



**AGENDA REPORT**  
**April 9, 2019**

**Supervisor of Elections Match Funding Request**

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**SUBJECT:**

Supervisor of Elections Match Funding Request

**FISCAL IMPACT:**

\$8,102.66 of match funds needed to receive Federal Election Grant in the amount of \$54,017.71 for use in FY 19/20. The required match will be included in the FY 19/20 budget request.

**DEPT/OFFICE:**

County Manager

**REQUESTED ACTION:**

It is requested approval and completion of Certificate of Matching funds. (attached)

**SUMMARY EXPLANATION and BACKGROUND:**

The Supervisor of Elections is eligible to receive a Federal Election Activity Grant FY 18/19 in the amount of \$54,017.71 from the Florida Department of State, Division of Elections. County matching funds in the amount of \$8,102.66 are required to execute the Memorandum of Agreement.

The grant funds will be included in the 2019-2020 budget and used for the 2020 Presidential Preferential Primary and Primary Elections.

**CLERK TO THE BOARD INSTRUCTIONS:**

Attachment E of MOA 2018-2019-0003

Certificate County Match to Federal Grant Trust Funds

**ATTACHMENTS:**

**Description**

- **Agenda and Backup**



Tammy Rowe, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001  
Fax: (321) 264-6972  
Tammy.Rowe@brevardclerk.us

April 10, 2019

Honorable Lori Scott  
Brevard County Supervisors of Elections  
2725 Judge Fran Jamieson Way  
Viera, FL 32940

Dear Ms. Scott:

Re: Item F.9., Certificate for County Match Funding Request

The Board of County Commissioners, in regular session on April 9, 2019, approved the request for match funding by the County in the amount \$8,102.66. Enclosed is the fully-executed Certificate County Match Funding.

Your continued cooperation is always appreciated.

Sincerely,

BOARD OF COUNTY COMMISSIONERS  
SCOTT ELLIS, CLERK

*Tammy Rowe*

Tammy Rowe, Deputy Clerk

/ds

Encl. (1)

cc: County Manager  
Finance  
Budget

## Certificate

I, Kristine Isnardi, Chairman of the Board of County Commissioners of  
Brevard County, Florida, do hereby certify that the Board of County Commissioners shall

in FY 2018-19. The Board shall appropriate an amount equal to or greater than \$8,102.66 \_\_\_\_\_ . I understand that if the Board fails to appropriate the matching funds, all funds received from the State for this grant during the 2018-2019 state fiscal year, including interest, will be required to be returned to the Department of State and shall revert to the Federal Grant Trust Funds.

Chairman, Board of County Commissioners

Date Scott Ellis, Clerk

\*See Attachment B to Memorandum of Agreement for Calculation

DS-DE 127

Revised 09/2018



# AGENDA REPORT

Meeting Date April 9, 2019

Category:	Consent Agenda
Title:	Supervisor of Elections match funding request.
Subject:	Federal Elections Activities Funding Certificate - Re: Matching Funds
Fiscal Impact:	\$8,102.66 of match funds needed to receive Federal Election Grant in the amount of \$54,017.71 for use in FY19/20.
Dept/Office:	Supervisor of Elections
Requested Action:	Request approval and completion of Certificate of Matching funds (attached).
Summary Explanation and Background:	<p>The Supervisor of Elections is eligible to receive a Federal Election Activity Grant FY18/19 in the amount of \$54,017.71 from the Florida Department of State, Division of Elections. County matching funds in the amount of \$8,102.66 are required to execute the Memorandum of Agreement.</p> <p>The grant funds will be included in the 2019/2020 budget and used for the 2020 Presidential Preferential Primary and Primary elections.</p>
Clerk to the Board Instructions:	
Attachment Descriptions:	Attachment E of MOA 2018-2019-0003 Certificate County Match to Federal Grant Trust Funds
Department Reviewer:	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
ACM Reviewer:	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
County Manager Reviewer:	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>
County Attorney Reviewer:	<div style="border: 1px solid black; height: 30px; width: 100%;"></div>



**Reply To:**

☐ **Government Center North**  
400 South Street 1F  
Post Office Box 1119  
Titusville, FL 32781-1119  
Telephone 321-264-6740  
Fax 321-264-6741

☐ **Viera Government Center**  
2725 Judge Fran Jamieson Way  
Building C, Level 1  
Post Office Box 410819  
Melbourne, FL 32941-0819  
Telephone 321-633-2124  
Fax 321-633-2130

☐ **South Brevard  
Service Complex**  
1515 Sarno Road  
Melbourne, FL 32935  
Telephone 321-255-4455  
Fax 321-255-4401

☐ **Palm Bay  
Service Complex**  
450 Cogan Drive, SE  
Palm Bay, FL 32909  
Telephone 321-952-6328  
Fax 321-952-6332

**TDD**  
321-454-6608

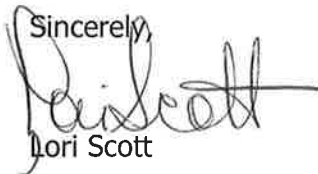
**VOTER FRAUD HOTLINE**  
1-877-868-3737

March 26, 2019

The Honorable Kristine Isnardi, Chair  
490 Centre Lake Drive, Suite 175  
Palm Bay, FL 32907

Dear Chairwoman Isnardi:

The Supervisor of Elections is eligible to receive a Federal Elections Activity Grant for FY 2018/2019 in the amount of \$54,017.71. This funding requires a 15% match by county funds or \$8,102.66. Please sign the attached certificate regarding matching funds so that we will be able to include these funds in our 2019/2020 budget for use during the 2020 Presidential Preferential Primary and Primary elections.

Sincerely,  
  
Lori Scott

Enclosure

### **HAVA Funds for Federal Election Administration Activities**

- Each year the Elections office is awarded grant funding from the Department of State, Division of Elections for Federal Elections administration activities.
- Grant funding is made available pursuant to Specific Appropriation 3081, Chapter 2018-9, Laws of Florida.
- The Department of State is authorized to distribute the funds from the Federal Grants Trust Fund, pursuant to section 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401.
- Funding by County is based on registered voters.
- This is a matching fund grant. In order to receive the award, governing body (BOCC) certification is required stating it will provide matching funds equal to 15% of the HAVA funds received.

### **Funding Awarded to Brevard County Supervisor of Election FY 2008-2019**

<u>Award Year</u>	<u>Budget Year</u>	<u>Grant Amount</u>	<u>Required Match</u>
2008-2009	2010-2011	\$ 93,255.37	\$ 13,988.31
2009-2010	2011-2012	\$ 62,499.90	\$ 9,374.98
2010-2011	2011-2012	\$ 62,499.90	\$ 9,374.98
2011-2012	2012-2013	\$ 63,797.41	\$ 9,569.61
2012-2013	2013-2014	\$ 95,955.25	\$ 14,393.29
2013-2014	2014-2015	\$ 63,759.81	\$ 9,563.97
2014-2015	2015-2016	\$ 95,639.71	\$ 14,345.96
2015-2016	2016-2017	\$ 63,547.24	\$ 9,532.09
2016-2017	2017-2018	\$ 97,831.49	\$ 14,674.72
2017-2018	2018-2019	\$ 64,040.92	\$ 9,606.14
2018-2019	2019-2020	\$ 54,017.71	\$ 8,102.66
		<u>\$ 816,844.71</u>	<u>\$ 122,526.71</u>

### **Letter to Chairman Isnardi:**

The Supervisor of Elections office is in receipt of an application for Federal Election Activity Grant funding in the amount of \$54,017.71. By signing and dating the required Certificate for Matching Funds in the amount of \$8,102.66, the application can be submitted to the Department of State, Division of Elections. The grant funding will be included in the FY 2019/2020 budget to be used for the 2020 Presidential Preferential Primary and Primary Elections.