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Central Services Budget Presentation

Brevard County, Florida
January 29, 2015



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Presentation Outline

- ❖ Central Services Mission
- ❖ Programs and Services
- ❖ Funding Sources
- ❖ Budget Categories By Program
- ❖ Developing the Budget
- ❖ Trends and Issues
- ❖ Critical Needs

Mission Statement



Provide excellent customer service to County departments and agencies, ensuring the best value and most efficient performance of asset management, facilities management, fleet services, and purchasing services.

Programs and Services



Asset Management



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- ❖ **Ensure proper accountability and safeguard capital assets under the jurisdiction of the Board of County Commissioners**
- ❖ **Surplus property collection, redistribution, and disposal**
- ❖ **Annual physical inventories and validation of capital equipment**
- ❖ **Construction and infrastructure recording and reconciliation**

Facilities Management



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- ❖ **Building maintenance and operations**
- ❖ **Office space allocation**
- ❖ **Construction and renovation project management**
- ❖ **Building condition assessments**

Fleet Services

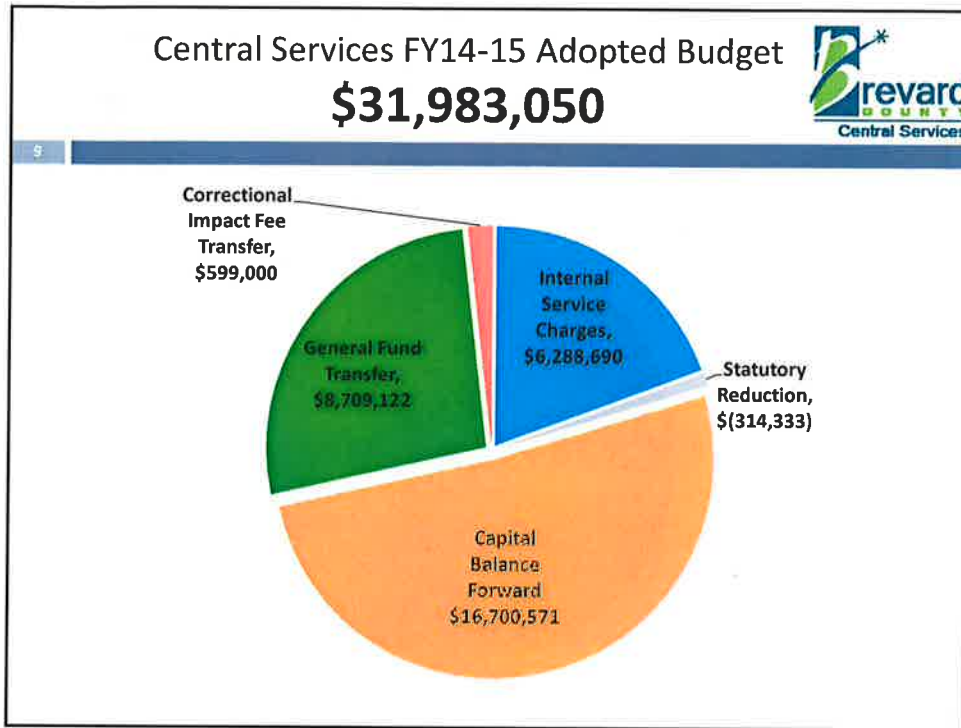


- ❖ Vehicle and equipment repair and maintenance
- ❖ Fuel site operations – nine locations Countywide
- ❖ Provide maintenance and repair of 188 emergency generators

Purchasing Services

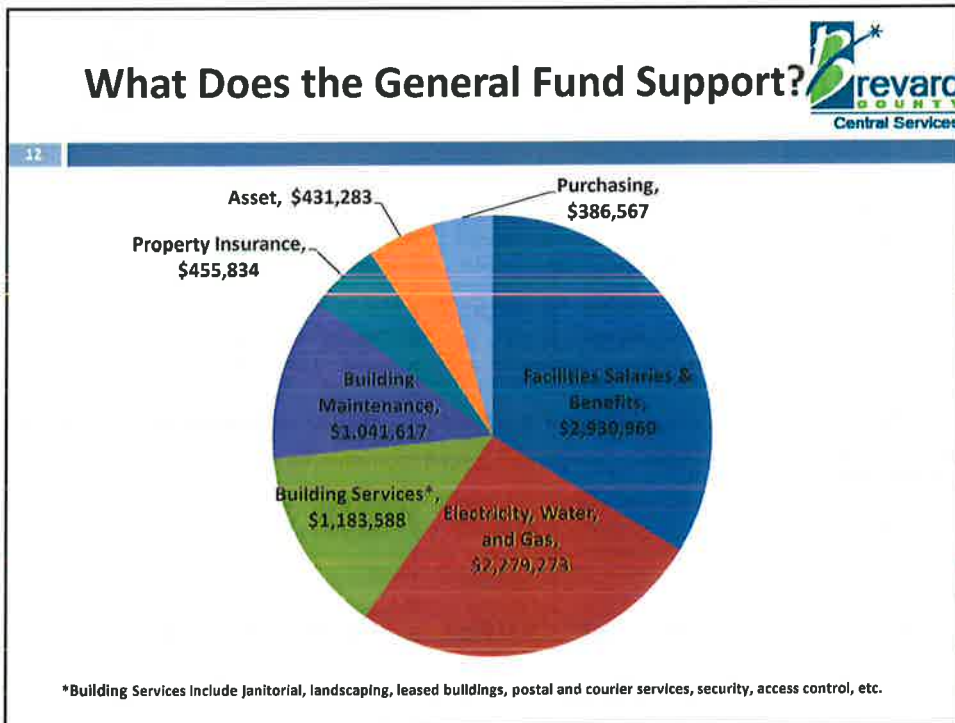
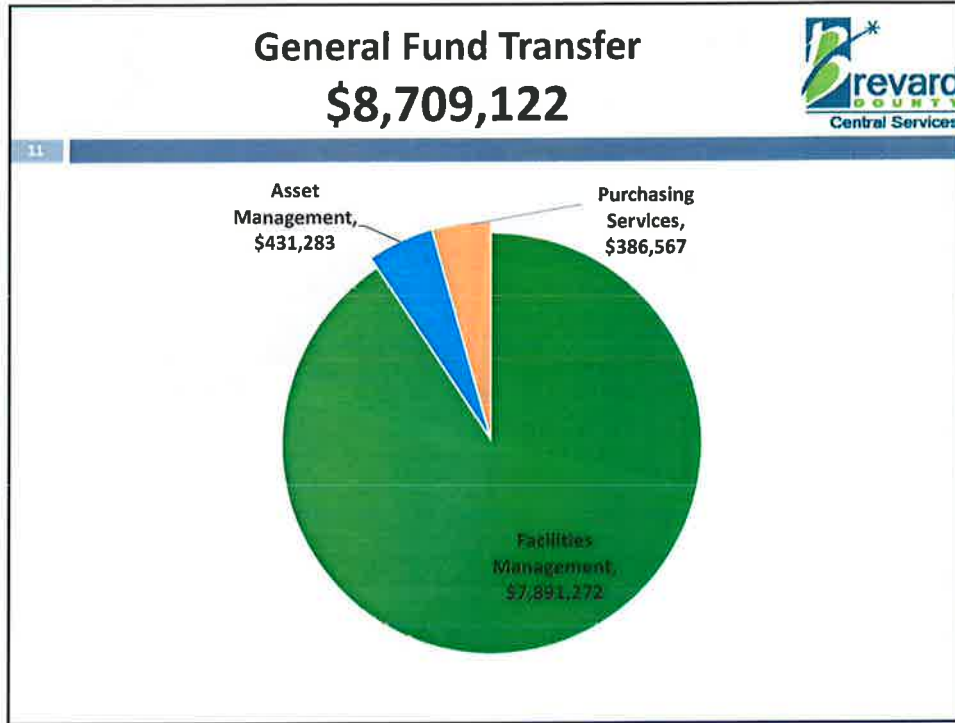


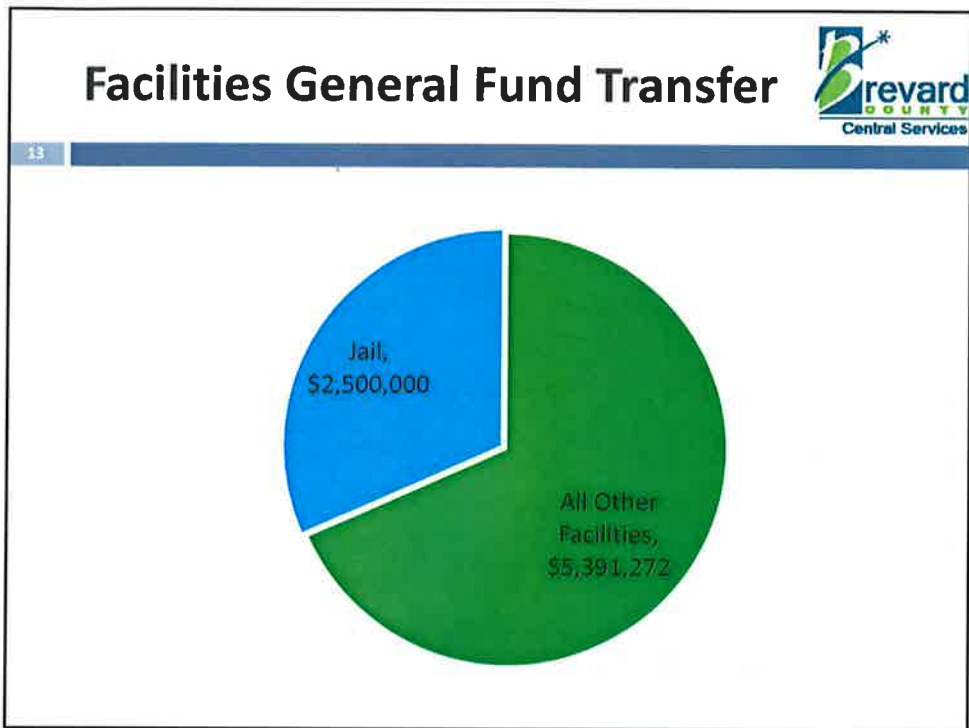
- ❖ Competitive acquisition of commodities and services
- ❖ Contract monitoring and review
- ❖ Ensure compliance with federal, state, and local regulations for procurement and contracting actions



Budget Categories By Program

	Asset	Fleet	Purchasing	Facilities	Total Budget
Revenue					
Charges for Services	\$ -	\$ 4,984,422	\$ -	\$ 354,350	\$ 5,338,772
Miscellaneous	\$ 72,000	\$ 2,000	\$ -	\$ 875,918	\$ 949,918
Statutory Reduction	\$ (3,600)	\$ (249,220)	\$ -	\$ (61,513)	\$ (314,333)
Balance Forward	\$ 15,000	\$ 430,000	\$ -	\$ 16,255,571	\$ 16,700,571
General Fund Transfer	\$ 431,283	\$ -	\$ 386,567	\$ 7,891,272	\$ 8,709,122
Transfers - Other	\$ -	\$ -	\$ -	\$ 599,000	\$ 599,000
Re-Sale Items	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 514,683	\$ 5,167,202	\$ 386,567	\$ 25,914,598	\$ 31,983,050
Expenditures					
Compensation and Benefits	\$ 414,990	\$ 597,050	\$ 370,950	\$ 2,930,960	\$ 4,313,950
Operating Expenses	\$ 23,193	\$ 4,161,152	\$ 15,617	\$ 5,216,960	\$ 9,416,922
Capital Outlay	\$ 76,500	\$ -	\$ -	\$ 178,451	\$ 254,951
CIP	\$ -	\$ 409,000	\$ -	\$ 17,587,890	\$ 17,996,890
Transfers	\$ -	\$ -	\$ -	\$ 337	\$ 337
Totals	\$ 514,683	\$ 5,167,202	\$ 386,567	\$ 25,914,598	\$ 31,983,050
Personnel	7	10	9	47	73

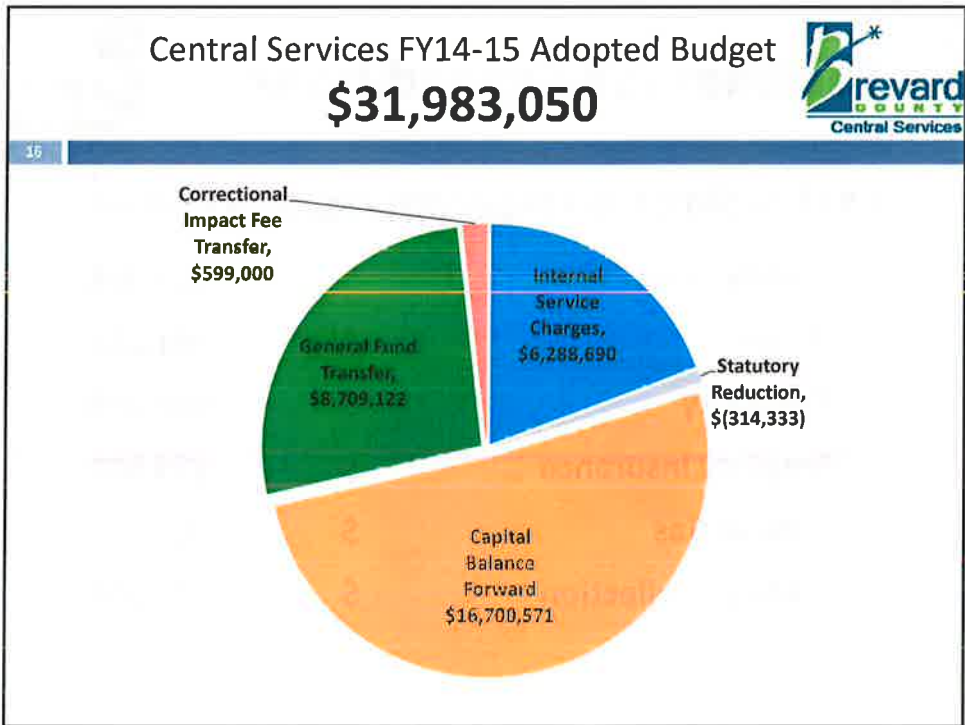
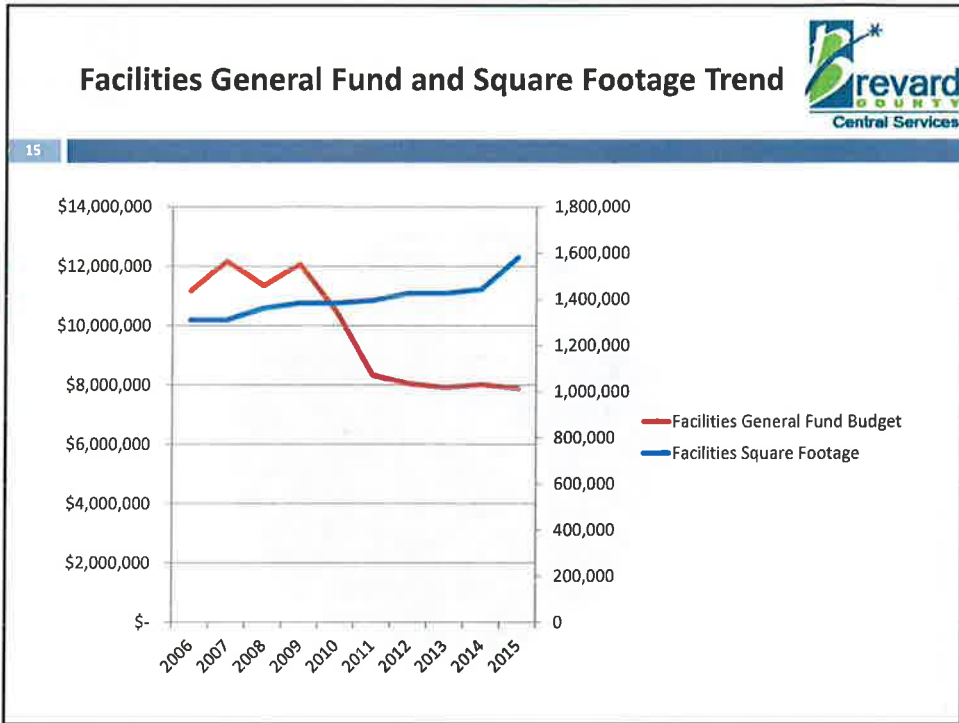


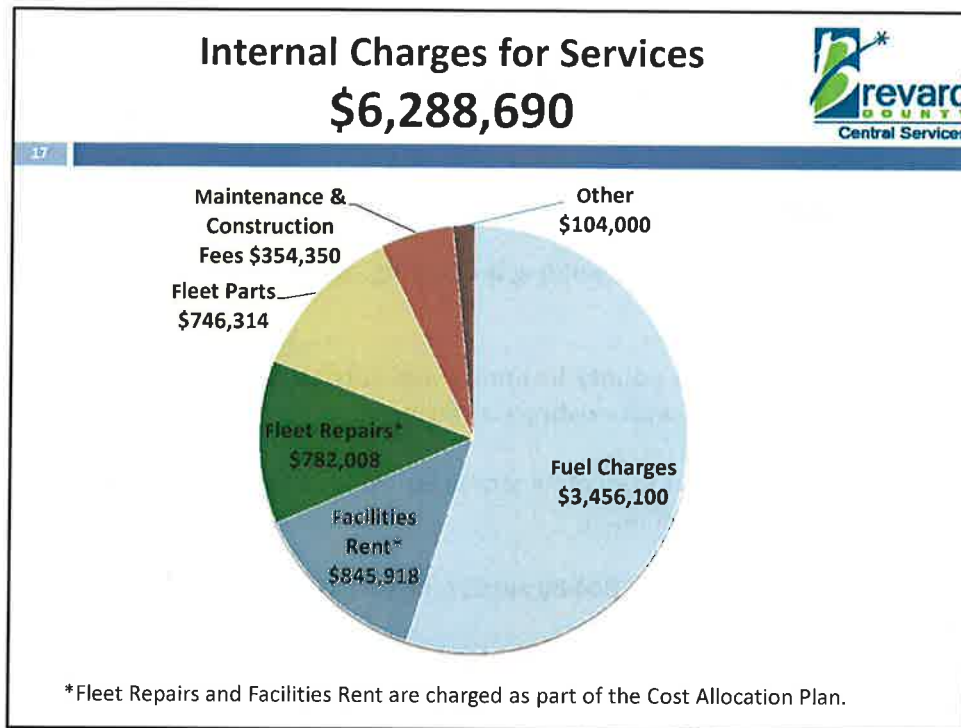


Facilities Jail Expenditures

FY14 Facilities Jail Expenditures, \$2.5 million

Maintenance	\$	909,018
Water	\$	701,247
Electricity	\$	540,829
Property Insurance	\$	178,092
Natural Gas	\$	101,544
Garbage Collection	\$	69,150





- ### Developing the Budget
- ❖ Strategic partner to County agencies
 - ❖ Developing and reviewing capital projects
 - ❖ Researching opportunities for efficiencies
 - ❖ Recognize funding limitations
 - ❖ Evaluate non-discretionary expenditures
 - ❖ Salaries & Benefits
 - ❖ Building utility and operational costs
 - ❖ Review building needs and prioritize projects

Trends and Issues



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Asset Management

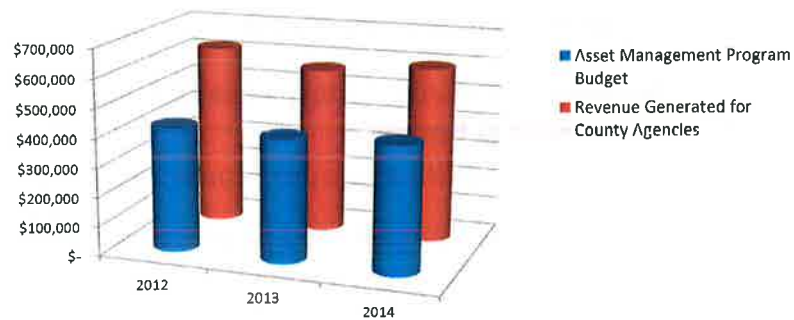
- ❖ Existing modular building is decaying, and an alternative facility is required.
- ❖ Increases in County inventory and surplus sales have become challenging with existing staffing levels.
- ❖ Expansion of marketing strategies through the implementation of online auctioning
- ❖ Generated \$597,864 by auctioning surplus property in FY14
- ❖ Tracked 33,304 assets Countywide

Asset Management



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Asset Management generates revenue for County agencies through the collection and sale of surplus property.



Trends and Issues



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Facilities Management

- ❖ Continual focus on prioritizing the replacement of antiquated building components with newer, more efficient systems
- ❖ \$15 Million Energy Performance Contract currently underway
- ❖ Office Changes
 - ❖ South Brevard Health Department
 - ❖ Brevard Correctional Institute
 - ❖ Tax Collector Viera Branch
 - ❖ John Rodes Blvd Warehouse

Energy Performance Contracting



- ❖ All projects paid for from savings
 - ❖ Savings are guaranteed
 - ❖ Guarantee reconciled annually
 - ❖ Budget neutral
 - ❖ No change orders
 - ❖ No cost to the County or taxpayers
 - ❖ Fund deferred capital projects



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Trends and Issues



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Fleet Services

- ❖ Upgraded the Fleet Maintenance/Inventory database
- ❖ Established in-house tire repair service
- ❖ Replacement of underground fuel tank at Cone Road
- ❖ Preventive maintenance scheduled automatically based on odometer readings entered at the fuel pump

Trends and Issues



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Fleet Services Goals and Initiatives

- ❖ Collect meaningful data
- ❖ Do it right the first time
- ❖ Provide quick and efficient turnaround
- ❖ Competitive pricing
- ❖ Maximize life of vehicles and equipment
- ❖ Staff development

Trends and Issues



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Purchasing Services

- ❖ Increased Countywide Savings
 - ❖ Reviewing capital requests, consolidating department requirements, leveraging larger volume purchases, and negotiating with suppliers
 - ❖ Improved contract monitoring by auditing contracts to ensure proper contract pricing
 - ❖ Participation with cooperative purchasing groups

- ❖ Review of all procurement-related agenda reports exceeding \$100,000

Procurement Staff Comparison



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County	Budget (In Millions)	Purchasing Staff
Polk	\$ 1,270	9
Pasco	\$ 1,200	9
Brevard	\$ 1,030	6.25
Osceola	\$ 919	11
Seminole	\$ 735	14
Volusia	\$ 628	15
Lake	\$ 350	5



Critical Needs

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FACILITIES:	
South Brevard Public Health Facility	\$ 2,800,000
Relocate/Renovate Asset Warehouse (TBD)	\$ 500,000
Renovate 1744 Cedar Street Rockledge	\$ 2,000,000
Countywide Structural Modifications	\$ 220,000
Countywide Architectural Modifications	\$ 2,695,000
Countywide Roof Modifications	\$ 728,000
Countywide HVAC Modifications	\$ 927,000
Countywide Electrical Modifications	\$ 1,790,000
Countywide Plumbing Modifications	\$ 951,000
Countywide Pavement and Grounds Modifications	\$ 590,000
Facilities Maintenance Mobile SAP Software	\$ 240,000
FLEET SERVICES:	
Fuel System Tank Replacement, Flake Road	\$ 200,000
Fuel Pump Replacements at 5 Sites	\$ 47,500
Video Security System for 7 Fuel Sites	\$ 28,000
TOTAL UNFUNDED CRITICAL NEEDS	\$ 13,716,500



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Questions?