boom). A total of \$1.42M is being allocated to road reconstruction to complete an additional 2.69 miles of road. In an effort to consistently track information; \$2,695,000 of the \$3.5M is being recognized within this fund. The remaining \$805K is being allocated within the Sea Ray bridge repair fund (1167) for project expenditure tracking.

Alternative:

Without this BCR, funds will not be available to fund critical needs outlined herein. As a result, critical needs will be deferred until funding is available.

SAP Document Number:

50014676

Approval:

TMTHOMAS

Approved

03/17/2020

CKGUMM

Approved

03/17/2020

KAWALL

Approved

03/23/2020

JHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

275

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1189-Cocoa-Interlocal Agreements

Department: Public Works Department

Date: 3/20/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted	(\$47,275)
Charges for Services	\$49,763
Statutory Reduction	(\$2,488)

Expenditure Change:

Total:

\$0

Total:

\$0

Justification:

Balance Forward for City of Cocoa Cone Rd (Interlocal agreement) ILA fund was projected at \$50,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$2,725, which is a decrease in Balance Forward of \$47,275. This BCR decreases balance forward by 47,275, establishes Charges for Services of \$49,763 from the City of Cocoa for the Cone Road Project ILA approved by the BCC on 7/17/2017, and recongize a 5% statutory reduction of the Charges for Services projected from the City of Cocoa. This BCR establishes funds from the City of Cocoa for their portion of the Cone Road Project in FY20.

Alternative:

Without this BCR, funds will not be budgeted to recieve funds from the City of Cocoa ILA for Cone Road project.

SAP Document Number:

50014560

Approval:

TMTHOMAS
CKGUMM
KAWALL
JJHAYES
JDENNINGHOFF

Approved
Approved
Approved
Approved
Approved

03/11/2020
03/11/2020
03/15/2020
03/19/2020
03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1228-Transportation Impact Fees District 8**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$6,853 CIP

\$6,853

Total: \$6,853**Total:** \$6,853**Justification:**

Balance Forward for Transportation Impact Fee District 8 fund was projected at \$606,132 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$612,985, which is an increase in Balance Forward of \$6,853 due to increased interest earned. This BCR recognize the interest earned in FY19, and allocate to the Riverside Drive Sidewalk project.

Alternative:

Without this BCR, funds will not be available to proceed with project.

SAP Document Number:

50014561

Approval:

TMTHOMAS

CKGUMM

KAWALL

JHAYES

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/15/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Diana H. D.C.

277

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1229-Transportation Impact Fees District 9**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

(\$13,828) Reserves - Capital

(\$13,828)

Total: (\$13,828)**Total:** (\$13,828)**Justification:**

Balance Forward for Transportation Impact Fee District 9 fund was projected at \$135,553 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$121,725, which is a decrease in Balance Forward of (\$13,828). This decrease was a result of the Cone Road Project expenditures being more than anticipated. This BCR realigns funds from reserves to the project to offset project expenditures.

Alternative:

Without this BCR, fund will be out of balance.

SAP Document Number:

50014562

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/15/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1230-Transp Imp Fee Proj N Mainland**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$66,706 CIP

(\$5,248)

Reserves - Restricted

\$71,954

Total: \$66,706**Total:** \$66,706**Justification:**

Balance Forward for Transportation Impact Fee North Mainland fund was projected at \$1,397,717 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,464,423, which is an increase in Balance Forward of \$66,706. This increase was a result of interest earned being higher than anticipated, and the Grissom/Fay Intersection improvement project progression. This BCR will appropriate funds to the project, and align remaining funds in reserves for future utilization on eligible projects.

Alternative:

Without this BCR, funds will not be aligned to project and fund will not be balanced.

SAP Document Number:

50014563

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/18/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1231-Trans Imp Fee Proj C Mainland

Department: Public Works Department

Date: 3/25/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - Other

(\$100,000) CIP

(\$100,000)

Total: (\$100,000)

Total: (\$100,000)

Justification:

This budget change is required to correct the allocation of the Valkaria/Wyoming intersection improvement project within the Central Mainland Impact fee fund. This project should've been allocated within the South Mainland Impact fee fund. This project was previously approved by the Board on August 23, 2016 and via FY 18-19, FY19-20 Budget adoption, and is part of the Public Works Capital Improvement Plan for FY 19-20.

Alternative:

Without this BCR, funds will not be allocated within the correct impact fee fund district.

SAP Document Number:

50014683

Approval:

TMTHOMAS

Approved

03/23/2020

CKGUMM

Approved

03/24/2020

KAWALL

Approved

03/24/2020

JJHAYES

Approved

03/24/2020

JDENNINGHOFF

Approved

03/24/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Handwritten signature] D.E.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1231-Trans Imp Fee Proj C Mainland**Department:** Public Works Department**Date:** 3/20/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$5,626 Operating Expenses

\$5,200

Reserves - Restricted

\$426

Total: \$5,626**Total:** \$5,626**Justification:**

Balance Forward for Transportation Impact Fee Central Mainland fund was projected at \$696,650 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$702,276, which is an increase in Balance Forward of \$5,626. This increase in balance forward was a result of interest earned in FY2019 being higher than anticipated. This BCR realigns project savings to the Pineda ITS of \$5,200 and interest earned to reserves of \$426 for future utilization on eligible projects.

Alternative:

Without this BCR, funds will not be aligned to the project and fund will not be balanced.

SAP Document Number:

50014564

Approval:

TMTHOMAS

CKGUMM

KAWALL

JHAYES

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/18/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah He D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1232-Transp Imp Fee Proj S Mainland

Department: Public Works Department

Date: 3/25/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - Other

\$100,000 CIP

\$100,000

Total: \$100,000

Total: \$100,000

Justification:

This budget change is required to correct the allocation of the Valkaria/Wyoming intersection improvement project within the Central Mainland Impact fee fund. This project should've been allocated within the South Mainland Impact fee fund. This project was previously approved by the Board August 23, 2016 and via FY 18-19 and 19-20 Budget adaptation, and is part of the Public Works Capital Improvement Plan for FY 19-20.

Alternative:

Without this BCR, funds will not be allocated within the correct impact fee fund district.

SAP Document Number:

50014684

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/23/2020

03/24/2020

03/24/2020

03/24/2020

03/24/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1232-Transp Imp Fee Proj S Mainland**Department:** Public Works Department**Date:** 3/24/2020**Program:** ROAD CONSTRUCTION SERVICES**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$858,161 CIP

\$869,561

Operating Expenses

(\$11,400)

Total: \$858,161**Total:** \$858,161**Justification:**

Balance Forward for Transportation Impact Fee South Mainland fund was projected at \$14,580 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$872,741, which is an increase in Balance Forward of \$858,161. This increase in balance forward is a result of the SJHP project expenditures being less than anticipated in FY19. This BCR appropriates the additional balance forward to the SJHP and adjusts the operating budget for the Milwaukee Sidewalk Study for the actual expenditures.

Alternative:

Without this BCR, project will not be appropriately funded.

SAP Document Number:

50014565

Approval:

TMTHOMAS

Approved

03/13/2020

CKGUMM

Approved

03/16/2020

KAWALL

Approved

03/23/2020

JJHAYES

Approved

03/23/2020

JDENNINGHOFF

Approved

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

283



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1700-Governmental Grants

Department: Public Works Department

Date: 3/24/2020

Program: ROAD CONSTRUCTION SERVICES

Type of Request: Supplement

Revenue Change:

Statutory Reduction

Intergovernmental

Expenditure Change:

(\$21,000) CIP

\$420,000

\$399,000

Total: \$399,000

Total: \$399,000

Justification:

This BCR is required to budget the anticipated grant reimbursement for the SJHP Ellis 4 Lane Project. In FY 2020, it is projected to progress farther than anticipated, and as a result not enough funding is budgeted. Furthermore, supplemental amendment #5 was added in January of 2020. The project is anticipated to be completed in November FY2021, and as a result, remaining reimbursements will be budgeted in FY 2021. This project was approved by the Board during FY 2020 budget adoption. Reference contract #2531.

Alternative:

Without this BCR, budget will not be set up appropriately to allow for project expenditures.

SAP Document Number:

50014594

Approval:

TMTHOMAS

CKGUMM

KAWALL

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

03/13/2020

03/16/2020

03/21/2020

03/23/2020

03/23/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Sheriff for BCRA use only

Date: 3/20/2020

Program: SHERIFFS OFFICE

Type of Request: Supplement

Revenue Change:

Intergovernmental

Miscellaneous

Statutory Reduction

Expenditure Change:

\$275,011 Transfers

\$36,118 Compensation and Benefits

(\$15,556) Operating Expenses

Capital Outlay

\$145,755

\$15,662

\$18,650

\$115,506

Total:

\$295,573

Total:

\$295,573

Justification:

This budget change request recognizes the State Criminal Alien Assistance Program (SCAAP) funds that will be used towards the purchase of an inmate transportation bus, Florida Department of Law Enforcement Prisoner Transportation Grant that is for the reimbursement of Prisoner Transportation Officer salaries, Donations for the Handlebars for the Holidays Program in which bicycles were provided to underprivileged children, and Workers Compensation revenues.

Alternative:

If this budget change request is not approved, the Budget office and Sheriff's Office budgets will not match.

SAP Document Number:

50014670

Approval:

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Sheriff for BCRA use only

Date: 3/19/2020

Program: SHERIFFS OFFICE

Type of Request: Supplement

Revenue Change:

Miscellaneous
Statutory Reduction

Expenditure Change:

\$4,648 Compensation and Benefits
(\$232) \$4,416

Total: \$4,416

Total: \$4,416

Justification:

This budget change request recognizes the reimbursement of costs for Sheriff's Office employees out on Workers Compensation. This BCR appropriates these dollars towards Compensation and Benefits.

Alternative:

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

SAP Document Number: 50014665
Approval: JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 2 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 0001-General Revenue Fund - Incorporated**Department:** Sheriff for BCRA use only**Date:** 3/20/2020**Program:** SHERIFFS OFFICE**Type of Request:** Supplement**Revenue Change:**

Other Finance Source

Expenditure Change:

\$256,897 Reserves-Operating

\$256,897

Total: \$256,897**Total:** \$256,897**Justification:**

This budget change request is for a capital lease program for laptop computers and switches. GASB Statement 87 requires that the lease be fully recognized in the year it is executed. There are no financial impacts to the General Fund or the Board of County Commissioners.

Alternative:

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

SAP Document Number:

50014663

Approval:

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: Sheriff for BCRA use only

Date: 3/20/2020

Program: SHERIFFS OFFICE

Type of Request: Supplement

Revenue Change:

Intergovernmental

Miscellaneous

Statutory Reduction

Expenditure Change:

\$1,051,997 Compensation and Benefits

\$613,469 Operating Expenses

(\$83,273) Capital Outlay

\$491,490

\$548,901

\$541,802

Total: \$1,582,193

Total: \$1,582,193

Justification:

This budget change request recognizes the reimbursement of overtime and investigative services from state and federal government agencies for our participation in joint special task force investigations; additional Department of Education grant funding for the Guardian Program; Workers Compensation reimbursements; Cost of Investigations; K9 Donations, Insurance Reimbursements for the loss of a canine and vehicle replacement/repairs from accidents and the reimbursement of overtime and supplies for the Teen Driving Program from the Dori Slosberg Fund. No additional funding is being requested.

Alternative:

If this budget change request is not approved, the County and Sheriff's Office books will not match.

SAP Document Number: **Approval:**

50014661

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Thompson



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1410-Law Enforcement MSTU

Department: Sheriff for BCRA use only

Date: 3/20/2020

Program: SHERIFFS OFFICE

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$1,392,849 Transfers

\$1,392,849

Total: \$1,392,849

Total: \$1,392,849

Justification:

The Balance Forward for Law Enforcement MSTU fund was projected at \$1,647,891 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$3,043,302, which is an increase of \$1,392,849. This increase was a result of Hurricane Irma FEMA funds received, which were to be used for the purchase of vehicles. However, at the time said funds were received, it was too late to order law enforcement vehicles. These funds will be used to purchase capital to include vehicles, radios, and Automated External Defibrillators in which we are in critical need of.

Alternative:

If this budget change request is not approved, the Balance Forward within the Law Enforcement MSTU fund will remain understated.

SAP Document Number: **Approval:**

50014669

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1410-Law Enforcement MSTU

Department: Sheriff for BCRA use only

Date: 3/19/2020

Program: SHERIFFS OFFICE

Type of Request: Supplement

Revenue Change:

Intergovernmental

Miscellaneous

Statutory Reduction

Expenditure Change:

\$105,345 Compensation and Benefits

\$63,839 Operating Expenses

(\$8,459) Capital Outlay

\$123,727

\$10,072

\$26,926

Total: \$160,725

Total: \$160,725

Justification:

This budget change request recognizes the Department of Justice Grant for the reimbursement of salaries for one Fraud Agent, workers compensation reimbursement, and vehicle repairs/replacements due to accidents. No additional funding is requested.

Alternative:

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

SAP Document Number: 50014666
Approval: JJHAYES

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Hill D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1416-Inmate Commissary/Welfare**Department:** Sheriff for BCRA use only**Date:** 3/19/2020**Program:** SHERIFFS OFFICE**Type of Request:** Supplement**Revenue Change:**

Miscellaneous

Statutory Reduction

Expenditure Change:

\$547,368 Operating Expenses

(\$27,368)

\$520,000

Total: \$520,000**Total:** \$520,000**Justification:**

This budget change request recognizes excess revenues collected from commissary and inmate care packages. These funds will be used for inmate programs and a lease payment for the purchase of a Guardian Radio-Frequency Identification (RFID) system for tracking inmates.

Alternative:

If this budget change request is not approved the County and Sheriff's Office budgets will not match.

SAP Document Number: **Approval:**

50014664

JJHAYES

Approved

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 2 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4010-Solid Waste Mgmt Dept O&M**Department:** Solid Waste Department**Date:** 3/19/2020**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Transfers - Other

Expenditure Change:

(\$1,310,836) Reserves-Operating

(\$695,770) Operating Expenses

(\$2,206,606)

\$200,000

Total: (\$2,006,606)**Total:** (\$2,006,606)**Justification:**

Balance Forward for Solid Waste Management Department disposal operating fund was projected at \$8,560,957 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$7,250,121. This decrease was a result of overestimating carry forward in FY2018-2019, which was the result of increases on several commodity contracts. The decrease in balance forward will be balanced by a reduction in reserves. This BCR will also allocate funds for repairing a leachate drainage problem in Cell I at the Central Disposal Facility.

Alternative:

If not approved the fund balance will be overstated.

SAP Document Number:

50014627

Approval:

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4011-Solid Waste Mgmt Dept Renewal & Replac **Department:** Solid Waste Department**Date:** 3/19/2020**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Expenditure Change:

\$2,162,078 Capital Outlay

\$805,750

Reserves - Capital

\$1,356,328

Total: \$2,162,078**Total:** \$2,162,078**Justification:**

Balance Forward for Solid Waste Management Department disposal capital improvement program fund was projected at \$21,015,843 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$23,177,921. This increase was a result of underestimating carry forward in FY2018-2019 due to a piece of heavy equipment not being received until current year and several capital improvement projects being delayed. The increase will be allocated to capital equipment and reserves.

Alternative:

If not approved fund balance will be understated.

SAP Document Number:

50014628

Approval:

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4013-Solid Waste Mgmt Dept Impact Fees

Department: Solid Waste Department

Date: 3/19/2020

Program: DISPOSAL

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$852,663 Reserves - Capital

\$602,663

CIP

\$250,000

Total:

\$852,663

Total:

\$852,663

Justification:

Balance Forward for Solid Waste Management Department impact fund was projected at \$4,433,483 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$5,286,146. This increase was a result of under estimating carry forward in FY2018-2019 due to the increase of impact fees received and several constructions projects being deferred. This budget request will allocate funds to the fund reserve account and allocate additional funds for the design of Cell II at the Central Disposal Facility.

Alternative:

If not approved fund balance will be understated.

SAP Document Number:

50014629

Approval:

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Handwritten signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4014-Solid Waste Dept Landfill Mgmt Escrow

Department: Solid Waste Department

Date: 3/19/2020

Program: DISPOSAL

Type of Request: Supplement

Revenue Change:

Balance Forward Capital

Expenditure Change:

\$319,055 Reserves - Restricted

\$319,055

Total: \$319,055

Total: \$319,055

Justification:

Balance Forward for Solid Waste Management Department escrow fund was projected at \$33,244,889 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$33,563,944. This increase was a result of under estimating carry forward in FY2018-2019. This was due to the closure of the Slurry Wall construction project being behind schedule. This budget request will allocate funds to the Central Disposal Facility escrow account.

Alternative:

If not approved fund balance will be understated.

SAP Document Number:

50014630

Approval:

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/18/2020

431

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4018-Solid Waste Mgmt Dept Debt Service**Department:** Solid Waste Department**Date:** 3/20/2020**Program:** DISPOSAL**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Balance Forward Capital

Expenditure Change:

\$695,770 Debt Service

(\$699,511)

(\$3,741)

Total: (\$3,741)**Total:** (\$3,741)**Justification:**

Balance Forward for Solid Waste Management Department debt service fund was projected at \$703,602 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,091, which is a decrease of \$699,511. This decrease was a result of over estimating carry forward from FY2018-2019. This was due to the timing of required debt service disbursements. This amends the budget in accordance with the debt service amortization schedule.

Alternative:

If not approved the fund balance will be overstated and will not correctly show it's current status.

SAP Document Number:

50014641

Approval:

EXRODRIGUEZ

KNETERER

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/11/2020

03/11/2020

03/19/2020

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah He D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4110-Solid Waste Mgmt Dept Collection**Department:** Solid Waste Department**Date:** 3/19/2020**Program:** COLLECTIONS/RECYCLING**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$333,070) Reserves-Operating

(\$383,070)

Operating Expenses

\$50,000

Total: (\$333,070)**Total:** (\$333,070)**Justification:**

Balance Forward for Solid Waste Management Department collection fund was projected at \$5,061,746 during budget development of the FY2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$4,728,676. This decrease was a result of over estimating carry forward in FY2018-2019. This was due to collecting less charges for services revenue than what was originally anticipated as well as unbudgeted interest payments associated with debt. This budget transfer will allocate funds from reserves for the decrease and will also provide funding (\$50,000) for the mail out and postage of letters notifying residents of the increase in the collection assessment for FY 2021 to FY 2027.

Alternative:

If not approved fund balance will be overstated.

SAP Document Number:

50014632

Approval:

EXRODRIGUEZ

Approved

03/10/2020

KNETERER

Approved

03/11/2020

JJHAYES

Approved

03/17/2020

JDENNINGHOFF

Approved

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERSTHIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 0002-General Revenue Fund - Unincorporated

Department: SCGTV/Communications Office

Date: 3/20/2020

Program: SCGTV/COMMUNICATIONS

Type of Request: Supplement

Revenue Change:

Transfers - General Revenue

Expenditure Change:

\$6,587 Compensation and Benefits

\$6,525

Operating Expenses

\$62

Total: \$6,587

Total: \$6,587

Justification:

The purpose of this Budget Change Request is to provide additional funding to the Space Coast Government Television and Communications Office to fund adjustments in compensation and benefits for this office. The impact of this adjustment is \$6,587 and will be funded by an increased General Fund transfer.

Alternative:

If this Budget Change Request is not approved, the adjustment will not be able to be implemented.

SAP Document Number: **Approval:**

50014668

JJHAYES

Approved

03/19/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4130-SCAT/Transit Services**Department:** Transit Services Department**Date:** 3/24/2020**Program:** BUS OPERATIONS**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

(\$208,112) Operating Expenses

(\$208,112)

Total: (\$208,112)**Total:** (\$208,112)**Justification:**

Balance Forward for Transit Services Capital was projected at \$544,455 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$336,343, which is a decrease in Balance Forward of \$208,112. This decrease is a result of Florida Department of Transportation (FDOT) grants that were not awarded until May 2019. This budget request also reduces the budget in Operating Expenses for diesel fuel as the Department believes that these costs can be absorbed by the Florida Department of Transportation (FDOT) grants that were awarded in January 2020.

Alternative:

If this Budget change Request is not approved, Balance Forward will be overstated.

SAP Document Number:

50014482

Approval:

SNELSON

KNETERER

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

03/05/2020

03/05/2020

03/10/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

299

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4140-SCAT/Transit Capital Improvements**Department:** Transit Services Department**Date:** 3/19/2020**Program:** TRANSIT CAPITAL**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$79,146 Operating Expenses

\$79,146

Total:

\$79,146

Total:

\$79,146

Justification:

Balance Forward for Transit Services Capital was projected at \$105,197 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$184,343, which is an increase in Balance Forward of \$79,146. This increase was the result of underestimating the Sale of Surplus revenue in FY 2018-2019. This budget request appropriates the additional Balance Forward to Operating Expenses and increases the opportunity to use this funding as a local match for future capital grants.

Alternative:

Is this Budget Change Request is not approved, funding will not be available to use as a local match for future grants and Balance Forward will be understated.

SAP Document Number:

50014481

Approval:

SNELSON

Approved

03/05/2020

KNETERER

Approved

03/05/2020

JJHAYES

Approved

03/10/2020

JPLIESENFELT

Approved

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1441-Tourism - Promotional/Advertising

Department: Tourism Development Office

Date: 3/16/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Transfers - Other

Expenditure Change:

(\$116,849) Operating Expenses

(\$196,131)

(\$312,980)

Total: (\$312,980)

Total: (\$312,980)

Justification:

Balance Forward for Tourism Advertising/Promotional fund was projected at \$432,915 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$316,066, which is a decrease in Balance Forward of \$116,849. The decrease was a result of underestimating marketing expenses for the prior year. This budget change request reduces promotional activities in order to offset this decrease.

Alternative:

Balance forward in fund 1441 will be overstated.

SAP Document Number:

50014440

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/26/2020

03/03/2020

03/10/2020

03/14/2020

MJB

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 1442-Tourism - Beach Improvements

Department: Tourism Development Office

Date: 3/16/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$764,600 Operating Expenses

\$764,600

Total: \$764,600

Total: \$764,600

Justification:

Balance Forward for Beach Improvement fund was projected at \$13,750,201 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$14,514,801 which is an increase in Balance Forward of \$764,600. This increase was a result of underestimating carry forward from delayed Army Corp of Engineers expenses. This budget request appropriates the additional balance forward to Contracted Services.

Alternative:

If this budget change request is not approved, the balance forward will remain understated.

SAP Document Number:

50014441

Approval:

PFCRANIS
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved

02/27/2020
03/03/2020
03/04/2020
03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1443-TDC- Capital Improvements**Department:** Tourism Development Office**Date:** 3/16/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$2,023,160 CIP

\$2,023,160

Total: \$2,023,160**Total:** \$2,023,160**Justification:**

Balance Forward for Capital Improvement fund was projected at \$4,705,447 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$6,728,627 which is an increase in Balance Forward of \$2,023,180. This increase was a result of underestimating carry forward from TDC approved one year delay of the \$1,700,000 Palm Bay Nature Center and Campground capital project to FY 2019-20. The increase was also due to the delay of the Merritt Island Wildlife Refuge Educational Center capital project originally planned for FY 2018-2019. This budget request appropriates the additional balance forward to capital improvement projects in order to fund the completion of these projects.

Alternative:

If this budget change request is not approved, the balance forward will remain understated.

SAP Document Number:

50014442

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1444-TDC-DISASTER**Department:** Tourism Development Office**Date:** 3/16/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$103,091 Reserves - Restricted

\$103,091

Total: \$103,091**Total:** \$103,091**Justification:**

Balance Forward for the TDC Disaster Fund was projected at \$1,032,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$1,135,091, which is an increase in Balance Forward of \$103,091. This increase was a result of decreased transfer to the administration fund in the prior year along with more interest earned than budgeted in fund 1444 during FY 2018-2019. This budget request appropriates the additional balance forward to Reserves.

Alternative:

If this budget change request is not approved, the balance forward in fund 1444 will be understated.

SAP Document Number:

50014443

Approval:

PFCRANIS

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/10/2020

03/14/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1445-TDC - VISITOR INFORMATION CTRS

Department: Tourism Development Office

Date: 3/16/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

(\$149,458) Operating Expenses

(\$149,458)

Total: (\$149,458)

Total: (\$149,458)

Justification:

Balance Forward for the TDC Visitor Information Centers was projected at \$170,048 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$20,590, which is an decrease in Balance Forward of \$149,458.00. This decrease was a result of completion of web development expenses in the prior year. This budget request reduces the Contracted Services budget.

Alternative:

If this budget change request is not approved, the balance forward will remain overstated.

SAP Document Number:

50014444

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 1446-Tourism - Cultural/Special Events**Department:** Tourism Development Office**Date:** 3/27/2020**Program:** TOURISM DEVELOPMENT**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Expenditure Change:

\$60,032 Operating Expenses

\$60,032

Total: \$60,032**Total:** \$60,032**Justification:**

Balance Forward for Tourism Cultural/Special Events fund was projected at \$229,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$289,032, which is an increase in Balance Forward of \$60,032. This increase was a result of underestimating carry forward from less cultural grants dollars awarded as well as the timing of some of the grant awards. This budget request appropriates the additional balance forward to Contracted Services expenses.

Alternative:

If this budget change request is not approved, the balance forward for the Tourism Cultural/Special Events fund will remain understated.

SAP Document Number:

50014445

Approval:

PFCRANIS

CLROLLYSON

JHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/09/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1447-Tourism-Brevard Zoo-3rd Cent

Department: Tourism Development Office

Date: 3/17/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$52,891 Grants and Aid

\$52,891

Total: \$52,891

Total: \$52,891

Justification:

Balance Forward for the Tourism Brevard Zoo 3rd Cent fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$52,891, which is an increase in Balance Forward of \$52,891. This increase was a result of underspent aid to the zoo as well as a decrease in the transfer to the Tourism Administration fund. This budget change request appropriates the additional balance forward to Aid to Private Organizations expense.

Alternative:

If this budget change request is not approved, the balance forward will remain understated.

SAP Document Number:

50014446

Approval:

PFCRANIS
CLROLLYSON
JJHAYES
JPLIESENFELT

Approved
Approved
Approved
Approved

02/27/2020
03/03/2020
03/04/2020
03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1448-TDC-STADIUM 4TH CENT

Department: Tourism Development Office

Date: 3/17/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Balance Forward Operating (\$196,131)

Transfers - Other \$196,131

Total:

\$0

Total:

\$0

Justification:

Balance Forward for the TDC Stadium 4th Cent fund was projected at \$196,131 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$0, which is an decrease in Balance Forward of \$196,131. This decrease was a result transferring the balance in this fund into the Advertising/Promotional fund at the close out of the 2018-2019 fiscal year. This budget request reduces the balance forward to \$0 and decreases the transfer to the Advertising/Promotional fund.

Alternative:

Balance forward budget will be overstated. Transfer to fund 1441 would not be properly reflected.

SAP Document Number:

50014447

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

YBK

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *D. Ellis*



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 1450-TDC 4th Cent Sports Facility

Department: Tourism Development Office

Date: 3/17/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Balance Forward Operating

(\$10,626) Reserves - Capital

(\$10,626)

Total: (\$10,626)

Total: (\$10,626)

Justification:

Balance Forward for the TDC 4th Cent Sports Facility fund was projected at \$524,563 during FY 2019-2020 budget development. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$513,937, which is an decrease in Balance Forward of \$10,626. This decrease was a result of overestimating earned interest and carry forward from the annual USSSA payment in FY 2018-2019. This budget request reduces balance forward and Capital Reserves.

Alternative:

If this budget change request is not approved, the balance forward in this fund will remain overstated.

SAP Document Number:

50014448

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 2072-TDC Rev Bond Series 2018A

Department: Tourism Development Office

Date: 3/17/2020

Program: TOURISM DEVELOPMENT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$496,972 Debt Service

\$496,972

Total: \$496,972

Total: \$496,972

Justification:

Balance Forward for the TDC Rev Bond Series 2018A fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$496,972, which is an increase in Balance Forward of \$496,972. This increase was a result of the timing of the annual debt payment on October 1, 2019 in the Principal and Interest budgets for FY 2018-2019. This budget request appropriates the additional balance forward to Debt Service for the annual bond payment for the Viera Park project.

Alternative:

If this budget change request is not approved, the balance forward in this fund will remain understated.

SAP Document Number:

50014449

Approval:

PFCRANIS

CLROLLYSON

JJHAYES

JPLIESENFELT

Approved

Approved

Approved

Approved

02/27/2020

03/03/2020

03/04/2020

03/10/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.E.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: UF/Brevard County Extension Services Off

Date: 3/24/2020

Program: AG EXTENSION SERVICES PROGRAM

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$50,000 Capital Outlay

\$40,000

Operating Expenses

\$10,000

Total: \$50,000

Total: \$50,000

Justification:

Balance Forward for UF/Extension Services fund was projected at \$0 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$50,000, which is an increase in Balance Forward of \$50,000. This increase was primarily a result of vacancies within the department. This budget change request appropriates these dollars to an alarm system to increase security, the renovation of the stairs at the Merritt Island Arena which hosts 4-H activities, and to the replacement of a vehicle.

Alternative:

If this budget change request is not approved, the balance forward within UF/Extension Services will remain understated.

SAP Document Number:

50014671

Approval:

JJHAYES

JPLIESENFELT

Approved

Approved

03/18/2020

03/24/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY:



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 0001-General Revenue Fund - Incorporated

Department: UF/Brevard County Extension Services Off

Date: 3/20/2020

Program: AG EXTENSION SERVICES PROGRAM

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - General Revenue

\$75,000 CIP

\$75,000

Total: \$75,000

Total: \$75,000

Justification:

This budget change request recognizes additional General Fund dollars in order to fund the purchase a modular building, which is a critical need. This modular building will replace a storage unit currently being utilized in Titusville to store necessary teaching and student supplies.

Facilities has determined that due to the condition of the unit, demolition is expected within the next three years. This modular building will allow UF/Extension Services to store supplies on site in Cocoa.

Alternative:

If this budget change request is not approved, there will not be funding available to replace the storage unit with a modular, which is a critical need for the department.

SAP Document Number:

50014672

Approval:

JJHAYES

JPLIESENFELT

Approved

Approved

03/18/2020

03/18/2020

[Handwritten signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Handwritten signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4150-Utility Services Countywide Operations**Department:** Utility Services Department**Date:** 3/19/2020**Program:** COUNTY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Operating

Balance Forward Restricted

Transfers - Other

Expenditure Change:

\$1,500,653 Capital Outlay

(\$4,816,358) Reserves - Capital

\$2,974,924 Operating Expenses

\$59,219

(\$200,000)

(\$200,000)

Total: (\$340,781)**Total:** (\$340,781)**Justification:**

Balance Forward for the Utility Services Countywide System Operating fund was projected at \$36,838,296 during development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$33,522,591, which is a decrease in Balance Forward of \$3,315,705. This decrease was primarily the result of overestimating carry forward for projects that were under construction at the end of F Y 2018-2019. This budget request reduces the budget for several projects, eliminates capital reserves, reduces operating budget for operational items already acquired, and increases the budget for capital outlay due to the delay in receipt of two vehicles until October 2019.

Alternative:

The budget will not accurately reflect the funds that are available.

SAP Document Number:

50014623

Approval:

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/10/2020

03/11/2020

03/17/2020

03/17/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah H. Ellis D.C.

313



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4151-Utility Services Connection Fees

Department: Utility Services Department

Date: 3/19/2020

Program: COUNTY CAPITAL

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$3,110,850 Reserves - Capital

\$3,110,850

Total: \$3,110,850

Total: \$3,110,850

Justification:

Balance Forward for the Utility Services Connection Fee fund was projected at \$10,769,061 during development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$13,879,911, which is an increase in Balance Forward of \$3,110,850. This increase was a result of overestimating the FY 2018-2019 expenditures of ongoing construction projects and the continuation of an above average level of new construction in the community resulting in higher than anticipated fee collections. This budget request appropriates the additional balance forward to reserves for future projects.

Alternative:

The budget will not provide an accurate picture of revenue collection and funds will not be available for upcoming projects.

SAP Document Number:

50014483

Approval:

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

03/04/2020

03/10/2020

03/17/2020

03/18/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: *[Signature]* D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4153-Water Res Capital Improvement Program**Department:** Utility Services Department**Date:** 3/19/2020**Program:** COUNTY CAPITAL**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

(\$2,974,924) CIP

Expenditure Change:

Capital Outlay

(\$2,581,036)

(\$393,888)

Total: (\$2,974,924)**Total:** (\$2,974,924)**Justification:**

Upon completion of the annual audit and reconciliation of the financial statements, Balance Forward for the Utility Services Countywide System Operating fund was \$3,315,708 lower than the adopted budget. Of this total, \$2,974,924 is attributed to Capital Improvement projects which were further along by the end of F Y 2018-2019 than anticipated and projects that do not need as much funding this year as anticipated. The budgets for these projects are reduced with this budget adjustment. Budget decreases include: \$75,000 Telemetry project; \$800,000 Port St. John Lift Stations; \$170,000 Mims CO2 Tank Replacement; \$350,000 Sykes Clarifier Rehabilitation; \$170,000 Mims Water Line Replacement; \$170,000 Sykes M13 Force Main replacement; \$87,000 South Beaches Pond Rehabilitation; \$75,000 South Beaches Mechanical Bar Screen Replacement; and \$137,000 South Beaches Treatment Process Improvements. \$547,036 is also reduced from the Mims, Sykes and South Central Areas Lift Station Projects, and \$393,888 is reduced from duplicated generator installations budgets.

Alternative:

Available funds will be unavailable to support the budgeted projects.

SAP Document Number:

50014625

Approval:EGFONTANIN
CLROLLYSON
JJHAYES
JDENNINGHOFFApproved
Approved
Approved
Approved03/10/2020
03/11/2020
03/17/2020
03/18/2020APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.

315



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4158-Water Resources Utility Bonds D/S Exp

Department: Utility Services Department

Date: 3/16/2020

Program: COUNTY CAPITAL

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$122,886 Reserves - Restricted

\$122,886

Total:

\$122,886

Total:

\$122,886

Justification:

Balance Forward for WR Utility Bond-Debt Service was not budgeted during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$122,886 which is an increase in Balance Forward of \$122,886. This increase is a result of a transfer overage from the Countywide Water and Sewer Operations Fund in FY 2018-2019. This budget request appropriates the additional balance forward to reserves for future bond payments.

Alternative:

Transfer funds from 4150 when the bond payment is due.

SAP Document Number:

50014406

Approval:

ESWANKE

Approved

02/17/2020

EGFONTANIN

Approved

02/17/2020

CLROLLYSON

Approved

02/20/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

[Signature]

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Ellis D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4250-Barefoot Bay Utilities**Department:** Utility Services Department**Date:** 3/19/2020**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Balance Forward Restricted

Balance Forward Operating

Transfers - Other

Expenditure Change:

\$758,506 Reserves-Operating

\$116,471 Reserves - Capital

(\$560,000) Operating Expenses

\$60,000

\$210,048

\$44,929

Total: \$314,977**Total:** \$314,977**Justification:**

Balance Forward for the Barefoot Bay Operating fund was projected at \$1,277,293 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual Balance Forward is \$2,152,270 which is an increase in Balance Forward of \$874,977. This increase is primarily a result of underestimating carry forward from construction and maintenance projects in FY 2018-2019. This budget request appropriates the additional Balance Forward to replenishing reserves that were utilized earlier in the year to continue work on ongoing construction projects that were not as far along as anticipated at the start of FY 2019-2020. Additionally, \$25,000 is allocated for meter updating, \$44,929 for SCADA upgrades, \$60,000 for the Series 2018 Bond reserves and \$50,000 for additional pipe lining (I & I).

Alternative:

If this budget adjustment is not approved, cash flow will be understated and necessary maintenance and C I P items may not be completed this fiscal year.

SAP Document Number:

50014467

Approval:

ESWANKE

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

02/28/2020

02/28/2020

03/09/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.

**Budget Change Request (Form BCC-114)****Brevard County Budget Office****Fund:** 4251-Water Resources-Barefoot Bay Util Debt**Department:** Utility Services Department**Date:** 3/17/2020**Program:** BAREFOOT BAY WATER AND WASTEWATER**Type of Request:** Supplement**Revenue Change:**

Transfers - Other

Expenditure Change:

\$60,000 Reserves - Restricted

\$60,000

Total: \$60,000**Total:** \$60,000**Justification:**

This budget adjustment is to record a transfer from the Barefoot Bay Operating fund to the Barefoot Bay Debt fund. This increase is funded from Balance Forward and is the result of County Finance requiring a year's payment in advance on hand in the bond fund prior to making the annual Bond payment. This budget request appropriates \$60,000 of the Operating fund's balance forward to reserves for future bond payments.

Alternative:

Transfer funds from 4250 when the bond payment is due. County Finance prefers we do not do this.

SAP Document Number:

50014465

Approval:

ESWANKE

Approved

02/28/2020

EGFONTANIN

Approved

02/28/2020

CLROLLYSON

Approved

03/10/2020

JJHAYES

Approved

03/10/2020

JDENNINGHOFF

Approved

03/11/2020

Yon

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: [Signature] D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4251-Water Resources-Barefoot Bay Util Debt

Department: Utility Services Department

Date: 3/16/2020

Program: BAREFOOT BAY WATER AND WASTEWATER

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$859,132 Reserves - Restricted

\$859,132

Total: \$859,132

Total: \$859,132

Justification:

Balance Forward for Barefoot Bay Debt fund was not budgeted during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$859,132 which is an increase in Balance Forward of \$859,132. This increase was a result of the requirement of a year's payment in cash to pay the Bond payment. This budget request appropriates the additional balance forward to reserves for future bond payments.

Alternative:

Transfer funds from 4250 when the bond payment is due.

SAP Document Number:

50014405

Approval:

ESWANKE

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

02/17/2020

02/17/2020

02/20/2020

03/10/2020

03/11/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: D.C.



Budget Change Request (Form BCC-114)

Brevard County Budget Office

Fund: 4252-Barefoot Bay Connection Fees

Department: Utility Services Department

Date: 3/16/2020

Program: BAREFOOT BAY WATER AND WASTEWATER

Type of Request: Supplement

Revenue Change:

Balance Forward Restricted

Expenditure Change:

\$9,725 Reserves - Capital

\$9,725

Total:

\$9,725

Total:

\$9,725

Justification:

Balance Forward for Barefoot Bay Reserve fund was projected at \$45,000 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$54,726 which is an increase in Balance Forward of \$9,725. This increase is a result of underestimating connection fee revenue for FY 2018-2019. Connection fee revenue is very volatile and dependent on the number of newly constructed commercial and residential units. This budget request appropriates the additional balance forward to reserves for a future eligible project.

Alternative:

If this budget is not approved, the budget will be underestimated.

SAP Document Number:

50014407

Approval:

ESWANKE

Approved

02/17/2020

EGFONTANIN

Approved

02/17/2020

CLROLLYSON

Approved

02/20/2020

JJHAYES

Approved

02/21/2020

JDENNINGHOFF

Approved

02/21/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

320

Scott Ellis, Clerk

BY: Deborah He D.C.



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 4254-Barefoot Bay Construction Fund

Department: Utility Services Department

Date: 3/19/2020

Program: BAREFOOT BAY WATER AND WASTEWATER

Type of Request: Supplement

Revenue Change:

Expenditure Change:

Transfers - Other

\$500,000 CIP

\$500,000

Total: \$500,000

Total: \$500,000

Justification:

This budget adjustment transfers funding from the Barefoot Bay Operations Fund to the Barefoot Bay Construction fund. Funding comes from unspent Balance Forward in the Utilities Operations Fund and will go towards the construction of a booster station project starting in FY20 and additional pipe lining (I & I).

Alternative:

The booster station and I & I cannot be completed.

SAP Document Number:

50014466

Approval:

ESWANKE

EGFONTANIN

CLROLLYSON

JJHAYES

JDENNINGHOFF

Approved

Approved

Approved

Approved

Approved

02/28/2020

02/28/2020

03/10/2020

03/17/2020

03/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: Deborah Therrell D.C.

321



Budget Change Request (Form BCC-114)
Brevard County Budget Office

Fund: 0020-Valkaria Airport

Department: Valkaria Airport Office

Date: 3/16/2020

Program: VALKARIA AIRPORT

Type of Request: Supplement

Revenue Change:

Balance Forward Operating

Expenditure Change:

\$150,609	Compensation and Benefits	\$21,000
	Reserves - Capital	\$90,000
	Operating Expenses	\$39,609

Total: \$150,609

Total: \$150,609

Justification:

Balance Forward for Valkaria Airport fund was projected at \$286,440 during budget development of the FY 2019-2020 budget. Upon completion of the annual audit and reconciliation of the financial statements, the actual balance forward is \$437,049, which is an increase in Balance Forward of \$150,609. This increase was a result of underestimating project reimbursement revenue in FY 2018-2019. This budget request appropriates the additional balance forward to Reserves for future Capital Outlay, Gas inventory, Compensation and Benefits and Repair and Maintenance to fund repairs associated with hangar doors, Precision Approach Path Indicators and Fuel Farm improvements.

Alternative:

If this budget change request is not approved, Balance Forward will be understated in the current year.

SAP Document Number:

50014423

Approval:

JJHAYES

JDENNINGHOFF

Approved

Approved

02/18/2020

02/18/2020

APPROVED IN REGULAR SESSION
BOARD OF COUNTY COMMISSIONERS

THIS 7 DAY OF April 2020

Scott Ellis, Clerk

BY: d.c.

NOTICE OF PUBLIC HEARING SUPPLEMENTING FY 2019-2020 BREVARD COUNTY BUDGET

The Brevard County Board of County Commissioners will consider supplements to the FY 2019-2020 County budget at its regular board meeting to be held on

Tuesday, April 7, 2020

5:00 PM

at

the Commission Meeting Room of the Brevard County Government Center
2725 Judge Fran Jamieson Way, Viera, Florida

Summary of Proposed Changes in Revenue and Appropriations to be Considered April 7, 2020:
Third Quarter FY 2019-2020

	GENERAL FUNDS	TRANS- PORTATION TRUST FUNDS	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	TOTALS OF ALL FUNDS
Total Budgets as Previously Adopted and Amended	\$299,527,082	\$113,588,437	\$512,495,509	\$26,147,275	\$4,158,357	\$252,954,450	\$136,707,743	\$1,345,588,853
Changes in Revenues and Other Sources by Category								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
License and Permits	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Intergovernmental Revenue	\$1,327,008	\$0	\$525,345	\$0	\$0	\$0	\$0	\$1,852,353
Charges for Services	(\$12,000)	\$109,763	\$0	\$0	\$0	\$0	\$0	\$97,763
Fines and Forfeits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$854,235	\$7,728	\$811,207	\$0	\$0	\$0	\$0	\$1,273,170
Statutory Reduction (Less 5%)	(\$99,061)	(\$5,874)	(\$131,827)	\$0	\$0	\$0	\$0	(\$236,762)
Total Revenue	\$1,870,182	\$111,617	\$2,504,725	\$0	\$0	\$0	\$0	\$4,486,524
Balance Forward	\$8,872,841	\$15,238,580	\$25,848,927	\$1,028,378	\$488,787	\$2,540,486	\$1,778,105	\$55,792,904
Intrafund/Interfund Transfers	\$0	\$3,452,172	\$1,892,857	\$0	\$0	\$0	\$565,000	\$5,710,029
Debt Proceeds & Other	\$256,897	\$0	\$0	\$0	\$0	\$0	\$0	\$256,897
Total Other Sources	\$9,129,538	\$18,688,752	\$27,542,784	\$1,028,378	\$488,787	\$2,540,486	\$2,343,105	\$66,179,830
Total Revenue & Other Sources	\$10,999,720	\$18,800,369	\$30,047,509	\$1,028,378	\$488,787	\$2,540,486	\$2,343,105	\$66,246,354
Changes in Appropriations by Function								
General Government	\$2,538,588	(\$31,171)	\$0	\$0	\$0	\$0	\$602,028	\$3,107,423
Public Safety and Courts	\$538,703	\$0	\$3,530,379	\$0	\$18,274	\$0	\$0	\$4,088,356
Physical Environment	\$580,845	\$0	\$3,574,001	\$0	\$80,043	(\$1,285,026)	\$0	\$2,989,963
Transportation	\$380,809	\$17,531,102	\$388,000	\$0	\$0	(\$128,988)	\$0	\$18,191,745
Economic Environment	\$2,055	\$0	\$1,157,042	\$0	\$0	\$0	\$0	\$1,159,097
Human Services	\$83,828	\$0	\$8,507,830	\$0	\$0	\$0	\$0	\$8,601,458
Culture/Recreation	(\$928,325)	\$0	\$5,765,451	\$0	(\$82,858)	\$0	\$0	\$4,744,468
Interfund Transfers	\$7,282,442	\$0	\$1,504,958	\$0	\$814,494	\$0	\$0	\$9,401,894
Transfers to Charter Officers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$496,872	\$0	(\$3,741)	\$0	\$493,231
Reserves	\$501,899	\$1,300,438	\$5,808,048	\$528,408	(\$131,388)	\$3,938,218	\$1,741,077	\$13,488,721
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Appropriations	\$10,999,720	\$18,800,369	\$30,047,509	\$1,028,378	\$488,787	\$2,540,486	\$2,343,105	\$66,246,354
Total Budgets as Supplemented and Amended	\$ 310,526,802	\$ 132,398,806	\$ 542,543,018	\$ 27,173,653	\$ 4,647,144	\$ 255,494,936	\$ 139,050,848	\$ 1,411,835,207

A detailed description of the budget is on file in the Budget Office of the Board of County Commissioners at the Brevard County Government Center as a public record.

BY THE ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF BREVARD COUNTY, FLORIDA

Frank Abbate, County Manager

Directions to FLORIDA TODAY Newspaper

This advertisement:

1. Must be included in the TODAY newspaper on Friday April 3, 2020.
2. Must have a **Headline** of 18 point type - smaller is not legal and larger is not desirable.
3. Must have body type of 6 point type, no smaller than the size as is normally used by the newspaper.
4. Must not be included in the legal or classified section of the newspaper.

A proof copy of this ad is needed. The proof copy should be sent by e-mail to Pam.Wallace@brevardfl.gov.

Bills should be submitted to:

Pam Wallace, Special Projects Coordinator,

Phone: 321-633-2153

Brevard County, 2725 Judge Fran Jamieson Way, Viera, FL 32940